

# **OREGON DEPARTMENT OF JUSTICE**

**CRIME VICTIM AND SURVIVOR SERVICES DIVISION**

## **2023 - 2025 VIOLENCE AGAINST WOMEN ACT FORMULA GRANT PROGRAM (VAWA)**

### **COMPETITIVE REQUEST FOR APPLICATIONS**

## **APPLICATION INSTRUCTIONS**



**Attorney General Ellen F.  
Rosenblum Oregon Department of  
Justice 1162 Court Street NE  
Salem, OR 97301-4096**

**RFA RELEASE DATE:** July 28, 2022

**ONLINE APPLICATION DUE DATE:** September 12, 2022 BY 11:59 PM PST

**AWARD PERIOD:** JANUARY 1, 2023 – DECEMBER 31, 2025

**GRANT OPPORTUNITY SUMMARY**  
**2023-2025 VIOLENCE AGAINST WOMEN ACT FORMULA GRANT PROGRAM (VAWA)**  
**OREGON DEPARTMENT OF JUSTICE, CRIME VICTIM AND SURVIVOR SERVICES**  
**DIVISION**

**GENERAL INFORMATION**

Opportunity Type: Competitive CFDA Number: 16.588

Release Date: July 28, 2022

Estimated Total Program Funding: **\$ 3,641,468**

RFA Deadline: All applications are due by 11:59 p.m. PDT on September 12, 2022

Anticipated Number of Awards:

*Competitive:* Approximately 4 for each of the Law Enforcement and Prosecution allocation categories. *Non-Competitive:* One for the Court allocation category; and two statewide training projects. Applications for smaller projects are also considered/encouraged.

Matching Requirement:

A 25% cash or in-kind match of the total cost of the project is required for all government-based organizations, except for the funds used by Tribal Nations or non-profit, non-governmental victim services programs applying for the benefit of law enforcement or prosecution.

E-Grants Registration Date/Initiation Closing Date: August 31, 2022

More information regarding the CVSSD E-Grants system registration process is available at: <https://www.doj.state.or.us/crime-victims/for-grantees/CVSSD-e-grants-information/>. New applicants must register in CVSSD E-Grants in order to apply for this competitive funding opportunity. If you are a new applicant and do not currently receive CVSSD grant funds and need assistance with this process please contact Diana Fleming at 503.378.6260 or [Diana.L.Fleming@doj.state.or.us](mailto:Diana.L.Fleming@doj.state.or.us).

Submission Closing Date: September 12, 2022

Award Period: January 1, 2023 – December 31, 2025

**ELIGIBLE APPLICANTS**

All projects must have an organization or subgrantee that will serve as the fiduciary agent and assume overall responsibility for the grant. Eligible subgrantees include:

- state, local and tribal law enforcement;
- state, local and tribal prosecution; and
- Non-Profit, Non-Governmental Victim Service Programs (including faith based or other community programs), government-based or Tribal Victim Service Programs that are applying for the benefit of law enforcement or prosecution (as defined in the VAWA Reauthorization Act or that statutorily qualify as eligible applicants under the STOP VAWA Program).

For Court Funds Only (Non-Competitive):

- State Courts (Oregon Judicial Department)

**FUNDS AVAILABLE:**

A total of \$3,641,648 is available to support new or continuation grants based on the federal allocation categories that support law enforcement, prosecution and courts only. New and continuation projects compete equally for funding.

These grant program funds are allocated according to the Violence Against Women Act (VAWA) 2013 Reauthorization mandates along with annual VAWA general provisions and grant conditions in subsequent award years through 2022.

Congress reauthorized the Violence Against Women Act (VAWA) and it was signed into law in March 2022. Due to the passage of the VAWA Act of 2022, we reserve the right to change the scope and terms of awards for Federal Fiscal Years 2023 and subsequent years to conform to the terms of the Act.

The Oregon Department of Justice, Crime Victim and Survivor Services Division (CVSSD) applies for the STOP VAWA Formula Grant funds each year and is notified of the state award by September of the same year. Applicants will be subject to additional Special Conditions as directed by the Office on Violence Against Women (OVW). **Any changes as a result of the VAWA Reauthorization Act of 2022 will be implemented in 2023.** All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

**CONTACT INFORMATION**

For assistance with the requirements of this Application, contact Diana Fleming at [Diana.L.Fleming@doj.state.or.us](mailto:Diana.L.Fleming@doj.state.or.us) or at (503) 378-6260.

For technical assistance with E-Grants, contact Cecilia Lucero at [Cecilia.v.lucero@doj.state.or.us](mailto:Cecilia.v.lucero@doj.state.or.us) or Mackenzie Gray at [Mackenzie.E.Gray@doj.state.or.us](mailto:Mackenzie.E.Gray@doj.state.or.us)

It is anticipated that all applicants will be notified of the outcome of their application by October 28, 2022.

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## SECTION I: GRANT APPLICATION BACKGROUND

### A. RESOURCES FOR REQUEST FOR APPLICATIONS (RFA)

**This Request for Applications (RFA)** is being released by the Oregon Department of Justice (DOJ), Crime Victims' Services Division (CVSSD), hereafter referred to as CVSSD.

**The RFA provides the guidance** to complete this application and is downloadable in PDF format from the CVSSD E-Grants system at: [www.CVSSDegrants.com](http://www.CVSSDegrants.com) and also from the CVSSD website at: [www.doj.state.or.us/crime-victims](http://www.doj.state.or.us/crime-victims). Scroll over to Grants Funds → [VAWA](#).

**The CVSSD E-Grant Application Instructions** provides guidance for each Form to be completed. The instructions can be found in the top section of "View, Edit and Complete Forms" in the E-Grants VAWA Competitive Project Grant Application.

**The CVSSD E-Grant Applicant User Guide** can answer many questions about navigating the system. A *draft* version of the new E-Grants User Guide can be found at: [https://justice.oregon.gov/crime-victims/pdf/draft\\_egrants\\_manual.pdf](https://justice.oregon.gov/crime-victims/pdf/draft_egrants_manual.pdf)

**VAWA Guidelines for Funding.** The [Violence Against Women \(VAWA\) Subaward Handbook for VAWA Subrecipients](#), cited throughout these instructions as a reference, is available on the CVSSD website. Federal guidance, per 2016 VAWA general provisions and grant conditions are included in the [federal register](#), the [OVW website](#), and in the VAWA Grant Management Handbook. CVSSD anticipates additional guidance from OVW will be released with the 2023 special conditions along with Reauthorization mandates. VAWA 2013 mandates are included in this RFA under Section II.B.2. and II.D.

An electronic copy of the ["2022 OJP Financial Grants Management Guide"](#) and the [OVW Frequently Asked Questions for the STOP Program](#) are also provided as a reference.

### B. CONTACT INFORMATION FOR CVSSD STAFF

For more information or to address questions specific to the application or application process:

Primary Contact	Phone	E-mail
Diana Fleming	(503) 378-6260 or work cell (503) 884-5548	<a href="mailto:Diana.L.Fleming@doj.state.or.us">Diana.L.Fleming@doj.state.or.us</a>

## C. VAWA IMPLEMENTATION PLANNING SUBCOMMITTEE

<b>*BB Beltran</b> <b>Executive Director</b> Attorney General's Sexual Assault Task Force	<b>*Vanessa Timmons</b> <b>Executive Director</b> Oregon Coalition Against Domestic & Sexual Violence
<b>*Steve Bellshaw</b> <b>Citizen Representative, Former Deputy Chief,</b> <b>Salem Police Department</b>	<b>Desireé Coyote</b> <b>Family Violence Services Program Manager</b> Confederated Tribe of Umatilla Indian Reservation
<b>Michael Reese</b> <b>Sheriff</b> Multnomah County Sheriff's Office	<b>Daniel Primus</b> <b>District Attorney</b> Umatilla County DA's Office
<b>*Amy Benedum, J.D. VAWA Staff</b> Oregon Judicial Department	<b>*Sybil Hebb, Director of Legislative Advocacy</b> <b>and *Debra Dority, State Support Unit</b> <b>Attorney</b> Oregon Law Center
<b>*Laurie Stewart</b> DHS/OHA	<b>Sarah Sabri</b> <b>Domestic Violence Resource Prosecutor</b> DOJ, Criminal Division
<b>Merle Weiner</b> <b>Phillip H. Knight Professor</b> University of Oregon School of Law	<b>Marjorie Doran</b> <b>VOCA Fund Coordinator</b> DOJ, Crime Victims' Services Division
<b>*Kimberly Lane</b> <b>CARES Program</b> Confederated Tribe of Siletz Indians	<b>Tawna Sanchez</b> <b>Director of Family Services</b> Native American Youth & Family Center
<b>Jenny Woodson</b> <b>Domestic &amp; Sexual Violence Coordinator</b> DHS	

VAWA Implementation Planning (IP) Subcommittee include members with expertise from law enforcement, prosecution, courts and victim service programs (community, government-based and tribal). Members marked with an asterisk are also CVSSD Advisory Committee members. CVSSD and the IP Subcommittee encourage and invite other agencies and individuals to participate in IP meetings and teleconferences to learn from a diverse array of communities that may be affected by violence. CVSSD will reach out to population and culturally specific organizations and federally recognized tribes for each planning and decision-making meeting to address state funding priorities and goals as outlined in the IP.

**VAWA IMPLEMENTATION PLANNING SUBCOMMITTEE MEETING ATTENDEES**

<b>Allison Cleveland</b> <b>Executive Director</b> Oregon Anti-Violence Project	<b>Paula Pinder, Social Services Director</b> <b>Iliana Montiel, Interim Director of Health &amp; Human Services</b> <b>Program Coordinator, Vacant</b> Confederated Tribes of Coos, Lower Umpqua & Siuslaw Indians
<b>Nancy Seyler, VOCS Director</b> Confederated Tribes of Warm Springs Reservation	<b>Danielle Murrell, DV Program Coordinator</b> Confederated Tribes of Grand Ronde
<b>Teresa Cowing, DVSA Program Manager</b> Burns Paiute Tribe	<b>Aryel Harrington, Social Services Director</b> <b>Kelli Campagna, Healing Winds Program Coordinator</b> Klamath Tribes
<b>Lisa Mielke, Asst. Health &amp; Human Services Director</b> Coquille Tribe	<b>Michele Moore, Human Services Director</b> <b>Ally Van Norman, SS Programs Coordinator</b> <b>Julie Zuvey, Program Manager</b> Cow Creek Band of Indians

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## D. VAWA COMPETITIVE RFA TELECONFERENCE SCHEDULE

Applicants will have the opportunity to participate in one of the following informational teleconferences. Refer to the table below for the dates, times and call-in information

TELECONFERENCE	
Tuesday, August 9, 2022	10:00 a.m. – 12:00 p.m.
<b>Web Access (to view documents)</b> <b>Meeting ID:</b> <a href="https://oregondoj.webex.com/oregondoj/j.php?MTID=m69fc2ec3e982eef72658dd09c15f390e">https://oregondoj.webex.com/oregondoj/j.php?MTID=m69fc2ec3e982eef72658dd09c15f390e</a> <b>Join by phone</b> +1-503-388-9555 United States Toll (Portland) +1-415-655-0002 US Toll <u>Global call-in numbers</u>  <b>Join by meeting number</b> Meeting number (access code): 2460 714 8597 Meeting password: pxMPWJfU422	
Wednesday, August 10, 2022	1:00 p.m. – 3:00 p.m.
<b>Web Access (to view documents)</b> <b>Meeting ID:</b> <a href="https://oregondoj.webex.com/oregondoj/j.php?MTID=m0cec9ba8b9ae619248768df76c10a9e8">https://oregondoj.webex.com/oregondoj/j.php?MTID=m0cec9ba8b9ae619248768df76c10a9e8</a> <b>Join by phone</b> +1-503-388-9555 United States Toll (Portland) +1-415-655-0002 US Toll <u>Global call-in numbers</u>  <b>Join by meeting number</b> Meeting number (access code): 2460 714 8597 Meeting password: pxMPWJfU422	

Applicants are strongly encouraged to attend one teleconference. No registration is necessary.

