AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of Wednesday, March 30, 2016

DATE: March 21, 2016.

FROM: Timm Schimke Solid Waste x3177

TITLE OF AGENDA ITEM:
Consideration of Chair Signature of Document No. 2016-202, a Notice of Intent to Award Contract Letter for the Knott Landfill Compost Relocation Project.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:
In February 2016, the Solid Waste Department solicited bids for a project to construct a new area at the Knott Landfill Recycling and Transfer Facility to accommodate the relocation of composting operations at the facility. The relocation of composting operations is necessary to allow for ongoing excavation and development of Knott Landfill. The project will entail the grading of an area for the compost operation and the installation of electrical and water distribution systems needed for composting. Bids were received from six firms, and Robinson and Owen Heavy Construction, Inc was determined to be the lowest responsible bidder for the project at $201,232.69. A summary of the bids received is attached.

FISCAL IMPLICATIONS:
Adequate funds are included in the current budget.

RECOMMENDATION & ACTION REQUESTED:
Staff recommends that the Board of County Commissioners issue a Notice of Intent to award the Knott Landfill Compost Relocation Project to Robinson and Owen Heavy Construction, Inc. in the amount of $201,232.69.

ATTENDANCE: Timm Schimke

DISTRIBUTION OF DOCUMENTS:
Fax and first class mail documents to the bidders listed on the attachment.
## BID SUMMARY

**Knott Landfill Compost Facility Relocation Project**

<table>
<thead>
<tr>
<th>ITEM #</th>
<th>ITEM DESCRIPTION</th>
<th>QUANTITY</th>
<th>Robinson &amp; Owen Construction, Inc.</th>
<th>Alex Hodge Construction</th>
<th>Direct Drilling</th>
<th>Taylor NW</th>
<th>JAL Construction</th>
<th>Richard Bartels Construction</th>
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<tr>
<td></td>
<td></td>
<td></td>
<td>UNIT PRICE</td>
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<td>MOBILIZATION</td>
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<td>COMPOST PAD EXCAVATION &amp; EMBANKMENT PLACEMENT &amp; GRADING</td>
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<td>3</td>
<td>4-INCH WATER METER &amp; DOUBLE CHECK VALVE ASSEMBLY</td>
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<td>DOUBLE-HEAD FROST FREE VALVE STATION</td>
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<td>LIN FT</td>
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<td>4-INCH WATER LINE</td>
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**BID TOTAL**

- $201,232.69
- $201,560.20
- $207,237.40
- $222,222.00
- $247,990.00
- $297,920.00

**BID DISCREPANCIES**

- **Alex Hodge Construction**
  The unit price bid for Single-Head Frost Free Valve Station (Bid Item #5; 5 each) was bid at $2,024.24 each. An incorrect cost was calculated on the Bid Schedule for this bid item at $10,121.20. The correct item total, based on the unit price should be $10,121.20, and the correct Total Bid Price should be $201,560.20. This discrepancy had no bearing on the determination of the apparent low bidder.

- **Direct Drilling**
  The unit price bid for 4-Inch Water Line (Bid Item #8; 445 Lineal Feet) was listed as $33.76/LF. It appears that the intended unit price is $33.76/LF. Based on this assumption, an incorrect cost was calculated on the Bid Schedule for this Bid Item at $15,024.70. The correct total, based on the assumed unit price should be $15,023.20, and the Total Bid Price should be $207,237.40. This discrepancy had no bearing on the determination of the apparent low bidder.
March 30, 2016

Sent via facsimile (541) - (549-0601) & First Class Mail

RE: Project - Contract for Knott Landfill Compost Relocation Project

NOTICE OF INTENT TO AWARD CONTRACT

On March 30, 2016, the Board of County Commissioners of Deschutes County, Oregon, considered proposals for the above-referenced project. The Board of County Commissioners determined that the successful bidder for the project was Robinson and Owen Heavy Construction Inc. of Sisters, Oregon.

This Notice of Intent to Award Contract is issued pursuant to Oregon Revised Statute (ORS) [specify 279B.135 for contracts other than public improvements or 279C.375 for public improvements]. A copy of this Notice is being provided to each firm or person that submitted a bid or proposal for the project. Any firm or person which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon, at Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97701. The seven (7) calendar day protest period will expire at 5:00 PM on Wednesday, April 6, 2016.
Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rules (OAR) 137-049-0450 for construction contracts or OAR 137-047-0740 for contracts other than construction. If a protest is filed, a hearing will be held at 10:00 a.m. on Wednesday, April 13, 2016 before the Board of County Commissioners of Deschutes County Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners for good cause, rescinds this Notice before the expiration of the protest period. The successful bidder or proposer on a Deschutes County project is required to execute four (4) copies of the Contract, which will be provided when the contract is negotiated. In addition to the execution of Contract, the contractor will be required to provide one or more certificates of insurance together with endorsements naming Deschutes County as an additional insured.

All contract copies will need to be returned to the County for execution. After all parties have signed the contract, a copy of the contract will be forwarded to you along with a notice to proceed.

If you have any questions regarding this Notice of Intent to Award Contract, or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel: telephone (541) 388-6625; FAX (541) 383-0496; or e-mail: david.doyle@deschutes.org.

Sincerely,

DESCHUTES COUNTY, OREGON

________________________________________
Alan Unger, Chair

cc w/enc: Transmitted by facsimile or e-mail, and first class mail on March 30, 2016 to all proposers (3 pages). See attached List.
Contract for Knott Landfill Compost Relocation Project

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Robinson & Owen Heavy Construction, Inc.
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