AGENDA REQUEST & STAFF REPORT
For Board Business Meeting of July 1, 2015

DATE: June 23, 2015

FROM: George Kolb, County Engineer Road 541-322-7113

TITLE OF AGENDA ITEM:
Consideration of Signature of Document No. 2015-325, A Notice of Intent to Award Contract for the Paving of Wilt Road

BACKGROUND AND POLICY IMPLICATIONS:
The County Road Department prepared plans and specifications for the paving of Wilt Road. The project was advertised in the Portland "Daily Journal of Commerce" and in the "Bend Bulletin" on June 10, 2015 and June 17, 2015. The County Road Department opened bids at 2:00 p.m. on June 23, 2015 for this project with three (3) firms submitting bids to the Road Department. The bids for the project are as follows:

- 7 Peaks Paving, LLC: $625,083.00
- Knife River Corporation: $689,255.00
- High Desert Aggregate and Paving: $694,395.00
- Engineer's Estimate: $662,585.00

During the review of the bids, it was noticed the low bidder, 7 Peaks Paving, LLC did not meet the minimum contract requirements for prequalification for this project. The specifications stated that the contractor must be prequalified with ODOT in (ACP) Asphalt Concrete Paving and Oiling and (EART) Earthwork and Drainage. 7 Peaks Paving, LLC is not prequalified with ODOT for Earthwork and Drainage; therefore, per discussion with Legal Counsel, their bid had to be rejected. The next low bid was from Knife River Corporation, which met all requirements of the contract.

This action issues a Notice of Intent to Award the contract to the apparent low bidder and allows seven days for a party to protest the bid. If there is no protest within the seven day period, the contract is awarded to the low bidder. A compilation of bids is attached along with the Engineer's estimate.

FISCAL IMPLICATIONS:
This project is budgeted in FY 15-16.

RECOMMENDATION & ACTION REQUESTED:
Move approval of Board Signature of Document No. 2015-325, A Notice of Intent to Award Contract to the apparent low bidder, Knife River Corporation for the Paving of Wilt Road in the amount of $689,255.00

ATTENDANCE: George Kolb, County Engineer

DISTRIBUTION OF DOCUMENTS: Copy to Sheila Odle (ext. 7148) at the Road Department
Date: June 24, 2015  
Department: Road

Contractor/Supplier/Consultant Name: Knife River Corporation  
Contractor Contact: Tom Edmundson  
Contractor Phone #: 541-408-7782

Type of Document: Intent to Award

Goods and/or Services: Provides for the Paving of Wilt Road

Background & History: The County Road Department prepared plans and specifications for the paving of Wilt Road. The project was advertised in the Portland "Daily Journal of Commerce" and in the "Bend Bulletin" on June 10, 2015 and June 17, 2015. The County Road Department opened bids at 2:00 p.m. on June 23, 2015 for this project with three (3) firms submitting bids to the Road Department. The bids for the project are as follows:

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Agreement Starting Date: 07/08/2015  
Ending Date: 09/11/2015

Annual Value or Total Payment: 

☐ Insurance Certificate Received (check box)  
Insurance Expiration Date: 

Check all that apply:

6/24/2015
☐ RFP, Solicitation or Bid Process
☐ Informal quotes (<$150K)
☐ Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? ☒ Yes ☐ No)
If No, has budget amendment been submitted? ☐ Yes ☐ No

Is this a Grant Agreement providing revenue to the County? ☐ Yes ☐ No

Special conditions attached to this grant:

Deadlines for reporting to the grantor:

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter: ☐ Yes ☐ No

Contact information for the person responsible for grant compliance: Name: 
Phone #: 

Departmental Contact and Title: George Kolb, County Engineer
Phone #: 541-322-7113

Department Director Approval: 
Signature

Distribution of Document: Copy to Sheila Odie (ext. 7148) at the Road Department

Official Review:

County Signature Required (check one): ☐ BOCC ☐ Department Director (if <$25K)
☐ Administrator (if >$25K but <$150K; if >$150K, BOCC Order No. ____________)