The purpose of these teleconferences is to provide potential applicants with pertinent information and answer questions. Additional requests for clarification must be submitted to CVSSD by Friday, August 12, 2022 at 11:59 pm., after which the clarification period is closed.

## **E. REQUEST FOR APPLICATION AMENDMENTS**

CVSSD may amend this 2023 - 2025 VAWA Competitive RFA by posting amendments on the CVSSD E-Grants Forms Menu page, immediately below this Request for Applications.

Amendments will also be posted on the CVSSD [VAWA webpage](#):

Requests for clarification of a provision of this RFA may be submitted by e-mail or telephone to the Single Point of Contact listed in Section I.B. To be considered, requests must be received by the Clarification Inquiries due date (**Monday, August 15, 2022 by 11:59 p.m.**) listed in the Solicitation Schedule of this RFA. Requests for clarification received after the due date may or may not receive a response based on the sole discretion of CVSSD. The Single Point of Contact will respond to each properly submitted request for clarification.

CVSSD may also informally respond to applicants' questions with responses that do not affect the provisions of the 2023 – 2025 VAWA Competitive Request for Applications.

## F. SOLICITATION SCHEDULE

TARGET DATE	ACTIVITY
Thursday, July 28, 2022	VAWA Competitive RFA released for law enforcement and prosecution allocation categories (Non-Competitive RFA for court allocation category)
August 9, Tuesday, 9 am – 11 am and August 10, Wednesday, 1 - 3pm	Informational teleconferences held for applicants seeking funding for VAWA allocation categories under law enforcement, prosecution and courts
Monday, August 15, 2022, 2022	VAWA RFA Clarification Inquiries DUE no later than 11:59 p.m.
Wednesday, August 17, 2022	Application Clarifications/Amendments Provided
Wednesday, August 31, 2022	CVSSD E-Grants Registration and Updated Information Completed. Application will be locked and no further applications can be initiated.
Monday, September 12, 2022	Application DUE through CVSSD E-Grants no later than 11:59 p.m.
September 12 – 16, 2022	Application Minimum Qualification Review by CVSSD Fund Coordinators
September 19 - October 10, 2022	VAWA Competitive Application Review Team Period
October 11, 2022	Competitive Reviewer Award Meeting and Recommendations for Law Enforcement
October 13, 2022	Competitive Reviewer Award Meeting and Recommendations for Prosecution
October 18, 2022	CVSSD Advisory Committee Review
October 19, 2022	CVSSD Award Recommendation to Attorney General (or designee)
October 28, 2022	Attorney General (or designee) approval of final award recommendations
October 28, 2022	Award notification and grant documents available in E-Grants (approximate date)
December 31, 2022	All completed award documents due at CVSSD (approximate date)
January 1, 2023	2020 - 2022 VAWA Competitive grant period begins

## G. DEFINITIONS

Definitions of terms used in VAWA that apply to the STOP Program, as amended by VAWA 2013, may be referenced at [VAWA 2013 Universal Definitions and Grant Conditions](#). Additional changes to definitions in 2016 include clarifying the difference between primary and secondary prevention in the definition of terms and reduces repetition of statutory language.

The following definitions are important for applicants to consider when developing their proposals:

The term “**courts**” means any civil or criminal, tribal, and Alaska Native Village, Federal, State, local or territorial court having jurisdiction to address domestic violence, dating violence, sexual assault or stalking, including immigration, family, juvenile, and dependency courts, and the judicial officers serving in those courts, including judges, magistrate judges, commissioners, justices of the peace, or any other person with decision making authority.

The term “**community-based organization**” means a nonprofit, nongovernmental, or tribal organization that serves a specific geographic community that focuses primarily on domestic violence, dating violence, sexual assault, or stalking; has established a specialized culturally specific program that addresses domestic violence, dating violence, sexual assault, or stalking; has a primary focus on underserved populations (and includes representatives of these populations) and domestic violence, sexual assault, or stalking; or obtains expertise, or shows demonstrated capacity to work effectively, on domestic violence, dating violence, sexual assault, and stalking through collaboration.

The term “**law enforcement**” means a public agency charged with policing functions, including any of its component bureaus (such as governmental victim services programs or Village Public Safety Officers), including those referred to in [section 2802 of Title 25](#).

The term “**Indian law enforcement**” means the departments or individuals under the direction of the Indian tribe that maintain public order.

The term “**prosecution**” means any public agency charged with direct responsibility for prosecuting criminal offenders, including such agency's component bureaus (such as governmental victim assistance programs).

The term “**victim service provider**” means a nonprofit, nongovernmental or tribal organization or rape crisis center, including a State or tribal coalition, that assists or advocates for domestic violence, dating violence, sexual assault, or stalking victims, including domestic violence shelters, faith-based organizations, and other organizations, with a documented history of effective work concerning domestic violence, dating violence, sexual assault, or stalking.

The term “**victim advocate**” means a person, whether paid or serving as a volunteer, who provides services to victims of domestic violence, sexual assault, stalking, or dating violence under the auspices or supervision of a victim services program.

The term “**victim assistant**” means a person, whether paid or serving as a volunteer, who provides services to victims of domestic violence, sexual assault, stalking, or dating violence under the auspices or supervision of a court or a law enforcement or prosecution agency.

Definitions in VAWA 2013 for culturally specific services, population specific services and underserved populations ensure that VAWA funded services effectively reach victims from communities with unique needs and characteristics, and communities whose members face barriers to access traditional services.

The term “**culturally specific**” means primarily directed toward racial and ethnic minority groups (as defined in section 300u-6(g)).

The term “**culturally specific services**” means community-based services that include culturally relevant and linguistically specific services and resources to culturally specific communities.

The term “**population specific organization**” means a nonprofit, nongovernmental organization that primarily serves members of a specific underserved population and has demonstrated experience and expertise providing targeted services to members of that specific underserved population.

The term “**population specific services**” means victim-centered services that address the safety, health, economic, legal, housing, workplace, immigration, confidentiality, or other needs of victims of domestic violence, dating violence, sexual assault, or stalking, and that are designated primarily for and are targeted to a specific underserved population.

The term “**rural area and rural community**” means any area or community, respectively, no part of which is within an area designated as a standard metropolitan statistical area by the Office of Management and Budget; any area or community, respectively, that is within an area designated as a metropolitan statistical area or considered as part of a metropolitan statistical area; and located in a rural census tract; or any federally recognized Indian tribe.

The term “**underserved populations**” means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.

## SECTION II: APPLICATION OVERVIEW

### A. INTRODUCTION

The Violence Against Women Act (VAWA) Formula Grant Program, created by the Violence Against Women and Department of Justice Reauthorization Act of 2013 (VAWA 2013), under federal statutory authority (42 U.S.C. § 14043g) from the United States Department of Justice, Office on Violence Against Women (OVW) encourages the development and implementation of effective law enforcement and prosecution strategies to combat violence crimes against women. The goal of the program is to encourage states and localities to restructure and strengthen the criminal justice systems response to be proactive in addressing violence against women, drawing on the experience of all the participants in the system, including the advocacy community.

Since 1994, Congress has reauthorized the VAWA Act four (4) times. The most recent, was signed into law in March 2022. Any changes as a result of the VAWA Reauthorization Act of 2022 will be implemented in 2023 as an amendment to Subgrant Award Special Conditions. For the purposes of this RFA, grant funds will be awarded under VAWA 2013. VAWA 2013 was signed into law in March 2013 with all changes implemented on July 1, 2014.

DOJ CVSSD is the State Administrative Agency (SAA) for the STOP Violence Against Women Act (VAWA) Formula Grant Program as authorized by ORS 147.231. CVSSD receives the federal grant award from the U.S. Department of Justice, Office of Justice Programs, Office on Violence Against Women (OVW).

The amount of competitive STOP Program funding available to applicants is based on statutory funding allocations determined by the U.S. Department of Justice, Office on Violence Against Women (OVW). CVSSD distributes the STOP VAWA funds as required by statute for law enforcement, prosecution, courts and victims' services programs as follows:

Category	Annual STOP VAWA Formula Grant Award Allocation
Law Enforcement	25% competitive
Prosecution	25% competitive
Court	5% non-competitive
Victim Services	30% non-competitive
Discretionary	15% non-competitive for victim services and statewide training projects

All of the allocation categories mentioned above are disbursed based on the type of organization that benefits from the VAWA program and the type of services supported by the program; however, discretionary funding may be used for any of the categories at the discretion of CVSSD.

Under VAWA 2013, 20 percent of funds granted to the state must be allocated for programs or projects in two or more allocations that meaningfully address sexual assault, including stranger rape, acquaintance rape, alcohol or drug-facilitated rape, and rape within the context of an intimate partner

relationship. The 20 percent is counted on the total amount granted to the state but is not a separate allocation. A portion of this requirement is met through the joint noncompetitive victim services grant with the competitive awards meeting the remaining state set aside.

<b>Federal Allocation Requirements ***These are not additional funds. ***</b>	
<b>Meaningful Sexual Assault Services</b>	A total of 20% of the total state award must be taken from at least 2 of the categories (LE, Prosecution, Courts or VS).

A State funding priority currently allocates 20% across all allocation categories to meaningfully address sexual assault services. For the purposes of this RFA, CVSSD encourages the use of grant funds to support sexual assault services and will award up to five (5) bonus points for those projects that do (Refer to Section VI. Application Review and Award Decisions). To qualify for the bonus points, projects must have a sole focus on sexual assault and personnel funded under the projects must have sufficient expertise and experience in the field of sexual assault response.

#### Oregon STOP VAWA Implementation Plan

The CVSSD AC and the VAWA IP Subcommittee are responsible for the development of the STOP VAWA Implementation Plan for Oregon. This plan establishes the funding priorities for projects receiving federal STOP VAWA Formula Grant Program funds. A copy of the FY 2017 – 2020 STOP VAWA Implementation Plan for Oregon may be found at:

[https://www.doj.state.or.us/wp-content/uploads/2017/11/fy\\_2017\\_2020\\_vawa\\_ip\\_fy\\_for\\_oregon.pdf](https://www.doj.state.or.us/wp-content/uploads/2017/11/fy_2017_2020_vawa_ip_fy_for_oregon.pdf) and is applicable to federal fiscal years 2017 through 2021. The Implementation Plan is applicable to subsequent fiscal years until a new plan has been formally approved by OVW. The [FY 2022 – 2025 VAWA Implementation Plan for Oregon](#) is currently under review by OVW and will be considered a final version once approved.

For the purposes of this solicitation, OVW is reviewing Oregon’s funding priorities for FY 2022 - 2025 and are provided for the applicants’ use in Section II. B. 4 of the RFA or Exhibit B [FY 2022 2025 VAWA State Funding Priorities](#).

