

# **DESCHUTES COUNTY CALL FOR PROPOSALS FOR VICTIMS' SERVICES GRANT**

## **PART 1: OVERVIEW**

### **1.0 INTRODUCTION**

The Oregon Legislative Assembly charged the Oregon Criminal Justice Commission (CJC) with administering the Justice Reinvestment Grant Program. Each Oregon County is eligible to receive grant funding via this program. The amount of money available to each County is determined by County population. Deschutes County's allocation is \$1,816,000. 90 percent of this money is dedicated to Deschutes County's local criminal justice systems. 10 percent of this money is dedicated to community-based nonprofit victim services programs. This 10 percent portion (\$181,600.00) is what this call for proposals relates to. This is a one-time solicitation, offering support for a maximum period of 24 months.

Community-based nonprofit victim services programs provide comprehensive services to victims, such as accessing safe emergency shelter, crisis counseling, court and medical accompaniment, safety planning, obtaining protective orders, and applying for benefits. Programs may also provide, for example, support groups, assistance in returning to school, finding living wage jobs, support finding safe and affordable housing, family support services, and prevention classes. Services are available before, during, and after a criminal case. Services are also available if the victim hasn't reported to law enforcement and if there is no criminal case at all. Community-based victim services should have serving victims of crime as part of their mission statement.

The Deschutes County Local Public Safety Coordinating Council (LPSCC) was established by the Oregon Legislative Assembly to coordinate local criminal justice policy. LPSCC will serve as the administrator of this CJC Justice Reinvestment Grant Program in order to support the distribution of this funding for community-based nonprofit victim services programs.

### **1.1 GOALS, VALUES AND OTHER IMPORTANT CONSIDERATIONS**

In addition to the rules provided by the Oregon Criminal Justice Commission, several areas of need have been identified as critical components of a comprehensive approach to service provision:

- 1.1.1 Broad and ongoing impacts to the crime victim population that are sustainable over time.
- 1.1.2 Program components that support data collection and data driven strategies.
- 1.1.3 Outreach to and/or impact on persons who would not necessarily self-identify as crime victims but are nonetheless experiencing barriers to receiving necessary supports.
- 1.1.4 Service enhancements which leverage existing resources.
- 1.1.5 Informalized programs that are not reliant on victims meeting strict criteria in order to be considered for services.
- 1.1.6 Culturally responsive service delivery models that assist in navigation of the existing systems reducing areas which pose traditional barriers.

All viable methodologies and strategies for establishing or enhancing services for victims of crime in Deschutes County will be considered under this solicitation.

## **1.2 TARGET POPULATION SERVED**

The target population for these services will be victims of crime.

## **1.3 GEOGRAPHIC BORDERS/LIMITATIONS & SERVICE AREAS**

Funding is designated to serve crime victims in Deschutes County.

## **1.4 FUNDING**

Funding will be allocated for the 2 year biennium and is \$181,600.00. The intent is to fund a broad programmatic impact with a focus on underserved areas of the system. However, all programmatic offerings will be closely reviewed and considered as a potential value for these resources.

## **1.5 SCOPE OF SERVICES**

Service Offerings must be Community Based Strategies providing services to victims of crime. Major components being considered are:

- a. Services that meet a demonstrated need for the proposed services in the community to be served with emphasis on services that target marginalized, underserved populations.
- b. Services that address access barriers, such as but not limited to: Language, literacy, disability, cultural practices and transportation issues.
- c. Services that will increase capacity for areas where services are difficult to access, limited or non-existent.
- d. Services that demonstrate that the award will be invested in trauma-informed services.
- e. Services that include data collection and analysis, including but not limited to, demographic information of victims served.

## **1.6 FISCAL REQUIREMENTS AND REPORTING**

Successful proposers will be required to adhere to any fiscal and reporting requirements imposed by LPSCC. Generally, regular and periodic data collection and reporting will be required as appropriate to the program design. LPSCC will negotiate final reporting requirements with the selected grantee(s).

