

## INVITATION TO BID

Deschutes County (hereinafter referred to as “Owner”) will receive bids for the renovation of approximately 2,400 sq. ft. of the detention facility located on the first floor of the Deschutes County Juvenile Community Justice Building in Bend, Oregon.

**Work:** The work consists of demolition of existing cabinetry, interior bearing and nonbearing walls, ceilings and plumbing fixtures. Relocation of existing mechanical ducting, plumbing and electrical as required. Construction of new walls, ceilings, cabinetry, structural beams and columns and finishes. Remodel will serve to convert an unused detention shelter into two meeting rooms, two offices, two storage rooms, one bathroom and one new coffee bar for the detention department. There will also be upgrades to the site and two existing public restrooms to bring items into compliance with the ADA code.

**Schedule of Events:**

Advertisement for Bids -	2/13/2023
Mandatory Site Walk-thru -	2/21/2023 at 2:00 pm
Last Day for Questions -	2/23/2023 by 5:00 pm
Addendum 1 Issued -	2/27/2023 by 5:00 pm
Bids Due -	3/09/2023 by 2:00 pm

**Bid Deadline:** Bids must be submitted no later than 2 p.m. Thursday, March 09, 2023 to Lee Randall, at Deschutes County Facilities Building located at 14 NW Kearney, Bend, Oregon. Bids received after this time will not be considered. Facsimile and electronic format bids will not be accepted. Bids will be opened at **2 PM** on Thursday, March 09, 2023, at the same location. All bids for the above project will be publicly opened and read aloud. Subcontractor Disclosure shall be submitted no later than 12 p.m. on the same date in a separate envelope and shall be clearly marked, **“SUBCONTRACTOR DISCLOSURE FOR DESCHUTES COUNTY JUVENILE COMMUNITY JUSTICE REMODEL PROJECT.”** The official bid clock is located in the office of the Deschutes County Facilities Building reception.

Bids shall be made on the forms furnished within the Advertisement to Bid, incorporating all contract documents, including all addenda and the Bid Bond or Cashier’s Check for the minimum amount of 10 percent of the Bid Price. The envelope shall be clearly marked **“CONSTRUCTION BID FOR DESCHUTES COUNTY JUVENILE COMMUNITY JUSTICE REMODEL PROJECT”** and shall contain the name and address of the bidder.

**Submission Notice:** **NOTE:** All proposals submitted in response to this RFP shall become the property of Deschutes County and may be utilized in any manner and for any lawful purpose by Deschutes County. ***Be advised that proposals and all documents submitted in response to this RFP are subject to public disclosure as required by applicable state and/or federal laws.*** If you intend to submit any information with your proposal which you believe is confidential, proprietary, or otherwise protected from public disclosure (trade

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secret, etc.), you must separately bind and clearly identify all such material. The cover page of the separate binding must be **red**, and the header or footer for each page must provide as follows: "Not Subject to Public Disclosure". Where authorized by law, and at its sole discretion, Deschutes County will endeavor to resist disclosure of properly identified portions of the proposals.

**Mandatory Walk-through:** A MANDATORY site visit and walkthrough will be held on Tuesday, February 21, at 2:00 p.m. Meet in the lobby of the Deschutes County Juvenile Division located at 63360 NW Britta St., Bend, OR.

Since this project is for a public work, it is subject to the state prevailing rates of wage under ORS 279C.800 to 279C.870. No bids will be received or considered by Owner unless the bid contains a statement by the bidder that the bidder will comply with the provisions of ORS 279C.838 & 279C.840, "Payment of prevailing rate of wage; posting of rates and fringe benefit plan provisions." Each bid must contain a statement as to whether the bidder is a resident bidder, as defined in ORS 279A.120.

Owner may reject any bid not in compliance with all prescribed bidding procedures and requirements and may reject for good cause any or all bids upon a finding of Owner that it is in the public interest to do so. The protest period for this procurement is seven (7) calendar days.

The County may reject any bid not in compliance with all public bidding procedures and requirements, including the requirement to demonstrate the bidder's responsibility under ORS 279C.375(3)(b), may waive any irregularities, and may reject for good cause any or all bids upon a finding of the County it is the public interest to do so. The County may also cancel this invitation in accordance with OAR 137-049-0270.

Bidders shall be licensed by OREGON CONSTRUCTION CONTRACTORS BOARD.

**Bid Documents:** Electronic copies of the documents may be obtained by requesting same by emailing a request to [emilyf@parch.biz](mailto:emilyf@parch.biz). Subject line must read "Request for Bid Packet – Deschutes County Juvenile Community Justice Remodel Project"

Questions pertaining to this bid shall be directed to Emily Freed, Project Manager for Pinnacle Architecture, via email. All questions and bid walk-through clarifications will be addressed in an Addendum issued on Monday, February 27, 2023.

***Documents may also be Requested/Inspected at the following locations:***

Central Oregon Builders Association (COBA)  
1051 NE 4<sup>th</sup> Street  
Bend, OR 97703  
541-389-1058  
[www.coba.org](http://www.coba.org)

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Monday, February 13th, 2023