



ADDENDUM # 1

Date: April 24, 2025

To: All Proposal Document Holders

HEALTH BENEFITS CONSULTANT

The following changes, additions, and/or deletions are hereby made a part of the Request for Proposal as fully and completely as if same were included in the original:

PROPOSAL REQUIREMENTS

A. Page 9 of 31, **LIMITATIONS:**

DELETE the Limitations section and REPLACE with the following:

Limitations:

- Sections A-B AND D-E are limited to a total of twelve (12) pages of text, including the signed introductory letter.
- Section C, Exhibit A – Validation Questions for Proposer. No page limit, however, responses are limited to 200 characters per response section. Some questions have provided additional lines for responses.
- Section F pricing, limited to a total of two (2) pages of text.
- Section G, supportive information, limited to eight (8) pages of text.
- The limitation does not apply to covers or dividers unless they are used to convey Project information. Any 11 X 17 pages will be counted as two pages.
- Pages beyond these page limitations will not be evaluated.
- The Proposer shall number the pages in consecutive order.
- Proposal text shall be legible. Arial typeface is preferred but not required. Minimum font size of 11 point.

The original deadline for proposal submissions identified in the RFP for this project is still applicable, May 8, 2025 at 5:00 PM PST.

Signed by
Heather Herauf
Procurement Manager