## **B. OVERVIEW OF THE VAWA FORMULA GRANT PROGRAM**

### **1. VAWA GENERAL PROVISIONS AND GRANT CONDITIONS**

2016 VAWA general provisions and grant conditions are included in the [federal register](#) and in the [VAWA Grant Management Handbook. A copy of the most recent VAWA Statement of Compliance for 2021 is provided as Appendix F under this RFA.](#)

### **2. VAWA REAUTHORIZATION ACT OF 2013**

Federal mandates to consider when preparing proposed projects for this solicitation (per OVW FAQs):

#### Support Services to Children:

STOP funds should be used for projects that serve or focus on adult and youth (age 11-24) women and girls who are victims of domestic violence, dating violence, sexual assault, or stalking. In general, victims served with STOP funds must be adults or youth. Under a new purpose area created by VAWA 2005, however, STOP funds may also support “complementary new initiatives and emergency services for victims and their families.” For example, STOP funds may support services for secondary victims such as children who witness domestic violence.

#### Child Sex Abuse Victims:

STOP funds can serve sexual assault victims who are age 11 or older. VAWA defines sexual assault as “any nonconsensual sexual act proscribed by federal, tribal, or state law, including when the victim lacks the capacity to consent”. The target of the STOP Program is adult and youth victims. Youth is defined as “a person who is 11 to 24 years old” per VAWA 2013.

#### Support Services to Men:

Regardless of the purpose of the STOP sub award, STOP sub-recipients must provide services to a male victim in need who is similarly situated to female victims the sub-recipients ordinarily serves and who requests services. Under the anti-discrimination provision of the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C. § 3789d(c)(1) and under a new nondiscrimination grant condition from VAWA 2013, grantees, including STOP sub-recipients, may not exclude any person from receiving grant-funded services on a number of prohibited grounds, including that person’s sex. The VAWA 2013 provision further provides that “If sex segregation or sex-specific programming is necessary to the essential operation of a program, nothing in this paragraph shall prevent any such program or activity from consideration of an individual’s sex. In such circumstances, grantees may meet the requirements of this paragraph by providing comparable services to individuals who cannot be provided with the sex-segregated or sex-specific programming.”

Note: In VAWA 2013, Congress added two new purpose areas that specifically included men, which means that sub-recipients under those purpose areas may have projects that target male victims. [13] The specific purpose areas are purpose area 17 (focusing on programs addressing sexual assault against men, women, and youth in correctional and detention settings) and purpose area 19 (focusing on services and responses targeting male and female victims of domestic violence, dating violence, sexual assault, or stalking, whose ability to access traditional services and responses is affected by their sexual orientation or gender identity).



Services to lesbian, gay, bisexual, or transgender (LGBT) victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking:

STOP funds can serve LGBT victims of domestic violence, dating violence, sexual assault, or stalking. Congress added a new purpose area for “developing, enlarging, or strengthening programs and projects to provide services and responses targeting male and female victims whose ability to access traditional services and responses is affected by their sexual orientation or gender identity, as defined in section 249 (c) of title 18, United States Code. In addition, the new nondiscrimination grant condition indicates that subgrantees may not exclude any person from receiving grant-funded services on a number of prohibited grounds, including that person’s sexual orientation or gender identity.

Incarcerated Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking: There is now a specific purpose area for “developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional or detention settings.” The services provided, however, may only address the domestic violence, dating violence, sexual assault, or stalking victimization experienced by the incarcerated individual, including both such crimes experienced while incarcerated and crimes experienced at other points in their youth and adult lives. Funds should not be used to provide any other types of services, such as rehabilitative services related to the crime committed by the incarcerated individual. Finally, as is the case with the use of all STOP funds, states must use those funds to supplement state funds, and not to supplant state funds that would otherwise be available for the activities funded.

Note: Although STOP funds may be used to provide victim services as described above, other federal funds do have restrictions on serving incarcerated victims. The Oregon Department of Corrections (DOC), Oregon Youth Authority (OYA), CVSSD, Attorney General Sexual Assault Task Force (AGSATF), Oregon Coalition Against Domestic & Sexual Violence (OCADSV) developed a statewide plan that provided training in 2016 and 2017 for community-based advocates and state correctional staff that may provide advocacy to victims in a correctional setting.

Legal Services:

A full range of legal services, such as housing, family law, public benefits, and other similar matters can be provided. This includes divorce and child custody cases that are linked to the safety of the victim. Any sub-recipient providing legal assistance must certify that:

- 1) any person providing legal assistance with STOP funds has demonstrated expertise in providing legal assistance to victims of domestic violence dating violence, sexual assault, or stalking in the targeted population; or
- 2) is partnered with an entity or person that has such demonstrated expertise and has completed or will complete training in connection with domestic violence, dating violence, stalking, sexual assault, and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide;
- 3) any person or organization providing legal assistance through the STOP program has informed and will continue to inform state, local, or tribal domestic violence, dating violence, or sexual assault programs and coalitions, as well as appropriate state and local law enforcement officials of their work; and
- 4) the sub-recipient’s organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.

Batterers’ intervention programs may be supported provided that the programs are part of a graduated range of sanctions that use the coercive power of the criminal justice system to hold abusers accountable

for their criminal actions and for changing their behavior. However, couples counseling or any intervention that requires participation by a victim or that is not designed to hold offenders accountable for their violent behavior cannot be supported with STOP dollars.

Violence Prevention Programs (i.e. media campaigns to educate the general public about violence against women)

**This is not an allowable activity for applicants in this RFA.**

In VAWA 2013, Congress added a new purpose area for “developing, enhancing, or strengthening prevention and educational programming to address domestic violence, dating violence, sexual assault, or stalking[.]” However, no more than 5 percent of the state’s total STOP award for the year may be used for this purpose.

Note: The goal of prevention is to stop or reduce domestic violence, dating violence, sexual assault, and stalking. By contrast, an outreach initiative is linked to a specific set of services and the goal is to increase awareness about the services, so that victims know where to go for the services.

School Programs:

Programs in schools may be supported to the extent that they fit within one or more of the STOP program’s statutory program purpose areas. For example, STOP funds could be used to provide support groups that meet at school for dating violence victims or to provide information to students about services available to help victims of dating violence. Please keep in mind, however, that prevention programs are limited to 5 percent of the state’s total STOP award for the year.

Child Sexual Abuse Victims:

STOP funds can serve sexual assault victims who are age 11 or older. VAWA defines sexual assault as “any nonconsensual sexual act proscribed by federal, tribal, or state law, including when the victim lacks the capacity to consent.” The target of the STOP Program is adult and youth victims. Youth is defined as “a person who is 11 to 24 years old.”

Other Important Changes:

- Rural Area definition is broadened to include federally-recognized Indian tribes, some of which have been precluded from participating in programs.
- Tribal courts can prosecute non-Native offenders that abuse Tribal Nations/Native women on reservations.
- The definition of “personally identifying information” was expanded to include additional information (driver’s license number, passport number or student identification number) that is likely to disclose a victim’s identity and adds “regardless of whether the information is encoded, encrypted, or otherwise protected.
- Added seven (7) new federal statutory purpose areas.

### **3. FEDERAL STATUTORY PURPOSE AREAS**

By statute, VAWA Formula Grant Program funds must be used to address one or more of the following federal statutory purpose areas as outlined in the 2013 Reauthorization of the Violence Against Women Act:

<b>Program Area</b>	<b>Purpose Area</b>	<b>Project Type</b>
<b>1 Training</b>	Train law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, stalking and dating violence, including the use of nonimmigrant status under subparagraphs (U) and (T) of section 101(a) (15) of the Immigration and Nationality Act (8 U.S.C. 2202 (a));	Training
<b>2 Enhancement Efforts</b>	Develop, train or expand units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of sexual assault, dating violence, stalking and domestic violence;	Multiple Types: Applicant selects primary project type
<b>3 Policy and Protocol Development</b>	Develop and implement more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying and responding to violent crimes against women, including the crimes of sexual assault, dating violence, stalking and domestic violence, as well as the appropriate treatment of victims;	Policies, Procedures, & Protocols
<b>4 Data Collection and Communication Systems</b>	Develop, install, or expand data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault, dating violence, stalking and domestic violence;	Multiple Types: Applicant selects primary project type
<b>5 Victim Service Programs and Visitation Centers</b>	Develop, enlarge, or strengthen victim services and legal assistance programs, including sexual assault, domestic violence, stalking and dating violence programs, develop or improve delivery of victim services to underserved populations, provide specialized domestic violence court advocates in courts where a significant number of protection orders are granted, and increase reporting; and reduce attrition rates for cases involving violence crimes against women, including crimes of sexual assault, dating violence, stalking and domestic violence;	Direct Services
<b>6 Indian Tribal Sexual Assault and Domestic Violence Programs</b>	Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes in dealing with violent crimes against women, including the crimes of sexual assault, dating violence, stalking, and domestic violence;	Direct Services
<b>7 Statewide Multi-disciplinary Support</b>	Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by State funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other State agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, stalking, and dating violence;	Policies, Procedures, & Protocols

<b>8 Sexual Assault Nurse Examiners (SANE)</b>	Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault;	Training
<b>9 Elder and Disabled Victims</b>	Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of domestic violence, dating violence, stalking, or sexual assault, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.	Direct Services
<b>10 Immigration</b>	Providing assistance to victims of domestic violence and sexual assault in immigration matters;	Direct Services
<b>11 New Initiatives and Emergency Services</b>	Maintaining core victim services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families;	Direct Services
<b>12 Jessica Gonzales Victim Assistants</b>	<p>Supporting the placement of special victim assistants (to be known as “Jessica Gonzales Victim Assistants”) in local law enforcement agencies to serve as liaisons between victims of domestic violence, dating violence, sexual assault, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders. Jessica Gonzales Victim Assistants shall have expertise in domestic violence, dating violence, sexual assault or stalking and may undertake the following activities:</p> <ul style="list-style-type: none"> <li>• Developing, in collaboration with prosecutors, courts and victim service providers, standardized response policies for local law enforcement agencies, including the use of evidence-based indicators to assess the risk of domestic and dating violence homicide and prioritize dangerous or potentially lethal cases.</li> <li>• Notifying persons seeking enforcement of protection orders as to what responses will be provided by the relevant law enforcement agency.</li> <li>• Referring persons seeking enforcement of protection orders to supplementary services (such as emergency shelter programs, hotlines or legal assistance services); and</li> <li>• Taking other appropriate action to assist or secure the safety of the person seeking enforcement of a protection order;</li> </ul> <p><i>*Note: Only government-based agencies may apply for funding to support project activities under this purpose area.</i></p>	Multiple Types: Applicant selects primary project type

