



Deschutes County Board of Commissioners  
1300 NW Wall St., Suite 200, Bend, OR 97701-1960  
(541) 388-6570 - Fax (541) 385-3202 - [www.deschutes.org](http://www.deschutes.org)

---

## **AGENDA REQUEST & STAFF REPORT**

**For Board Business Meeting of June 20, 2016**

---

*Please see directions for completing this document on the next page.*

**DATE:** 05/13/2015

**FROM:** Christina Partain                      Finance                      Phone # 541-385-1412

**TITLE OF AGENDA ITEM:**

Public Hearing regarding proposed FY 2017 Fee Schedule and Consideration of Board Signature of Resolution No. 2016-015, Adopting the FY 2017 Fee Schedule for the Black Butte Ranch County Service District.

**PUBLIC HEARING ON THIS DATE?** Yes

**BACKGROUND AND POLICY IMPLICATIONS:**

Adoption of the FY 2017 Fee Schedule for the Black Butte Ranch County Service District

**FISCAL IMPLICATIONS:**

As budgeted in the FY 2017 budget.

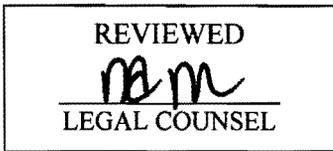
**RECOMMENDATION & ACTION REQUESTED:**

Board signature of Resolution No. 2016-015

**ATTENDANCE:** Christina Partain

**DISTRIBUTION OF DOCUMENTS:**

None



For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON  
ACTING AS THE GOVERNING BODY OF THE BLACK BUTTE RANCH COUNTY SERVICE DISTRICT

A Resolution Adopting and Continuing Fees \*  
And Charges for Services and Providing an \* RESOLUTION NO. 2016-015  
Effective Date. \*

WHEREAS, the Black Butte Ranch County Service District charges fees for services and permits; and

WHEREAS, it is necessary to adopt and amend the fee schedule of the Black Butte Ranch County Service District annually each July 1 in accordance with Chapter 4.12 of the Deschutes County Code, as amended; and

WHEREAS, the Black Butte Ranch County Service District has proposed fees and charges for services and permits; and

WHEREAS, The Board of County Commissioners held a public hearing on June 20<sup>th</sup>, 2016, on the proposed fees and charges for services and permits and finds that the fees and charges for services and permits as set forth in Exhibit "A" reflect the actual cost of providing services and permits; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the fees set forth in Exhibit "A", attached hereto and, by this reference, incorporated herein, is hereby adopted as the fees and charges of the Black Butte Ranch County Service District.

Section 2. The fees and charges for services and permits adopted in Section 1 of this Resolution are effective July 1, 2016.

Section 3. All fees and charges for services and permits in effect prior to July 1, 2016, are hereby continued or superseded as provided herein.

Dated this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_

BOARD OF COUNTY COMMISSIONERS  
OF DESCHUTES COUNTY, OREGON ACTING AS  
THE GOVERNING BODY OF THE BLACK BUTTE  
RANCH COUNTY SERVICE DISTRICT

---

Alan Unger, Chair

---

Tammy Baney, Vice Chair

ATTEST:

---

Recording Secretary

---

Anthony DeBone, Commissioner

County Service Districts'  
Requested Fee Schedules  
FY 2017

ITEM NO.	DESCRIPTION	FY 2015 Fee (\$)	UNIT	ENACTMENT AUTHORITY
<b>Black Butte Ranch County Service District</b>				
	General fees, unless otherwise noted			
BBR 1	Cassette tape / CDcopies	25.00	per tape	
BBR 2	Copy fee (B/W) for public & county employees	0.25	per page	
BBR 3	Copy fee (color) for public & county employees	0.35	per page	
BBR 4	Copy fee for documents on disk (first document)	5.00	per document	
BBR 5	Copy fee for documents on disk (after first document)	2.00	per additional document	
BBR 6	Fee for e-mail of documents	2.00	per document	
BBR 7	Facsimile transmittal (local number)	1.00	1st page	
BBR 8	Facsimile transmittal (local number)	0.50	per additional page	
BBR 9	Facsimile transmittal (long distance number)	1.50	1st page	
BBR 10	Facsimile transmittal (long distance number)	0.50	per additional page	
BBR 11	Returned check processing fee	30.00		
BBR 12	Research & Prep fee for public records request	40.00	per hour	
BBR 13	Vehicle impound fee (storage)	15.00	per day	
BBR 14	Vehicle impound yard release fee	100.00		
BBR 15	Administrative release fee for forfeited vehicles	150.00		
BBR 16	2nd Forfeiture	300.00		
BBR 17	3rd or greater forfeiture	500.00		
BBR 18	Vehicle impound fee	100.00		
BBR 19	Impound vehicle hearing fee (Hearing Officer can waive the fee)	100.00	per hearing - only if requestor loses appeal	
BBR 20	Fingerprinting: First Card	15.00		
BBR 21	Additional cards	5.00		
	Copies of police officer's reports (Accident & Criminal)			
BBR 22	Case Report	30.00		
BBR 23	Service of Writ of Garnishment	25.00	\$15.00 bank search fee	
BBR 24	Enforcement of any Writ	70.00	(May incl \$28.00 service fee)	
<b>Public Information Requests</b>				
BBR 25	File search - general	10.00	look-up fee	
BBR 26	File search - professional	29.00	per hour	
BBR 27	Estimated cost for legal counsel to review request	150.00	per hour (1/4 hour minimum)	
BBR 28	Postage to mail records	ACS		
	Tape Reproduction			

\*ACS=Actual Cost of Services

Red: Indicates text or fees to be changed or deleted  
Blue: Indicates new text or fees