AGENDA REQUEST & STAFF REPORT

For Board of Commissioners Business Meeting of September 28, 2016

DATE: September 13, 2016
FROM: Wayne Lowry, Finance, 541-388-6559

TITLE OF AGENDA ITEM:

Consideration and Signature of Resolution #2016-056 Appropriating a New Grant in Public Health.

PUBLIC HEARING ON THIS DATE?: No

BACKGROUND AND POLICY IMPLICATIONS:

Consideration of resolution #2016-056. The Health Services department was awarded a three year private grant in the amount of $46,036 for FY 2017 to be used to increase the hours of a Health Educator I (.15 FTE) and a Health Educator II (.15 FTE) to increase the immunization rates of two year olds in accordance with the Center for Disease Control and Prevention's AFIX Program.

FISCAL IMPLICATIONS:

The County will receive an additional $46,036 during FY 2017 not currently anticipated in the adopted budget.

ATTENDANCE:

Consent Item

DISTRIBUTION OF DOCUMENTS:

Lacy Nichols, Finance Department 541-617-4721

David Inbody, Health Services 541-322-7697
BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Appropriating New Grant Funds to the Deschutes County 2016-2017 Budget

* RESOLUTION NO. 2016-056

WHEREAS, Deschutes County Health Services Department will receive new private grant revenue totaling $46,036; and

WHEREAS, these new grant funds need to be appropriated; and

WHEREAS, ORS 294.326(2) allows the appropriation and expenditures of new grant funds designated to specific purposes; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following grants be budgeted:

Revenue

<table>
<thead>
<tr>
<th>Revenue</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>274-0000-365.10-00</td>
<td>Private Grant</td>
<td>$ 46,036</td>
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</tbody>
</table>

**TOTAL REVENUE:**

$ 46,036

Section 2. That the following appropriation be made within the 2016-2017 County Budget:

Expenditures

<table>
<thead>
<tr>
<th>Expenditure</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Personnel Services:</td>
<td>$26,036</td>
</tr>
<tr>
<td>Materials &amp; Services:</td>
<td>$20,000</td>
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</table>

**TOTAL EXPENDITURES**

$ 46,036

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.
DATED this __________ th day of September 2016.

BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

____________________________________
ALAN UNGER, Chair

ATTEST:

____________________________________
TAMMY BANEY, Vice-Chair

____________________________________
Recording Secretary

ANTHONY DEBONE, Commissioner
Please let me know if any additional information is required.

Dave Inbody  
Deputy Director, Administrative Services  
Health Services Department  
Deschutes County  
(541) 322-7697 office  
2577 NE Courtney Dr  
Bend, Oregon 97701
# Deschutes County
## Supplemental Budget Request

### RESOURCES

<table>
<thead>
<tr>
<th>Item</th>
<th>(HTE 14 digit code)</th>
<th>Project Code</th>
<th>Description</th>
<th>Current Budgeted Amount</th>
<th>To (From)</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>274-0000-365.010-00</td>
<td>HAFIX</td>
<td>Private Grant</td>
<td>161,766</td>
<td>46,036</td>
<td>207,802</td>
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</table>

**TOTAL**  
161,766  46,036  207,802

### REQUIREMENTS

<table>
<thead>
<tr>
<th>Item</th>
<th>(HTE 14 digit code)</th>
<th>Project Code</th>
<th>Category</th>
<th>Description</th>
<th>Current Budgeted Amount</th>
<th>To (From)</th>
<th>Revised Budget</th>
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</thead>
<tbody>
<tr>
<td>2</td>
<td>274-2000-444.16-21</td>
<td>HAFIX</td>
<td>Personnel</td>
<td>Health Educator II (+0.15 FTE)</td>
<td>638,514</td>
<td>8,340</td>
<td>646,854</td>
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<td>3</td>
<td>274-2000-444.16-22</td>
<td>HAFIX</td>
<td>Personnel</td>
<td>Health Educator I (+0.15 FTE)</td>
<td>120,190</td>
<td>6,741</td>
<td>126,931</td>
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<tr>
<td>4</td>
<td>274-2000-444.21-10</td>
<td>HAFIX</td>
<td>Personnel</td>
<td>Life/Long Term Disability</td>
<td>77,306</td>
<td>47</td>
<td>77,353</td>
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<td>5</td>
<td>274-2000-444.21-50</td>
<td>HAFIX</td>
<td>Personnel</td>
<td>Health/Dental Insurance</td>
<td>5,183,098</td>
<td>10,154</td>
<td>5,193,252</td>
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<td>6</td>
<td>274-2000-444.22-01</td>
<td>HAFIX</td>
<td>Personnel</td>
<td>FICA/Medicare</td>
<td>1,235,132</td>
<td>121</td>
<td>1,235,253</td>
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<td>7</td>
<td>274-2000-444.23-01</td>
<td>HAFIX</td>
<td>Personnel</td>
<td>PERS</td>
<td>2,819,252</td>
<td>577</td>
<td>2,819,829</td>
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<td>8</td>
<td>274-2000-444.25-01</td>
<td>HAFIX</td>
<td>Personnel</td>
<td>Unemployment Insurance</td>
<td>81,487</td>
<td>56</td>
<td>81,543</td>
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<td>9</td>
<td>274-2000-444.50-94</td>
<td>HAFIX</td>
<td>Materials &amp; Services</td>
<td>Program Expense</td>
<td>2,456,732</td>
<td>20,000</td>
<td>2,476,732</td>
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</table>

**TOTAL**  
12,611,711  46,036  12,657,747

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A supplemental budget is required for the following reason and will be used for the following purpose:

Deschutes County Health Services has been awarded a three year private grant for a regional Immunization Rate Improvement Program totaling $149,000. The intent of the program is to increase immunization rates for two year olds by implementing the Center of Disease Control and Prevention AFIX Program. The Board of County Commissioners approved the grant submission on 2/24/16. The grant will fund an additional 0.15 FTE to be added to Jill Johnson (Health Educator II) and 0.15 FTE to be added to Emma Ulrich (Health Educator I). Funding was received in April 2016 and a budget adjustment was made through Resolution 2016-011 for $21,609 in FY 2016. A total of $46,036 will be allocated for use in FY 2017.

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Fund: 274  
Dept: 20  
Requested by: Dave Inbody  
Date: 9/7/2016