## **1.7 PERFORMANCE MEASURES/PERFORMANCE CONTRACTING**

Selected grantees will be required to adhere to any performance measures or performance contracting standards imposed by LPSCC. Generally, a successful Proposer's performance will be measured through program elements that can be reasonably collected and reviewed against agreed criteria to determine program/contract effectiveness. The final performance measures appropriate to the program design will be negotiated between the program office and the selected contractor.

## **PART 2: PROPOSAL TERM, QUESTIONS AND EVALUATION CRITERIA**

### **2.0 GRANT TERM**

The grant term is initially expected to be two years. Continuation of the grant beyond the initial two year period will be contingent on the ongoing availability of funding, demonstrated need and specific performance measures identified for the services proposed.

### **2.1 PROPOSAL EVALUATION AND SCORING**

LPSCC intends to issue one or more grants for services to community nonprofit providers qualified under this solicitation. To be considered for funding, proposers must initially qualify under this request for proposals process by receiving a score of 70 percent or better from an initial screening committee (appointed by LPSCC). All proposals that receive an initial score of 70 or better will be forwarded to the entire LPSCC board for review and consideration. Allocation will be dependent on the actual funding available and the programmatic offerings received through the process. Deschutes County strongly encourages the participation of Minority-Owned, Women-Owned, and Emerging Small Businesses and Organizations in providing these services.

Evaluation of proposals received in response to this request for proposals will be conducted comprehensively, fairly and impartially. Structured quantitative scoring methods will be used to maximize the objectivity of the evaluation. The evaluation committee of designated reviewers shall review and evaluate proposals. The committee will be composed of LPSCC members with experience in, knowledge of, and program responsibility for program service and financing.

Each evaluator will independently assign a draft score to each evaluation criterion based on review of the written proposals. Then the evaluators shall meet at a Proposal Evaluation Session and share their key findings from the proposals. After sharing their findings, each evaluator shall be given an independent opportunity to revise their draft scores and to finalize them. Final scoring by each evaluator will then be summed. All proposers that receive a score of 70 percent or above will be considered by the entire LPSCC membership at a regularly scheduled LPSCC meeting. The evaluation committee will present to the LPSCC a summary each qualified proposal. LPSCC membership will decide whether to fund all the proposals that receive a score of 70 or better, some of them that receive a score of 70 or better, or none of them.

### **2.2 PROPOSAL QUESTIONS INSTRUCTIONS**

All Proposers must complete the questions under Section 2.3. Proposers failing to achieve 70 percent of the total points will not be considered further.

Example:

- Proposer A submits a proposal and receives the following Section 2.3 scores from the three evaluators:
- Rater A: 78 Points    Rater B: 81 Points    Rater C: 60 Points    Total Points: 219 Points  
(Minimum necessary: 100 possible points x 3 evaluators x 70% = 210 Points)
- As a result, Proposer A has met the minimum requirements to provide these services, since their total point score of 219 exceeds the minimum number of points required to qualify, 210.

- If the total points earned had been less than 210 points, then Proposer A would not have been considered further.

## 2.3 PROPOSAL QUESTION

### 2.3.1 Background and Experience (35 points possible; 1 page maximum)

Provide an overview of the background of your organization and detail any experience in providing services to crime victims. Define your agency's mission and how crime victim services fit into the overall perspective and purpose of your work, underscoring how you define the term "crime victim" and any special qualifications you bring to the crime victim population. Include information about connections and collaborations you have in the existing community infrastructure or your plans to establish them.

*Evaluation Criteria:*

*Proposal details a relevant background and specific experience in working with the crime victim population. Agencies mission and goals are in alignment with overall program objectives defining crime victims in a broad sense. Qualifications demonstrate a valuable component to the overall community resource network.*

*Connections and collaborative relationships enhance the community infrastructure and provide opportunities to reach a broad range of potential crime victims.*

### 2.3.2 Proposed Program Services (40 Points Possible; 2 pages maximum)

Describe your proposed service program in detail. Include in your service description the outreach method you use to bring clients into your services and how clients transition from the proposed services as they reach their goals or objectives. Underscore the components of service delivery that are trauma informed, data driven and/or best practice methodologies. Define the specific population that will be targeted and how outcomes will be measured and reported. If you are new to providing the proposed services, describe your capacity and capability to deliver the proposed services.

