

MEETING MINUTES

PROJECT NAME: Terrebonne Sanitary District Formation **PROJECT NO.:** 297-2509-006

LOCATION: Microsoft Teams **MEETING DATE:** September 15, 2022 **TIME:** 3:00 pm

MINUTES BY: Ryan Rudnick

ATTENDEES:

Chris Doty	Keith Bedell
Ryan Rudnick	Linda Swearingen
Guy Vernon	Parker Vernon
Amin Patel	Lauren Redman
Todd Cleveland	Kristin Yurdin
Tim Brown	Dylan Stott
Steve Shropshire	

SUBJECT: District Formation Meeting #9

Discussion Items:

- Parker attended Redmond WWTP open house, seen as regional treatment solution, City staff is confident project will proceed and is supportive of interconnection with Terrebonne
- Dylan Stott introduction – 4th board member, works for CO Truck Co. in Terrebonne, born and raised in Terrebonne, attended Terrebonne Elementary, interested in supporting positive community growth
 - Suggested looping in Steven Myrin, Vet clinic owner, Dylan to reach out & confirm support
- Amin Patel introduction – new commercial property owner, purchased >1 acre along Hwy 97, very supportive of sewer to support proposed food card business, holding title to property, awaiting county recording, his wife Mariah Patel is interested in board service.
- Formation petition approved by Clerk, 2 hearings were scheduled:
 - 1st BOCC hearing (board issues order to form TSD): 10/5/22 at 9am, including testimonies from:
 - Chris Doty (County) – brief project overview/kickoff, Redmond MOU, ODOT project
 - Guy Vernon (RRMH) – represent 30 MH families, issues, project origins
 - Parker Vernon (RRMH) – describe petition signature gathering and community support
 - Lauren Redman (Oliver Lemon’s) – describe septic issues, related costs, risks to store
 - Tim Brown (TSAG) – TSAG meetings, 5 tentative board members, estimated timeline
 - Ryan Rudnick (Parametrix) – explain feasibility study, proposed design, and financials
 - Todd Cleveland (County) – describe history of septic issues in Terrebonne, DEQ/county rules
 - Steve Shropshire (JRPC) – available to address any legal questions that come up
 - 2nd BOCC hearing: 11/2/22 at 9am (adopt order, officially forming TSD)
- Hearing notes/suggestions:
 - Address potential objections up-front, including assumed rates, fees, and approach to connection mandates/incentives.
 - Convey risks to community and request County’s political support as District pursues funding from other sources, may need to explore supplemental County funding sources in the future for design, construction, District administration, etc.
 - Presentation materials due County by 9/28 (digital copies):
 - Expanded view Terrebonne in County
 - Phase A boundary map
 - Project timeline, including petition, public meetings, studies, TSAG meetings, formation petition
 - Figures from PER to illustrate proposed design and financials

MEETING MINUTES (continued)


- DEQ OSFAP funding – can TSD apply by November 2022? Possibly
 - Todd: DEQ saw substantial interest and need, more OSFAP funding may become available
- Established 5 tentative board members (eligible and willing to run for election and serve):
 - Kristin Yurdin, Tim Brown, Guy Vernon, Dylan Stott, Mariah Patel
- Redmond IGA – setup meeting in Fall once details are coordinated and 5 District board members ready
 - Draft IGA needs to be finalized, some details subject to change in light of cost inflation, etc.
- ODOT project – preliminary design phase, construction estimated for Fall 2023
 - \$1M Sewer grant must be spent by 6/30/2024, with or without ODOT project
- Terrebonne Sewer PER – TSAG reviewed, address comments/finalize, provide link to read w/ pres. Matl’s.
- Public outreach – Lauren offered OL grocery for public outreach activities, soon after hearing is scheduled
- TSAG meetings going hybrid (virtual/in-person), Parametrix conference room & Teams, starting 10/20

District Formation Schedule

April 2022	File prospective petition, obtain County Clerk approval
August 2022	File district formation petition with required attachments and signatures
October 5, 2022	First Public Hearing with County Commission
November 2, 2022	Second Public Hearing with County Commission, District Formation Complete
January 12, 2023	Due date for board member candidates to file for March election, including 25 petition signatures, filing fee,

Action Items:

- Chris to coordinate with County on who will be writing staff report
 - Review and coordinaton on staff report content
 - Verify anticipated process for statutory formation order, touch base with Steve S
- Prepare verbal testimonies (those listed above) and written testimonies (any others)
- PMX to host interim meeting in next two weeks for draft hearing preparation “workshop”
- Written (email) testimonies and presentation materials due to County by 9/28

 District Candidates	March 14	May 16	August 22	November 7
Last Day for County Elections Official to Publish				
→ notice of district board election (ORS 255.075)	December 3	February 4	May 13	July 29
Last Day to file with Local Elections Official				
→ verified signatures or \$10 filing fee (ORS 255.235)	January 12	March 16	June 22	September 7
→ a statement for inclusion in county voters' pamphlet	January 17	March 20	June 26	September 11
<p>i County and City Candidates: Deadlines applicable to county and city office are not included on this calendar. Candidates for those offices, unless otherwise provided for by charter or ordinance, are elected at the primary or general election. If a county or city charter provides for candidates to be elected at an election other than the primary or general election but does not specify a deadline or adopts the statutory filing deadline, ORS 249.722 applies.</p> <p>i District Candidates: The enabling statutes, or principal act, of a district specifies how board members are elected. Most districts, as defined in ORS 255.012, elect board members at the regular district election which is held in May of odd numbered years or at the Primary or General Election. As provided for in ORS 255.235(2)(a), the March and September deadlines included above are only applicable if the election is a district’s first election to elect board member and are not included in the daily calendar.</p>				