



HISTORIC LANDMARKS APPLICATION
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

1. Complete the application form and provide appropriate original signatures. To ensure timely processing of your application, all materials must be submitted on single-sided, 8.5" x 11" paper. Do not use binders, tabs/dividers, staples or tape.
2. Include a copy of the current deed showing the property owners.
3. Attach correct fee.
4. This application shall include one full-sized plan set (to scale) and one plan set reduced to no larger _____ than 11" x 17". Include a plot plan that shows all property lines and existing and proposed structures, parking, landscaping, lighting, etc.
6. All applicable standards and criteria must be addressed in writing prior to acceptance of the application. Detailed descriptions, maps and other relevant information must be attached to the application.

TYPE OF APPLICATION (check one):

FEE: _____

Exterior Alteration _____	Move Landmark _____	New/Remove Designation _____
Demolition _____	Signs _____	Other _____
New Construction _____	Restoration/Rehab _____	

Applicant's Name (print): _____ Phone: (____) _____

Mailing Address: _____ City/State/Zip: _____

Applicant's Email Address: _____

Property Owner's Name (if different)*: _____ Phone: (____) _____

Mailing Address: _____ City/State/Zip: _____

Owner's Email Address: _____

1. Property Description: Township _____ Range _____ Section _____ Tax Lot _____
2. Property Zone(s): _____ Property Size (acres or sq. ft.): _____
3. Lot of Record? (State reason): _____
4. Property Address: _____
5. Present Use of Property: _____

(over)

- 6. Existing Structures: _____
- 7. Request: _____
- 8. Property will be served by: Sewer _____ Onsite Disposal System _____
- 9. Domestic Water Source: _____

To the best of my knowledge, the proposal complies with all previous conditions of approval and all other applicable local, state, and federal laws. By signing this application, I acknowledge that Deschutes County planning staff may make a site visit(s) to the address(es) listed on this application in order to evaluate the property(ies) with the Deschutes County Code criteria applicable to the land use request(s) submitted. Please describe any special circumstances regarding a potential site visit:

Applicant's Signature: _____ Date: _____

Property Owner's Signature (if different)*: _____ Date: _____

Agent's Name (if applicable): _____ Phone: (____) _____

Mailing Address: _____ City/State/Zip: _____

Agent's Email Address: _____

***If this application is not signed by the property owner, a letter authorizing signature by the applicant must be attached.**