



## COMMUNITY DEVELOPMENT

# FY 2020-21 Work Plan & 2019 Annual Report



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Building Safety  
Code Enforcement  
Coordinated Services  
Environmental Soils  
Planning

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# Introduction

## Mission Statement

The Community Development Department (CDD) facilitates orderly growth and development in the Deschutes County community through coordinated programs of Environmental Soils, Building Safety, Code Enforcement, Coordinated Services, Planning and education and service to the public.

## Purpose

The 2020-21 Work Plan and 2019 Annual Report highlight the department's accomplishments, goals and objectives and are developed to:

- ✓ Report on achievements and performance;
- ✓ Implement the Board of County Commissioners (BOCC) goals and objectives;
- ✓ Implement the Deschutes County Customer Service "Every Time" Standards;
- ✓ Effectively and efficiently manage organizational assets, capabilities and finances;
- ✓ Fulfill the department's regulatory compliance requirements;
- ✓ Enhance the County as a safe, sustainable and highly desirable place to live, work, learn, recreate, visit and more; and
- ✓ Address changes in state law.

## Adoption

The BOCC adopted this report on June 24th, 2020, after considering public, stakeholder and partner organization input and Planning Commission and Historic Landmarks Commission recommendations. The Work Plan often includes more projects than there are resources available. CDD coordinates with the BOCC throughout the year to prioritize and initiate projects. Projects not initiated are often carried over to future years.

## COVID-19

As the COVID-19 pandemic rapidly and dramatically impacted all facets of society, CDD remained open for business. The department implemented several safety measures to protect our customers and staff, and continued to provide essential public services to support the Central Oregon economy.





# Elected and Appointed Officials

## **BOARD OF COUNTY COMMISSIONERS**

Patti Adair, Chair  
Anthony DeBone, Vice Chair  
Phillip G. Henderson, Commissioner

## **COUNTY ADMINISTRATION**

Tom Anderson, County Administrator | Erik Kropp, Deputy County Administrator

## **PLANNING COMMISSION**

Les Hudson— At Large ( Chair)  
Maggie Kirby— Bend Area (Vice Chair)  
Jim Beeger— Bend Area  
Dale Crawford — At Large  
Jessica Kieras— Redmond Area  
Hugh Palcic—South County  
Steve Swisher—Sisters Area

## **HISTORIC LANDMARKS COMMISSION**

Chris Horting-Jones, Chair— Unincorporated  
Sharon Leighty, Vice Chair— Unincorporated  
Kelly Madden—Ex-Officio  
Bill Olsen— Pioneer Association  
Dennis Schmidling, Secretary— City of Sisters  
Rachel Stemach— Unincorporated

## **HEARINGS OFFICERS**

Gregory J. Frank | Stephanie Hicks | Will Van Vactor

## **BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

Dave Thomson, Chair  
Christopher Cassard, Vice Chair  
Katie Hammer  
Sam Handelman  
Wendy Holzman  
Katrina Langenderf  
Ann Marland  
Scott Morgan  
Rick Root  
David Roth  
Mark Smith



# Budget & Organization

## Budget Summary

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Resources	\$8,420,357	\$8,978,919	\$10,657,457	\$10,750,824	\$9,657,950
Requirements	\$8,420,357	\$8,978,919	\$10,657,457	\$10,750,824	\$9,657,950

### Fiscal Issues:

- Establishing a financial contingency plan detailing the department’s course of action as it relates to reserve fund reduction and resource allocation decision-making strategies in response to unknown economic and development activity conditions.
- Ensuring financial stability and ongoing operations while navigating the uncertainty of COVID-19.
- Ensuring costs are accounted for and recovered through fees and other revenue sources, per the adopted budget.

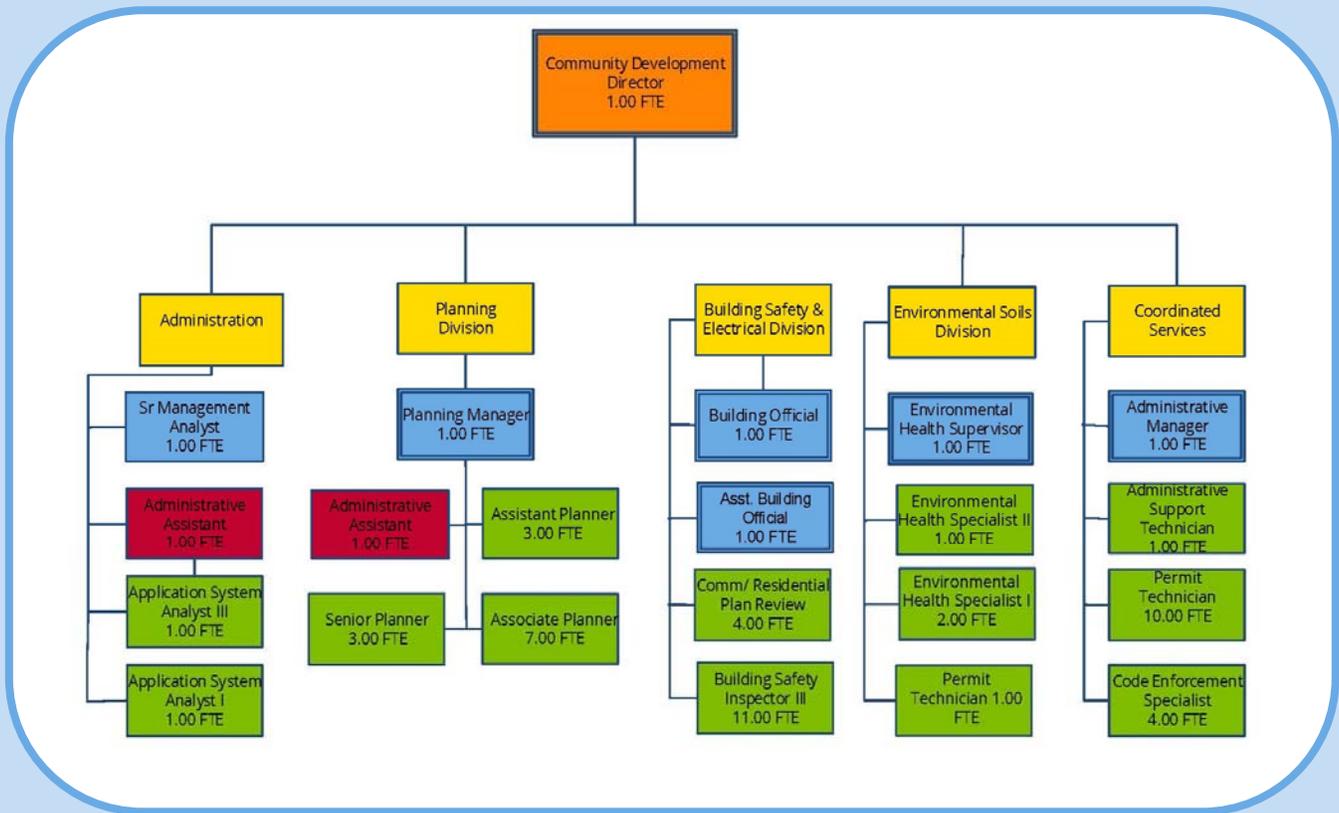
### Operational Challenges:

- Maintaining high customer service levels with appropriate staffing levels while practicing social distancing, among other safety measures to protect everyone and expanding training for CDD’s online services and public meeting technologies.
- Adjusting departmental operations based on Oregon’s state of emergency declaration and recommended practices, including, but not limited to, ongoing in-person front counter services in Bend and at satellite offices, building and septic inspections, and code enforcement investigations.
- Developing and implementing new public hearing and overall citizen engagement strategies for meaningful public involvement in planning projects as social distancing and similar measures will likely be necessary for at least part of the fiscal year.
- Responding to new regulations and laws as an outcome of 2020/21 legislative sessions.
- Processing complex and controversial land use applications and decisions and code enforcement cases.
- Addressing affordable housing.
- Improving the department’s website and keeping it up-to-date as utilization will significantly increase during and beyond the pandemic. Development statistics, dashboards, and other reports to keep staff and customers informed of development activity, and current and upcoming major projects.



