



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of August 17, 2015

Please see directions for completing this document on the next page.

DATE: August 10, 2015

FROM: Wayne Lowry *WLT* Finance (541) 388-6559

TITLE OF AGENDA ITEM:

Consideration and signature of Resolution #2015-091, transfer of appropriations within the Public Health and Behavior Health Funds.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:

Consideration of Resolution #2015-091. The Health Services Department began a technology upgrade project with an anticipated completion date of June 30, 2015. The project extended beyond the deadline with equipment being delivered in FY 2016, thus creating the need for an appropriation transfer from Materials & Services to Capital Outlay.

FISCAL IMPLICATIONS:

A transfer of appropriation within the Public Health and Behavioral Funds from the Materials & Services category to the Capital Outlay category for \$10,540 is necessary.

RECOMMENDATION & ACTION REQUESTED:

Approval and signature of Resolution #2015-091.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:

Wayne Lowry, Finance Department 388-6559

Jane Smilie, Behavioral Health 322-7502

Sherri Pinner, Behavioral Health 322-7509

REVIEWED
LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Transferring Appropriations *
Within the Various Funds of the 2015-2016 * RESOLUTION NO. 2015-091
Deschutes County Budget and Directing Entries *

WHEREAS, attached is an e-mail from Health Services requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following transfers of appropriations be made:

FROM:	259-2000-441.66-65	Deschutes County Public Health Department, Minor Office Equipment	\$ 3,140
TO:	259-2000-441.94-45	Deschutes County Public Health Department, Technology Improvements	\$ 3,140
FROM:	275-2200-444.66-65	Deschutes County Behavioral Health Department, Minor Office Equipment	\$ 7,400
TO:	275-2200-444.94-45	Deschutes County Behavioral Health Department, Technology Improvement	\$ 7,400

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this _____ th day of August, 2015.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON

ANTHONY DEBONE, Chair

ATTEST:

ALAN UNGER, Vice-Chair

Recording Secretary

TAMMY BANEY, Commissioner

Lacy Nichols

From: Sherri Pinner
Sent: Wednesday, July 15, 2015 8:33 AM
To: Wayne Lowry
Cc: Lacy Nichols; Jeanine Faria
Subject: PH & BH appropriation transfer - capital outlay audio/video equipment
Attachments: BH and PH Capital Outlay - Stan Owen audio visual.xls

The Health Services department began upgrading conference room technology during FY 15. At the time of our FY 16 budget submission, we anticipated this project to be completed by June 30, 2015. This appropriation transfer creates a capital outlay budget for equipment delivered after June 30, 2015.

Please let me know if you have any questions or need additional detail.

Thank you,

Sherri Pinner
Business Manager
Deschutes County Health Services
541-322-7509
541-322-7565 fax

Our mission: To promote and protect the health and safety of our community.

REQUIREMENTS

Item	Line Number (HTE 14 digit code)	Project Code	Category (Pers, M&S, Cap Out, Contingency)	Description (Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1	259-2000-441.94-45		Capital Outlay	Technology Improvement	-	3,140	3,140
2	259-2000-441.66-65		Materials and Services	Minor office equipment	9,600	(3,140)	6,460
3	275-2200-444.94-45		Capital Outlay	Technology Improvement	100	7,400	7,500
4	275-2200-444.66-65		Materials and Services	Minor office equipment	15,500	(7,400)	8,100
5							-
6							-
7							
8							-
9							
TOTAL					25,200	-	25,200

This appropriation transfer is requested for the following reason:

The Health Services department began upgrading conference room technology during FY 15. At the time of our FY 16 budget submission, we anticipated this project to be completed by June 30, 2015. This appropriation transfer creates a capital outlay budget for equipment delivered after June 30, 2015.

Fund:
Dept:
Requested by:
Date:

259 and 275
Health Services
Sherri Pinner
7/15/2015