

MEETING MINUTES

PROJECT NAME: Terrebonne Wastewater Feasibility Study
PROJECT NO.: 297-2509-006
LOCATION: Microsoft Teams
MEETING DATE: June 29, 2021
TIME: 2:00 pm
MINUTES BY: Ryan Rudnick
ATTENDEES: Chris Doty
COMPANY: Deschutes County
Ryan Rudnick, Jim Frost
Parametrix
Linda Swearingen
Linda Swearingen Group
Guy Vernon
Rustic Ranch Mobile Home Park
Kristin Yurdin
Terrebonne Depot
Rob Jackson, Tim Brown
Jackson Brown, LLC
Lauren Johnson
Oliver Lemmons
SUBJECT: TSAG Meeting #2

Discussed community and project updates with TSAG

- More funding sources becoming available from Deschutes County and ARPA funds
 - Chris Doty-lots of funding out there, lets get sewer district formed, system shovel ready, for Phase A so we can get grants.
- Initial design, funding, and construction effort focused on Redmond option phase A
 - Adjusted Phase A boundary to exclude residential blocks west of 97.
 - Linda - anyone want to be included or excluded from core boundary? Tim brown & Rob Jackson property would like to be included. Need to be able to extend mainline under BNSF train tracks.
 - Service area focused on serving main commercial zone, not much residential.
 - Accelerate project to qualify for funding that may be available soon.
 - Initial system designed for interested property owners, school, fire district, logical participants, etc.
 - Easy to expand to hardsell areas in the future if/when they are interested.
- Oliver Lemmons system in critical failure condition
 - Desperate for solution ASAP - Exploring blasting, testing, and temporary remedies
 - Effluent on driveway, they may have to move out.
 - Expensive pumping every other day, making grocery store unprofitable, may need to close down soon.
 - Catastrophic failure and loss for Terrebonne community.
- Rustic Ranch MH Park
 - Old system collapsed and needed replacement with new permits.
 - Other systems are also old and likely rusty and hanging on by a thread.

Reviewed the initial layout and cost estimates associated with the initial sewer system phase

- Prelos septic tank/effluent pump system can be in side yard or at existing septic tank location, rarely needs to be accessed, easy to remove and replace pump, tank will last for 50 years
- Still need to pump out septic tanks, likely the sewer district would do that
- Similar situation in Sisters and Lapine and SE Bend Kings Forest, but they finally went from septic to sewer.
- Pumps work together to pump effluent to Redmond new WWTP
- Install Forcemain to Redmond concurrent with WWTP upgrades
- Gravity sewer expensive, 3' bury smaller effluent pipe much less expensive
- Discussion of 110 EDUs existing and 387 full build-out EDUs
- Discussed redevelopment potential & use of Drainfield areas, hotels, B&B, breweries, etc
- 86% grant funding really high. Normally grant funding is 60% or so
- Grant funding ARPA and other federal funding abundant now, so may be possible to obtain 4.6M grant
- Above \$65/month would be difficult for residents to pay
- Initial Phase A system operational in about 5 years
- consider interim solutions so Oliver Lemmons doesn't close down or pay for costly septic system replacement/repairs
- Terrebonne EDUs and projected flows not substantial enough to significantly impact WWTP design
- May be possible now to make investment now that predates the Terrebonne Sanitary Sistrict , so we buy our capacity for Redmond disposal now.

Discussed next steps for the TSAG and project team

- Refine Phase A concept memo with operating budget forecast and system expansion to phase B & C.
- Deschutes County and project team to negotiate with City of Redmond Wastewater Division to confirm rates and fees for Terrebonne customers, as well as methods of wastewater measurement and payment.
 - Establish temporary Memorandum of Understanding (MOU) with City of Redmond to serve Terrebonne and Terrebonne to connect to Redmond WWTP.
 - Ultimately need an inter-governmental agreement (IGA) between Terrebonne Sanitary District (TSD) and Redmond
- Guy Vernon to recruit Sanitary District Board Members (5 total, need 4 more) that are business owners or residents in Phase A service area
- Terrebonne Sewer Advisory Group (TSAG) meeting in July to review concept refinements and prepare for next meeting with County Commissioners
- Press Coverage
 - Press coverage now would be premature. Consider pro-sewer signage for stakeholder properties to display.
 - The folks that want Terrebonne to stay the same forever could rally and stop this progress.
 - How do we get ahead of that prior to news release?
- Informational update meeting with County Board of Commissioners in August
- Terrebonne Sanitary District (TSD) formation per ORS Chapter 450 and guidance from the Deschutes County Legal Counsel.
 - County commissioners won't be the TSD board, but will help form the District board, obtain funding, and get Terrebonne sewer up and going.
- Parametrix completes the Preliminary Engineering Report (PER) - necessary for funding applications.
- TSD submits PER with grant and loan applications to fund system design, permitting, and construction.
- TSD obtains \$4.4M in grants and \$0.5M in loans to cover \$4.9M estimated capital costs.
- TSD hires project team(s) to design and build sewer system and connect initial 50 customers (110 EDUs).
- TSD collects connection fees and monthly sewer rates to cover debt repayment and operating expenses.