



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of June 22, 2016

Please see directions for completing this document on the next page.

DATE: June 14, 2016

FROM: Wayne Lowry *Wk* Finance

Phone # (541) 388-6559

TITLE OF AGENDA ITEM:

Consideration and signature of Resolution #2016-050, transfer of appropriation in the Deschutes County Community Development Fund.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:

Consideration of Resolution #2016-050. Due to unanticipated expenditures related to increased activity, an appropriation transfer from Contingency to Materials & Services is required.

FISCAL IMPLICATIONS:

A transfer of appropriation from Contingency to Materials & Services for \$105,000 is necessary.

RECOMMENDATION & ACTION REQUESTED:

Approval and signature of Resolution #2016-050.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:

Wayne Lowry, Finance Department 388-6559
Nick Lelack, Community Development 385-1708

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Transferring Appropriations *
Within the Various Funds of the 2015-2016 * RESOLUTION NO. 2016-050
Deschutes County Budget and Directing Entries *

WHEREAS, attached is a request from the Community Development Department requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following transfers of appropriations be made:

FROM:	295-3600-501.97-01	Deschutes County Community Development, Contingency	\$ 105,000
TO:	295-3621-424.50-50	Deschutes County Community Development, Bank and Trustee Charges	\$ 25,000
TO:	295-3661-419.33-85	Deschutes County Community Development, Planning	\$ 50,000
TO:	295-3601-419.35-65	Deschutes County Community Development, Interfund Contract	\$ 30,000

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this _____nd day of June, 2016.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ALAN UNGER, Chair

ATTEST:

TAMMY BANEY, Vice-Chair

Recording Secretary

ANTHONY DEBONE, Commissioner

Lacy Nichols

From: Sherri Pinner
Sent: Tuesday, June 14, 2016 11:54 AM
To: Wayne Lowry
Cc: Lacy Nichols; Jeanine Faria; Nick Lelack; Kathleen Stockton
Subject: Appropriation transfer request
Attachments: Appropriation Transfer Fund 295 6 13 16.xlsx

Attached you will find an appropriation transfer request for Fund 295. It is necessary to increase the materials and services category due to increased activity that was unforeseen at the time the FY 2016 budget was adopted.

Please let me know if you have any questions or need additional detail.

Thank you,

Sherri Pinner
Management Analyst
Community Development Department
541-385-1712

Deschutes County
Appropriation Transfer Request

Item	Line Number	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
Item	(HTE 14 digit code)	(Pers, M&S, Cap Out, Contingency)	(Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)			
1	295-3621-424.50-50	Materials & Services	Bank and Trustee Charges	42,000	25,000	67,000
2	295-3661-419.33-85	Materials & Services	Planning	50,000	50,000	100,000
3	295-3601-419.35-65	Materials & Services	Interfund contract	-	30,000	30,000
4	295-3600-501.97-01	Contingency	Contingency	460,151	(105,000)	355,151
TOTAL				552,151	-	552,151

A transfer of appropriation is required for the following reason and will be used for the following purpose:
 Due to increase in activity in excess of what was foreseen at the time the FY 2016 budget was adopted, it is necessary to increase the appropriation in the Materials & Services category

Fund:	CDD
Dept:	CDD
Requested by:	Nick Lelack
Date:	6/14/2016