



June 30, 2025

Sent via email

RE: Project - Contract for Health Benefit Consultant

NOTICE OF INTENT TO AWARD CONTRACT

On June 10, 2025, the County Administrator of Deschutes County, Oregon, considered proposals for the above-referenced project. The County Administrator determined that the successful proposer for the project was USI Insurance Services of Eugene, Oregon.

This Notice of Intent to Award Contract is issued pursuant to Oregon Revised Statute 279B.135. Any entity which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon, at Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703. **The seven (7) calendar day protest period will expire at 5:00 PM on Monday, July 7, 2025.**

Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rule 137-047-0740. If a protest is filed within the protest period, a hearing will be held at a regularly scheduled business meeting of the Board of County Commissioners of Deschutes County Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703 within two (2) weeks of the end of the protest period.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners, for good cause, rescinds this Notice before the expiration of the protest period.

If you have any questions regarding this Notice of Intent to Award Contract, or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel: telephone (541) 388-6625; fax (541) 383-0496; or email to david.doyle@deschutes.org.

Be advised that if no protest is received within the stated time period, the County is authorized to process the contract administratively.

Sincerely,

COUNTY ADMINISTRATOR
DESCHUTES COUNTY, OREGON

A handwritten signature in black ink, appearing to read "Nick Lelack", written over a horizontal line.

Nick Lelack

cc: Brenda Bassett, Aleara Group
Tim Cooper, Browen & Brown
Andrea Voorhees, USI Insurance Services