



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of June 22, 2016

Please see directions for completing this document on the next page.

DATE: June 14, 2016

FROM: Wayne Lowry *WJL* Finance Phone # (541) 388-6559

TITLE OF AGENDA ITEM:

Consideration and signature of Resolution #2016-051, transfer of appropriation in the Deschutes County Solid Waste Fund.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:

Consideration of Resolution #2016-051. Due to unanticipated expenditures related to repairs and maintenance, an appropriation transfer from Contingency to Materials & Services is required.

FISCAL IMPLICATIONS:

A transfer of appropriation from Contingency to Materials & Services for \$120,000 is necessary.

RECOMMENDATION & ACTION REQUESTED:

Approval and signature of Resolution #2016-051.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:

Wayne Lowry, Finance Department 388-6559
Timm Schimke, Solid Waste Department 317-3177

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Transferring Appropriations *
Within the Various Funds of the 2015-2016 * RESOLUTION NO. 2016-051
Deschutes County Budget and Directing Entries *

WHEREAS, attached is a request from the Solid Waste Department requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following transfers of appropriations be made:

FROM:	610-6200-501.97-01	Deschutes County Solid Waste Department, Contingency	\$ 120,000
TO:	610-6200-432.43-20	Deschutes County Solid Waste Department, Building Repair & Maintenance	\$ 50,000
TO:	610-6200-432.43-30	Deschutes County Solid Waste Department, Equipment Repair & Maintenance	\$ 50,000
TO:	610-6200-432.61-94	Deschutes County Solid Waste Department, Tires	\$ 20,000

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this _____nd day of June, 2016.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ALAN UNGER, Chair

ATTEST:

TAMMY BANEY, Vice-Chair

Recording Secretary

ANTHONY DEBONE, Commissioner

Lacy Nichols

From: Lacy Nichols
Sent: Tuesday, June 14, 2016 2:45 PM
To: Lacy Nichols
Subject: Appropriation Transfer Fund 610 (June 2016).xlsx
Attachments: 20160613135052.pdf

From: Debbie Parret
Sent: Monday, June 13, 2016 1:54 PM
To: Jeanine Faria
Subject: RE: Appropriation Transfer Fund 610 (June 2016).xlsx

Thanks, Jeanine. Here's a copy initialed by Timm!

Debbie Parret
Administrative Analyst
Deschutes County Dept of Solid Waste
Ph: (541) 322-7174 Fax: (541) 317-3959
Debbie.Parret@deschutes.org

From: Jeanine Faria
Sent: Monday, June 13, 2016 9:35 AM
To: Debbie Parret
Cc: Lacy Nichols
Subject: Appropriation Transfer Fund 610 (June 2016).xlsx

Due to the constraint on transfers from Contingency (15% of the total appropriation), the year-end increase in appropriation should be limited to the Materials & Services category. The plan for FY 2017 is to adopt the budget for the Solid Waste funds at an aggregate level – that is Funds 610-614 combined. However, there will still be separate Funds in the financial system for each of these five funds. The rollover of the June 30, 2016 balances can then be adjusted in the new fiscal year to reflect the transfer from Fund 610 to Funds 613 and 614 without requiring an appropriation transfer.

Please call if you want to discuss this.

Jeanine
541-385-1411

Deschutes County
Appropriation Transfer Request

Item	Line Number (HTE 14 digit code)	Category (Pers, M&S, Cap Out, Contingency)	Description (Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1	610-6200-432.43-20	Materials & Services	Building Repairs & Maintenance	39,000	50,000	89,000
2	610-6200-432.43-30	Materials & Services	Equipment Repairs & Maintenance	220,000	50,000	270,000
3	610-6200-432.61-94	Materials & Services	Tires	-	20,000	20,000
6	610-6200-501-97-01	Contingency	Contingency	250,000	(120,000)	130,000
TOTAL				509,000	-	509,000

A transfer of appropriation is required for the following reason and will be used for the following purpose:
 The need for signification repairs and maintenance was not foreseen at the time the FY 2016 budget was adopted. Additional appropriation in the Materials & Services category is required.

Fund:
 Dept:
 Requested by:
 Date:

Solid Waste
Solid Waste
Timm Schimke
June 13, 2016