



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of June 3, 2015

Please see directions for completing this document on the next page.

DATE: May 19, 2015

FROM: Wayne Lowry  Finance Director 541-388-6559

TITLE OF AGENDA ITEM:

Consideration of Board Signature of Sunriver Service District Resolution 2015-050, transfer of appropriation within the Sunriver Service District Operating Fund.

PUBLIC HEARING ON THIS DATE? No

BACKGROUND AND POLICY IMPLICATIONS:

Consideration of Resolution #2015-050. Additional appropriation is required in the Materials & Services and Personnel categories due to fiscal requirements not anticipated at the time of the FY 2015 adopted budget.

FISCAL IMPLICATIONS:

Recommending approval to transfer \$95,000 of appropriation from Operating Fund 715 Contingency to the Operating Fund Materials & Services and Personnel categories.

RECOMMENDATION & ACTION REQUESTED:

Approve the transfer of appropriation within the Sunriver Service District Operating Fund.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:

Angie M. Powers, Administrative Assistant, Sunriver Service District
Mike Gocke, Treasurer, Sunriver Service District and
Jamie Kendellen, SROA Controller
Wayne Lowry, Deschutes County Finance Director

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON
ACTING AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT

A Resolution Transferring Appropriations *
Within the Fund of the 2014-2015 * RESOLUTION NO. 2015-050
Sunriver Service District *
District Budget and Directing Entries *

WHEREAS, attached is an e-mail from the Sunriver Service District requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Sunriver Service District Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT as follows:

Section 1. That the following transfers of appropriations be made:

FROM:	715-9700-501.97-01	Sunriver Service District, Non-Departmental, Contingency	\$	95,000
TO:	715-4000-422.50-10	Sunriver Service District Police, Memberships & Dues	\$	10,000
TO:	715-5500-425.11-53	Sunriver Service District Sunriver Fire Dept, Firefighter/PM	\$	50,000
TO:	715-6800-428.66-65	Sunriver Service District Bike Patrol, Minor Office Equipment	\$	10,000
TO:	715-9700-425.18-88	Sunriver Service District Non-Departmental, Admin Assistant	\$	20,000
TO:	715-9700-425.22-01	Sunriver Service District Non-Departmental, FICA/Medicare	\$	5,000

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this ___rd day of June 2015.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON ACTING AS THE
GOVERNING BODY OF THE SUNRIVER SERVICE
DISTRICT

ANTHONY DEBONE, Chair

ATTEST:

ALAN UNGER, Vice-Chair

Recording Secretary

TAMMY BANEY, Commissioner

Lacy Nichols

From: Wayne Lowry
Sent: Monday, May 18, 2015 1:54 PM
To: Jeanine Faria; Lacy Nichols
Subject: FW: Agenda Item Request for BoCC business meeting
Attachments: SSD Res 2015-002 (signed).pdf; County request re. Res. 2015-002.doc

Budget adjustment for Sunriver.



Wayne Lowry, CPA Finance Director/Treasurer
Deschutes County
1300 NW Wall St., Ste. 200 . Bend, Oregon 97701-1906
Office: (541) 388-6559 Cell: (541) 788-0093
Wayne.Lowry@deschutes.org

From: Angie Powers [<mailto:ssdadmin@sunriversd.org>]
Sent: Monday, May 18, 2015 1:25 PM
To: Wayne Lowry
Subject: FW: Agenda Item Request for BoCC business meeting

From: Angie Powers [<mailto:ssdadmin@sunriversd.org>]
Sent: Monday, May 18, 2015 1:22 PM
To: 'jeanine.faria@deschutes.org'; 'Sharon Ross (Sharon.Ross@deschutes.org)'
Subject: Agenda Item Request for BoCC business meeting

Good afternoon,

Attached is an agenda item submittal for the BoCC business meeting of 6/1/15. Please feel free to forward onto the appropriate staff members. Also attached is the SSD Board Resolution 2015-002, specifying the expense accounts to which we are requesting contingency funds be transferred into.

Please let me know if you have any questions. Thank you.