<b>13 Crystal Judson Domestic Violence Protocol Program</b>	<p>Providing funding to law enforcement agencies, victim services providers, and state, tribal, territorial, and local governments (which funding stream shall be known as the Crystal Judson Domestic Violence Protocol Program) to promote</p> <ul style="list-style-type: none"> <li>• the development and implementation of training for local victim domestic violence service providers, and to fund victim services personnel, to be known as Crystal Judson Victim Advocates, to provide supportive services and advocacy for victims of domestic violence committed by law enforcement personnel;</li> <li>• the implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies (such as the model policy promulgated by the International Association of Chiefs of Police (“Domestic Violence by Police Officers: A Policy of the IACP, Police Response to Violence Against Women Project” July 2003)).</li> <li>• the development of such protocols in collaboration with state, tribal, territorial and local victim service providers and domestic violence coalitions.</li> <li>• any law enforcement, state, tribal, territorial or local government agency receiving funding under the Crystal Judson DV Protocol Program under paragraph (13) shall on an annual basis, receive additional training on the topic of incidents of domestic violence committed by law enforcement personnel from DV and SA non-profit organizations and, after a period of two years, provide a report of the adopted protocol to the DOJ, including a summary of progress in implementing that protocol.</li> </ul>	<p>Multiple Types: Applicant selects primary project type</p>
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<b>The following purpose areas were added with the Reauthorization of VAWA 2013:</b>		
<b>Program Area</b>	<b>Purpose Area</b>	<b>Project Type</b>
<b>14 State, local or Tribal Legislation and Policies</b>	Developing and promoting state, local, or tribal legislation and policies that enhance best practices for responding to domestic violence, dating violence, sexual assault, and stalking;	Policies, Procedures, & Protocols
<b>15 Sexual Assault Response Teams</b>	Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault;	Policies, Procedures, & Protocols
<b>16 Law Enforcement and Prosecution Response to Sexual Assault Cases</b>	Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims;	Multiple Types: Applicant selects primary project type
<b>17 Sexual Assault Response in Correctional or Detention Settings</b>	Developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional and detention settings;	Direct Services
<b>18 Backlogs of Sexual Assault Evidence Collection Kits</b>	Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims;	Policies, Procedures, & Protocols
<b>19 Strengthened Programs and Services for victims affected by Sexual Orientation or Gender Identity</b>	Developing, enlarging, or strengthening programs and projects to provide services and responses targeting male and female victims of domestic violence, dating violence, sexual assault, or stalking, whose ability to access traditional services and responses is affected by their sexual orientation or gender identity, as defined in section 249(c) of title 18, United States Code; and	Direct Services
<b>20 Prevention and Educational Programming</b>	Developing, enhancing, or strengthening prevention and educational programming to address domestic violence, dating violence, sexual assault, or stalking, with not more than 5 percent of the amount allocated to a state to be used for this purpose.	Not Allowed for this solicitation

VAWA 2013 language provides the direct authorization to support legislative and policy changes to comply with changes in VAWA under purpose area 14 as listed above thereby waiving the lobbying restrictions in regard to “enhancing best practices”.

#### **4. OVW PRIORITY AREAS**

The emphasis of the VAWA Formula Grant Program continues to be on the development and implementation of comprehensive law enforcement, prosecution and judicial strategies addressing violence against women that are sensitive to the immediate and long-term needs and safety of victims and holding offenders accountable for their crimes.

The goal of the program is to encourage states and localities to restructure and strengthen the criminal justice systems’ response in addressing violence against women, drawing on the experience of all of the participants in the system, including the advocacy community.

The following factors will be considered in the decision to distribute funds to eligible applicants:

- Projects that propose strengthening current domestic and sexual violence services by increasing access to those services for all victims including underserved, marginalized, and/or oppressed communities and/or Tribal Nations;
- Equitably distribute monies on a geographic basis including non-urban and rural areas of various geographic sizes;
- Expanding the array of services offered or the types of victims served within existing geographic service areas;
- Giving priority to areas of varying geographic size with the greatest showing of need and considering the geographic area's population;
- Ensuring geographic access to services within a reasonable traveling distance while avoiding duplicating services within the same county.

In shaping strategies, applicants are encouraged to develop and support projects that include the following [federal priorities and strategies](#):

- Advance racial equity as an essential component of ending sexual assault, domestic violence, dating violence, and stalking.
- Increase access to justice for all survivors of sexual assault, domestic violence, dating violence, and stalking, including through exploration of survivor-centered criminal justice system reform.
- Strengthen efforts to prevent and end sexual assault, including victim services and civil and criminal justice reform.
- Expand economic justice and financial advocacy for survivors of sexual assault, domestic violence, dating violence, and stalking, including as a tool for violence prevention.
- Improve outreach, services, civil and criminal justice responses, prevention, and support for survivors of sexual assault, domestic violence, dating violence, and stalking from underserved communities, particularly LGBTQ and immigrant communities.

The following activities have been found to jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions:

- Procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or gender of their children;
- Procedures or policies that compromise the confidentiality of information and privacy of persons receiving federally funded services;
- Using technology without addressing implications for victim confidentiality, safety planning, and the need for informed consent;
- Procedures or policies that impose requirements on victims in order to receive services (e.g. seek an order of protection, receive counseling, participate in couples counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.);
- Procedures or policies that fail to include conducting safety planning with victims;
- Project design, products, services and budget that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or who are Deaf or hard of hearing; and

- Partnering with individuals or organizations that support/promote practices that compromise victim safety and recovery or undermine offender accountability.

For more detailed examples refer to the [VAWA Subaward Handbook](#).

## 5. STATE PROGRAM FUNDING PRIORITIES

The following state funding priorities were approved by CVSSD and the VAWA Implementation Planning Subcommittee for FY 2022 - 2025:

- Provide victims of domestic and sexual assault, stalking and dating violence meaningful access to services and support programs in stabilizing funding for:
  - a) Victims' services (includes non-profit, tribal and prosecution-based programs) and prosecution-based programs; and
  - b) Law enforcement, prosecution and court projects.
- Support services to meet the needs of: a) victims from Tribal Nations and other underserved, marginalized and/or oppressed populations. b) To improve and enhance culturally specific services, promote service equity and increase cultural competency in the delivery of victim services as well as the cultural responsiveness of prosecution, law enforcement and courts. **(REQUIRED)**
- To support statewide and local training projects, using allocation of STOP VAWA Formula Grant Program funds.
- CVSSD will ensure that "not less than 20% of the total award" in at least two categories will be allocated to meaningfully address sexual assault services, as required in federal statute, as a set aside across victim services, discretionary, law enforcement, prosecution, and court allocation categories.
- To facilitate collaboration, consultation and planning among and between non-profit, government-based, and tribal victim service providers and law enforcement, prosecution and courts. **(REQUIRED)**
- To reduce the number of domestic violence homicides in the State of Oregon through fatality review of domestic violence cases, implementation of [model firearm surrender protocols](#) and/or lethality assessments. *Note: Applicants may also propose a project that "develops and implements other policies, procedures and protocols related to domestic and/or sexual violence, stalking or dating violence."*

The funding priorities demonstrate the state's intent for VAWA funds following an inclusive and coordinated planning process. The funding priorities are developed every four years in response to an evaluation of statewide gaps [2020 VAWA IP Survey Summary](#). The IP is intended to reflect the strengths and needs of the state; the challenges that survivors, systems, providers, and relevant disciplines face; and the priorities, goals, and objectives for use of STOP funds. Please refer to the [FY 2022 - 2025 VAWA Implementation Plan for Oregon](#).

Each proposed project must include the following:

- Applicants are required to include two of the six state funding priorities in the development of their project as noted on the previous page of this RFA. The application questions on Forms G – I along with a Letter of Consultation address both of these priorities as part of your application.
- Applicants must choose an additional state funding priority or include activities that will meet [state goals](#) under a **primary focus area (Direct Services, Training, or Policies,**



**Procedures and Protocols) as listed in E-Grants on Forms G - I.** Applicants may choose other priorities and objectives as listed on Appendix H as long as they meet at least one of the [federal statutory purpose areas](#).

- Applicants will use at least one federal statutory purpose area along with the required (and selected) state funding priorities in their proposed project. Please refer to the [VAWA IP Survey Gaps](#) or the [State Funding Priorities and Goals](#) or [Appendix H](#) for a list of objectives for law enforcement, prosecution and court allocation categories. Applicants may include additional objectives.

## **6. UNALLOWABLE AND OUT-OF-SCOPE ACTIVITIES**

The following is a list of activities that are unallowable and out of program scope and cannot be supported by VAWA Formula Grant Program funding:

- Law enforcement equipment such as uniforms, safety vests, shields and weapons. (Equipment such as cameras, specifically designated for investigating domestic violence, sexual assault, stalking and/or dating violence incidents are allowable);
- Victim Service-related projects, that fall outside the scope of law enforcement, prosecution or courts in criminal justice (unallowable for this RFA only);
- Substance abuse counseling for domestic and sexual assault victims;
- Immigration fees for battered immigrant women;
- Activities focused on education and prevention efforts (includes bystander intervention, presentations on healthy relationships, etc.);
- Research projects (this does not include program assessment conducted only for internal improvement purposes);
- Lobbying or attempts to influence members of Congress, the Oregon Legislature, County Commissions, City Councils, or other legislative bodies;
- Fundraising campaigns, endowment drives, or solicitation of gifts and bequests;
- Purchase of real property and vehicles; and
- Construction or physical modification to buildings, including minor renovations (such as painting or carpeting).

## **C. ELIGIBLE APPLICANTS**

CVSSD anticipates awarding approximately \$3.6 million to support applicants for the [law enforcement, prosecution, and court allocation funds](#) for grant award period January 1, 2023 – December 31, 2025.

All projects must have an organization, or subrecipient that will serve as the fiduciary agent and assume overall responsibility for the grant. Eligible VAWA subrecipients include:

- state, local and tribal law enforcement;
- state, local and tribal prosecution; and
- Non-Profit Victim Service Programs (including faith based or other community programs); government-based or Tribal Victim Service Programs that are applying for the benefit of law enforcement or prosecution

If two or more jointly apply, they must designate one body to take the lead role and identify that agency's fiscal officer.

This Request for Application (RFA) also will serve as the non-competitive solicitation for the Oregon Judicial Department in its application for the court allocation funds; and 2 statewide training projects for both law enforcement and prosecution.

**Eligible applicants are limited to one application. Applicants must identify and focus their request on either law enforcement or prosecution but may include activities in the other area. The Oregon Judicial Department is limited to one application for court allocation funds.**

## **1. Guidance for organizations applying for the benefit of law enforcement or prosecution allocation funds.**

Refer to [VAWA 2013 Universal Definitions and Grant Conditions](#) for federal definitions as amended by VAWA 2013.

a. Applicants are expected to propose project activities that support and enhance the core functions of law enforcement or prosecution. A victim service provider (non-profit, government or tribal-based) may apply “for the benefit of” prosecution or law enforcement by demonstrating how the project meets the core functions in an MOU. The MOU provides documentation that demonstrates that the organizations have consulted and coordinated the responsibilities of their activities that clearly meets the core functions of law enforcement or prosecution. A comprehensive description of the roles and responsibilities of the applicant’s partnership with each of the proposed law enforcement or prosecution partners must include signatures.

The core function of *law enforcement* is to:

- Investigate domestic violence, sexual assault, stalking and dating violence crimes;
- Provide services to ensure the immediate safety of victims; and
- Hold offenders accountable for their crimes.

The core function of *prosecution* is to:

- Prosecute domestic violence, sexual assault, stalking and dating violence crimes,
- Provide services to ensure the long term safety of victims; and
- Hold offenders accountable for their crimes.

The core function of the *courts* is to provide fair, accessible and timely justice to promote the rule of law, protect individual rights and resolve conflicts.

## **2. Allocation Category Goals**

### **Law Enforcement**

The goal of this grant opportunity is to enhance the ability of local communities to keep women safe and hold perpetrators accountable. The grant project will achieve this by: 1) enabling more effective enforcement of laws prohibiting violence against women through the development of focused enforcement units with specialized skills and tactics; 2) improving the capacity of law enforcement to appropriately respond to the needs of victims, and 3) developing and implementing policies and protocols to insure an effective response. Grant funds are available to develop or expand specialized enforcement and investigative units, positions, or other specialized resources that focus on sexual assault, domestic violence, stalking crimes, and/or dating violence.

