



Deschutes County Juvenile Community Justice Community Site - Community Service Release

63360 Britta St. Building One
Bend, OR 97703
Tel: 541-388-6671 Fax: 541-383-0165

Client Name _____ Date of Birth: _____

Case #/ Referral # _____ School _____

Charge(s) _____ Assigned CJO: _____

I, the above-named youth, agree that I will complete:

_____ (CS) hours of Community Service **or** _____ (FS) hours of Fresh Start*

** I understand my participation in the Fresh Start Program is voluntary and will enable Deschutes County Juvenile Community Justice to pay restitution directly to my victim(s) at a conversion rate equal to the current Oregon State minimum wage for each hour of Fresh Start community service I perform.*

Youth Signature

Date

Name of Insurance Company

Plan or Policy Number

Name of Family Physician

Family Emergency Contact Phone Number

Youth Medical and/or Allergy Conditions _____

MEDICAL RELEASE / FAMILY OR LEGAL GUARDIAN CONSENT

My child has permission to participate in the Community Service / Fresh Start program until all service hours ordered in this case are completed. For my child and myself, I agree to hold harmless, the State of Oregon and Deschutes County and its respective officers, agents, employees and volunteers from any and all claims, damages or liabilities arising from my child's program participation. I authorize Deschutes County Juvenile Community Justice to obtain medical, dental or other emergency treatment as may be necessary for my child while participating in the program.

Family / Legal Guardian Signature

Phone Number

Date

Distribution: Original to Case File (CJO); Copies to Youth (1) and scan a copy to Administrative Assistant (AS)



Community Site – Community Service Rules

SIGN UP/CANCELLATION

Authorization by your Community Justice Officer (CJO) or Community Service (CS) supervisor will need to be obtained prior to youth conducting any community service in the community. Please call the CS supervisor at **541-322-7650** with any questions.

RESTORATIVE COMMUNITY SERVICE

Our primary goal is to provide a safe and supervised community service program that enables youth to give back to their communities and repair the harm caused.

Performing community service at a community work site is a privilege – not a right – and an opportunity for you to learn about the services that our community partners provide.

The Juvenile Community Justice department does not provide supervision for youth working at community sites. You are expected to read, understand and follow the program rules listed below.

PROGRAM RULES

- **Registration and schedule**
 - Authorization by your CJO or the CS supervisor will need to be obtained prior to youth conducting any community service.
 - Bring this form with you on your first day. You cannot start your community service work without providing a copy of the signed release on the other side of this form.
 - The community site will provide you with specific rules. You may need to sign additional paperwork.
 - You and your family are responsible for arranging work times and transportation to the community site.
- **Attendance**
 - Contact the site supervisor as soon as possible if you are unable to work on a scheduled day or time.
 - If you fail to notify the site supervisor before you were scheduled to work and do not show up, you may be prohibited from working at the site and referred back to the CJO.
- **Behavior**
 - Disrespectful behavior, foul language or harassment of any kind is not allowed.
 - Follow all directions and safety instructions. If you do not understand something, ask your site supervisor before beginning the task.
 - Remember you are working. Friends are not to visit you at the worksite. If you bring a personal phone, use it only during approved breaks, lunch and when you are finished for the day.
 - If you fail to obey the community site rules you will be terminated and referred back to your CJO.
- **Documentation**
 - Document your hours every day on the Community Worksite Timesheet provided to you, even if you are using an additional timesheet provided by the community site.
 - Youth along with site supervisor will initial daily hours on the timesheet. When CS hours are completed return timesheet to your CJO.
- **Injury**
 - Report any personal injury or accident that occurs while at the community site to your site supervisor immediately.
 - Contact the Community Service Program Supervisor (541-322-7650) as soon as possible to complete an accident report.

Youth Signature

Family / Legal Guardian Signature

Date

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