AGENDA REQUEST & STAFF REPORT
For Board Business Meeting of March 30, 2016

Please see directions for completing this document on the next page.

DATE: March 22, 2016

FROM: George Kolb, County Engineer Road 541-322-7113

TITLE OF AGENDA ITEM:
Consideration of Signature of Document No. 2016-077, A Notice of Intent to Award Contract for the Paving of Baker Road, Arnold Market Road, Burgess Road and Finley Butte Road

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:
The County Road Department prepared plans and specifications for the paving of Baker Road, Arnold Market Road, Burgess Road and Finley Butte Road. The project was advertised in the Portland "Daily Journal of Commerce" and in the "Bend Bulletin" on March 9, 2016 and March 16, 2016. The County Road Department opened bids at 2:00 p.m. on March 22, 2015 for this project with three (3) firms submitting bids to the Road Department. The bids for the project are as follows:
High Desert Aggregate and Paving: $1,596,478.00
Knife River Corporation: $1,668,367.15
Vic Russell Construction: $1,767,770.51
Engineers Estimate $1,676,940.00

This action issues a Notice of Intent to Award the contract to the apparent low bidder, High Desert Aggregate and Paving and allows seven days for a party to protest the bid. If there is no protest within the seven-day period, the contract is awarded to the low bidder. A compilation of bids is attached along with the Engineer's estimate

FISCAL IMPLICATIONS:
This project is budgeted in FY 15-16.

RECOMMENDATION & ACTION REQUESTED:
Move approval of Board Signature of Document No. 2016-077, A Notice of Intent to Award Contract to the apparent low bidder, High Desert Aggregate and Paving for the Paving of Baker Road, Arnold Market Road, Burgess Road and Finley Butte Road in the amount of $1,596,478.00

ATTENDANCE: George Kolb, County Engineer

DISTRIBUTION OF DOCUMENTS:
Copy to Sheila Odle (ext. 7148) at the Road Department
Date: March 22, 2016  Department: Road

Contractor/Supplier/Consultant Name: High Desert Aggregate and Paving, Inc.
Contractor Contact: Mike Moore  Contractor Phone #: 541-504-8566

Type of Document: Intent to Award

Goods and/or Services: Provides for the Paving of Baker Road, Arnold Market Road, Burgess Road and Finley Butte Road

Background & History: The County Road Department opened bids on March 22, 2016 for the paving of Baker Road, Arnold Market Road, Burgess Road and Finley Butte Road. This action issues a Notice of Intent to Award the contract to the apparent low bidder and allows seven days for a party to protest the bid. If there is no protest within the seven day period, the contract is awarded to the low bidder.

Agreement Starting Date: 04/06/2016  Ending Date: 07/30/2016

Annual Value or Total Payment: $1,596,478.00

☐ Insurance Certificate Received (check box)  Insurance Expiration Date:

Check all that apply:
☒ RFP, Solicitation or Bid Process
☐ Informal quotes (<$150K)
☐ Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget?  ☒ Yes  ☐ No)

If No, has budget amendment been submitted?  ☐ Yes  ☐ No

Is this a Grant Agreement providing revenue to the County?  ☐ Yes  ☐ No

Special conditions attached to this grant:

Deadlines for reporting to the grantor:

3/22/2016
If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter:  □  Yes   □  No

Contact information for the person responsible for grant compliance:
Name:
Phone #:

Departmental Contact and Title:  George Kolb, County Engineer
Phone #:  541-322-7113

Department Director Approval:  

Signature  03/14/16

Distribution of Document:  Copy to Sheila Odle (ext. 7148) at the Road Department

Official Review:

County Signature Required (check one):  □  BOCC   □  Department Director (if <$25K)

□  Administrator (if >$25K but <$150K; if >$150K, BOCC Order No.  

Legal Review  Date  3/23/16

Document Number  2016-027

3/22/2016
## BID ITEMS

### ENGINEER'S ESTIMATE

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<tr>
<th>ITEM DESCRIPTION</th>
<th>QT</th>
<th>UNITS</th>
<th>UNIT PRICE</th>
<th>COST</th>
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### HIGH DESERT AGGREGATE & PAVING

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## Project Total

- **OVERLAY OF BAKER ROAD, ARNOLD MARKET ROAD, BURGESS ROAD FINLEY BUTTE ROAD**
- **SUMMARY OF BIDS**
- **March 22, 2016**

### ARNOLD MARKET ROAD

- **General Excavation:**
  - 1285 C.Y.
  - **$35.00**
  - **$44,975.00**

### BURGESS ROAD

- **Level 3 (1/2") Dense Graded ACP (PG 56-34):**
  - 20 TONS
  - **$60.00**
  - **$25,800.00**