# Budget & Organization

## Organizational Chart

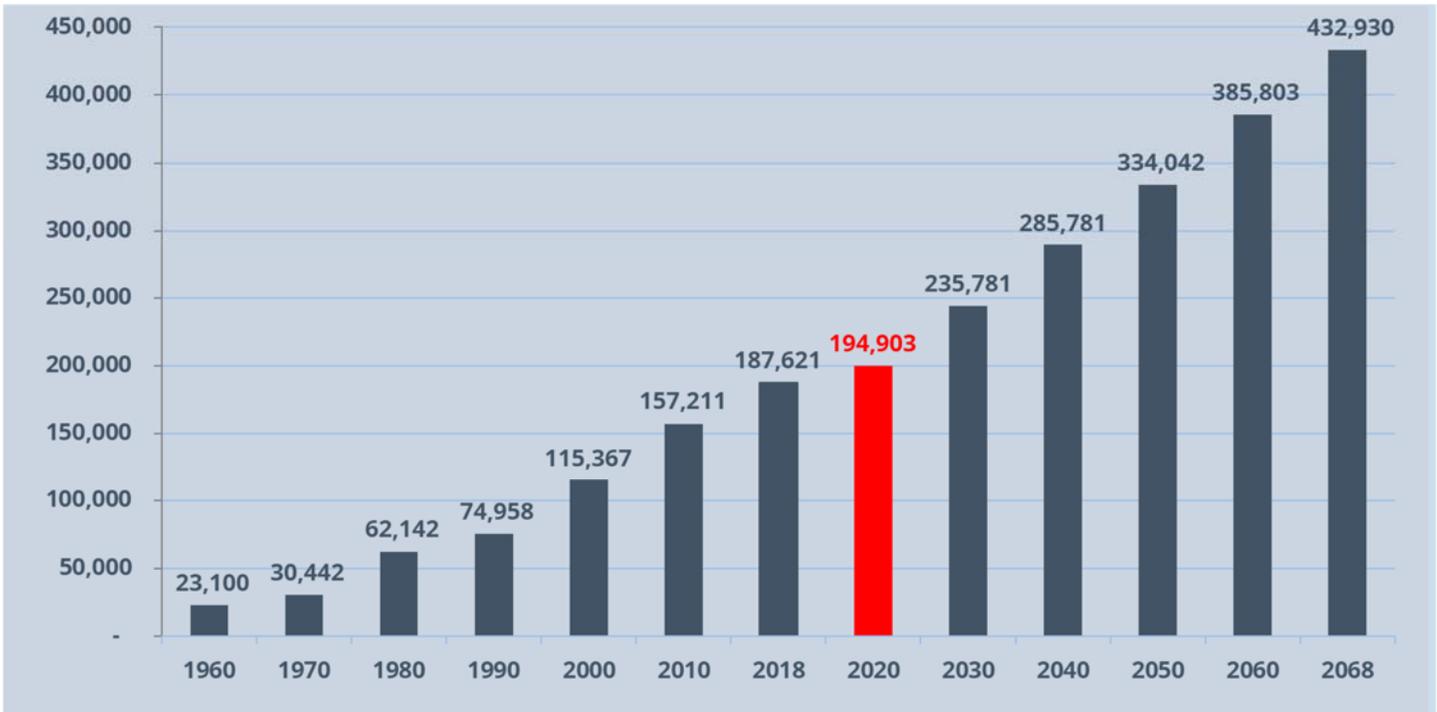


## Staff Summary

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Total FTE's	45.00	52.00	55.00	58.00	58.00

# Population Growth

## DESCHUTES COUNTY POPULATION FORECAST: 2018—2068



This graph provides a snapshot of the County's growth since 1960 and the preliminary 50-year Portland State University, Oregon Population Forecast Program, through 2068.

## HISTORICAL AND PORTLAND STATE UNIVERSITY FORECAST TRENDS

Geographic Area	2000	2010	*AAGR 2020-2043	2020	2043	2068
<b>Deschutes County</b>	<b>116,277</b>	<b>157,905</b>	<b>1.9%</b>	<b>194,903</b>	<b>301,999</b>	<b>432,930</b>
Bend	52,163	77,010	2.3%	95,673	162,362	255,291
Redmond	15,524	26,508	2.3%	29,364	51,617	82,575
Sisters	961	2,038	2.6%	2,835	5,169	8,431
La Pine	899	1,653	6.3%	1,934	3,954	5,894
Unincorporated	45,280	50,524	1.0%	63,567	79,248	80,739

\*AAGR: Average Annual Growth Rate



# Board of County Commissioners FY 2020-21 Goals & Objectives

*Enhancing the lives of citizens by delivering quality services in a cost-effective manner*



## **SAFE COMMUNITIES (SC)**

*Protect the community through planning, preparedness and delivery of coordinated services*

## **HEALTHY PEOPLE (HP)**

*Enhance and protect the health and well being of communities and their residents*

## **ECONOMIC VITALITY (EV)**

*Promote policies and actions that sustain and stimulate economic vitality*

## **SERVICE DELIVERY (SD)**

*Provide solution-oriented service that is cost effective and efficient*





# Performance Management

CDD is committed to a comprehensive approach to managing performance. The department achieves its goals and objectives by strategically establishing and monitoring performance measures and by adjusting operations based on results. The performance measures:

- ✓ Address service delivery expectations from the perspectives of CDD’s customers;
- ✓ Ensure the department fulfills its regulatory compliance requirements;
- ✓ Efficiently and effectively manages the organization’s assets, capacities and finances; and
- ✓ Preserve and enhance the County as a safe, sustainable and desirable place to live, visit, work, learn and recreate.

CDD’s 2020-21 performance measures align the department’s operations and work plan with BOCC annual goals and objectives and the County’s Customer Service “Every Time” Standards. <https://intranet.deschutes.org/Pages/Customer-Service-Standards.aspx>. The following three tables and pages 11 to 13 summarize CDD’s performance measures in Year 2019.

## 2019 Performance Measures

### Customer Perspective



Meeting Target



Within Range



Not Meeting Target

Planning Division	Lower Limit	Target	Upper Limit	Number of Days To Process	Score
Days To Process Administrative Determination Applications Without Prior Notice	14 Days	21 Days	35 Days	14.3	✓
Days To Process Administrative Determination Applications With Prior Notice	30 Days	45 Days	60 Days	56.8	⚠

Building Division	Lower Limit	Target	Upper Limit	Number of Days To Process	Score
Residential Plan Review Turnaround Time - Number of Days	2 Days	5 Days	8 Days	15.29	✗

Building Division	Lower Limit	Target	Upper Limit	% Completed On Time	Score
Inspection Request Completed By Inspector On Day Requested By Customer	90%	95%	100%	98.3%	✓

Environmental Soils Division	Lower Limit	Target	Upper Limit	% Completed On Time	Score
Pre-Cover Inspection Request Completed By Inspector On Day Requested By Customer	90%	95%	100%	96.7%	✓

# 2019 Performance Measures

## Internal Organizational Assets

 Meeting Target
  Within Range
  Not Meeting Target

Coordinated Services	Lower Limit	Target	Upper Limit	% Applied For At Permit Counter	Score
Percentage of Permits Applied For At The Permit Counter	60%	40%	20%	68.4%	

Building Division	Lower Limit	Target	Upper Limit	% Applied For Online	Score
Percentage of Permits Applied For Electronically	20%	40%	60%	31.6%	

Building Division	Lower Limit	Target	Upper Limit	% Scheduled Electronically	Score
Percentage of Building Division Inspections Scheduled Electronically	50%	65%	80%	72.5%	

Environmental Soils Division	Lower Limit	Target	Upper Limit	% Applied For Online	Score
Percentage of Environmental Soils Division Permits Applied For Electronically	15%	35%	50%	15.2%	

Environmental Soils Division	Lower Limit	Target	Upper Limit	% Scheduled Electronically	Score
Percentage of Environmental Soils Division Inspections Scheduled Electronically	35%	50%	65%	74.8%	

## Internal Processes

 Meeting Target
  Within Range
  Not Meeting Target

Code Enforcement	Lower Limit	Target	Upper Limit	Compliance Rate	Score
Achieving Voluntary Compliance	75%	85%	100%	91.0%	
Resolving Cases within 12 Months	75%	85%	100%	88.3%	

Building Division	Lower Limit	Target	Upper Limit	Avg. Stops Per Day	Score
Residential Building Inspections - Number of Stops Per Day	6 / Day	8 / Day	10 / Day	8.33	

Building Division	Lower Limit	Target	Upper Limit	Plan Reviews Per Day	Score
Residential Plan Review - Average Number of Plan Reviews Per Examiner Per Day	2 / Day	3 / Day	4 / Day	2.5	

Environmental Soils Division	Lower Limit	Target	Upper Limit	Days To Issue Permit	Score
New System Permit Process Control - Turn Around Time in Days	5 Days	10 Days	15 Days	10.3	

# 2020-2021 Performance Measures

## Changes implemented from these results include:

- Improved process to decrease the number of days for permit issuance by streamlining permit technician and planner review by updating workflow efficiencies between Planning and Coordinated Services;



- Creation of a farm crop processing Permit Sign Off (PS), excluding cannabis, to implement HB 2844 standards eliminating the need for Site Plan review if the processing facility meets certain standards;
- Created a plans examiner call line to distribute calls evenly among staff; and
- Code Enforcement territories were re-aligned improving efficiency for site visits.

