



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of June 22, 2016

Please see directions for completing this document on the next page.

DATE: June 15, 2016

FROM: Wayne Lowry  Finance (541) 388-6559

TITLE OF AGENDA ITEM:

Consideration and signature of Resolution #2016-029, transferring appropriation from General Fund Contingency to Materials & Services in the General Fund's Property Management Department.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:

Consideration of Resolution #2016-029. The County designated 1,800 acres in Redmond as a no-shooting zone. Additionally, the Property & Facilities Director is retiring at the end of the fiscal year. Expenditures associated with these actions were not anticipated in the FY 2016 budget.

FISCAL IMPLICATIONS:

A transfer of appropriation from General Fund Non-Departmental Contingency to Materials & Services in the Property Management Admin Fund for \$25,000 is necessary.

RECOMMENDATION & ACTION REQUESTED:

Approval and signature of Resolution #2016-029.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:

Wayne Lowry, Finance Department 388-6559
Susan Ross, Property & Facilities 383-6713

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Transferring Appropriations *
Within the Various Funds of the 2015-2016 * RESOLUTION NO. 2016-029
Deschutes County Budget and Directing Entries *

WHEREAS, attached is an e-mail requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following transfers of appropriations be made:

FROM:	001-4500-501.97-01	Deschutes County General Fund Non-Departmental, Contingency	\$ 25,000
TO:	001-2500-419.66-10	Deschutes County Property Management Admin Fund, Signage	\$ 5,000
TO:	001-2500-419.15-14	Deschutes County Property Management Admin Fund, Property & Facilities Director	\$ 20,000

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this _____nd day of June, 2016.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ALAN UNGER, Chair

ATTEST:

TAMMY BANEY, Vice-Chair

Recording Secretary

ANTHONY DEBONE, Commissioner

Lacy Nichols

From: Susan Ross
Sent: Tuesday, June 14, 2016 5:56 PM
To: Wayne Lowry
Cc: Lacy Nichols; Jeanine Faria; Jessica Campbell
Subject: Transfer of appropriations
Attachments: Approp Transfer 001-2500.xls; Appropriation Transfer Fund 142.xls

Please see attached two amended requests for transfer of appropriation for funds 142 and 001-2500. These replace the ones I sent via email on 6/1/16. The remaining requests submitted in that email will remain unchanged. Let me know if you have any questions. Thanks.



Susan Ross | Director

Deschutes County Property & Facilities Department

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Deschutes County encourages persons with disabilities to participate in all programs and activities. If you need accommodations to make participation in an event possible or to request this information in an alternate format, please contact us.

Deschutes County
Appropriation Transfer Request

Item	Line Number	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
Item	(HTE 14 digit code)	(Pers, M&S, Cap Out, Contingency)	(Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)			
1	001-4500-501-9701	Contingency	General Fund Contingency	7,886,350	(25,000)	7,861,350
2	001-2500-419-66-10	Material & Services	Minor Equipment / Signage	-	5,000	5,000
3	001-2500-419-15-14	Personnel	Property & Facilities Director	40,898	20,000	60,898
TOTAL				7,927,248	-	7,927,248

A transfer of appropriation is required for the following reason and will be used for the following purpose:

When the County designated the property in northern county (1800 acres in Redmond) as a no-shooting zone, the site needed to be signed as such. This expense had not been budgeted, so additional appropriation is needed. The Property & Facilities Director is retiring at the end of the current fiscal year and there will be a payout of her leave banks. This retirement had not been anticipated at time of budget development, and additional personnel appropriation will be necessary.

Fund:
Dept:
Requested by:
Date:

General
Property Management
Susan Ross
6/13/16