



## Community Development Department

Planning Division Building Safety Division Environmental Soils Division

P.O. Box 6005 117 NW Lafayette Avenue Bend, Oregon 97708-6005  
(541) 388-6575 Fax (541) 385-1764  
<http://www.deschutes.org/cd>

### MEMORANDUM

**TO:** Deschutes County Planning Commission

**FROM:** Nick Lelack, AICP, Director  
Peter Gutowsky, AICP, Planning Manager

**DATE:** May 4, 2017

**SUBJECT:** Planning Division Work Plan for Fiscal Year (FY) 2017-18 / PC Recommendation

On April 27, 2017, after conducting two hearings to gain public input regarding the Planning Division annual work plan for FY 2017-18, the Planning Commission elevated the following projects for the Board of County Commissioners' (BOCC) consideration:

- Consider and evaluate a grading ordinance;
- Explore affordable housing options;
- Convene a panel of experts pertaining to water resource and conservation efforts in the Upper Deschutes basin; and
- Consider implementing legislative amendments stemming from laws enacted by the 2017 Oregon Legislature.

Table 1 lists all of the projects that will be forwarded to the BOCC.<sup>1</sup> It assumes a Senior Planner position will be funded in FY 2017-2018 budget to provide additional capacity.

**Table 1 – Planning Division Potential Projects for FY 2017-2018**

Projects	Brief Description	Resources	Staff Comments
<i>Affordable Housing</i>	Explore affordable housing options	Moderate	<u>Planning Commission elevated this project</u>
<i>Bend Airport</i>	Coordinate with City of Bend to amend the Comprehensive Plan and zoning code to allow new airport-related uses at the Bend Airport	Moderate to Significant	This task was on the Planning Division's work plan last year. City application expected in FY 2017-18

<sup>1</sup> The Planning Commission suggested incorporating water resource panel discussions into "Natural Resources" and Deschutes Junction Master Plan into "Community and Area Plans," given their similarity. Staff also added Sisters Country Plan Visioning Process into "Community and Area Plans" for the same reason.

**Table 1 – Planning Division Potential Projects for FY 2017-2018**

<b>Projects</b>	<b>Brief Description</b>	<b>Resources</b>	<b>Staff Comments</b>
<i>Central Oregon Large-lot Industrial Project</i>	Coordinate with the City of Redmond to initiate a UGB amendment for a regional large-lot industrial campus	Minor to Moderate	This task has been on the Planning Division's work plan for several years. City application expected in FY 2017-18
<i>Certified Local Government Grant</i>	Administer a CLG Grant from the State Historic Preservation Office. Grant awarded in March 2017; ends August 2018	Moderate	Grant awarded in April 2017
<i>Code Audit</i>	Develop a work program and audit County land use regulations to update review processes and standards to achieve County goals.	Moderate	No testimony to date
<i>Community and Area Plans</i>	Engage Tumalo, Terrebonne, South County, Sisters Country and Deschutes Junction residents to determine if community goals and policies meet the current and future needs of the area.	Moderate to Significant	Testimony supporting Deschutes Junction Master Plan  Testimony supporting Sisters Country Plan in collaboration with City of Sisters  Testimony to revisit Terrebonne Community Plan related to traffic and pedestrian safety
<i>Grading Ordinance</i>	Consider and evaluate a grading ordinance	Moderate	<u>Planning Commission elevated this project.</u> Introduced by several residents supporting a grading ordinance.  Also received testimony opposing this project
<i>Growth Management Coordination and Committees</i>	Coordinate with County departments, cities, partnering agencies and organizations	Moderate	Ongoing duties
<i>Floodplain</i>	Amend Deschutes County Code to change the floodplain zone (DCC 18.96) into a combining zone	Moderate	Completion expected in Summer 2017
<i>Housekeeping and Legislative Amendments</i>	Initiate housekeeping and minor legislative text amendments.	Minor to Moderate	Annual work task

**Table 1 – Planning Division Potential Projects for FY 2017-2018**

<b>Projects</b>	<b>Brief Description</b>	<b>Resources</b>	<b>Staff Comments</b>
<i>Legislative Amendments</i>	Consider implementing legislative amendments stemming from laws enacted by the 2017 Oregon Legislature	Moderate to Major	<u>Planning Commission elevated this project</u>
<i>Marijuana Regulations</i>	Amend marijuana regulations pertaining to separation distances and minimum lot sizes	Moderate to Significant	Introduced by residents supporting the project
<i>Natural Hazards</i>	Coordinate with the Planning Commission and the BOCC to discuss implementing recommendations from the University of Oregon's Community Service Center's review of County codes and policies regarding natural hazards and mitigation	Moderate to Significant	No testimony to date
<i>Natural Resources</i>	Initiate a review of all Goal 5 inventories and protection programs (Landscape Management, Oregon spotted frog, dock construction, water resource management, wildlife habitat inventories, etc.)	Moderate	<u>Planning Commission elevated convening a panel to discuss water resource and conservation</u>
<i>Non-Resource Lands</i>	<u>Options:</u> <ul style="list-style-type: none"> <li>• Participate in LCDC Non-Resource Lands Rulemaking</li> <li>• Initiate a re-evaluation and potential re-designation of agricultural land through Regional Problem Solving</li> </ul>	Moderate <u>or</u> Significant	Testimony opposing this project
<i>Population Forecast</i>	Coordinate with Assessor and Administration Office to complete Portland State University, Population Research Center, 2017 Housing Unit and Population Questionnaire.	Minor	Annual work task
<i>Outdoor Mass Gathering Permit Amendments</i>	Amendments to DCC 8.16 as it relates to outdoor mass gatherings	Minor	Completion expected in Summer 2017
<i>Tracking System</i>	Maintain tracking system of Comprehensive Plan and Community/Area Plan implementation activities, updates, necessary revisions, and potential areas for new plans.	Minor	Ongoing duties