## CDD's 2020-21 Performance Measures

These performance measures are listed on the following pages and reflect:

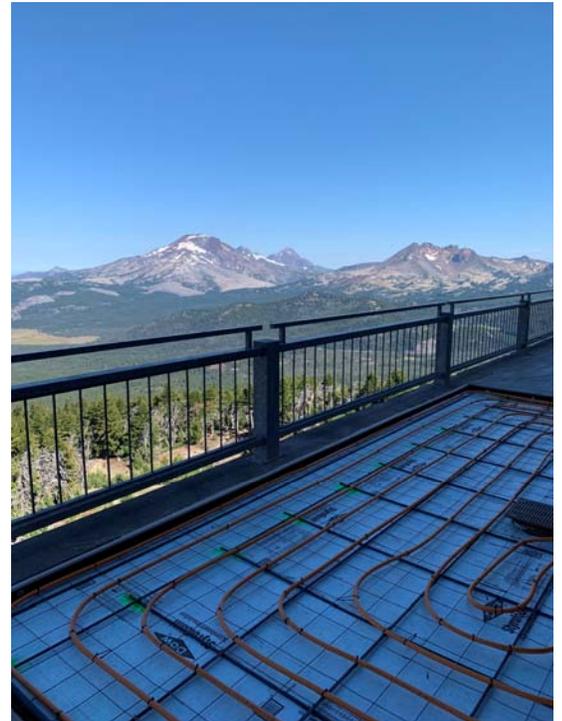
- New BOCC 2020-21 priorities;
- A realistic timeframe for processing single family dwelling permits given the various factors that affect the processing timeline; and
- Removing the number of plan reviews performed per day, which did not accurately reflect the changing nature of many permit reviews.



# 2020-21 Performance Measures by Division

## Building Safety

- Achieve 6-10 inspection stops per day to provide quality service. (BOCC Goal & Objective SD-1)
- Achieve an average turnaround time on building plan reviews of 8-10 days to meet or exceed state requirements. (BOCC Goal & Objective SD-1)
- Achieve 50-80% of inspections scheduled online. (BOCC Goal & Objective SD-1)
- Achieve 90-100% of inspections completed the same day as requested. (BOCC Goal & Objective SD-1)
- Provide community training opportunities for online application submission to obtain a goal of 30% of application submittals conducted online. (BOCC Goal & Objective SD-1)



## Code Enforcement

- Improve voluntary compliance in Code Enforcement cases from 85% to 90%. (BOCC Goal & Objective SC-1)
- Improve the resolution of Code Enforcement cases within 12 months from 75% to 85%. (BOCC Goal & Objective SC-1)

## Coordinated Services

- Achieve a customer feedback rating of 2.7 (out of 3.0) or better. (BOCC Goal & Objective SD-2)
- Provide community training opportunities for online application submission to obtain a goal of 30% of application submittals conducted on line. (BOCC Goal & Objective SD-1)
- Achieve structural permit ready-to-issue turnaround time for Coordinated Services of 4-5 days. (BOCC Goal & Objective SD-1)

# 2020-21 Performance Measures by Division

## Environmental Soils

- Achieve compliance with the ATT (Alternative Treatment Technology Septic System) Operation and Maintenance (O&M) reporting requirements of 95% to protect groundwater. (BOCC Goal & Objective HP-3)



- Improve the issuance of onsite septic system permits from within 15 days of completed application to within 12 days of completed application. (BOCC Goal & Objective SD-1)
- Provide community training opportunities for online application submission to obtain a goal of 15-50% of application submittals conducted online. (BOCC Goal & objective SD-1)
- Achieve 30% of inspections scheduled online. (BOCC Goal & Objective SD-1)
- Achieve 90-100% of Pre-cover inspections completed the same day as requested. (BOCC Goal & Objective SD-1)

## Planning

- Sustain the issuance of land use administrative decisions with notice within 45 days and without notice within 21 days of completed application. (BOCC Goal & Objective SD-1)
- City of Bend and Redmond Affordable Housing:
  - a. Amend the City of Bend Urban Growth Boundary to implement HB 4079, a pilot project to increase the supply of affordable housing units. (BOCC Goal & Objectives EV 1, EV 2, EV 3, EV 4 and HP 1)
  - b. Amend the City of Redmond Urban Growth Boundary to implement HB 2336, a pilot project to increase the supply of affordable housing units. (BOCC Goal & Objectives EV 1, EV 2, EV 3, EV 4 and HP 1)
- Complete DLCD Grants with public involvement to develop and consider recommendations to address wildfire hazard mitigation and Goal 5 wildlife habitat inventories to inform the 2021 Comprehensive Plan Update. (BOCC Goal & Objectives SC 3, HP 3, and EV 2)
- Complete rural vacant residential lands analysis and develop a County housing strategy to inform the 2021 Comprehensive Plan Update. (BOCC Goal & Objectives HP 3, EV 1 and EV 2)





## COMMUNITY DEVELOPMENT

# Administrative Services

## Overview

Administrative Services consists of the Community Development Director, Senior Management Analyst, two Systems Analysts and one Administrative Assistant. The Administrative Services Division provides oversight for all departmental operations and facilities, human resources, budget, customer services, technology and performance measures. Systems Analyst staff are responsible for the integration of technology across all CDD divisions and coordinates with the cities as well as providing direct service to the public via application training and support, web-based mapping, reporting services and data distribution.

## 2019 Accomplishments

- ✓ Completed installation of parking lot and lobby security cameras to improve safety;
- ✓ Installed lobby monitor screen to welcome and educate customers regarding services offered;
- ✓ Initiated an equipment replacement schedule which is part of CDD's Information Technology (IT) strategic plan during the FY20 budget process;
- ✓ Published a weekly web-based Land Use Activity Summary to communicate land use decisions and weekly customer and permit activity;
- ✓ Published a monthly web-based Development Summary Report to communicate department news, development statistics and performance measures;
- ✓ Implemented a new customer queue management software for tracking CDD customer wait times, purpose of visit and performance metrics;
- ✓ Completed Continuity of Operations Plan (COOP) which details department's plan to continue operation in the event of a disaster;
- ✓ Participated in a County led effort to create a county-wide plan for Pre-disaster Preparedness Plan;
- ✓ Updated CDD website, including division and project webpages;
- ✓ Participated in an Active Shooter Training in conjunction with the Sheriff's Office and Risk Management at the main office in Bend;
- ✓ Participated in an international Accela permitting software webinar and written case study regarding Deschutes County's migration to cloud technology optimizing agency productivity. <https://www.accela.com/wep-content/uploads/2019/09/Accela-Deschutes-Co-Case-Study-1.pdf>

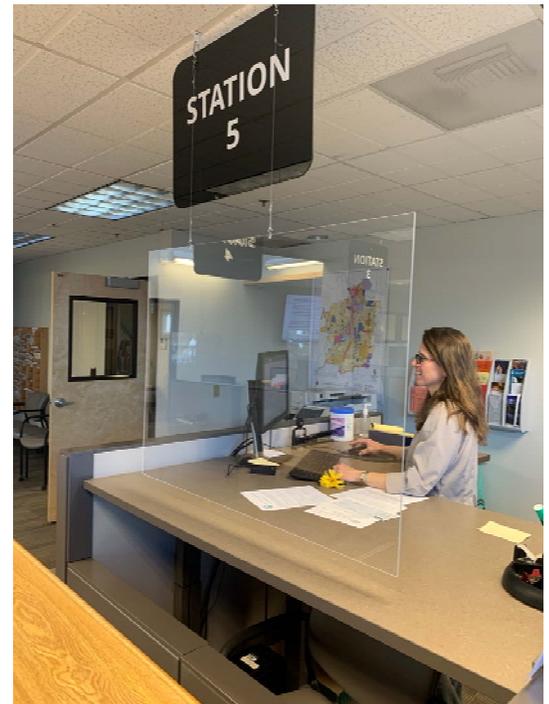




# Administrative Services

## 2020-21 Work Plan Projects

- Reconfigure Accela to improve code enforcement case management and enable fines and fees to be recorded.
- Revise daily cash balancing procedures to improve internal controls.
- Participate in a County led effort to create a county-wide Pre-disaster Preparedness Plan.
- Explore expanding the Planning Division’s webpage to provide more information about land use public hearings and opportunities for the public to submit comments on pending applications.
- Expand CDD Information Technology strategic plan to include a five year vision.
- Complete videos of each division to inform online customers and County College students about CDD’s purpose, programs and services.
- Update COOP, if necessary, based on lessons learned from COVID-19



## Staff Directory

Nick Lelack, AICP	Community Development Director	(541) 385-1708	Nick.Lelack@deschutes.org
Tim Berg	Applications System Analyst III	(541) 330-4648	Tim.Berg@deschutes.org
Ines Curland	Application System Analyst I	(541) 317-3193	Ines.Curland@deschutes.org
Tracy Griffin	Administrative Assistant	(541) 388-6573	Tracy.Griffin@deschutes.org
Sherri Pinner	Senior Management Analyst	(541) 385-1712	Sherri.Pinner@deschutes.org



# Building Safety

## Overview

Building Safety consists of one Building Safety Director, one Assistant Building Safety Official and sixteen Building Safety Inspectors.. The Building Safety Division administers and implements the state and federal building codes through a process of education and a clear and consistent application of the specialty codes. The division provides construction plan reviews, consultation and inspection services throughout the rural county and the cities of La Pine and Sisters. The division also provides services to Lake, Jefferson, Klamath and Crook counties, the cities of Bend and Redmond, and the State of Oregon Building Codes Division on an as-needed basis.

