

Terrebonne Sanitary District
Thursday, November 16, 2023
Board Meeting Agenda

Special Time 11:30 AM – Held Virtually Only

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
 - October 19, 2023 Meeting Minutes (Exhibit A)
4. Discussion and Action Items
 - a. Operational Updates
 - i. SOS Registered Office & Agent Form (Exhibit B)
 - ii. Insurance Agent of Record (Exhibit C – *to be emailed later*)
 - iii. Webpage – Streamline (Mariah)
 - iv. Zoom Purchase for Hosting Meetings
 - v. District .gov or .org options (Mariah)
 - b. Board Policy Manual, Section 2.5 (B), Governing District: Discuss roles and extent of responsibilities (Exhibit D) (Guy)
 - c. Annexation Discussion & Draft Policy
 - d. Financial Report and Funding Discussion
 - i. Outreach plan for OSFAP program, timing of funds, and expected connection availability (Kristin)
 - ii. Business Oregon - Water/Wastewater Financing Program Application and supplement draft for \$250k loan and \$250k grant [*Due date and board approval by November 30, 2023*] (Exhibit E - Kristin)
 - iii. CWSRF timeline (Kristin)
 - iv. Sample Financial Policy (Exhibit F)
 - e. City of Redmond Treatment Agreement Update
 - f. Board Training
 - i. Municipal Audit Program Email Dated September 27, 2023 (Exhibit G)
 - ii. Video: [Governance 101 - Part 1: What is a Special District?](https://www.sdao.com/governance-101)
<https://www.sdao.com/governance-101>
 - iii. Mark Your Calendar:
 1. January 18, 2:30-3:30 pm, Oregon Government Ethics Commission (Exhibit H)
 2. February 8-11, SDAO Annual Conference, Seaside Oregon

5. Public Comments

6. Other Items

These can be any items not included on the agenda that the Board members wish to discuss as part of the meeting, pursuant to ORS 192.640.

7. Adjourn

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities must be made to Linda Swearingen, 541-350-6012, lllswear@aol.com at least 48 hours in advance of the meeting.

This meeting will be conducted electronically, by phone, and using Zoom. Members of the public may listen, view, and/or participate in this meeting in real time:

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