### FINLEY BUTTE ROAD

- **Level 3 (1/2") Dense Graded ACP (PG 56-34):**
  - 20 TONS
  - **$60.00**
  - **$25,800.00**

### BID ITEMS

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### BAKER ROAD

- **Level 3 (1/2") Dense Graded ACP (PG 56-34):**
  - 1285 C.Y.
  - **$27.18**
  - **$34,926.30**

### ARNOLD MARKET ROAD

- **General Excavation:**
  - 1285 C.Y.
  - **$27.18**
  - **$34,926.30**

### BURGESS ROAD

- **Level 3 (1/2") Dense Graded ACP (PG 56-34):**
  - 20 TONS
  - **$60.00**
  - **$25,800.00**

### FINLEY BUTTE ROAD

- **Level 3 (1/2") Dense Graded ACP (PG 56-34):**
  - 20 TONS
  - **$60.00**
  - **$25,800.00**

### Project Total

- **$1,676,840.00**
- **$1,596,478.00**
- **$1,668,367.15**
March 30, 2016

High Desert Aggregate & Paving, Inc.
Michael T. Moore
P.O. Box 1929
Redmond, OR 97756

RE: Project - Contract for the Overlay of Baker Road, Arnold Market Road, Burgess Road and Finley Butte Road – Contract No. 2016-078

NOTICE OF INTENT TO AWARD CONTRACT

On March 30, 2016 the Board of County Commissioners of Deschutes County, Oregon, considered proposals for the above-referenced project. The Board of County Commissioners determined that the successful bidder for the project was High Desert Aggregate & Paving, Inc. of Redmond, Oregon with a bid of One Million Five Hundred Ninety Six Thousand Four Hundred Seventy Eight and 00/100 Dollars. ($1,596,478.00).

This Notice of Intent to Award Contract is issued pursuant to Oregon Revised Statute (ORS) [specify 279B.135 for contracts other than public improvements or 279C.375 for public improvements]. A copy of this Notice is being provided to each firm or person that submitted a bid or proposal for the project. Any firm or person which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon, at Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97701. The seven (7) calendar day protest period will expire at 5:00 PM on April 6, 2016.
Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rules (OAR) 137-049-0450 for construction contracts or OAR 137-047-0740 for contracts other than construction. If a protest is filed, a hearing will be held at 10:00 a.m. on April 13, 2016 before the Board of County Commissioners of Deschutes County Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97701.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners for good cause, rescinds this Notice before the expiration of the protest period. The successful bidder or proposer on a Deschutes County project is required to execute three (3) copies of the Contract, which will be provided when the contract is negotiated. In addition to the execution of Contract, the contractor will be required to provide one or more certificates of insurance together with endorsements naming Deschutes County as an additional insured.

All contract copies will need to be returned to the County for execution. After all parties have signed the contract, a copy of the contract will be forwarded to you along with a notice to proceed.

If you have any questions regarding this Notice of Intent to Award Contract, or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel Bend, OR 97701, telephone (541) 388-6625 or FAX (541) 383-0496.

Sincerely,

DESCHUTES COUNTY, OREGON

_________________________________
Alan Unger, Chair

cc w/enc: Transmitted by Facsimile and First Class Mail on March 30, 2016 to all bidders (3 pages)
See attached List
The Overlay of Baker Road, Arnold Market Road, Burgess Road and Finley Butte Road

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>City, State, Zip Code</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Desert Aggregate &amp; Paving</td>
<td>P.O. Box 1929</td>
<td>Redmond, OR 97756</td>
<td>541 504-8566</td>
<td>541 548-7600</td>
<td><a href="mailto:mikem@highdesertaggregate.com">mikem@highdesertaggregate.com</a></td>
</tr>
<tr>
<td>Michael T. Moore</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Knife River Corporation - Northwest</td>
<td>64500 O.B. Riley Road</td>
<td>Bend, OR 97701</td>
<td>541 693-5900</td>
<td>None Listed</td>
<td><a href="mailto:marty.johnson@kniferiver.com">marty.johnson@kniferiver.com</a></td>
</tr>
<tr>
<td>Vic Russell Construction, Inc.</td>
<td>P.O. Box 2520 (17900 Finley Butte Road)</td>
<td>La Pine, OR 97739</td>
<td>541 536-3478</td>
<td>None Listed</td>
<td><a href="mailto:maryw@vicroselleconstruction.com">maryw@vicroselleconstruction.com</a></td>
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