



ACCESS DRIVEWAY PERMIT APPLICATION

(Connections to public roads or rights-of-way only)

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Date: _____ Access Permit Number: _____

Land Use File Number (if applicable): _____

Permit Address: _____

Property Description: Township: _____ Range: _____ Section: _____ Tax Lot: _____

Nearest Intersection: _____

Applicant's Name: _____

Mailing Address (if different): _____

City / State / Zip: _____

Phone: (____) _____

Applicant's Email Address: _____

Type of Access (check one): Residential Commercial Farm

Surface Type (check one): Concrete Aggregate or Cinder Base Asphalt

Other: _____

Applicant hereby applies to Deschutes County for permission to construct a driveway access at the permit address above. All work shall be in conformance with Deschutes County Code 17.48.210, 17.48.220 and 12.28. The driveway access shall be maintained as approved and shall not present a traffic hazard for road or driveway users.

Applicant agrees and understands that this permit does not constitute a land use permit. Any development of property connected with this permit must comply with all applicable land use regulations.

Please include a **drawing or site plan sketch** (space provided on the back of this form), showing the location and type of access. It should indicate the driveway's position relative to landmarks such as roads, other driveways, fence lines, power poles, etc. Please include a north arrow, and mark the proposed access in the field at the road with stakes, flags or paint on the road so the inspector can readily locate it. For properties within unincorporated communities, please indicate whether a curb cut and/or sidewalks will be required. If required, public sidewalks shall be constructed at the time the driveway access is constructed. Note: If a curb cut is required for the installation of the driveway, a permit to work in the public right-of-way is required from the County Road Department.

Disclaimer: Deschutes County will not take responsibility for ensuring that all other conditions of any other regulating agency have been complied with. It is the responsibility of the homeowner to meet any existing subdivision covenants, conditions and restrictions, and all other neighborhood and regulatory agency requirements. Applicant/Owner agrees to remove any construction elements not meeting standards, as determined by Deschutes County.

Applicant's Signature: _____ Date: _____

Area Drawing Showing Subject Property
(A map may also be attached)



Office Use Only

Special Conditions: _____

Distance to Nearest Intersection: _____ Mile Point: _____

Road Name: _____ Road Number: _____

Approved by: DESCHUTES COUNTY ROAD DEPARTMENT

Printed Name: _____

Date: _____

DESCHUTES COUNTY COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING

Printed Name: _____

Date: _____



Driveway Inspection for access

Permit address: _____ Permit number: _____

Road name: _____ Road number: _____

() RESIDENTIAL - 14' SINGLE, 20' DOUBLE () Agricultural - 20' wide max () COMMERCIAL - 35' wide max

() New access or () Existing access Posted speed of _____ MPH

Road classification () LOCAL () COLLECTOR () ARTERIAL () UNKNOWN

Type of road surface () PAVED, () GRAVEL, () DIRT

Distance to _____ & _____ Intersection is _____ ft. to the _____

Actual sight distance looking left: _____ & to the right: _____.

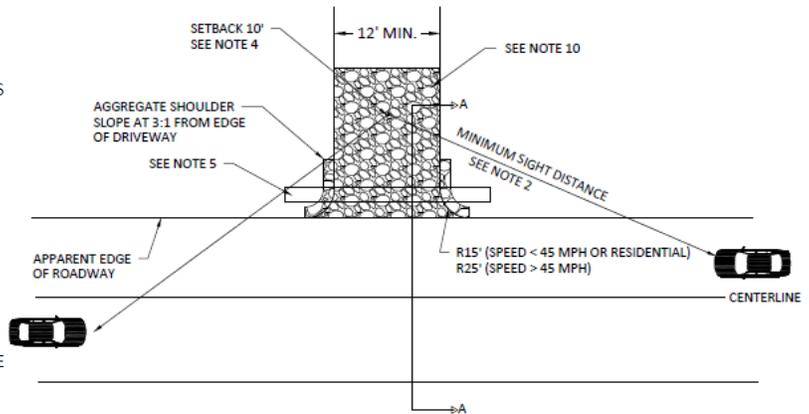
Latitude: _____ Longitude: _____ Milepost: _____

Culvert needed () YES () NO - Minimum pipe size shall be 12"

Standard Drawing 1-4 Driveway Requirements

NOTES:

