AGENDA REQUEST & STAFF REPORT
For Board Business Meeting of March 21, 2016

DATE: 3/8/16.

FROM: Kevin Furlong  Information Technology  541-388-6529

TITLE OF AGENDA ITEM:
Declaration of certain personal property surplus and directing disposition.

PUBLIC HEARING ON THIS DATE? NO.

BACKGROUND AND POLICY IMPLICATIONS:
Declare obsolete computer equipment surplus. Also, give authorization to donate that equipment to the City of Redmond, Oregon.

FISCAL IMPLICATIONS:
There are no fiscal implications to this action.

RECOMMENDATION & ACTION REQUESTED:
Recommend approval to proceed.

ATTENDANCE: Consent Agenda, please. Attendance is not required for consent items.

DISTRIBUTION OF DOCUMENTS:
None known.
BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

An Order Declaring Certain Personal Property Surplus and Directing Disposition

ORDER NO. 2016-014

WHEREAS, periodically the Deschutes County Information Technology Department accumulates an inventory of used, decommissioned computer equipment; and

WHEREAS, for business reasons the equipment can no longer be used for its intended purpose; now, therefore,

THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, HEREBY ORDERS as follows:

Section 1. The personal property described in Exhibit 1 is hereby declared to be surplus property of Deschutes County.

Section 2. The Deschutes County Information Technology Department will transfer ownership of the property in Exhibit 1 to the City of Redmond, Oregon in compliance with County Code Section 2.37.110(A)(1).

Dated this _______ of ____________, 20____

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON

______________________________
ALAN UNGER, Chair

______________________________
TAMMY BANEY, Vice Chair

ATTEST:

______________________________
Recording Secretary

______________________________
ANTHONY DEBONE, Commissioner
### Exhibit 1
**DESHUTES COUNTY**
Asset Donation Form
*(County is Donating Surplus Property)*

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>1. Asset Number</td>
<td>13121</td>
</tr>
<tr>
<td>2. Department:</td>
<td>Information Technology</td>
</tr>
<tr>
<td>3. Original Cost:</td>
<td>$39,751.00</td>
</tr>
<tr>
<td>4. Year Acquired:</td>
<td>2011</td>
</tr>
<tr>
<td>5. Reason for Surplus:</td>
<td>Obsolete technology.</td>
</tr>
<tr>
<td>6. Resolution Number: (Attach Copy)</td>
<td></td>
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<tr>
<td>7. Serial Number:</td>
<td>27L8WN1</td>
</tr>
<tr>
<td>8. Asset Description:</td>
<td>Dell Equallogic PS6000</td>
</tr>
<tr>
<td>9. Recipient Information:</td>
<td>City Of Redmond, Oregon</td>
</tr>
</tbody>
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Signature of Department Head:   

Date:   