Deschutes County Justice Reinvestment Program (JRP) DDA Job Description

Overview:
The Oregon Criminal Justice Commission Justice Reinvestment (JRI) Program aims to safely and effectively reduce prison population and usage while increasing offender accountability and public safety. Parole and Probation in partnership with the Sheriff’s Office and the District Attorney’s Office was awarded a JRI Supplemental grant that funds, among other things, 1.0 FTE Deputy District Attorney (JRP DDA) position. The grant expires on June 30, 2021. Deschutes County will be applying for a renewal of the grant, and in our renewal application we will request that the position be reduced to part-time.

The JRP DDA works in partnership with Parole and Probation and the Sheriff’s Office’s Pretrial Services Deputy to develop, implement and track the JRI Supplemental grant projects. These projects include: Deschutes County’s first Pretrial Services Program and the Justice Reinvestment Program (JRP), an intensive supervised probation in lieu of prison. The JRP DDA screens all cases to determine a case involves a prison-eligible drug or property offense, and then if it qualifies for Pretrial Services and/or a downward departure from prison to JRP. The JRP DDA is responsible for tracking and coordinating with the assigned DDA, Pretrial Services Deputy, Defense Counsel, and Parole and Probation on Pretrial Services and a JRP resolution. The JRP DDA prosecutes qualifying JRP cases.

Supervision:
1. The Deschutes County JRP DDA is an employee of the Deschutes County District Attorney’s Office and District Attorney John Hummel.
2. The JRP DDA position is supervised by the Chief Deputies.
3. The DCJRP DDA is a member of the Property/Drug Team.

DCDA Goals for the JRPDDA Program:
1. Identify all eligible JRP program candidates.
2. Offer a timely assessment to all potential candidates.
3. Evaluate all possible candidates for JRP participation.
5. Reduction of pretrial incarceration.

Responsibilities:
1. Screen all cases to determine if the case involves a prison-eligible property or drug offense.
2. Identify candidates for Pretrial Services and coordinate with the Pretrial Services Deputy.
3. Work with the assigned DDA, defense counsel, and Pretrial Services Deputy on release matters.
4. Appear in court on all release matters for Pretrial Services candidates.
5. Identify candidates for downward departure to JRP resolutions.
6. Work with the assigned DDA, defense counsel, and Parole & Probation to evaluate JRP candidates.
7. Prosecute JRP cases, including drafting JRP plea offers and representing the State at sentencing.
8. Monitor all DCJRP cases, including reviewing violations and representing DCDA on probation revocations.
9. Track cases per the grant requirements and assist in preparation of grant reports.
10. Represent the DCDA on the JRP Team, including regular operations meetings, and quarterly stakeholder meetings.