1. ACP SHALL BE COMMERCIAL GRADE MIX PER OSSC.
2. MINIMUM SIGHT DISTANCE MUST MEET OR EXCEED DISTANCES LISTED IN CURRENT EDITION OF AASHTO POLICY ON GEOMETRIC DESIGN OF HIGHWAYS AND STREETS. FOR SIGHT DISTANCE MEASUREMENT, USE DRIVERS EYE HEIGHT OF 3.5' MEASURED TO AN OBJECT HEIGHT OF 2'.
3. MAX DRIVEWAY GRADE AT EDGE OF ROADWAY CAN NOT EXCEED 5% AND MUST MEET REQUIREMENTS OF NOTE 2 TO THE RIGHT-OF-WAY OR MINIMUM OF 10'.
4. GROUND-MOUNTED ADDRESS SIGNS OR MAILBOXES TO BE PLACED A MINIMUM OF 10' FROM APPARENT EDGE OF ROADWAY.
5. WHEN REQUIRED, CULVERT TO BE MIN. 12" DIAMETER OR AS DETERMINED FROM A HYDRAULIC ANALYSIS BY AN ENGINEER.
6. MINIMUM CULVERT END PROJECTION TO BE 12" ON BOTH ENDS.
7. MAXIMUM EMBANKMENT SLOPE TO BE 2:1
8. REFER TO STANDARD DRAWING 1-1 FOR CULVERT INSTALLATION DETAILS.
9. PLACE AND COMPACT MIN. OF 6 INCHES OF 3/4"-0 OR 1"-0 AGGREGATE BASE ROCK TO THE RIGHT-OF-WAY OR MINIMUM OF 10'. (SEE DETAIL ABOVE FOR PAVED DRIVE.)



Does the Access meet sight distance criteria? () YES or () NO

Conditions of approval : _____

Inspected by: _____

County code quick reference:

17.48.210. Access.

A. Permit Required. Access onto public right of way or change in type of access shall require a permit. Permits are applied for at offices of the Community Development Department.

B. Access Restrictions and Limitations. The creation of access onto arterials and collectors is prohibited unless there is no other possible means of accessing the parcel. In any event, residential access onto arterials and collectors shall not be permitted within 100 feet of an intersection or the maximum distance obtainable on the parcel, whichever is less.

C. Commercial and Industrial Access.

1. Requirements for commercial and industrial access will be determined by the Road Department Director in accordance with DCC 17.48.090.

2. Safety improvements, including left turn lanes and traffic signals, may be required.

D. Sight Distance. Access shall be denied at locations that do not meet AASHTO sight distance standards. (Ord. 2001-016 §1, 2001; Ord. 93-012 §53(A), 1993; Ord. 81-043 §1, Exhibit A, §8.400(1)-(4), 1981)

17.48.220. Driveways.

A. Access Width. The following are the maximum width of driveways:

Type Width (in feet) Residential 14(single), 20(double) Agricultural 20 Commercial/Industrial 35

B. Culverts. Where culverts are required for driveways, the minimum pipe size shall be 12 inches.

C. Drainage. Driveways shall be constructed in such a manner that water, aggregate or any other substance that is hazardous to the traveling public will not enter onto the public right-of-way.

D. Construction. Construction of the driveway shall be in accordance with the design standards of the County Road Department. (Ord. 2011-018 §1, 2011; Ord. 2001-016 §1, 2001; Ord. 81-043 §1, Exhibit A, §8.400(5)-(8), 1981)

12.28.090. Prohibited Locations.

A. No driveway approach shall be permitted to interfere with any public utility facilities. Under the permit required by DCC 12.28, the applicant may be authorized to relocate any such utility, upon application to the subject utility provider and upon making suitable arrangements for financial reimbursement to the utility provider.

B. At street intersections no portion of any driveway approach, including end slopes, shall be permitted within the intersection curb return.

C. At street intersections in noncommercial or residential and rural areas, no portion of any driveway approach, including end slopes, shall be permitted within 50 feet of the intersection curb return. (Ord. 2011-026 §4, 2011; Ord. 95-035 §1, 1995; Ord. 203-6 §5, 1975)

12.28.100. Width of Driveway Approach Apron.

The width of driveway approach aprons shall not exceed the following dimensions:

A. For residential driveways, 14 feet for single driveways and 20 feet for double driveways and not more than one driveway approach shall be permitted per lot when such lot is 50 feet or less in width fronting on any street or avenue.

1. An additional driveway approach will be allowed when any particular lot has 50 feet or more of frontage on any street or avenue and the driveways can meet the spacing requirements listed in DCC 17.48.090 (B).

2. Sidelines of lots may also have driveway approaches in conformity with the provisions of DCC 12.28.100(A); notwithstanding that such lots have driveway approaches on their frontage area.

B. For commercial driveways, when one or more driveway approaches serve a given property frontage, no single apron shall exceed 35 feet in width, but when such establishment controls 50 feet or more of street frontage the number of driveway aprons shall be limited to two for the first 100 feet or part thereof and not more than 35 percent of the frontage exceeding the initial 100 feet thereafter. A safety island of not less than 16 feet of full height curb shall in all cases be provided between driveway approaches serving any one-property frontage.

C. Property frontage referred to in DCC 12.28 includes approach areas directly in front of property owned or under the control of the applicant, and such area as may be directly in front of adjoining property which is used for approach purposes by right of easement or agreement with the adjoining property owner. (Ord. 2011-026 §4, 2011; Ord. 95-035 §1, 1995; Ord. 203-6 §6, 1975)