

Integrated Financial Management and Human Resources System Clarifications on RFP

1. Page 16 specifies Project Management. What level of onsite Project Management is the County expecting (remote, ½ time, Full Time)?

The County expects each vendor to propose the optimum level of project management that will ensure a smooth and efficient implementation for the County. The County is not dictating the location of the project manager for the vendor nor the amount of time the vendor's project manager will spend on the project.

2. The RFP mentions that the County will provide a Project Manager. Can you validate this position is full time for the duration of the project?

The County has assigned a .8 FTE to manage the project from the County's side. This position is dedicated to the project for the next two years and will have no other significant responsibilities.

3. Will the County dedicated other resources for this project?

Beyond the project manager, the County expects to contribute significant effort from Finance, Personnel and operating departments to the implementation effort through the two year anticipated life of the project.

4. Page 16 states, "Third-party equipment required to complete the proposed configuration is to be provided and installed by the vendor(s)." The County typically gets better pricing through Government contract vehicles than the vendor. Can you confirm that the County wants us to propose and install hardware?

The County would certainly purchase the basic hard ware PC, servers and like. Please assume what was meant by this was hardware which is proprietary to the solution (scanners, time card readers, cash drawers and the like). The assumption that the County could get better pricing is likely true. However, the statement is in the RFP because these items are essential to the "use" of the application and the County should be at least informed of their necessity.