## 2019 Accomplishments

- ✓ Issued 568 new single-family dwelling permits in 2019. The distribution of these new homes for Deschutes County's building jurisdiction included:
  - Rural/unincorporated areas: 440
  - City of La Pine: 53
  - City of Sisters: 75
- ✓ Completed Major building plan reviews and inspections for:
  - Grandstay Hotel & Suites in Sisters
  - Fire alarm systems for Mt. Bachelor's buildings
  - The Lodge Assisted Living Facility in Sisters
  - Fire Station no. 302 in Tumalo
- ✓ Continued to improve overall operational efficiencies and customer services by:
  - Implementing the Master Electrical Program in conjunction with Coordinated Services;
  - Hiring a new Plans Examiner to assist in decreasing plan review turn-around times;
  - Cross-training of all division staff to perform inspections in all four residential disciplines.
- ✓ Continued to lead efforts with the Central Oregon Chapter of the International Code Council to:
  - Achieve consistency in code implementation/administration among all jurisdictions;
  - Promote and participate in education among building/development and design professionals, such as the 2019 Oregon Structural Specialty Code update class for Central Oregon Builders Association and Central Oregon Association of Realtors.
- ✓ Facilitated a Mass Timber/Cross Laminated Timber presentation for the local building community in Bend.
- ✓ Actively participated in State and local code and rulemaking efforts related to:
  - Wildfire Hazard Mapping Committee
  - Tiny Homes on Wheels classifications as RV's with Oregon Department of Transportation registration titles and not building department regulated;
  - Adaptions to major Chapter 1 changes in County Codes by adopting local ordinances.



## **Building Safety**

### **2019 Accomplishments (continued)**

- ✓ Participated in public, community and customer-specific education and outreach efforts such as:
  - Construction Contractors Board at Sisters Library on the County's building program, services and technologies;
  - High school students interested in the trades at a local jobs fair;
- ✓ Coordinated with State and County staff to promote and educate customers on how to apply for online permits and inspections;
- ✓ Continued succession planning, cross-training and technology investments to maintain and improve efficiencies;
- ✓ Continued to serve in regional and statewide leadership positions to support Deschutes County and Central Oregon interests.

### **2020-21 Work Plan Projects**

- Implement succession planning for the retirement of two long-term inspectors.
- Provide certification cross-training for all new hires to maintain the division's goal of having fully certified residential inspection staff.
  - a. Research ways to reduce the carbon footprint associated with field inspection duties such as:
  - b. Alternative fuel options;
  - c. Charging stations for electric vehicles, each station has charging capabilities for 1-2 vehicles;
- Work with the Road Department to research viability of All Wheel Drive electric vehicles.
- Work with Oregon e-Permitting to help test the new app for inspections prior to the roll out.
- Investigate the use of drones and other technologies to accomplish high risk inspections such as:
  - a. Roof diaphragm nailing
  - b. Chimney construction
  - c. High lift CMU grouting
- Continue participation in the Planning Division led Wildfire Mitigation Advisory Committee process to consider adopting a new Wildfire Hazard Zone map, a local ordinance implementing additional construction standards to reduce hazards presented by wildfire (Oregon Residential Specialty Code R327.4), and/or new defensible space requirements into Deschutes County Code.
- Produce new informational brochures as required by Oregon Administrative Rule (OAR) 918-020-0090 to help customers navigate code changes such as Energy Code and Daycare Facility updates.
- Hosting two or three Chemeketa Community College Building Inspection Technology students this summer for their Cooperative Work Experience which provides us an opportunity to demonstrate the county's customer friendly, service oriented approach as a regulatory agency.

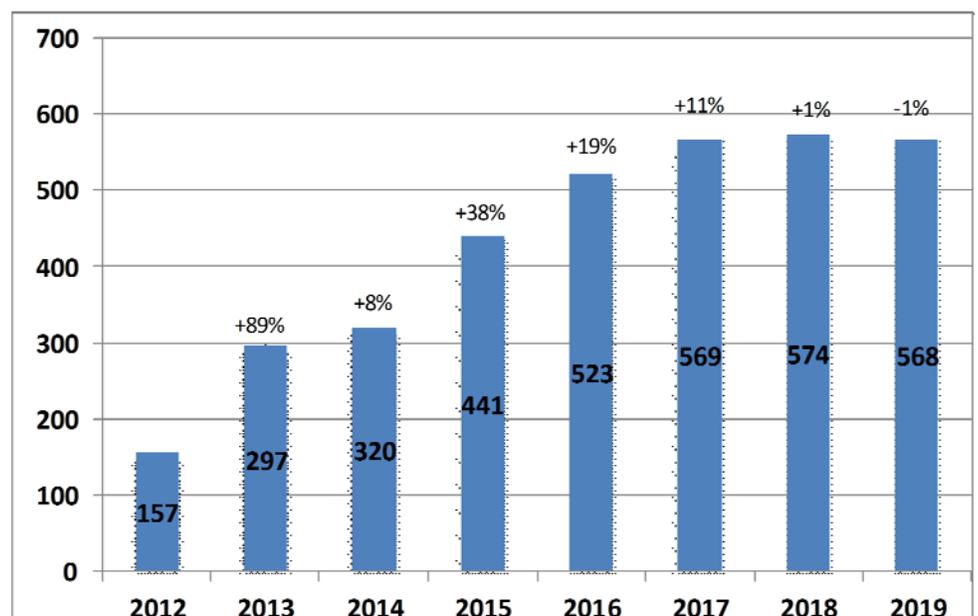


# Building Safety

## Staff Directory

Randy Scheid	Building Safety Director	(541) 317-3137	Randy.Scheid@deschutes.org
Chris Gracia	Assistant Building Official	(541) 388-6578	Chris.Gracia@deschutes.org
Krista Appleby	Building Inspector III	(541) 385-1701	Krista.Appleby@deschutes.org
Keri Blackburn	Plans Examiner / Bldg. Insp	(541) 388-6577	Keri.Blackburn@deschutes.org
Rainer Doerge	Building Inspector III	x1638	Rainer.Doerge@deschutes.org
Scott Farm	Building Inspector III	x1639	Scott.Farm@deschutes.org
David Farrin	Building Inspector III	(541) 385-1702	David.Farrin@deschutes.org
Owen Gilstrap	Building Inspector III	x1640	Owen.Gilstrap@deschutes.org
Brandon Jolley	Building Inspector III	x1625	Brandon.Jolley@deschutes.org
John Kelley	Building Inspector III	X1642	John.Kelley@deschutes.org
Michael Liskh	Building Inspector III	x1627	Michael.Liskh@deschutes.org
Brian Moore	Building Inspector III	(541) 385-1705	Brian.Moore@deschutes.org
Russell Robertson	Building Inspector III	x1643	Russell.Robertson@deschutes.org
Todd Russell	Building Inspector III	x1644	Todd.Russell@deschutes.org
Laurie Wilson	Building Inspector III	(541) 383-6711	Laurie.Wilson@deschutes.org

## New Single Family Dwelling Permits





# Code Enforcement

## Overview

Code Enforcement consists of three Code Enforcement Specialists and one volunteer. The program is managed by the Coordinated Services Administrative Manager and is supported by a law enforcement technician from the Sheriff's Department and operating divisions. The Code Enforcement Division is responsible for investigating code violation complaints to ensure compliance with land use, onsite wastewater disposal, building and solid waste codes (by contract with the Solid Waste Department), and provides direct service on contract to the City of La Pine for solid waste violations. The program's overriding goal is to achieve voluntary compliance. If necessary, citations are issued for prosecution in Circuit Court or before a Code Enforcement Hearings Officer. The program continues to adapt to the County's challenges of growth and diversification, incorporating new measures to ensure timely code compliance.

While voluntary compliance is the primary objective, an ever-growing number of cases require further code enforcement action because of delayed correction or non-compliance. Through the continuing development and refinement of departmental procedures for administrative civil penalty, Code Enforcement is obtaining compliance from citations rather than court adjudication resulting in greater cost recovery. A disconcerting trend is the need for County abatement in some cases. In abatement, the County corrects the violations with the priority on compliance. Abatement action is reserved for matters of chronic nuisance and public health and safety. In response to this trend, Code Enforcement is closely coordinating with other County departments in the development and enactment of abatement plans.

## 2019 Accomplishments

- ✓ During 2019, 1,002 new cases were received and 539 cases were resolved. This is a 12% increase in cases from the previous year.
- ✓ Provided community education through regular presentations to local real estate groups and title companies. Additionally, staff presented as guest speaker at the 2019 Department of Environmental Quality Summit, focusing on options regarding general compliance with local and state agencies.
- ✓ Partnered with the Solid Waste Department to implement the use of a voucher system offering financial assistance to customers meeting eligibility criteria in order to facilitate timely compliance.
- ✓ Continued to partner with departments within the County to resolve difficult cases. Coordination between departments ensures efficiency of operations and avoids overlapping efforts, thus allowing staff to conduct a thorough investigation on behalf of community members.
- ✓ Created a dashboard for code enforcement metrics such as "cases opened and closed by year", "current active cases" and "current assigned cases by staff member", allowing an assessment of live data and the opportunity to adjust cases and staff as necessary.
- ✓ Coordinate with Planning, Building Safety and Environmental Soils division to redefine the County's process for decommissioning unlawful second dwellings.
- ✓ John Griley earned the Code Enforcement Professional Award at the Oregon Code Enforcement Association.

