

Sample Conflict of Interest Statements

Prior to the board's discussion on a topic that will include a personal conflict, publicly announce the conflict in a manner similar to the below examples.

You are required to:

- 1) Identifying the nature of the conflict, and
- 2) Distinguish if it is potential or actual.

I declare a(n) actual/potential conflict of interest regarding.....[identify issue and the conflict].

I declare an **actual conflict** of interest regarding the purchase of right-of-way along C Street for the construction of the sewer line to be discussed as I am the property owner of 123 C Street, Terrebonne.

As a member of the TSD board, I declare an **actual conflict** of interest regarding the discussion of the TSD board member stipend policy.

Regarding the RFP for engineering services, I declare a **potential conflict** of interest as my son is an employee of one of the firms anticipated to bid on the RFP.