



Deschutes County Board of Commissioners  
1300 NW Wall St., Suite 200, Bend, OR 97701-1960  
(541) 388-6570 - Fax (541) 385-3202 - [www.deschutes.org](http://www.deschutes.org)

---

## **AGENDA REQUEST & STAFF REPORT**

**For Board WORK SESSION of September 21, 2015**

---

*Please see directions for completing this document on the next page.*

**FROM:** Dan D. Fair & Expo Ctr. 548-2711

**TITLE OF AGENDA ITEM:**

Board action to sign Notice of Intent to Award Contract letter for carnival events/services at annual Fair, Document 2015-608.

**PUBLIC HEARING ON THIS DATE?** No.

**BACKGROUND AND POLICY IMPLICATIONS:**

Deschutes County (through F& E) issued a RFP for carnival events/services. A select committee including Dan D. reviewed the proposals and identified Davis Shows Northwest. The Fair Association and the Fair Board then each confirmed the selection and formally recommended that Deschutes County award the contract. The contract term is 2016 - 2021.

**FISCAL IMPLICATIONS:**

Annual guaranteed minimum income of \$200,000

**RECOMMENDATION & ACTION REQUESTED:**

Board approval and signature of Document No. 2015-608.

**ATTENDANCE:** Dan D. Fair & Expo

**DISTRIBUTION OF DOCUMENTS:**

Dan D. Fair & Expo Ctr.



## Board of County Commissioners

September 21, 2015

Davis Shows Northwest  
PO Box 1670  
Clackamas, Oregon 97015

P.O. Box 6005 • Bend, OR 97708-6005  
1300 NW Wall St, Suite 206 • Bend, OR 97701-1960  
[541] 388-6570 • Fax [541] 385-3202

www.deschutes.org  
board@deschutes.org

Tammy Baney  
Anthony DeBone  
Alan Unger

RE: Project - Contract for Carnival Provider

### **NOTICE OF INTENT TO AWARD CONTRACT**

On September 21, 2015, upon recommendation of the Fair Association and the Fair Board, the Board of County Commissioners of Deschutes County, Oregon, considered proposals for the above-referenced project. The Board of County Commissioners determined that the successful bidder for the project was Davis Shows Northwest

This Notice of Intent to Award Contract is issued pursuant to Oregon Revised Statute (ORS) [specify 279B.135 for contracts other than public improvements or 279C.375 for public improvements]. A copy of this Notice is being provided to each firm or person that submitted a bid or proposal for the project. Any firm or person which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon, at Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703. **The seven (7) calendar day protest period will expire at 5:00 PM on Tuesday, September 29, 2015.**

Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rules (OAR) 137-049-0450 for construction contracts or OAR 137-047-0740 for contracts other than construction. If a protest is filed, a hearing will be held at 10:00 a.m. on October 14, 2015 before the Board of County Commissioners of Deschutes County Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97703.

Davis Shows Northwest  
September 21, 2015  
Page 2

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners, for good cause, rescinds this Notice before the expiration of the protest period. The successful bidder or proposer on a Deschutes County project is required to execute up to three (3) copies of the Contract, which will be provided when the contract is negotiated. In addition to the execution of Contract, the contractor will be required to provide one or more certificates of insurance together with endorsements naming Deschutes County as an additional insured.

All contract copies will need to be returned to the County for execution. After all parties have signed the contract, a copy of the contract will be forwarded to you along with a notice to proceed.

If you have any questions regarding this Notice of Intent to Award Contract, or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel, Bend, OR 97703, telephone (541) 388-6625 or FAX (541) 383-0496.

Sincerely,

DESCHUTES COUNTY, OREGON

---

Anthony DeBone, Chair

cc: Transmitted by email and First Class Mail on September 21, 2015 to all bidders (2 pages)  
See attached List

## Bidder List

Davis Amusement Cascadia  
PO Box 1585  
Clackamas, Oregon 97015  
503 – 807 - 2154  
Fax: 503-201-9304  
Email: [davisshowsnw@aol.com](mailto:davisshowsnw@aol.com)

Funtastic Shows, Inc.  
3407 SE 108<sup>th</sup> Ave.  
Portland, Oregon 97266  
503-761-0989  
Fax: 503-761-6648  
Email: [ron.burback@funtasticshows.com](mailto:ron.burback@funtasticshows.com)  
and [funrob@aol.com](mailto:funrob@aol.com)