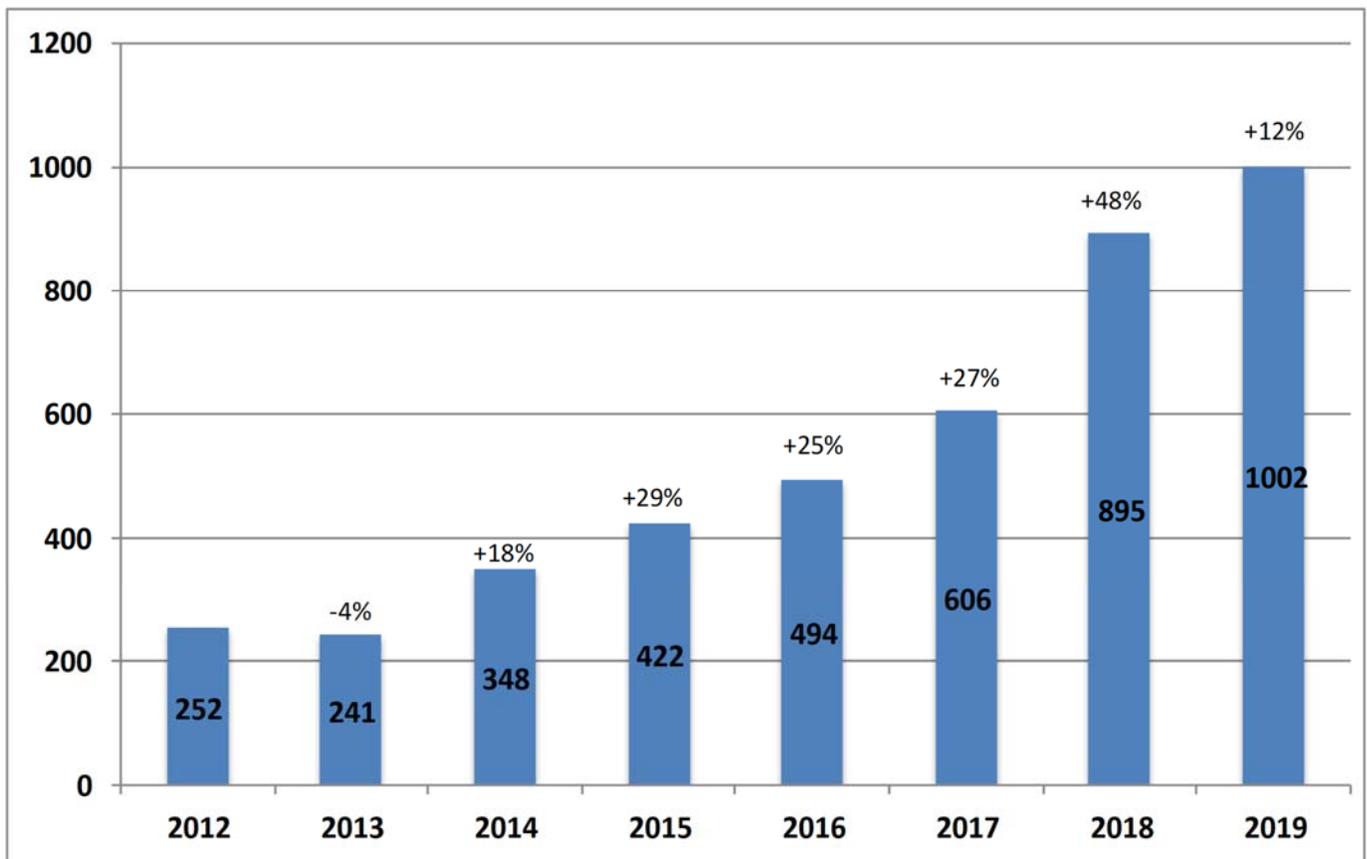


# Code Enforcement

## 2020-21 Work Plan Projects

- Evaluate and update the Code Enforcement Policy and Procedures Manual to:
  - a. Implement BOCC direction on Marijuana complaints and procedures which were not previously included;
  - b. Align and implement the land use planning procedures with Deschutes County Code 22.20.015;
  - c. Update based on other jurisdiction's best practices; and
  - d. Clearly describe proactive enforcement actions such as tracking temporary use permits, replacement dwellings and unpermitted second dwellings.

## Number of New Complaint Cases





# Code Enforcement

## 2020-21 Work Plan Projects (continued)

- Update Deschutes County Code sections 1.16 and 1.17 to:
  - a. Create an abatement code to use as another tool to gain compliance;
  - b. Align the code with the Deschutes County Code;
  - c. Implement updates to the Code Enforcement Policy & Procedures Manual that are necessary.
- Conduct public outreach to real estate professionals and organizations, homeowners associations, etc., to share information regarding the code enforcement program and current issues.
- Automate the process for medical hardship notification and out-of-compliance O&M contracts performed by code enforcement volunteers.
- Modify procedures as necessary during and temporarily following the COVID-19 pandemic..

## Staff Directory

Christopher Beem	Code Enforcement Specialist	(541) 385-1745	Christopher.Beem@deschutes.org
John Griley	Code Enforcement Specialist	(541) 617-4708	John.Griley@deschutes.org
Dan Smith	Code Enforcement Specialist	(541) 385-1710	Dan.Smith@deschutes.org





## Coordinated Services

### Overview

Coordinated Services consists of an Administrative Manager, ten Permit Technicians and an Administrative Support Technician. The Coordinated Services Division provides permitting and “front line” direct services to customers at the main office in Bend as well as in the La Pine and Sisters City Halls. Staff work to ensure minimal wait times, provide accurate information to the public and ensure the efficient operation of the front counter and coordination among all division. Staff also perform basic building plan reviews.

### 2019 Accomplishments

- ✓ Permit Technicians continued to provide exceptional customer service to customers. Lead Technician, Judy Hackett, was awarded the 2019 Oregon Permit Technician Association’s 3<sup>rd</sup> Annual Bonnie Lanz Outstanding Permit Technician of the Year Award from the State of Oregon.
- ✓ Staff served approximately 9,400 counter customers during 2019.
- ✓ Cross-trained Permit Technicians to manage satellite offices.
- ✓ Reconfigured the City of Sisters permitting process to include implementation of tools within the Accela permitting software. Utilizing Accela in this manner allows all communication between organizations to occur electronically for documentation regarding Planning approvals and approvals to issue a Certificate of Occupancy.
- ✓ Reconfigured the Driveway Access permitting process within Accela to include approvals from the Road Department allowing for all communication to occur electronically.
- ✓ Increased electronic permit submittals through public education and outreach to licensed professionals. During 2019, CDD received 28.6% of applications on line in comparison to 25.8% in 2018.
- ✓ Created an application in partnership with i IT staff to display alert messages when online permits have been submitted, payments have been applied or documents have been uploaded, resulting in increased processing efficiencies.
- ✓ Continued succession planning for the retirement of two long term staff with the hiring of two limited duration Permit Technicians. Cross-training staff allows the division to maintain high customer service standards during this transition.
- ✓ As Accela continues to evolve and new tools become available, Deschutes County continues to be a statewide leader in offering training opportunities to customers and regional agency partners. Coordinated Services has hosted in-house, one-on-one training opportunities to facilitate a streamlined permitting process. With local contractors.
- ✓ Implemented a Master Electrical Permit Program with the Building Safety Division establishing a more efficient procedure for handling repair, alteration and replacement of existing electrical products in qualified facilities.



## Coordinated Services

### 2020-21 Work Plan Projects

- Create a training manual of Standard Operating Procedures as an additional resource for Permit Technicians for consistency and succession planning.
- Create a “Customer Property Report” to provide a snapshot of key property details as a tool to combine and consolidate data for efficient research.
- Increase customer, contractor and public education of Accela and online permit applications to alleviate lobby wait times and increase permit issuance times.
- Create a training program for new hires to improve training efficiencies.



### Office Locations & Hours

Main Office – 117 NW Lafayette Avenue, Bend, OR 97703  
Monday, Tuesday, Thursday, Friday 8:00 AM – 5:00 PM, Wednesday 9:00 AM – 5:00 PM

La Pine City Hall – 16345 Sixth Street, La Pine, OR 97739  
Thursday 9:00 a.m. – 4:00 p.m.

Sisters City Hall – 520 E. Cascade Street, Sisters, OR 97759  
Tuesday 9:00 a.m. – 4:00 p.m.

