AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of March 2, 2016

Please see directions for completing this document on the next page.

DATE: February 19, 2016

FROM: Wayne Lowry Finance Phone # (541) 388-6559

TITLE OF AGENDA ITEM:
Consideration and signature of Resolution #2016-006, transfer of appropriation within the Sheriff's Office Fund.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:
Consideration of Resolution #2016-006. Due to higher than anticipated expenditures for the Adult Jail roof remodel as well as the unanticipated purchase of three patrol vehicles, an appropriation transfer from Contingency to Capital Outlay is required.

FISCAL IMPLICATIONS:
A transfer of appropriation from Contingency to Capital Outlay for $191,713 is necessary.

RECOMMENDATION & ACTION REQUESTED:
Approval and signature of Resolution #2016-006.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:
Wayne Lowry, Finance Department 388-6559
Shane Nelson, Sheriff's Office 317-3118
Beth Raguine, Sheriff's Office 617-3346
BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Transferring Appropriations
Within the Various Funds of the 2015-2016 Deschutes County Budget and Directing Entries
RESOLUTION NO. 2016-006

WHEREAS, attached is an e-mail from the Sheriff's Office requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following transfers of appropriations be made:

FROM: 255-4500-501.97-01 Deschutes County Sheriff's Office, Non-Departmental, Contingency $ 191,713
TO: 255-3700-423.92-10 Deschutes County Sheriff's Office, Adult Jail, Building Remodel $ 85,722
TO: 255-3400-421.94-22 Deschutes County Sheriff's Office, Patrol, Automobiles and SUVs $ 105,991

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this ___________nd day of March, 2016.

BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

ALAN UNGER, Chair

ATTEST:

TAMMY BANEY, Vice-Chair

ANTHONY DEBONE, Commissioner
Lacy Nichols

From: Beth Raguine
Sent: Friday, February 05, 2016 9:04 AM
To: Lacy Nichols
Cc: Wayne Lowry; Jeanine Faria; Shelley Pichardo
Subject: appropriation transfer
Attachments: Appropriation transfer request 2.5.16.xls

Lacy,

Please see the attached appropriation transfer for Fund 255.

Beth Raguine, Business Manager
Deschutes County Sheriff’s Office
Desk: 541-617-3346 / Main Office: 541-388-6655
63333 W. Highway 20 * Bend, OR 97703
sheriff.deschutes.org
Proudly Serving Our Community
Deschutes County
Appropriation Transfer Request

<table>
<thead>
<tr>
<th>Item</th>
<th>Line Number</th>
<th>Category</th>
<th>Description</th>
<th>Current Budgeted Amount</th>
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<th>Revised Budget</th>
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<td>Automobiles and SUVs</td>
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<td></td>
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<td>-</td>
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A transfer of appropriation is required for the following reason and will be used for the following purpose:
Unbudgeted jail remodel to redesign the existing roof hatch to allow for full functionality.
Unbudgeted patrol expense for 3 vehicles. Due to manufacturer limiting production in FY 17, the vehicles are being ordered in FY 16.

Fund: 255
Dept: 3400, 3700
Requested by: Beth Raguine
Date: 2/5/2016