## **Prosecution**

The primary goal of this grant opportunity is to enhance the ability of local communities to keep women safe and hold perpetrators accountable. The grant project will achieve this by: 1) enabling more effective prosecution of offenders violating laws that protect women and prohibiting violence against women in the process; 2) improving the capacity of the justice system to respond to victims needs and to treat victims with respect; 3) effectively coordinating prosecution with law enforcement, community victim services; the courts; and other system components. Grant funds are available to develop or expand specialized prosecution units or other specialized resources to prosecute/adjudicate domestic violence, sexual assault, and/or stalking cases.

## **Court (Oregon Judicial Department Only)**

The goal of this grant opportunity is to provide a centralized VAWA Staff Counsel with the Oregon Judicial Department under the State Court Administrator. The centralized point of contact will provide technical assistance and education to trial court judges and staff, to develop and revise uniform statewide forms and procedures for all trial courts statewide, and to collaborate with all system participants to improve system response and increase victim safety.

## **D. ELIGIBILITY REQUIREMENTS**

An organization must meet all of the following requirements to be eligible for VAWA funds:

### **1. Demonstrate Record of Effective Services.**

Applicants must demonstrate a record of providing effective and meaningful access to direct services to survivors. This includes a history of providing direct services in a cost-effective manner and financial support from other sources.

**2. Not Charge Survivors for VAWA-Funded Services.** Sub-recipients must provide services to survivors, at no charge, through the VAWA-funded project. That means the sub-recipient must not reimburse the victim for the out-of-pocket cost of a forensic medical exam.

**3. Maintain Civil Rights Requirements.** Pursuant to 28 C.F.R. Section 42.302, all recipients of federal funds must maintain statutorily required civil rights statistics on survivors served by race, national origin, sex, age, and disability; and permit reasonable access to its books, documents, papers, and records to determine whether the sub-recipient is complying with applicable civil rights laws. This requirement is waived when providing a service, such as telephone crisis intervention, where soliciting the information may be inappropriate or offensive to the survivor. Refer to [Civil Rights Requirements - Oregon Department of Justice \(state.or.us\)](https://www.oregon.gov/DOJ/CivilRights/Pages/CivilRightsRequirements.aspx) for more information and links that will assist sub-recipients in complying with three (3) mandatory federal processes. These include:

- Civil rights laws and regulations prohibiting discrimination in federally assisted programs or activities;
- Limited English Proficiency (LEP) guidelines; and,
- Equal Employment Opportunity Plans (EEOP). Non-profit organizations and Tribal Nations are exempt from the EEOP requirements; however, they must complete the EEOP form included as a Grant Agreement Exhibit.

These processes include notification of nondiscrimination policy, responding to discrimination complaints, and civil rights training and are required of recipients of VAWA funding through CVSSD.

Civil Rights Training Certification is required to be updated every two years and uploaded into E-Grants before the grant agreement is signed.

**4. Comply with Non-Discrimination Provision.** Sub-recipients must comply with the Violence Against Women Reauthorization Act of 2013 prohibition from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by the Office on Violence Against Women (OVW). Under any program or activity funded in whole or in part with VAWA funds no person shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in 249 (c) (4) of title 18, US Code), sexual orientation or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination. Exception: if sex segregation or sex-specific programming is necessary to the essential operation of a program, nothing stated here shall prevent any such program or activity from consideration of an individual's sex. In such circumstances, subgrantees may meet the requirements by providing comparable services to individuals who cannot be provided with sex-segregated or sex-specific programming. Refer to [2013 FAQs Civil Rights Non Discrimination VAWA](#).

**5. Maintain the Confidentiality of Survivor Information.** Sub-recipients must comply with the confidentiality and privacy requirements of the VAWA, as amended. The authorized representative of the sub-recipients will be required to sign the *Acknowledgement of Notice of Statutory Requirement to Comply with the Confidentiality and Privacy Provisions of the Violence Against Women Act, as Amended*, with the Grant Agreement. A copy of the form is available on the OVW website at: <https://www.justice.gov/sites/default/files/ovw/legacy/2013/09/24/conf-acknowledgement.pdf>.

In accordance with 42 U.S.C. §13925(b)(2), applicants receiving OVW funding, and their sub-grantees, must protect the confidentiality and privacy of persons receiving OVW-funded services to support victims' safety. OVW grantees and their sub-grantees are prohibited from disclosing personally identifying information collected in connection with services requested, utilized, or denied through the grantee and their sub-grantee's programs, to any third party database without informed, written, reasonably time-limited, consent of the person, unless compelled by statutory or court mandate. In this case, grantees and sub-grantees must make reasonable attempts to provide notice to victims affected by the disclosure of information. They must also take necessary steps to protect the privacy and safety of the persons affected by the release of the information. Regarding unemancipated minors or persons with disabilities lacking capacity to consent, a parent or guardian may consent to the disclosure; however, if the parent or guardian is the abuser of the minor, the person with disabilities, or the minor's other parent, he or she is prohibited from giving consent to the disclosure. Additional changes included in the 2016 Federal Register at

<https://www.gpo.gov/fdsys/pkg/FR-2016-11-29/pdf/2016-28437.pdf>

For further explanation and clarification read the [OVW Frequently Asked Questions \(FAQs\) on the VAWA Confidentiality Provision](#).

**6. Promote Community Efforts to Aid Survivors of Sexual Assault.** Promote, within the community, coordinated public and private efforts to survivors of sexual assault. Coordination may include, but is not limited to, serving on state, federal, local, or Tribal task forces, commissions, working groups, coalitions, and/or multi-disciplinary teams. Coordination efforts also include developing written agreements that contribute to better and more comprehensive services to survivors of sexual assault.

**7. Comply with OVW Financial Requirements.** Sub-recipients must agree to follow the financial and administrative requirements in the [OJP Financial Grants Management Guide](#). This includes, but is not limited to, financial documentation for disbursements, daily time and attendance records specifying time devoted to allowable VAWA services, job descriptions, contracts for services, and other records which facilitate an effective audit.

**8. Comply with the Assurances and Certifications.** Sub-recipients must meet the terms of the Certified Assurances and other federal rules regulating grants, including non-supplanting and the Certifications regarding lobbying, debarment, suspension and other responsibility matters, and drug-free workplace requirements.

**9. Comply with State Criteria.** Sub-recipients must abide by any additional eligibility or service criteria as established by CVSSD including submitting statistical and programmatic information on the use and impact of VAWA-funded projects.

**10. Not Compromise Survivor Safety and Recovery.** Subrecipients must not compromise survivor safety and recovery through any of their activities. Such activities include, but are not limited to:

- Developing procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or gender of their children;
- Crafting policies that deny individuals access to services based on their relationship to the perpetrator;
- Crafting policies or engaging in practices that impose restrictive conditions to be met by the survivor in order to receive services; and
- Crafting policies that require the victim to report the assault to law enforcement.

**11. Compliance with the Federal Funding Accountability and Transparency Act (FFATA) of 2006.** As of January 1, 2009, all recipients of Federal VAWA funds, and their sub-contractors, must comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006. The Transparency Act requires the federal government to have a single, searchable website. This website must be accessible by the public without cost, for each federal award of \$25,000 or more over the life of any sub-award (i.e., VAWA grant award period). All successful applicants will be required to acquire or renew registration with the System for Award Management (SAM), if you have not already done so. SAM is the repository for standard information about federal financial

assistance applicants, recipients, and sub-recipients. OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the SAM database. Applicants must update or renew their SAM registration annually to maintain an active status. Information about SAM registration procedures can be accessed at: [www.sam.gov](http://www.sam.gov). (If an error message occurs, try a different browser; this is the correct link).

**12. Equal Employment Opportunity Assurance of Compliance** – Compliance is required with the following federal laws which prohibit discrimination on the basis of race, color, national origin, religion, sex, age or disability. These are Title VI of the Civil Rights Act of 1964; Omnibus Crime Control and Safe Streets Act of 1968; Section 504 of the Rehabilitation Act of 1973; Title II of the Americans with Disabilities Act of 1990; Age Discrimination Act of 1975; and the Title IX of the Education Amendments of 1972.

**13. Accommodations and Language Access.** Applicants are encouraged to support activities that ensure individuals with disabilities and Deaf individuals and persons with limited English proficiency have meaningful and full access to their programs. For example, grant funds can be used to support American Sign Language (ASL) interpreter services, language interpretations and translation services, or the purchase of adaptive equipment. Applicants proposing to use grant funds to create websites, videos, and other materials must ensure that they are accessible to person with disabilities.

**14. Non-supplanting of Funds.** Federal funds cannot be used to supplant (replace) other existing funds. Funds presently appropriated for the project may not be deliberately decreased due to additional federal funds.

## **E. STATE REQUIREMENTS**

- 1. Grant Management Handbook.** Comply with VAWA program guidelines as written in the most recent version of the [\*VAWA Subaward Handbook\*](#).
- 2. Financial, Progress and Statistical Reporting.** Applicants will submit quarterly financial reports; and semi-annual and annual statistics as well as narrative reports on services provided specific to the staff positions supported by VAWA funds. Applicants providing direct services to victims also will submit semi-annual common outcome measures. More detailed information can be found in Section VII.C. of this RFA.
- 3. Confidentiality Policies and/or Procedures:** Maintain and enforce policies and procedures that protect the confidentiality and privacy of persons receiving services and that prohibit disclosure of Personally Identifying Information (PII) or individual information collected in connection with services requested, used, or denied without the informed, written, reasonably time-limited consent of the person whose information will be disclosed. Non-personally identifying information may be shared in the aggregate for reporting purposes. Policies will be reviewed during site visits. You must become familiar with and adhere to the PII Breach policy; policy and forms are located on the CVSSD website.



**4. Training Requirements.** Applicants must ensure that STOP VAWA-funded staff and volunteers providing direct services to victims of domestic and sexual violence, stalking and/or dating violence complete a 40-hour training program that most appropriately covers topics relevant to the STOP VAWA funded staff position (s):

- (i) Attend training that meets the requirements adopted by the Department of Human Services (DHS) Advisory Committee (Non-profit, non-governmental victim service programs applying for the benefit of law enforcement or prosecution must meet this training requirement):

[https://www.doj.state.or.us/wp-content/uploads/2020/01/CVSSD\\_and\\_DHS\\_Training\\_Requirements\\_of\\_Grantees\\_Serving\\_Survivors\\_of\\_DV\\_SA.pdf](https://www.doj.state.or.us/wp-content/uploads/2020/01/CVSSD_and_DHS_Training_Requirements_of_Grantees_Serving_Survivors_of_DV_SA.pdf); or

- (ii) Attend the Oregon Basic State Victim Assistance Academy (SVAA) training (District Attorney Victim Assistance Program staff must meet this training requirement);  
<https://ncvli.org/what-we-do/oregon-svaa/> or

- (iii) Attend the Sexual Assault Training Institute (SATI) training: [Sexual Assault Training Institute \(oregonsatf.org\)](https://oregonsatf.org) or  
<https://oregonsatf.org/calendar/trainings/> or

- (iv) Complete the Office for Victims of Crime (OVC) Victims Assistance Training *Online* (VAT *Online*) or a training program that minimally covers the topics included in VAT *Online*:  
[https://www.ovcttac.gov/views/TrainingMaterials/dspOnline\\_VATOnline.cfm](https://www.ovcttac.gov/views/TrainingMaterials/dspOnline_VATOnline.cfm); or

- (v) Submit a 40-hour training plan for CVSSD approval that covers topics relevant to the STOP VAWA-funded staff position(s), which may be derived from other domestic and/or sexual violence training; the DHS Advisory Committee adopted training requirements described in subsection (i) of this Section, SVAA described in subsection (ii) of this Section, SATI described in subsection (iii) of this Section, VAT *Online* described in subsection (iv) of this Section, and additional population-specific topics.