### Staff Directory

Angie Havniear	Administrative Manager	(541) 317-3122	Angela.Havniear@deschutes.org
Katie Borden	Permit Technician	(541) 385-1741	Katie.Borden@deschutes.org
Tara Campbell-Alvarez	Permit Technician	(541) 383-4392	Tara.Campbell-Alvarez@deschutes.org
Ami Dougherty	Permit Technician	(541) 385-3217	Ami.Dougherty@deschutes.org
Robert Graham	Permit Technician	(541) 383-6710	Robert.Graham@deschutes.org
Judy Hackett	Permit Technician	(541) 385-1713	Judy.Hackett@deschutes.org
Chenelle Hale	Permit Technician	(541) 330-4681	Chenelle.Hale@deschutes.org
Lindsey Holloway	Permit Technician	(541) 388-6596	Lindsey.Holloway@deschutes.org
Terese Jarvis	Permit Technician	(541)383-4435	Terese.Jarvis@deschutes.org
Jennifer Lawrence	Permit Technician	(541) 385-1405	Jennifer.L.Lawrence@deschutes.org
Lisa Petersen	Permit Technician	(541) 317-3188	Lisa.Petersen@deschutes.org
Marilyn Tiboni	Administrative Support Technician	(541) 385-1409	Marilyn.Tiboni@deschutes.org



## Overview

# Environmental Soils

Environmental Soils consists of one Environmental Health Supervisor, one Environmental Health Specialist II, two Environmental Health Specialist I trainees, one On-call Inspector and one Permit Technician. The Environmental Soils Division regulates on-site wastewater treatment systems (septic) to assure compliance with state codes, and monitors environmental factors for public health and resource protection. They provide site evaluations, design review, permitting, inspection, education and coordination with the Oregon Department of Environmental Quality (DEQ) for onsite wastewater treatment and dispersal systems. Staff inspects sewage pumper trucks, reports on the condition of existing wastewater systems, maintains an Operations and Maintenance tracking system, provides the public with information on wastewater treatment systems and regulations and investigates sewage hazards. Priority is given to addressing sewage health hazards and protecting public health and the environment. Staff are also engaged in the proactive pursuit of protecting the groundwater in Deschutes County and continue to work with DEQ on permitting protective onsite wastewater systems in South Deschutes County.

## 2019 Accomplishments

- ✓ Assessed 320 sites for onsite wastewater treatment and dispersal systems, an increase of 14% from 2018, and issued 1,670 permits and authorizations for new and existing onsite treatment and dispersal systems, an increase of 7% from 2018. Assessed sites included several new subdivisions, including the Westside Transect. Applications are becoming more complex and technical.
- ✓ Continued coordination with the Neighbor Impact Loan Partnership program that provides financial assistance to South County property owners when a nitrogen reducing ATT system is required to repair a failing onsite system and the owner does not qualify for a conventional loan.
- ✓ Provided to property owners in South County seven rebates of \$3,750 per property for upgrading conventional onsite systems to nitrogen-reducing pollution reduction systems.
- ✓ Regularly coordinated with the Department of Environmental Quality (DEQ) to determine the circumstances in South County requiring protective onsite wastewater systems. Staff continued to support and work with DEQ staff on South Deschutes/ Northern Klamath Groundwater Protection Steering Committee recommendations.
- ✓ Coordinated with the City of Bend staff to assess sites eligible for onsite wastewater treatment and dispersal systems due to their distances from a sewer collection facility.
- ✓ Increased electronic permit submittal and inspection scheduling through outreach and education of customers, particularly licensed professionals. During 2019, the division received 21.6% of applications online compared to 15.7% in 2018.
- ✓ Continued working with DEQ on permitting protective onsite wastewater systems in South Deschutes County. Revisited current policies with DEQ staff including a hydrologist, and determined best protective policies moving forward.
- ✓ Participated as a member of the Technical Review Committee for the DEQ onsite wastewater treatment system program and provided advice on rulemaking proposals, particularly ATT systems that will have impacts to environmentally sensitive areas of Deschutes County.

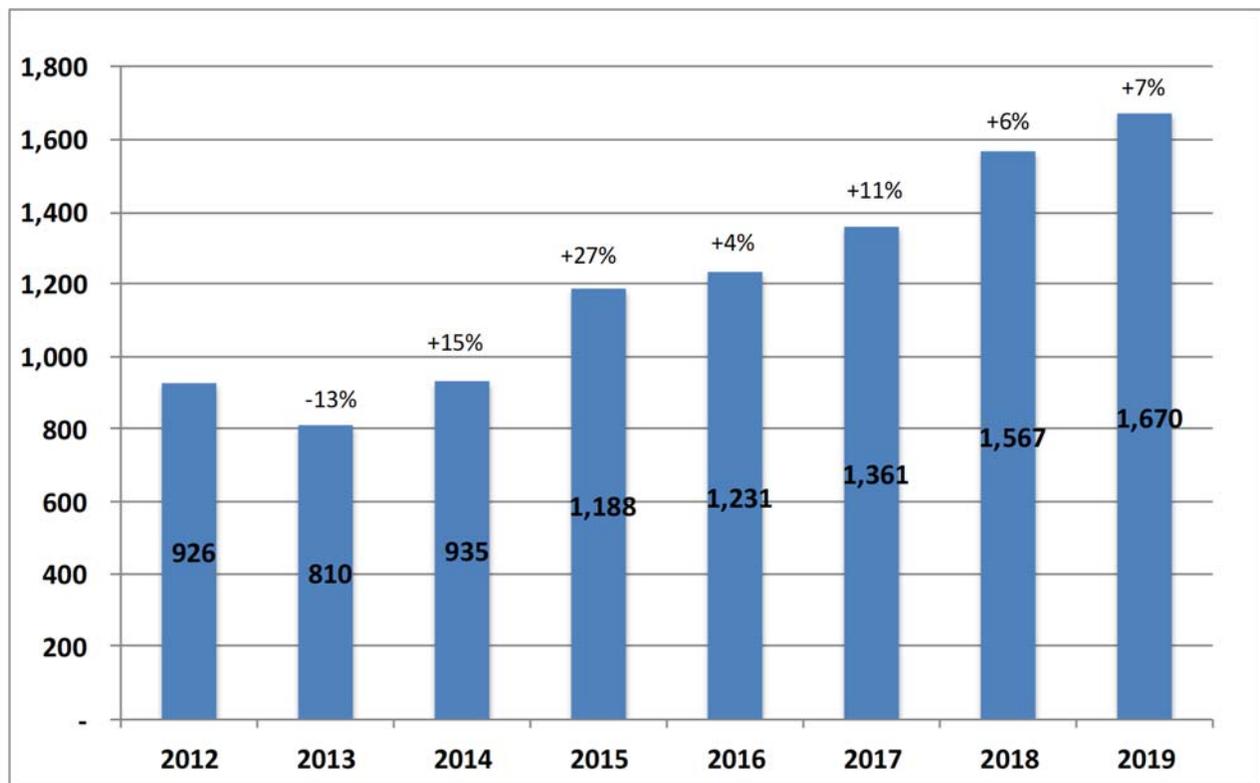


## Environmental Soils

### 2019 Accomplishments (continued)

- ✓ Continued coordination with the City of Bend and DEQ regarding the southeast sewer interceptor and sewer expansion, and the impact on homeowners with onsite wastewater systems.
- ✓ Participated in the Upper Deschutes Agricultural Water Quality Management Area Local Advisory Committee.
- ✓ Increased staff involvement in a broader variety of Environmental Health related conferences, seminars and workshops to provide new learning opportunities and encourage professional development and new connections beyond the onsite program.
- ✓ Developed and published a web-based quarterly newsletter for Installers.
- ✓ Participated in the City of Bend Storm Water Public Advisory Group.
- ✓ Facilitated process resulting in BOCC adoption of Resolution 2019-040 amending the Pollution Reduction Credits part of the Transferable Development Credit Program.

### Onsite Permits Issued





# Environmental Soils

## 2020-21 Work Plan Projects

- Re-visit current policies with DEQ staff including a hydrologist, and determine best protective policies moving forward, potentially creating criteria for variance processes and further identifying high risk areas.
- Continue coordination with the City of Bend and DEQ regarding the septic to sewer program, and the impact on homeowners with onsite wastewater systems.
- Provide the Terrebonne Sewer Feasibility Study selected consultant with Environmental Soils staff assistance and information regarding onsite wastewater treatment systems in Terrebonne.
- Participate in the Upper Deschutes Agricultural Water Quality Management Area Local Advisory Committee.
- Provide financial assistance opportunities to South County property owners who do not qualify for conventional loans to upgrade onsite systems to nitrogen reducing pollution reduction systems (Nitrogen Reducing System Rebates and the Neighborimpact Non-conforming Loan Partnership).
- Continue to participate in the City of Bend Storm Water Public Advisory Group.
- Update the DEQ contract for the Onsite Wastewater Treatment System Program to be more consistent with current rules and requirements (the current contract dates from 1981).
- Amend Deschutes County Code Chapter 11.12, Transferable Development Credit Program to implement changes from BOCC Resolution 2019-040



## Staff Directory

Todd Cleveland	Environmental Health Supervisor	(541) 617-4714	Todd.Cleveland@deschutes.org
Kevin Hesson	Environmental Health Specialist I	(541) 322-7181	Kevin.Hesson@deschutes.org
Larry Howard	Environmental Health Specialist II	(541) 330-4666	Larry.Howard@deschutes.org
Kiley Rucker-Clamons	Environmental Health Specialist I	(541) 383-6709	Kiley.Rucker-Clamons@deschutes.org
Martha Shields	Permit Technician	(541) 385-1706	Martha.Shields@deschutes.org



# Planning

## Overview

Planning consists of one Planning Director, one Planning Manager, two Senior Planners, one Senior Transportation Planner, seven Associate Planners, two Assistant Planners and one Administrative Assistant. The Planning Division consists of two operational areas: Current Planning and Long Range Planning. Current Planning processes individual land use applications and provides information to the public on all land use related issues. Long Range Planning addresses the future needs of the county through updates to the comprehensive plan, changes to the County Code and other special projects..

