



Deschutes County Board of Commissioners  
1300 NW Wall St., Suite 200, Bend, OR 97701-1960  
(541) 388-6570 - Fax (541) 385-3202 - [www.deschutes.org](http://www.deschutes.org)

---

**AGENDA REQUEST & STAFF REPORT**

**For Board Business Meeting of August 17, 2015**

*Please see directions for completing this document on the next page.*

**DATE:** August 10, 2015

**FROM:** Wayne Lowry *WL* Finance (541) 388-6559

**TITLE OF AGENDA ITEM:**

Consideration and signature of Resolution #2015-090, appropriating a new grant in the Public Health Fund.

**PUBLIC HEARING ON THIS DATE?** NO

**BACKGROUND AND POLICY IMPLICATIONS:**

Consideration of Resolution #2015-090. The Public Health Department was awarded a grant for \$150,568. Resources from this award will be used to expand programs in the School Based Health Centers.

**FISCAL IMPLICATIONS:**

The County will receive an additional \$150,568. This funding will provide additional resources not included in the FY 2016 Adopted Budget.

**RECOMMENDATION & ACTION REQUESTED:**

Approval and signature of Resolution #2015-090.

**ATTENDANCE:** Wayne Lowry

**DISTRIBUTION OF DOCUMENTS:**

Wayne Lowry, Finance Department 388-6559

Jane Smilie, Behavioral Health 322-7502

Sherri Pinner, Behavioral Health 322-7509

REVIEWED  
LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Appropriating New Grant Funds \*  
to the Deschutes County 2015-2016 Budget \* RESOLUTION NO. 2015-090  
\*

WHEREAS, Deschutes County Public Health Department will receive new Local grant revenue totaling \$150,568; and

WHEREAS, these new grant funds need to be appropriated; and

WHEREAS, ORS 294.326(2) allows the appropriation and expenditures of new grant funds designated to specific purposes; now, therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following grants be budgeted:

**Revenue**

259-0000-334.12-00	State Grant	\$ 150,568
<b>TOTAL REVENUE:</b>		<b><u>\$ 150,568</u></b>

Section 2. That the following appropriations be made within the 2015-2016 County Budget:

**Expenditures**

Personnel Services:

259-2000-441.16-10	Public Health Nurse (.10 FTE)	\$ 6,088
259-2000-441.16-21	Health Educator II (1.00 FTE)	\$ 49,090
259-2000-441.21-10	Life/Long Term Disability	\$ 292
259-2000-441.21-50	Health Benefits	\$ 20,307
259-2000-441.22-01	FICA/Medicare	\$ 4,056
259-2000-441.23-01	PERS-Employee/Employer	\$ 8,017
259-2000-441.25-01	Unemployment Insurance	<u>\$ 437</u>

TOTAL PERSONNEL SERVICES \$ 88,287

Materials & Service:

259-2000-441.33-99	Contract	\$ 50,681
259-2000-441.58-70	Travel/Mileage Reimbursement	\$ 5,600
259-2000-441.61-70	Program Supplies	\$ 6,000

TOTAL MATERIALS & SERVICES \$ 62,281

**TOTAL EXPENDITURES \$ 150,568**

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this \_\_\_\_\_ th day of August, 2015.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON

\_\_\_\_\_  
ANTHONY DEBONE, Chair

ATTEST:

\_\_\_\_\_  
ALAN UNGER, Vice-Chair

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
TAMMY BANEY, Commissioner

## Lacy Nichols

---

**From:** Sherri Pinner  
**Sent:** Wednesday, July 08, 2015 10:59 AM  
**To:** Wayne Lowry  
**Cc:** Lacy Nichols; Jeanine Faria; Tracy I Scott; Pamela Ferguson; Judi Hasse; Teri Maerki; David Inbody; Vicki Shaw  
**Subject:** PH - supplemental budget request - SBHC expansion grant  
**Attachments:** PH SBHC expansion grant.xls

The Oregon Health Authority has awarded a grant to Deschutes County Health Services – Public Health for our School Based Health Centers expansion program. This grant was originally awarded on January 2014. The award for the 15-17 biennium expanded the grant to include increased fte (+.10) for the PHN II Lead and the creation of a Health Educator II (+1.0) to perform a role with the Youth Advisory Committee. Permission to apply for the grant and add the fte, once awarded, was obtained on May 18, 2015 from the BOCC.

Please let me know if you have any questions or need additional detail.

Thank you,

Sherri Pinner  
Business Manager  
Deschutes County Health Services  
541-322-7509  
541-322-7565 fax

Our mission: To promote and protect the health and safety of our community.

Deschutes County  
Supplemental Budget Request

**RESOURCES**

Item	Line Number (HTE 14 digit code)	Project Code	Description	Current Budgeted Amount	To (From)	Revised Budget
1	259-0000-334.12-00		State Grant	2,715,364	150,568	2,865,932
<b>TOTAL</b>				<b>2,715,364</b>	<b>150,568</b>	<b>2,865,932</b>

**REQUIREMENTS**

Item	Line Number (HTE 14 digit code)	Project Code	Category (Pers, M&S, Cap Out, Contingency)	Description (Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
2	259-2000-441.16-10		Personnel	Public Health Nurse II (+.10 fte)	700,848	6,088	706,936
3	259-2000-441.16-21		Personnel	Health Educator II (+1.0 fte)	523,444	49,090	572,534
4	259-2000-441.21-10		Personnel	Life/Long Term Disability	20,612	292	20,904
5	259-2000-441.21-50		Personnel	Health/Dental Insurance	1,287,101	20,307	1,307,408
6	259-2000-441.22-01		Personnel	FICA/Medicare	331,151	4,056	335,207
7	259-2000-441.23-01		Personnel	PERS	715,021	8,017	723,038
8	259-2000-441.25-01		Personnel	Unemployment Ins	28,879	437	29,316
9	259-2000-441.33-99		Materials & Services	Contract	389,529	50,681	440,210
10	259-2000-441.58-70		Materials & Services	Travel - Mileage	13,400	5,600	19,000
11	259-2000-441.61-70		Materials & Services	Program Supplies	95,409	6,000	101,409
<b>TOTAL</b>				<b>4,105,394</b>	<b>150,568</b>	<b>4,255,963</b>	

**A supplemental budget is required for the following reason and will be used for the following purpose:**

The Oregon Health Authority has awarded a grant to Deschutes County Health Services for our School Based Health Centers expansion program. This grant was originally awarded on January 2014. The award for the 15-17 biennium expanded the grant to include increased fte (+.10) for the PHN II Lead and the creation of a Health Educator II (+1.0) to perform a role with a Youth Advisory Committee. Permission to apply for the grant and add the fte, once awarded, was obtained on May 18, 2015 from the BOCC. The PHN II lead is Lynnanne Hayes. The increased fte will be allocated 100% to HSBEG for both positions.

Fund:	259
Requested by:	Sherri Pinner
Date:	7/8/2015