Deschutes County Health Services
Environmental Health Division
2577 NE Courtney Dr., Bend OR 97701
PHONE: (541) 322-7400
FAX: (541) 322-7604

MEMORANDUM OF COMMISSARY OR WAREHOUSE USAGE/VERIFICATION

(This agreement expires December 31st of the year issued)

The licensed food service establishment known as _____
RESTAURANT NAME

located at _____,
RESTAURANT STREET ADDRESS **CITY** **STATE** **ZIP**

hereby agrees to provide access for usage as a commissary or warehouse to _____
MOBILE UNIT OWNER

to operate mobile food unit _____. All food items used by the mobile unit
MOBILE UNIT NAME

owner/operator will be properly stored at this commissary/warehouse, and approved dishwashing facilities are also provided with which to clean and sanitize utensils used in the mobile unit per ORS Chapter 624. This licensed food service establishment is to be used for all preparation and storage of food items and dishwashing activities as needed. The licensee of the commissary/warehouse is responsible for all food service operations conducted on the commissary/warehouse premises and conducted on the licensed food service establishment in conjunction with the mobile unit.

The agreement between the above-mentioned two parties is valid for _____ and may be
LICENSING YEAR

renewed in writing after that date. This agreement expires December 31st of the year issued. However, in the event this or any renewed agreement for commissary/warehouse usage is terminated, the licensed food service establishment and the mobile unit owner agree to notify and understand that the mobile unit license shall be immediately suspended by the Deschutes County Environmental Health Division. All parties also agree that, in the event of the termination of this or any renewed agreement for commissary/warehouse usage, all food service operations must immediately discontinue until the mobile unit owner secures the services of an approved commissary/warehouse and provides another valid Memorandum of Commissary/Warehouse Usage/Verification to the Deschutes County Environmental Health Division. This agreement terminates if the food service establishment does not have a current license to operate. This agreement also terminates if the mobile unit owner does not have a current license for the commissary/warehouse in the name of the mobile unit owner.

_____ _____
SIGNATURE of food service establishment owner date signed

_____ (_____) _____
PRINTED NAME of food service establishment owner phone number

_____ _____
SIGNATURE of mobile food unit operator date signed

_____ _____
SIGNATURE of County Sanitarian date signed