## *Current Planning*

Responsible for reviewing land use applications for compliance with Deschutes County Code (DCC) and state law, including zoning, subdivision and development regulations, and facilitating public hearings with Hearings Officers and the BOCC. Staff is also responsible for verifying compliance with land use rules for building permit applications and septic permits; coordinating with Code Enforcement to respond to complaints and monitor conditions of approval for land use permits; performing road naming duties; providing assistance at the public information counter, over the telephone and via email; and addressing in the rural County and City of Redmond, under contract.

## *Long Range Planning*

Responsible for planning for the future of Deschutes County, including developing and implementing land use policy with the BOCC, Planning Commission, community and partner organizations. It is in charge of updating the County Comprehensive Plan and zoning regulations, coordinating with cities and agencies on various planning projects taking place in the region, including population forecasts with Portland State University and cities. Staff also monitors and participates in annual legislative sessions, and serves on numerous local, regional and statewide committees primarily focusing on transportation, natural resources, growth management and economic development.

## *Transportation Planning*

Provides comments and expertise on land use applications, calculates System Development Charges (SDC's) as part of land use application review process or upon request; provides comments to the County's Risk Management Department regarding traffic issues for permitted events; participates in the annual County Capital Improvement Plan (CIP) process with the Road Department; applies for grants for enhanced bicycle and pedestrian facilities in coordination with the Bicycle and Pedestrian Advisory Committee (BPAC); participates in Oregon Department of Transportation (ODOT) funded refinement planning; coordinates road issues with Bureau of Land Management (BLM) and the United States Forest Service (USFS) for urban interface plans; and serves on several local and regional transportation committees, most notably BPAC, the Bend Metropolitan Planning Organization Technical Advisory Committee, and Central Oregon Area Commission on Transportation Technical Advisory Committee (TAC).

## *Floodplain & Wetlands Planning*

Responsible for providing comments and expertise on land use applications, code enforcement, and general property inquiries that require development, fill, or removal in mapped floodplain and wetland areas. Staff maintains certification as an Association of State Floodplain Managers (ASFPM) Certified Floodplain Manager to provide customers with up-to-date and accurate information regarding FEMA regulations, surveying requirements, and construction requirements. Coordination is frequently required with external agencies including FEMA, US Army Corps of Engineers, Oregon Department of State Lands, Oregon Department of Fish and Wildlife, and the US Forest Service.

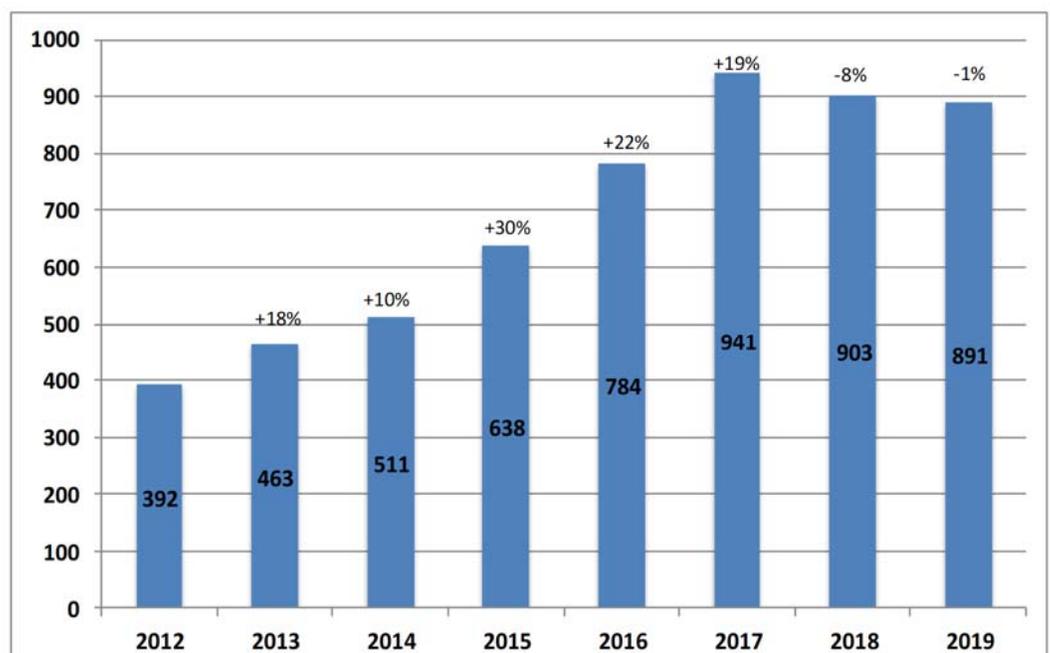


# Planning

## 2019 Accomplishments

- ✓ Counter coverage averaged 365 customer visits a month (Excludes email inquiries and pre-application meetings).
- ✓ Received 891 land use applications (compared to 901 in 2018).
- ✓ The Planning Division received 23 non-farm dwelling applications compared with 33 for 2018.
- ✓ 19 final plats were recorded in 2019 or are in the process of being recorded, creating a total of 64 residential lots.
- ✓ The BOCC adopted a staff-initiated amendments:
  - ✓ Clarifying access requirements for subdivisions.
  - ✓ Allowing child care in the Sunriver Business Park.
  - ✓ Allowing historic accessory dwelling units.
  - ✓ One recognizing a 2014 model flood plain code and the other involving piped irrigation canals and laterals in November and December.
  - ✓ Ensuring equal treatment of religious institutions per the Religious Land Use and Institutionalized Person Act (first and second readings were in January 2020).

## Land Use Permits





# Planning

## 2019 Accomplishments (continued)

- ✓ The BOCC adopted a modified applicant-initiated ODOT Transportation System Plan amendment for a improvements in Terrebonne.
- ✓ The BOCC considered staff-initiated amendments to:
  - ✓ The Comprehensive Plan to establish eligibility criteria for six specific areas currently designated Exclusive Farm Use or Forest Use to Nonprime Resource (NPR) Lands.
  - ✓ Deschutes County's Marijuana regulations. Ultimately, the BOCC adopted an opt-out ordinance, referring the prohibition of marijuana production and processing to the voters for the November 2020 General Election.
- ✓ One marijuana application relating to processing received approval in 2019. The BOCC heard five appeals pertaining to marijuana production, processing and retail.
- ✓ CDD received 45 annual reports and conducted inspections for marijuana production, processing and retail operators approved by the County.

### ***Certified Local Government Grant***

- ✓ Received an 18-month \$11,500 Certified Local Government (CLG) Grant in 2019 from the State Historic Preservation Office to assist Deschutes County with its historic preservation programs.

### ***Technical Assistance Grant***

- ✓ Received an 18-month \$25,000 Technical Assistance (TA) Grant from DLCD.

### ***Bicycle and Pedestrian Advisory Committee (BPAC)***

- ✓ Met twelve times, commenting on regional the Transportation System Plan (TSP) updates, Pilot Butte Master Plan and ODOT projects, among others.

### ***Oregon Department of Transportation (ODOT)***

- ✓ Participated in Terrebonne Refinement Plan Technical Advisory Committee (TAC); Parkway Refinement Plan TAC, Wickiup Jct. Refinement Plan (with City of La Pine); Bend US 97 North Corridor Planning; US 20/ Cook Ave. roundabout project; chaired Governor's Advisory Committee on Motorcycle Safety.

### ***U.S. Fish & Wildlife Service***

- ✓ Participated in the Deschutes Basin Habitat Conservation Plan (HCP) as a cooperating agency starting in March. The BOCC also convened a panel of experts in November and provided official comments on the draft HCP and draft Environmental Impact Statement later that month.

### ***Wildfire Mitigation Advisory Committee (WMAC)***

- ✓ The BOCC appointed the WMAC in September that was staff facilitated to review and provide recommendations on a Deschutes County Wildfire Hazard Zone / Map, Oregon Revised Specialty Code R327.4 Wildfire Hazard Mitigation, and land use regulations.



## 2019 Accomplishments (continued)

### *City of Bend*

- ✓ Coordinated with City staff on:
  - ✓ HB 4079, affordable housing pilot project and forthcoming UGB amendment application.
  - ✓ Bend Airport Master Plan.
  - ✓ City of Bend/Bend Metropolitan Planning Organizations on update of Bend TSP.
  - ✓ Veterans Village concept for homeless veterans

### *City of La Pine*

- ✓ Supported the process to amend the Pollution Reduction Credit parts of the TDC Program required for developing the La Pine New Neighborhood, adopted by BOCC Resolution 2019-040.
- ✓ Participated in Wickiup Junction Refinement Plan.

### *City of Redmond*

- ✓ Coordinated with the City staff regarding:
  - ✓ A site owned by the Oregon Department of State Lands (DSL) adjoining its UGB as a location for a regional large-lot industrial campus.
  - ✓ A site owned by DSL adjoining its UGB as a location for Fairground expansion and Oregon Military Department training site.
  - ✓ Updates to their TSP and potential Quarry Road interchange an extension of 19th Street.
  - ✓ An application by County Property and Facilities adjusting the Redmond UGB.
  - ✓ HB 2336, affordable housing pilot project and forthcoming UGB amendment application.