Angie Powers

Administrative Assistant
Sunriver Service District
ssdadmin@sunriversd.org
541-585-3720

SUNRIVER SERVICE DISTRICT Managing Board

Resolution to Request the Transfer of Operating Fund (Fund 715) Contingency Account Funds to Operating Fund (Fund 715) Expense Accounts

Resolution 2015-002

Item	Line Number (HTE 14 digit code)	Category (Pers, M&S, Cap Out, Contingency)	Description (Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1	715-4000-422-5010	Materials & Services	Membership & Dues – Police	27,500	10,000	37,500
2	715-5500-425-1153	Salaries & Wages	Firefighter/PM – Fire	222,866	50,000	272,866
3	715-6800-428-6665	Materials & Services	Bike Patrol	5,500	10,000	15,500
4	715-9700-425-1888	Salaries & Wages	Admin. Assistant – Non-Departmental	0	20,000	20,000
5	715-9700-425-2201	Benefits	FICA/Medicare – Non-Departmental	0	5,000	5,000
6	715-9700-501-9701	Contingency	Contingency	2,026,115	(95,000)	1,931,115
TOTAL				2,281,981	-	2,281,981

A transfer of appropriation is required for the following reason and will be used for the following purpose:

Due to fiscal requirements not identified at the time the FY 2013-14 budget was adopted, additional appropriation is required in the Materials & Services and Salaries & Benefits categories of the Sunriver Service District General Fund.

Fund:	Sunriver Service District
Dept:	Non-Departmental
Requested by:	Mike Gocke
Date:	5/14/2015

SUNRIVER SERVICE DISTRICT Managing Board

Resolution to Request the Transfer of Operating Fund (Fund 715) Contingency Account Funds to Operating Fund (Fund 715) Expense Accounts

Resolution 2015-002

Account Number	Account Description	Current Budgeted Amount	From	To	Budget As Revised
715-9700-501-9701	Contingency	\$2,026,115	\$95,000		\$1,931,115
715-4000-422-5010	Membership & Dues - Police	\$27,500		\$10,000	\$37,500
715-5500-425-1153	Firefighter/PM - Fire	\$222,866		\$50,000	\$272,866
715-6800-428-6665	M & S - Bike Patrol	\$5,500		\$10,000	\$15,500
715-9700-425-1888	Admin. Assistant - Non-Dept.	\$0		\$20,000	\$20,000
715-9700-425-2201	FICA/Medicare - Non-Dept.	\$0		\$5,000	\$5,000
	TOTALS:	\$2,281,981	\$95,000	\$95,000	\$2,281,981

SUNRIVER SERVICE DISTRICT
Managing Board

**Resolution to Request the Transfer of Operating Fund
(Fund 715) Contingency Account Funds to Operating Fund (Fund 715) Expense Accounts**

Resolution 2015-002

Whereas the Sunriver Service District was created on June 12, 2002 by Order No. 2002-085 of the Deschutes County Commissioners, and.

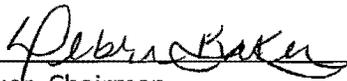
Whereas the Deschutes County Commissioners, acting as the Governing Board of the Sunriver Service District on June 26, 2002 in Agreement No. 2002-147 did specify that the Sunriver Service District (hereafter "District") provide law enforcement, fire prevention and protection services, emergency medical services including ambulance, security services by contract, and

Whereas the Deschutes County Commissioners, acting as the Governing Body of the District on June 26, 2002 in the Memorandum of Understanding Contract No. 2002-201 and Agreement No. 2002-147 did delegate managing authority for the District to the District Managing Board (hereafter "Board") created within these documents, and

Whereas it is necessary to transfer money from the Operating Fund (Fund 715) contingency account to Operating Fund (Fund 715) expense accounts, so as not to spend public money in excess of the amount provided for by law.

Now, Therefore it is resolved by the Board that the Governing Body be requested to approve the transfer of the following amounts in the Operating Fund (Fund 715) contingency account to the indicated Operating Fund (Fund 715) expense accounts, not later than June 30, 2015.

Dated this 14th of May, 2015



Debra Baker, Chairman