*Evaluation Criteria:*

*Proposer is able to provide a comprehensive plan for the proposed services. Services provide a relevant and valuable support to crime victims and are trauma informed, data driven and represent best practices.*

*Population benefiting is an underserved population and/or a population that is not likely to self-report as a crime victim. Performance measures are proposed within the program design. Proposal clearly defines an outreach and transitional component to allow a logical path for clients to enter and exit service resources.*

### 2.3.3 Program Pricing (15 Points Possible; 1 page maximum)

Provide details about the funding that will be required to provide the crime victim services described in your proposal. Programs are encouraged to provide a number of funding options that may be scalable to fit available resources (i.e. hourly rates, service capacity funding at a graduated level, per person based on minimum and maximum utilization, etc).

In your response, briefly summarize any other funding streams that will be or may potentially be leveraged, accessed, or enhanced through the addition of new funding requested under this proposal.

*Evaluation Criteria:*

*Proposal reflects realistic and reasonable request for funding the proposed services that is competitive and demonstrates a favorable cost to value ratio. Funding is scalable to the variable award expected by the County and maximizes possibilities to leverage access and/or enhance existing resources.*

#### 2.3.4 Social Equity Business Practices Section (5 points possible; 1/2 page maximum)

The County is committed to extending contracting opportunities to businesses that demonstrate social equity in the areas of workforce diversity, utilization of State of Oregon certified Minority, Women and Emerging Small Businesses (MWESBs), business practices, and health insurance and other benefits for employees. In order to promote economic growth, the County seeks to maximize the participation of diverse consultants, partners, contractors, and suppliers throughout the duration of the project. Ten percent (10%) of the total possible points to be awarded in this solicitation have been assigned to the Social Equity criteria below.

How does your agency incorporate equity values and strategies, manage diversity and systematically involve clients, families, and communities who are most affected by inequities in all aspects of policy and service delivery?

*Evaluation Criteria: Must demonstrate through stories & metrics how the organization has created new ways to successfully plan for and manage workforce, recruitment, hiring, retention, internship and succession planning.*

If you are providing services please describe your organization's plan for obtaining maximum utilization of State of Oregon certified MWESB firms. Proposer describes plan for obtaining maximum utilization of State of Oregon certified MWESB businesses in the delivery of services.

Describe in detail how your organization includes diverse suppliers, vendors, and subcontractors in the conduct of your business and supply chain. Please provide specific examples.

*Evaluation Criteria: The proposer describes efforts, practices, and/or processes to include a diverse vendor pool that reflect the diversity of Deschutes County.*

#### 2.3.5 Economic Impacts and a Healthy Workplace (5 points possible; 1/2 page maximum)

The County values the community as a whole and calls out those providing and receiving services should have a positive economic impact from the delivery of services that is long term and positively changes our hierarchical systems to incorporate those who are most affected by inequities.

It is the County's desire to create full and equal access to opportunities for all people that enable them to attain their full potential. We pay particular attention to the development of income and wealth for communities most affected by inequities.

Please describe how you can provide service in a sustainable manner by providing positive economic impacts for the community served?

*Evaluation Criteria: We are looking to see how service delivery will help the client and community have positive economic impacts.*

### **PART 3: APPLICATION DEADLINE AND SUBMISSION DETAILS**

#### **3.0 DEADLINE**

Application deadline is August 3, 2015 at 8:00 AM Pacific Time. To meet this deadline, applications must be physically received by the deadline.

#### **3.1 SUBMISSION DETAILS**

Applications must be submitted via email to Deschutes County LPSCC via email address: [kara.palacio@dca.us](mailto:kara.palacio@dca.us) (no other format, such as US Mail, Fax, etc. will be accepted).