



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of May 25, 2016

Please see directions for completing this document on the next page.

DATE: May

FROM: Wayne Lowry  Finance (541) 388-6559

TITLE OF AGENDA ITEM:

Consideration and signature of Resolution #2016-024, transfer of appropriations in the Community Justice-Juvenile Fund.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:

Consideration of Resolution #2016-024 transferring appropriation from Contingency to the Materials & Service category in the Community Justice-Juvenile Fund for the following: 1.) Security costs to maintain the Detention Facility were transferred from Property & Facilities to Juvenile after the FY 2016 budget was adopted 2.) Higher than anticipated occupancy and associated costs in the Detention Facility 3.) Higher than anticipated furniture and computer costs due to renovation.

FISCAL IMPLICATIONS:

A transfer of appropriation from Contingency to Materials & Services totaling \$40,000 is required.

RECOMMENDATION & ACTION REQUESTED:

Approval and signature of Resolution #2016-024.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:

Wayne Lowry, Finance Department 388-6559
Ken Hales, Community Justice-Juvenile 317-3115

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Transferring Appropriations *
Within the Various Funds of the 2015-2016 * RESOLUTION NO. 2016-024
Deschutes County Budget and Directing Entries *

WHEREAS, attached is an e-mail requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following transfers of appropriations be made:

FROM:	230-1600-501.97-01	Deschutes County Community Justice-Juvenile Contingency	\$	40,000
TO:	230-1600-423.43-45	Deschutes County Community Justice-Juvenile Maintenance Agreements	\$	15,000
TO:	230-1600-423.63-10	Deschutes County Community Justice-Juvenile Prisoners Board	\$	10,000
TO:	230-1600-423.66-60	Deschutes County Community Justice-Juvenile Minor Office Furniture & Fixtures	\$	8,000
TO:	230-1600-423.66-70	Deschutes County Community Justice-Juvenile Computers & Peripherals	\$	7,000

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this _____rd day of May, 2016.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ALAN UNGER, Chair

ATTEST:

TAMMY BANEY, Vice-Chair

Recording Secretary

ANTHONY DEBONE, Commissioner

Lacy Nichols

From: Jeanine Faria
Sent: Thursday, May 05, 2016 4:08 PM
To: Wayne Lowry
Cc: Lacy Nichols
Subject: FW: Appropriation transfer request for Fund 230
Attachments: Appropriation Transfer 0516.xls

For your review. If approved, please request that Lacy prepare the resolution.
Thank you.
Jeanine

Deschutes County Finance
541-385-1411

From: Deevy Holcomb
Sent: Thursday, May 05, 2016 4:05 PM
To: Loni Burk; Jeanine Faria
Cc: Ken Hales
Subject: Appropriation transfer request for Fund 230

Please see an attached appropriation transfer request for Fund 230 - Let me know if you have any questions or needed follow up from me.

Thanks!

Deevy Holcomb
Deschutes County Community Justice
Senior Administrative Manager
(541) 322-7644 T
(541) 383-0165 F

NOTICE: This e-mail may contain confidential or privileged information. If this e-mail contains confidential information you are legally required to preserve confidentiality. If you are not the intended recipient, please advise by return e-mail and delete immediately without reading or forwarding to others.

Deschutes County
Appropriation Transfer Request

Item	Line Number	Category	Description	Current Budgeted Amount	To (From)	Revised Budget
Item	(HTE 14 digit code)	(Pers, M&S, Cap Out, Contingency)	(Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)			
1	230-1600-501.97-01	Contingency	Contingency	913,588	(40,000)	873,588
2	230-1600-423.43-45	M&S	Maintenance Agreements	8,500	15,000	23,500
3	230-1600-423.63-10	M&S	Prisoner's Board	40,000	10,000	50,000
4	230-1600-423.66-60	M&S	Minor Office Furniture and Fixtures	15,000	8,000	23,000
5	230-1600-423.66-70	M&S	Computers and Peripherals	10,000	7,000	17,000
						-
						-
TOTAL				987,088	-	987,088

A transfer of appropriation is required for the following reason and will be used for the following purpose:
 Transfer from contingency to the above line items as follows:
Maintenance Agreements: Detention Facility security maintenance cost transferred from Property and Facilities after budget adoption.
Prisoner's Board: Higher than budgeted for admissions and thus food costs for Detention Facility.
Minor Office Furniture and Fixtures: More than projected need for newly renovated satellite and regular/main office furniture.
Computers and Peripherals: More than projected costs for computers for satellite offices and replacement equipment.

Fund:
 Dept.:
 Requested by:
 Date:

230
Community Justice
Ken Hales
5-May-16