Legal Review ___________________________ Date ______________

Document Number ___________________________
# OVERLAY OF WILT ROAD
## SUMMARY OF BIDS
### June 23, 2014

### BID ITEMS

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QNTY</th>
<th>UNITS</th>
<th>UNIT PRICE</th>
<th>COST</th>
<th>7 PEAKS PAVING, LLC UNIT PRICE</th>
<th>COST</th>
<th>KNIFE RIVER UNIT PRICE</th>
<th>COST</th>
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<tr>
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**Roadwork**

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<th>ITEM</th>
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<tbody>
<tr>
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**PROJECT TOTAL**

$662,585.00 | $625,083.00 | $689,255.00

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**PROJECT TOTAL**

$694,395.00
July 1, 2015

Knife River Corporation – Northwest
Tom Edmunson
64500 O.B. Riley Road
Bend, OR 97701

RE: Project - Contract for the Overlay of Wilt Road

NOTICE OF INTENT TO AWARD CONTRACT

On July 1, 2015 the Board of County Commissioners of Deschutes County, Oregon, considered proposals for the above-referenced project. The Board of County Commissioners determined that the successful bidder for the project was Knife River Corporation - Northwest with a bid of Six Hundred Eighty Nine Thousand Two Hundred Fifty Five and 00/100 Dollars. ($689,255.00).

This Notice of Intent to Award Contract is issued pursuant to Oregon Revised Statute (ORS) [specify 279B.135 for contracts other than public improvements or 279C.375 for public improvements]. A copy of this Notice is being provided to each firm or person that submitted a bid or proposal for the project. Any firm or person which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon, at Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97701. The seven (7) calendar day protest period will expire at 5:00 PM on July 8, 2015.

Notice of Intent to Award Letter – No. 2015-325

Enhancing the Lives of Citizens by Delivering Quality Services in a Cost-Effective Manner
Any protest must be in writing and specify any grounds upon which the protest is based. Please refer to Oregon Administrative Rules (OAR) 137-049-0450 for construction contracts or OAR 137-047-0740 for contracts other than construction. If a protest is filed, a hearing will be held at 10:00 a.m. on July 22 before the Board of County Commissioners of Deschutes County Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97701.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners for good cause, rescinds this Notice before the expiration of the protest period. The successful bidder or proposer on a Deschutes County project is required to execute three (3) copies of the Contract, which will be provided when the contract is negotiated. In addition to the execution of Contract, the contractor will be required to provide one or more certificates of insurance together with endorsements naming Deschutes County as an additional insured.

All contract copies will need to be returned to the County for execution. After all parties have signed the contract, a copy of the contract will be forwarded to you along with a notice to proceed.

If you have any questions regarding this Notice of Intent to Award Contract, or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel Bend, OR 97701, telephone (541) 388-6625 or FAX (541) 383-0496.

Sincerely,

DESCHUTES COUNTY, OREGON

________________________________________

Anthony DeBone, Chair

cc w/enc: Transmitted by Facsimile and First Class Mail on July 1, 2015 to all bidders (3 pages)
See attached List

Notice of Intent to Award Letter – No. 2015-325
THE OVERLAY OF WILT ROAD

Name: Knife River Corporation - Northwest
Address: 64500 O.B. Riley Road
City, State, Zip Code: Bend, OR 97701
Phone: (541) 388-0445
Fax: (541) 388-8932
Email: tom.edmunson@kniferiver.com

Name: High Desert Aggregate & Paving, Inc.
Address: P.O. Box 1929
City, State, Zip Code: Redmond, OR 97756
Phone: (541) 504-8566
Fax: (541) 548-7600
Email: mikem@highdesertaggregate.com

Name: 7 Peaks Paving, LLC
Address: P.O. Box 2085
City, State, Zip Code: Bend, OR 97709
Phone: (541) 550-5989 Main – (541) 480-2615 Cell
Fax: (541) 550-5987
Email: DaveV@7PeaksPaving.com