- (a) STOP VAWA-funded staff providing direct services is encouraged to attend the CVSSD-sponsored Crime Victims Compensation Training at least once every four years.
- (b) Grantee shall notify CVSSD when any staff training is completed by updating the Staff Roster in CVSSD E-Grants.
- (c) Grantee shall attend all appropriate CVSSD-sponsored training unless specific written permission excusing attendance has been obtained from CVSSD.

## **G. AVAILABILITY AND DURATION OF FUNDING**

Through the Violence Against Women Act (VAWA) Formula Grant Program, the Oregon Department of Justice (DOJ), Crime Victim and Survivor Services Division (CVSSD) will award approximately \$3,641,468 in federal grant funds in FY 2023 for a 3-year grant award period from January 1, 2023 – December 31, 2025.

The funds will be awarded to projects under the following categories:

- Approximately \$3 million available for both of the law enforcement and prosecution allocation categories. Applicants may request a maximum of \$400,000 to support projects in either of these allocation categories; and
- A total of \$320,083 for the court allocation category (along with any unexpended grant funds from the current noncompetitive award).

Note: Of the \$3,641,468, a minimum of \$923,000 will be earmarked for a mandated sexual assault set aside.

Other fiscal considerations:

- Applicants may apply for funding up to 36 months, operating during the award period.
- Federal allocation requirements mandate the VAWA funding distribution.
- A maximum of \$400,000 may be requested. The number of applications received, and the availability of funds are a few of the factors that influence the number and size of awards.



## SECTION III: APPLICATION GUIDELINES

The following instructions are intended to guide the applicant in completing the 2023 - 2025 VAWA Competitive Grant Application.

### A. GENERAL APPLICATION INSTRUCTIONS

Applications will be completed and submitted entirely through the CVSSD E-Grants system.

1. **E-Grants Agency and User Registration.** All eligible agencies must first register in the CVSSD E-Grants system. Applicant Organizations are only required to register one time; there is no need for multiple Organization accounts within the Oregon CVSSD E-Grants system. Only the “Authorized Official” can create a user account and gain access to the CVSSD E-Grants system.
2. If you are a *new* applicant and currently do not receive CVSSD grant funds you must:
  - a. Register in the CVSSD E-Grants system at [www.CVSSDegrants.com](http://www.CVSSDegrants.com). Please refer to the *draft* CVSSD Grant Applicant User Guide to assist you through the registration process. Click here to access the [E-Grants Applicant User Guide](#).
  - b. Please allow 24 hours to process your registration.
3. **CVSSD E-Grants Registration or Updated Organization and Member Information:** All applicants must register in the CVSSD E-Grants system or update the Organization and Member Information in the CVSSD E-Grants system by **August 31, 2022**. Eligible applicants are only required to register one time in CVSSD E-Grants. There is no need for multiple accounts within the CVSSD E-Grants system. **However, organizations registered in CVSSD E-Grants must review and update the organization’s contact and member profile information including deactivating staff no longer associated with the organization. This process should be completed prior to initiating the application.** Please see the *draft* [E-Grants User Guide](#) for more information on how to do this.
4. Current CVSSD grant recipients must be in compliance with all current grant requirements, including all reporting requirements, to be considered for this funding.
5. The Forms section is where the vast majority of the written work for an application is completed. Applicants will supplement content in the Forms by uploading specific documents.
6. Completing and saving individual forms is not the same as “submitting” the application. **Applicants must be sure to CHANGE THE STATUS of their application to “Application Submitted” when all forms have been completed and all errors are corrected.**
7. All required documents for this application are stated in CVSSD E-Grants. Please DO NOT attach any documents that have not been requested unless directed by CVSSD.
8. A “Fiscal Officer” is the person in the organization who is legally responsible for reporting on the financial activities of the organization. This person also makes sure that the fiscal records

comply with Generally Accepted Accounting Principles (GAAP), VAWA guidelines and all other requirements as stated by CVSSD.

9. CVSSD has the right to make or deny an award without prior communication with the applicant.

10. By submitting an application, an agency agrees to comply with all CVSSD grant Agreement requirements. An example of a VAWA Grant Agreement is available on the CVSSD website at: <https://www.doj.state.or.us/crime-victims/grant-funds-programs/stop-violence-against-women-act-vawa-fund/> under “Additional Resources”.

## **B. TECHNICAL ASSISTANCE REGARDING THE CVSSD E-GRANTS SYSTEM**

1. Technical assistance regarding CVSSD E-Grants can be obtained by:
  - a. Accessing ***Form Instructions*** in the Request for Application section of the Application menu;
  - b. Using the [CVSSD E-Grant Applicant User Guide](#);
  - c. Contacting the CVSSD VAWA Grant staff as listed on page i for assistance with the application contents;
  - d. Contacting the system Help Desk for system technical assistance, which is available: Monday – Friday 7am to 5pm, Pacific Standard Time, at 1-866-449-1425 or email [azhelpdesk@agatesoftware.com](mailto:azhelpdesk@agatesoftware.com).
2. Applications must be submitted electronically through the CVSSD E-Grants system. **The application is due on Monday, September 12, 2022, by 11:59 p.m.**, Pacific Standard Time. The application will not be accessible after the above mentioned time. **Once an application is submitted it will become a “read-only” document and cannot be changed.** CVSSD staff will not be available to assist an applicant after 5:00 p.m. on Friday, October 4, 2019.
3. Late applications will NOT be accepted. For information on Submitting your Application see the *CVSSD E-Grants Applicant User Guide*.
4. The CVSSD staff will respond to questions with respect to RFA clarifications and the VAWA competitive grant process. However, CVSSD staff cannot review and edit grant applications before they are submitted.

## SECTION IV: APPLICATION CONTENTS

### A. KEY THINGS TO REMEMBER WHEN COMPLETING THIS APPLICATION

1. After saving a form, if there are errors, CVSSD E-Grants will provide error messages at the top of a page directing the applicant to errors on a form.
2. The CVSSD E-Grants system will not allow an application to be submitted with error messages on any form within the application.
3. Required fields have an asterisk (\*), however, other fields may need to be completed as well.
4. For radial button selections, click once to mark or change your selection, double-click to remove the selection completely.
5. Remember to click “**Save**” frequently to save the information you have written. The system will not save information if you go to the next page without saving. **Click on “Save” every time you think of it.** If you have required content not yet completed, you will receive error messages when you save. This is ok. Those messages will be resolved as you complete the required content.
6. If the system is left idle it will time out in one hour. One keystroke will re-start the one hour “idle” time clock. Should the system time out, any unsaved information will be lost.
7. An applicant may want to **consider completing narrative sections in a word processing program and pasting it into the appropriate section.** Since the text boxes have limited character counts, using the character counting tool in a word processing program when creating your response may be helpful. Please see the CVSSD E-Grants *Applicant User Guide: Application form completion: Copy and Paste* for additional information on this topic.
8. Consider having someone, other than the writer of the grant, review the application.
9. **CVSSD recommends submitting the application at least one day prior to the closing date to avoid any unanticipated technical problems.**

**Instructions for completing all FORMS in this application can be found by reviewing Application Instructions.**

### B. PROJECT INFORMATION: FORMS A - M

The CVSSD E-Grants system allows the applicant to check the status of each form and see when the particular form was first created and last modified. When a form is complete, click on the button “mark as complete” and the icon next to the form name will show a check mark. This is an internal process and helps the applicant know when a form is complete. As each form is saved, the system will inform the applicant if there are errors. An

Applicant will be unable to submit the application until the errors are corrected in the application.

**General Application Contents.** Each applicant is required to complete the Application Contents Forms A – S. Please note that you will only complete one Project Description Form under question 4 on Form A. Cover Page. Based on your response your application will include either Form G. Direct Services, H. Training, or I. Policies, Procedures and Protocols.

Form M (Attachment to Upload) is for use in attaching and uploading required documents.

Form C pertains only to applicants selecting the Sexual Assault category on the Cover Page and must be completed if the form appears in the Forms Menu.

Form K will need to be completed if an applicant is proposing a collaborative MOU and/or contract or subaward. All non-profit, non-governmental applicants applying for the benefit of law enforcement or prosecution are required to upload an MOU. Both government-based applicants and those applying for the benefit of law enforcement and prosecution are required to demonstrate consultation and planning among and between victim service programs, law enforcement, prosecution and courts through a Letter of Consultation on Form M.

## **C.PROJECT BUDGET: FORMS N-S**

Each applicant is requested to submit a 3-year budget. When determining the amount of funding to request, applicants should carefully consider the estimated total program funding available, the number of grants CVSSD expects to award, and the resources needed to successfully implement the proposed project. Applicants are encouraged to present a realistic budget that accurately reflects project costs.

CVSSD has the discretion to award grants for greater or lesser amounts than requested and to negotiate the project specific goals, objectives, activities, performance measures, and budget with applicants prior to awarding a grant.

A list of unallowable and out-of-scope activities can be found in Section II.B.5. of this RFA. Please review this section carefully before completing the project budget. The most recent version of the OJP Financial Grants Management Guide provides additional financial program guidance and should be used in conjunction with other federal applicable rules and regulations.

Applicants should consider personnel salary and benefit increases when preparing project budget requests for the 3-year project award period.

Form S is an auto-fill budget summary page. All budget amounts and match will be summarized from forms N - R and shown on the Budget Summary page.

## **D.ATTACHMENTS**

An additional “Attachments” form is shown at the end of the Forms Menu. This page is to be used only if there are insufficient upload spaces in prior sections or with special permission from CVSSD to upload additional documents. This is a “multiple page” form, so multiple copies of this form can be completed. Once the first attachment is uploaded and the page has been saved, click on the “Add” button at the top of the form to complete an additional copy of the attachments page.

**Please see the “Application Form Completion” section of the CVSSD E-Grants *Applicant User Guide* for additional information.**

## **SECTION V: SUBMISSION INFORMATION**

**VAWA Competitive grant applications must be submitted electronically through the CVSSD E-Grants system.** Applications will only be accepted through the CVSSD E-Grants system. For instructions on how to submit your application, please review the “Submitting your Application” section of the CVSSD E-Grant *Applicant User Guide*.

**THE APPLICATION IS DUE ON:**

**MONDAY, SEPTEMBER 12, 2022  
BY 11:59 P.M., PACIFIC STANDARD TIME**

**IT IS IMPORTANT TO NOTE THAT ONCE AN APPLICATION IS  
SUBMITTED IT WILL  
ENTER INTO A “READ-ONLY” STATUS AND CANNOT BE CHANGED.**

**NO LATE APPLICATIONS WILL BE CONSIDERED FOR FUNDING.**

*Failure to begin the registration or application process in sufficient time is not an acceptable reason for a late application submission. The applicant should begin the application submission process 48 hours, but not later than 24 hours, prior to the application deadline. This will allow for sufficient time for the applicant to contact the appropriate individuals and take corrective action should unforeseen technical issues arise.*

## **SECTION VI: APPLICATION REVIEW AND AWARD DECISIONS**

### **A. APPLICATION REVIEW PROCESS**

This is a competitive application process. CVSSD will conduct an impartial review of the applications received in response to this RFA. CVSSD Fund Coordinators will complete an initial review of minimum qualifications including an internal compliance review of financial and programmatic reporting. Separate review teams for law enforcement and for prosecution will review, evaluate, and score each application. The teams are comprised of CVSSD Advisory Committee members as well as government and community partners and subject-matter experts. The final scores are presented to the CVSSD Advisory Committee. The Advisory Committee makes final recommendations to CVSSD for funding. CVSSD staff present the Advisory Committee's recommendations to the Oregon Attorney General for final approval.

