

**Terrebonne Sanitary District**  
**Thursday, October 19**  
**Board Meeting Agenda**

**Special Time 11:30 AM – Held Virtually Only**

*Please note: October 19 and November 16 meetings will be held virtually only at 11:30 am.  
See access information below.*

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
  - September 21, 2023 Meeting Minutes (Exhibit A)
4. Discussion and Action Items
  - a. Election of Treasurer
  - b. Operational Updates
    - i. SOS Business Registry & Tax Payer ID Update
    - ii. Phone Tree – Return Call Procedure
    - iii. SDAO Membership
    - iv. Insurance Agent of Record
    - v. Webpage
  - c. Development of Board Policy Manual (Exhibit B)
  - d. Annexation Discussion & Draft Policy
  - e. Financial Report and Funding Discussion
    - i. 30% Sewer Plans and Cost Estimates (Exhibit C)
    - ii. Discuss/Confirm scope of work for additional ARPA funding approved
    - iii. Draft 2023-2024 Operating Expenses (Exhibit D)
    - iv. Sample Financial Policies (Exhibit E)
  - f. City of Redmond Treatment Agreement Update
  - g. Board Training
5. Public Comments
6. Other Items

*These can be any items not included on the agenda that the Board members wish to discuss as part of the meeting, pursuant to ORS 192.640.*
7. Adjourn

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities must be made to Linda Swearingen, 541-350-6012, [lllswear@aol.com](mailto:lllswear@aol.com) at least 48 hours in advance of the meeting.

This meeting will be conducted electronically, by phone, and using Zoom. Members of the public may listen, view, and/or participate in this meeting in real time:

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 256 824 851 068

Passcode: msZXP2

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**Or call in (audio only)**

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Phone Conference ID: 570 601 038#