Before PSW applicants start at Phase I, the In-Home Employer (also referred to as Employer on Record) must first have completed their application process with PPL.

Applying Employer,
1. Please notify your Services Coordinator you intend to apply, and they’ll provide you initial paperwork.
2. Complete paperwork and proceed to Phase I.

Yes, Employer has "current" status with PPL:

Phase I - Request to initiate your application.
PSW: Click the 'Submit PSW Application Inquiry' button, which is option 1 back on the web page.
Employer: Submit completed forms to us via email.

Phase II - Receive & return your e-forms.
Our reply confirmation email lists further instructions to complete third-party application requirements.

Phase III - Receive & return third-party entity e-forms.
Payroll provider, PPL will help you complete their payroll forms.
PPL form instructions are below, click the boxes to access:

Form completion for PSW Criminal History Checks:
A message from the State of Oregon: PSWs, "If you are applying for a job and your background check is processed by the DHS Background Check Unit, you will need an email address. You can complete your authorization and any disclosures for the background check on a computer or other device (tablet or smartphone)."

Phase IV - Checking on your application status with third-party entities.
1. monitor your email for confirmation of completed paperwork.
2. Access the online resources by clicking the applicable box.

Phase V - Last item PSW and EOR sign:
PSW and Employer sign Provider Service Agreement, which we’ll send you electronically.

Application Process Complete:
Employer, PSW, and Services Coordinator receive “Approval to Work” email.
Per the approved work date, PSW can start billing.

You attained eXPRS EVV user name and successfully logged into eXPRS desktop billing web page.

State 'Approved' PSW DD 803 Credentials. State 'approved' your CHC and State Provider Enrollment Unit secure emailed you your unique SPD Provider ID.

You completed and passed the required PSW Orientation online courses.

You attained eXPRS EVV user name and successfully logged into eXPRS desktop billing web page.

PPL processed your payroll paperwork.

You completed and passed the required PSW Orientation online courses.

State 'Approved' PSW DD 803 Credentials. State 'approved' your CHC and State Provider Enrollment Unit secure emailed you your unique SPD Provider ID.

You attained eXPRS EVV user name and successfully logged into eXPRS desktop billing web page.