Applications will be evaluated and scored on the completeness, quality, and applicability of their content in the following steps:

- Step 1: Evaluation of Minimum Qualifications (Pass/Fail)
- Step 2: Evaluation of Application by Review Teams (scored)
- Step 3: Ranking of Applications by allocation category
- Step 4: Recommendations
- Step 5: Selection and Notification

#### **Step 1. Evaluation of Minimum Qualifications.**

CVSSD Fund Coordinators will review all applications for Minimum Qualifications (MQ) on a pass/fail basis, to determine if each Application meets the Minimum Application Qualifications. All forms A – S are required to be completed (exceptions are Forms C; G, H or I; and K which will be completed as appropriate).

Applicant's failure to comply with the instructions or to submit a complete application may result in the application being deemed non-responsive. Only those applications determined to be responsive to the Minimum Qualifications shall be considered for further review and scored by the Review Teams as detailed in Step 2.

#### **Step 2: Evaluation of Applications**

##### **a. Standard Points.**

Up to one hundred standard (100) points will be awarded to each application based on the Scoring Table provided in Section IV.B.

The Review Teams will score all applications according to how the applicant provided a comprehensive response to each of the questions in Forms C (as applicable), G – I, J, K (as applicable), L and M - S. Reviewers will also evaluate if the applicant presents a realistic budget

that accurately reflects project costs and if the budget credibly represents the resources needed to successfully implement the proposed project.

***a. Standard Points:*** Up to one hundred (100) standard points will be awarded to each application based on the Scoring Table provided in Section VI.B. below.

The Review Teams will score all applications according to how well the applicant responded to each of the questions in Forms A - M. The Review Team will also evaluate if the applicant presents a realistic budget that accurately reflects project costs and if the budget credibly represents the resources needed to successfully implement the proposed project.

The Review Team members will assign standard points. Standard points assigned by each Review Team member shall be added together (includes up to 15 points assigned during the MQ review) and divided by the total number of Review Team members to compute an average score for the application. ***The application must receive a minimum average score of 75 to be considered for funding.***

***b. Bonus Points for Delivery of Services in Frontier Counties:***

**Applicants qualifying for bonus points as a frontier county must receive a minimum of 75 standard points to receive bonus points.**

Up to five (5) bonus points may be awarded to applications submitted by applicant's meeting the frontier definition and bonus point criteria described below.

Oregon is a state of great economic and geographic diversity. While that diversity brings us strength, it also challenges us to meet the needs of all communities, both urban and rural. As stated in Executive Order No. 07-02, "Rural Oregon communities are in need: unemployment in those communities is often many percentage points higher than the state average; Rural Oregon communities have significant threshold issues to overcome to compete with urban communities for economic and community development resources; the lack of an industrial base in most rural communities makes funding for education, health care, economic development and other social services more difficult to attain; and finally, Rural Oregon communities often lack administrative mechanisms and infrastructure to share information and to collectively construct solutions to its problems." Executive Order No. 07-02 defines four rural geographic distinctions: frontier rural, isolated rural, rural, and urban rural.

The National Center for Frontier Communities, <http://frontierus.org/aboutus.php>, the only national organization dedicated to the smallest and most geographically isolated communities in the United States, espouses that "the unique characteristics of frontier communities require special consideration in both policy and market-driven investments to guarantee access to key services and a healthy future for the frontier."

There is no single, universally preferred definition of rural, nor is there a single rural definition that can serve all purposes. Many definitions have been developed by different agencies, U.S. Census Bureau, U.S. Department of Agriculture, U.S. Office of Management and Budget, to name



a few. All have strong and weak points and all are used interchangeably for various purposes by government agencies depending on which one best fits their programmatic goals.

CVSSD recognizes that the majority of counties in Oregon include rural areas, however, for the purpose of awarding VAWA funds, CVSSD, in consultation with the CVSSD Advisory Committee, has selected to use a **narrow frontier county-based definition** promulgated by the National Center for Frontier Communities. Counties are designated as frontier based on total population, total land and water area, and population density. In Oregon, there are ten (10) counties that meet this narrow definition:

- Baker
- Gilliam
- Grant
- Harney
- Lake
- Malheur
- Morrow
- Sherman
- Wallowa
- Wheeler

CVSSD believes that awarding bonus points to frontier counties is an effective method for addressing issues cited in Executive Order No. 07-02, the special considerations espoused by the National Center for Frontier Communities, as well as the OVW requirement to equitably distribute grants and grant funds within the state and between urban and rural area.

*Applicants qualifying for bonus points have to pass the Minimum Qualifications as described in Section VI.A. Step 1 and receive a minimum of seventy (75) standard points as described in Section VI.A. Step 2 in order to qualify for bonus points.*

*Applicants proposing to deliver services in only one or more of the ten (10) counties meeting the frontier definition described above may be eligible for up to five (5) bonus points.*

*Applicants proposing to deliver services in one or more of the ten (10) counties meeting the frontier definition described above and in a geographical area outside of the defined frontier counties may be eligible for up to five (5) bonus points.*

### **c. Bonus Points for Proposed Use of Grant Funds for Sexual Assault Activities.**

**Applicants qualifying for five (5) bonus points for their “proposed use of grant funds for sexual assault activities” must receive a minimum of 75 standard points.**

Up to five (5) bonus points may be awarded to applications submitted by applicants meeting the bonus point criteria described below.

- Applicants respond to the questions listed on Form C. Sexual Assault Services.
- Applicants include SA funding in their budgets.
- Applicants demonstrate meaningful delivery of sexual assault services.
  - ✓ Provides examples of community leadership and accomplishments on sexual violence issues;
  - ✓ Demonstrates broad training in sexual assault for all staff;
  - ✓ Funds budgeted for sexual assault-specific staffing and services;

- ✓ Addresses “ten components” in current and future efforts; and.
- ✓ Incorporates discussion of sexual assault services throughout the application.

*Applicants qualifying for bonus points have to pass the Minimum Qualifications as described in Section VI.A. Step 1 and receive a minimum of seventy (75) standard points as described in Section VI.A. Step 2 in order to qualify for bonus points.*

### **Step 3. Ranking of Applications.**

The Review Team (s) will use the standard points awarded to each application to rank each application. After ranking applications based on standard points, bonus points will be awarded, based on the definition described in Section VI.A.2.b and c., resulting in the final ranking of the applications.

CVSSD reserves the right to consider applicant performance and compliance on prior or current CVSSD grants in making final award decisions.

### **Step 4. Recommendations.**

Each Review Team will present final scores and ranking to the CVSSD Advisory Committee. The CVSSD Advisory Committee will make funding recommendations to CVSSD. CVSSD staff will forward award recommendations to the Oregon Attorney General, or her designee, for final award decisions.

### **Step 5. Selection.**

CVSSD will notify each applicant of its selection status by electronic mail by the estimated award notification date of December 1, 2017.

## **B. APPLICATION SCORING**

The application must receive a minimum average score of seventy-five (75) of the possible one hundred (100) Standard Points to be considered for funding. Applicants who qualify for bonus points must receive a score of eighty (80) of the possible one hundred (100) Standard Points to be eligible to receive bonus points. The Review Team will assign points to its evaluation of each application as follows:

#### ***General Considerations:***

- Is easy to read and understand.
- Project meets at least one federal statutory purpose area; one state primary focus area (direct services; training; or policies, procedures and protocols); and responds to required state funding priorities.
- Gives a clear picture of the overall project.
- Sufficiently details the proposed project activities.
- Completes each section of the application.
- Proposes a cohesive project.

Standard Points	Point Basis
50	<p><b>Project Description:</b>  <i>Specify what will be done, who (individuals and organizations) will do it, and when it will be accomplished. If you propose utilizing grant funds to support sexual assault services, you should speak to that throughout your application. As applicable, the project description includes information about the MOU and any subawards or contracts as described below.</i></p> <ul style="list-style-type: none"> <li>• Gives objective, factual information and avoids giving subjective information and generalizations</li> <li>• Demonstrates how the agency provides meaningful access to services;</li> <li>• Comprehensive description of underserved and marginalized populations and/or Tribal Nations or culturally-specific community to be served;</li> <li>• Demonstrates experience and expertise in delivering services that benefit the underserved and marginalized populations, Tribal Nations, population-specific or culturally-specific population;</li> <li>• Sufficiently describes why this project is needed and how it will address the problems related to domestic or sexual violence, stalking or dating violence facing the identified population;</li> <li>• Identified gaps are well defined and/or locally documented by statistics/data;</li> <li>• Provides a comprehensive description of the specific population (s);</li> <li>• Has activities planned that respond directly to the needs of the identified target population;</li> <li>• Describes the services offered to target population(s);</li> <li>• Describes how applicant will provide the services, including any start-up activities;</li> <li>• Benefit to identified population is convincing;</li> <li>• Demonstrates community partnerships or collaborations necessary to implement the proposed project (includes MOU and responses to Form B. question 2.a.i and ii.);</li> <li>• Gives objective, factual information;</li> <li>• As appropriate, demonstrates that currently funded project has met accomplishments and benefitted targeted population(s);</li> </ul> <p><i>Responses to questions about use of grant funds in a secondary focus to their proposed project will be reviewed with the applicant's primary focus in the Project Narrative section.</i></p>
	<p><i>MOUs for any purpose will be considered as part of the project description. The MOU is <u>required</u> for applicants applying for the benefit of law enforcement or prosecution. As applicable, applicants submitting MOUs to demonstrate formal partnerships without an exchange of grant funds will also be considered as part of the project description.</i></p> <p><b>Memorandum of Understanding (MOU)</b></p> <ul style="list-style-type: none"> <li>• Comprehensive description of the roles and responsibilities of the applicant's partnerships with law enforcement, prosecution, courts, community, tribal and/or government-based victim service programs as well as other key collaborative partners. This includes collaboration with underserved, marginalized and oppressed communities and populations and Tribal Nations.</li> <li>• Demonstrates community partnerships or collaborations necessary to implement the proposed project; and</li> <li>• Demonstrated coordinated community response with partners.</li> </ul>

	<p><b>Subcontracts and Subawards</b></p> <p>If applicable, properly establishes and executes contracts for ancillary goods or services; If applicable, properly establishes and executes subawards to carry out one or more services of the grant funded project.</p> <p>Responses to subcontracting questions and uploaded subcontracts or subawards will be reviewed with the applicant's Project Budget as well as the Project Description if an applicant proposes subcontracting or subawarding grant funds.</p>
15	<p><b><i>Project Specific Goals, Objectives, Activities and Performance Measures:</i></b></p> <ul style="list-style-type: none"> <li>• Provides goal(s) and objectives consistent with the project description, need statement and priority focus area the applicant has selected;</li> <li>• The proposed activities address the problem or need and linked to the objectives;</li> <li>• Outputs and outcomes measure the proposed project activities; and</li> <li>• Directly connects the outcome to the objectives.</li> <li>• Continuation projects clearly identify any baseline data that exists from the most recent prior year of the project; and</li> <li>• All projects clearly identify project objectives (measure change as a result of implementing the proposed project).</li> </ul>
15	<p><b><i>Community Collaboration: Total points for this section is 15</i></b></p> <p><b><i>Collaboration (Letter of Consultation and responses to Form B. Questions 2.a. i and ii.)</i></b></p> <ul style="list-style-type: none"> <li>• Demonstrates collaboration and coordinated community response with partners included in the proposed project (law enforcement, prosecution, courts, community, tribal and government-based programs);</li> <li>• Describes the current and proposed consultation and planning among and between other collaborative partners (multi-disciplinary teams/members, etc);</li> <li>• Demonstrates partnerships with organizations serving identified marginalized, oppressed and underserved population (s) as well as population and culturally specific organizations; and</li> <li>• Demonstrates strengthened partnership as a result of the collaboration in <b>proposed project. Example: Increase in victim safety due to the actions of law enforcement investigating and enforcing restraining orders.</b></li> </ul>
20	<p><b><i>Project Budget and Budget Summary:</i></b></p> <ul style="list-style-type: none"> <li>• Budget and match contributions, if applicable, are directly related to the proposed project;</li> <li>• Budget and match contributions, if applicable, reasonably supports the proposed project activities.</li> <li>• FTE of the staff position(s) to be funded matches the project description and staff roster;</li> <li>• Presents a reasonable and accurate budget;</li> <li>• Includes budget items that are allowable according to VAWA guidelines; and</li> <li>• Clearly explains the proposed budget expenditures.</li> </ul>

