



## SAMPLE SELF-MONITORING CHART

**Please take your temperature once daily** before drinking anything hot or cold and before taking any medications that reduce a fever (i.e. acetaminophen, ibuprofen, aspirin)..

**Please pay attention to how your body is feeling** and if you have symptoms, mark in the appropriate column in the table below. Call your healthcare provider and health department contact person if you develop **ANY symptoms**. Begin strict self-isolation at home and follow guidance from your healthcare provider and/or local health department.

**\*\* Important: Call 911 if you feel very ill or have difficulty breathing \*\***

			Symptoms						
Day	Date	Temp	Cough	Difficulty Breathing	Sore Throat	Body Aches Joint Pain	Fatigue	Abrupt Loss of Smell/Taste	Diarrhea, nausea or vomiting
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

**BUSINESS RESOURCES**



**HEALTH  
SERVICES**



## COVID-19 TRAINING LOG

A Training Log is not required by the directive but is a good way to track that all employees understand COVID-19. COVID-19 related training may include:

1. A review of the facility plan;
2. The employee health policy

**BUSINESS NAME:** \_\_\_\_\_

	Employee Name	Date Training Completed	Training Type (Online, At Facility, etc.)	Employee Signature
1				
2				
3				
4				
5				
6				
7				
8				

**ALL EMPLOYEES HAVE BEEN TRAINED IN ACCORDANCE WITH  
THE POLICY WRITTEN FOR THIS**

\_\_\_\_\_  
PERSON IN CHARGE SIGNATURE

\_\_\_\_\_  
DATE

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# EMPLOYEE HEALTH AGREEMENT FOR COVID-19

## Background

COVID-19 is a highly contagious viral illness that easily spreads through contact with others. Excluding sick employees from the workplace is one of the best defenses against community spread. This document is not a replacement for employee health and hygiene requirements in the Retail Food Law. Facilities are still required to restrict and exclude employees with symptoms of food-borne illnesses. Please consult the Food Code or your local health department for more information on those requirements, if needed.

**This document is not a substitute for medical advice. If you have concerns about your health and COVID-19, please consult a medical provider. Indicator symptoms of COVID-19 may change as new information is discovered.**

## Agreement

### I AGREE TO NOT WORK IF I HAVE, OR RECENTLY HAD:

1. A new dry cough
2. A newly identified shortness of breath or difficulty breathing

OR

Two or more of the following symptoms:

- |                                 |                               |
|---------------------------------|-------------------------------|
| 1. Fever (above 100.4 °F)       | 5. Headache                   |
| 2. Chills                       | 6. Sore throat                |
| 3. Repeated shaking with chills | 7. New loss of taste or smell |
| 4. Muscle pain                  |                               |

**I UNDERSTAND THAT OTHER SYMPTOMS MAY BE ASSOCIATED WITH COVID-19 AND SHOULD BE CONSIDERED WHEN DETERMINING WHETHER TO WORK.**

**I UNDERSTAND THAT A DAILY SYMPTOM CHECK WILL BE REQUIRED BEFORE I BEGIN WORKING EACH SHIFT.**

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**Employee Name**

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**Employee Signature**

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**Date**

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**Person In Charge  
Name**

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**Person In Charge  
Signature**

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**Date**

**BUSINESS RESOURCES**



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