### *City of Sisters*

- ✓ Coordinated with the City staff regarding:
  - ✓ Finalizing the Sisters Country Vision Plan.
  - ✓ TSP updates.



## 2020-21 Work Plan Projects

### Nonprime Resource Lands Amendments

- Complete a plan amendment that corrects mapping errors for 6 legacy rural residential developments;
- If adopted and acknowledged, initiate legislative amendment for a NPR-10 zone that applies solely to the six areas.

### Department of Land Conservation and Development (DLCD) Technical Assistance Grant

To inform the Deschutes County Comprehensive Plan Update, DLCD funded two initiatives:

- Natural Hazards. Initiate a community involvement plan to engage the public in a process to understand, evaluate, and provide informed input on the Wildfire Mitigation Advisory Committee's recommendations to:
  - Update the County's Wildfire Hazard Map;
  - Develop land use regulations to mitigate wildfire hazards; and
  - Consider adopting the State Building Codes Division's wildfire hazard mitigation standards in the Oregon Residential Specialty Code (R327.4) in coordination with the County's Building Safety Division.
- Wildlife Inventories. Evaluate new Goal 5 wildlife habitat inventories from the Oregon Department of Fish and Wildlife with the assistance of a biologist; develop wildlife protection scenarios and options; and engage the public in a community conversation to understand, evaluate, and provide informed input on the inventories and protection scenarios and options.

### Housing Strategies

- Develop rural housing strategies for Deschutes County to inform the Comprehensive Plan Update;
- Support the County's transitional housing initiative with the Bend Heroes Foundation, and similar efforts.

### Comprehensive Plan Update

- Develop a scope, schedule, and budget, and explore hiring a consultant team to initiate a multi-year process to update the Comprehensive Plan;
- Engage Tumalo, Terrebonne, and/or Newberry Country residents to determine if community plans (chapters of the 2030 Comprehensive Plan) meet the current and future needs of each area, and whether there is an interest and readiness for a community plan update as part of the Comprehensive Plan Update process or as stand-alone separate processes;
- Initiate the Comprehensive Plan Update by Fall 2021.





## 2020-21 Work Plan Projects (continued)

### City of Redmond

- Continue participating in the implementation in the City of Redmond Comprehensive Plan Update.

### City of Sisters

- Continue participating in the implementation of the Sisters Country Vision Plan;
- Participate in the City of Sisters Comprehensive Plan update.

### City of La Pine

- Participate in the City of La Pine process to update and amend the County-owned New Neighborhood comprehensive plan designations, master plan and implementing regulation, if initiated by the city.
- Support the Environmental Soils Division to amend DCC 11.12 TDC Program.

### City of Bend Airport Master Plan (BAMP)

- Coordinate with the City of Bend to update and adopt the BAMP and amend the County's Comprehensive plan and Development Code to incorporate the updated BAMP and implementation measures to allow new airport-related businesses through a streamlined permitting process.

### Cities of Bend and Redmond Affordable Housing

- Amend the City of Bend UGB to implement HB 4079, affordable housing project;
- Amend the City of Redmond UGB to implement HB 2336, affordable housing project.

### City of Bend UGB and/or Urban Reserve Area (URA)

- Coordinate with the City of Bend to update the UGB to meet the City's 20-year growth projections, and/or establishing a URA to protect rural lands for future urbanization and facilitate future UGB expansions.

### Historic Preservation – Certified Local Government (CLG) Grant

- Administer the 2019-2020 CLG Grant from the State Historic Preservation Office;
- Apply for the 2021-2022 CLG Grant, including coordinating with the Historic Landmarks Commission and the City of Sisters on priority projects to include in the grant proposal;
- Develop policy and procedures manual for the Historic Landmarks Commission.

### Zoning Text Amendments

- Amend County code to allow:
  - Day care, nurseries, and childcare facilities from a conditional use permit to a use permitted outright (subject to site plan review);
  - Minor variance 10% lot area rule for farm and forest zoned properties;
  - Nonfarm dwelling code to be consistent with State law;
  - Re-platting;
  - Housekeeping amendments to comply with County Code and State law;
  - Sign code to become consistent with federal law;
  - Outdoor Mass Gatherings to be addressed more thoroughly in County Code



# Planning

## 2020-21 Work Plan Projects (continued)

### Zoning Text Amendments (continued)

- Consider amending County Code to address:
  - Limit hemp production in Rural Residential Zones; and
  - Outdoor and Greenhouse Lighting Control Ordinance to comply with new technologies and Dark Skies best practices.

### 2020-21 Legislative Sessions

- Initiate Comprehensive Plan and/or Zoning Text amendments to comply with and implement new or revised state laws.
- Participate in legislative or rulemaking work groups to shape state laws to benefit Deschutes County

### Transportation System Plan Amendment(s)

- Complete Highway 20 roundabout / Plan Amendment;
- Complete U.S. 97 Bend to Redmond Safety Project; South Century to U.S. Forest Service Property;
- Coordinate the County TSP update with Road Department and Oregon Department of Transportation.

### COVID-19 Response

- Modify procedures as necessary during and temporarily following the COVID-19 pandemic.

### Natural Resource Stewardship Position

- Consider adding a natural resource stewardship position or services to inventory assets and uses/trails, wildlife, rare Oregon plants on County owned lands, oversee conservation easements, etc.

## Staff Directory

Peter Gutowsky	Planning Manager	(541) 385-1709	Peter.Gutowsky@deschutes.org
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Tanya Saltzman	Associate Planner	(541) 388-6528	Tanya.Saltzman@deschutes.org



# Community Involvement Report

## 2019

Statewide Planning Goal 1, Citizen Involvement, requires cities and counties to create a citizen involvement program that provides opportunities for community participation in land use planning processes and decisions.



Land use legislation, policies and implementation measures made by Oregonians nearly 50 years ago helped shape Oregon's urban and rural environments. Likewise, choices made today will ultimately shape these areas in the future. Successful land use planning occurs through an open and public process that provides room for information gathering, analysis and vigorous debate. Deschutes County's Community Involvement program is defined in Section 1.2 of the Comprehensive Plan.

This chapter identifies the County Planning Commission as the committee for citizen involvement. It also contains the County's Community Involvement goal and corresponding five policies that comply with Goal 1. This report briefly discusses the noteworthy community involvement actions undertaken by the Planning Division in 2019. The report is intended to provide county residents and stakeholders with a tool to assess its effectiveness and offer additional suggestions the County can utilize to ensure that its diverse communities remain actively involved in land use planning discussions.

### Planning Commission

Convened 22 times in 2019 to consider:

- Destination Resort Overnight Lodging Unit Tracking
- Flood Plain Amendments
- HB 2106 and HB 3384 Amendment
- Historic Rural Accessory Unit Amendment
- Nonprime Resource Lands Comprehensive Plan Amendments
- Planning Division Draft FY 2018 Annual Work Plan
- Religious Land Use and Institutionalized Persons Act Amendments
- Sunriver Business Park Child Care Text Amendment
- Sunriver Business Park Employee Housing Text Amendments
- US 97 / Terrebonne Refinement Plan / TSP Amendment

### Historic Landmarks Commission

Convened four times in 2019 to consider:

- Bull Creek Bridge Alteration Certified Local Government Grant
- Certified Local Government Grant
- Historic Preservation and Land Use Panel Discussion
- Historic Preservation Month
- Planning Division Draft FY 2019-20 Annual Work Plan





# Community Involvement Report

2019

## Board of County Commissioners / Land Use Hearings

### Not Appealed:

- Extension for Resolution of Intent to Rezone
- Fairgrounds / Oregon Military Department UGB Amendment
- Noise Variance
- Non-resource Plan Amendment / Zone Change (EFU to MUA-10)
- Outdoor Mass Gathering Permits (2 applications)
- UGB Adjustment

### Appealed:

- Lower Bridge Planned Unit Development
- Marijuana Production (3 applications)
- Marijuana Production and Processing
- Marijuana Production Reconsideration
- Marijuana Retail
- Thornburgh Resort Tentative Plat and Site Plan (LUBA Remand)

## LUBA Appeals

- Lot of Record Dwelling
- Marijuana Production (subsequently withdrawn for reconsideration)
- Marijuana Retail Dispensary
- Marijuana Production
- Thornburgh Destination Resort Tentative Plat / Site Plan (LUBA Remand)
- Tumalo Irrigation District Plan Amendment / Zone Change



# Community Involvement Report

2019

## Hearings Officer Proceedings

- Campground
- Guest Ranch
- Goal 11 Exception
- Hillman Consolidation
- Non-farm Dwelling
- Non-irrigated Partition
- Lot of Record Dwelling
- Lower Bridge Planned Unit Development
- Partition
- Template Dwelling
- Tentative Subdivision Plat
- Thornburgh Tentative Plant / Site Plan (LUBA Remand)
- UGB Adjustment (2 applications)
- Westside Transect Master Plan and Tentative Plat

## Applicant-Initiated Plan Amendment and Zone Change Applications

- A Plan amendment and zone change adjusting the Bend Urban Growth Boundary
- A Plan amendment and zone change adjusting the Redmond Urban Growth Boundary