<b>Bonus Points</b>	<b>Point Basis</b>
up to 5 points	<i>Delivering services in one or more frontier counties: Baker, Gilliam, Grant, Harney, Lake, Malheur, Morrow, Sherman, Wallowa, Wheeler</i>
Up to 5 points	<i>Delivering services in one or more frontier counties and in a geographical area outside of the defined frontier counties</i>
Up to 5 points	<i>Delivering meaningful access to sexual assault services</i>

## **C. RESERVATION OF RIGHTS**

CVSSD reserves the right to:

1. Seek clarifications of each application and award a grant agreement without further discussion of the applications submitted;
2. Reject any and all applications received by reason of this request, or to negotiate separately in any manner necessary to serve the best interest of the public;
3. Determine, with sole discretion, whether an application does, or does not, substantially comply with the requirements of this RFA; and
4. To waive any minor irregularity, informality, or non-conformance with the provisions or procedures of this RFA.

## **D. REVIEW OF AWARD DECISIONS**

### **Informal Review**

Applicants may request informal feedback and technical assistance regarding their grant application any time after receiving notification of the award decision. Contact the CVSSD Fund Coordinator assigned to you for additional information regarding this process.

### **Formal Review**

An applicant has a right to a review of the award decision with regard to its application. Each applicant will be informed of the review procedure at the time a decision is made regarding its application.

- Each applicant will be informed of this review procedure at the time a decision is made regarding its application.
- No applicant will be subject to reprisal for seeking a review of an award decision.
- An applicant may request a review by making a written request to a Fund Coordinator within 7 calendar days after receiving notification of the award decision.
- When CVSSD is notified that an applicant has requested a review, a meeting will be scheduled for the applicant to meet with a CVSSD Fund Coordinator and up to 3 members of the Advisory Committee. Every effort will be made to have this meeting occur within 14 calendar days of the receipt of the request. The Fund Coordinator will notify applicant of the result of the meeting within 5 days after the meeting has been held.
- If the matter is not resolved through the above-described procedure, the applicant can request a review of the issue by the Attorney General or her designee. The applicant should make a

written request for such a review through the Director of the CVSSD within 7 calendar days following notification of the results of the meeting described in the preceding paragraph.

- Every effort will be made to have a final decision by the Attorney General or designee within 14 days of receipt of the request.

## SECTION VII: MONITORING, REPORTING AND FINANCIAL REQUIREMENTS

### A. GRANT MONITORING

CVSSD will monitor each program receiving CVSSD awards. The objective of monitoring is to support program development, provide technical assistance, and assure that the subrecipient is: a) providing services as described in this RFA and grant agreements; b) spending grant funds as agreed; c) working towards funding objectives; and d) following appropriate fiscal procedures.

CVSSD monitoring includes financial and administrative risk assessments, one or more financial report verifications, policy and procedure reviews, and on-site visits. The process flow chart is available [here](#).

### B. AWARDS CONDITIONS

#### 1. Conditional Awards

**a. Timely Completion of Grant Award Documents:** All grant awards are made conditional upon the timely completion of grant award documents. Funds are not considered obligated and will not be transferred until all required grant award documents have been signed by an applicant and by the Department designee. If grant award documents are not completed by an applicant within three months of the notice to the applicant of the intended award, CVSSD may withdraw the award and has the authority to reallocate the funds that were conditionally awarded to the applicant.

**b. Other Conditions:** All Grant Agreements issued by CVSSD include conditions that must be satisfied by both parties to the Agreement. In addition, CVSSD may include additional conditions when circumstances exist that require a further showing of applicant's ability to successfully manage an award. For example, an award may be made conditionally if the grantee is not current in reporting for any previous grant award; has fewer than two full years of operational history in providing services to victims; has not fully demonstrated the ability to successfully manage any previous CVSSD awards; or has not demonstrated stability as required by this RFA. Examples of such additional conditions may include, but are not limited to a requirement of more frequent reporting to assure timeliness and accuracy or additional reports to document that grantee is successfully addressing an area of concern.

If one or more of these conditions exist, the applicant will be notified that a conditional award has been approved, and shall specify the conditions to be satisfied by the applicant and the date by which the conditions must be satisfied. When additional conditions are included in a Grant Agreement, Grantee's failure to satisfy those conditions shall be governed by the default and termination provisions included in the Grant Agreement.

## C. REPORTING REQUIREMENTS

In addition to the conditions specified in the preceding section (“Conditional Awards”) and as a condition of receiving a VAWA grant, recipients must adhere to the financial guidelines set forth in the fund specific CVSSD Grant Agreement. An example of a VAWA Grant Agreement can be found on the CVSSD website at: <https://www.doj.state.or.us/crime-victims/grant-funds-programs/stop-violence-against-women-act-vawa-fund/>

All CVSSD Grant Agreements provide that subrecipients who fail to meet any of the reporting requirements included in this section (financial, narrative and/or statistical) shall be considered to be in default under the agreement. In such a case, CVSSD has the right to terminate the award. CVSSD may also reduce the award proportionately to the period for which reports were not submitted in a timely manner. Please see Section 5 of the Grant Agreement for reporting requirements and Section 6 for the “Termination and Default” section of the CVSSD Grant Agreement for additional information.

**Reporting for this application will be done completely through the CVSSD E-Grants system.** See the reporting schedule at the end of this section. Details and training on reporting within the CVSSD E-Grants system will be provided by CVSSD staff.

### 1. Financial Reporting

CVSSD operates funding for the VAWA Grant Program on a reimbursement basis, meaning that grant funds are paid to grantee agencies after expenditures have been incurred. Payments to grantees are made when CVSSD receives a Quarterly Financial Report (QFR) form, as described in the sample CVSSD Grant Agreement for VAWA. The QFR that is due by January 31<sup>st</sup> must be accompanied by the required OVW Statistical Annual Progress Report for VAWA (Muskie Report). CVSSD Common Outcome Measures Quarterly Reports for subgrantees providing direct services must also be submitted in order for payment to be made.

### 2. Narrative Reporting Requirements

Each grantee must submit a semi-annual narrative report on grant-funded activities. Semiannual narrative reports are not a substitute for other specifically required report information (i.e., reporting staff turnover, approval of specific expenditures, requests to amend budgets, seeking CVSSD approval for out of state training, etc.).

### 3. Statistical Reporting Requirements

CVSSD requires that VAWA grantees report statistical data on an annual basis. Statistics are collected on the VAWA Annual Performance Report form provided by OVW found at: <https://www.vawamei.org/grant-program/stop-formula-grant-program/>

All statistical data must be as accurate as possible and grantees must be able to distinguish between new and ongoing clients. It is essential that the proper data be collected and reported as the data will be used to comply with both state and federal reporting requirements.

Grantees must carefully consider who their VAWA grant clients or activities are in order to accurately collect and report relevant data. In general, clients are “identifiable individuals who receive direct



services by the staff resources reflected in the VAWA grant budget.” The following should be taken into account when determining how to collect VAWA statistics:

- Contacting the public individually, in groups, in person or otherwise, with information about the availability of services may be an important outreach activity, but does not constitute the actual provision of direct services; persons so contacted are not clients unless they actually receive the direct services offered through the VAWA grant; and
- Clients must be individually identifiable in order to ensure that data is unduplicated and to collect the necessary civil rights compliance information. The only exception is “Number of Phone Contacts.”

**See the most recent version of the VAWA Annual Progress Report Form and Instructions for guidance on statistics and narrative reporting. The VAWA Grant Management Handbook will include additional information. A copy of the STOP VAWA Annual Progress Report Power Point Training can be accessed at <https://www.doj.state.or.us/crime-victims/grant-funds-programs/stop-violence-against-women-act-vaawa-fund/>**

#### **4. Reporting on CVSSD Common Outcome Measures (for Direct Service Projects Only)**

VAWA grant recipients providing direct services are required to collect feedback on services provided using prescribed common outcome measures. These measures and the client feedback process will be part of the CVSSD reporting requirements.

#### **5. Maintain Civil Rights Information**

Upon award, each grantee is required to maintain statutorily required civil rights statistics on survivors’ services by race, national origin, sex, age, and disability. This requirement is waived when the grant recipient is providing a service such as crisis line where soliciting the information may be inappropriate or offensive to the survivor. Civil rights statistics must be kept on file along with other VAWA grant documentation and must correspond with each grant period. The information will be reviewed during onsite visits or at the request of the Federal Administrator of VAWA Funds of the Office on Violence Against Women.

### **6. Reporting Schedule**

<b>Reporting Period</b>	<b>Quarterly Financial Due</b>	<b>Semi Annual Statistics/Narrative Annual Progress Report Due (Muskie)</b>
January 1 – March 31	April 30	NA
April 1 – June 30	July 20	July 31
July 1 – September 30	October 31	NA
October 1 – December 31	January 31	January 31

### **D. PAYMENT OF AWARDS**

VAWA grant award payments are made on a reimbursement basis, meaning that grant funds are paid to grantee agencies after expenditures have been made. Payments to grantees are made when CVSSD receives a Quarterly Financial Report form and all required accompanying reports. Sample language as to the payment of VAWA awards and the conditions precedent to payment are included in the draft

CVSSD VAWA Grant Agreement which can be viewed under Additional Resources on the CVSSD website: <https://www.doj.state.or.us/crime-victims/grant-funds-programs/stop-violence-against-women-act-vawa-fund/>.

As stated in the sample Grant Agreement, all payments are contingent upon funds being appropriated and available for distribution.

# APPENDICES

Appendix A: [Sample Letter of Consultation with Victim Service Programs](#)  
Appendix B: [Sample Letter of Authorization](#)  
Appendix C: [Certificate of Non-Supplanting](#)  
Appendix D: [Legal Services Certification Letter](#)  
Appendix E: [Memorandum of Understanding Template and Guidelines](#)  
Appendix F: [VAWA Statement of Compliance](#)  
Appendix G: Training Project Detail Forms  
*A separate form for [LE/Prosecution](#) and the [Courts](#).*  
Appendix H: [FY 2022-2025 VAWA IP Goals and Objectives for Grant Funded Projects](#)  
Appendix I: [Project Description Questions in CVSSD E-Grants for RFA](#)

# EXHIBITS

Exhibit A: [Federal Priorities and Strategies](#)

Exhibit B: [State Funding Priorities](#)

Exhibit C: [Examples of Project Goals and Objectives](#)