



To: Deschutes County Board of Commissioners

From: Sgt. Nathan Garibay

Date: May 18, 2015

Subject: Proposed Grant Application for the Deschutes County Sheriff's Office

Commissioner/County Administrator Approval: _____

Date: _____

The Deschutes County Sheriff's Office is requesting the Board of Commissioners' approval to submit a grant application on behalf of the County. A summary of the grant opportunity follows.

Program: Deschutes County Emergency Management Program

The Sheriff's Office will utilize Emergency Management Performance Grant (EMPG) to fund the county's emergency management program.

The Deschutes County Sheriff's Office will be allocated funds pursuant to a successful grant application to the Oregon Military Department, Office of Emergency Management. Deschutes County has not received final allocations, but has developed a budget off of expected allocations. The funds will be used to pay half of the salary for the Deschutes County Sheriff's Office Emergency Services Manager and related program. The rest of the program (50%) will come from Sheriff's Office funds.

The Deschutes County Sheriff's Office Emergency Services Manager is responsible for all planning, coordination and oversight for the Emergency Services functions mandated to the Sheriff's Office by Oregon Revised Statute and Deschutes County Code.

An Emergency Services Manager must address four specific areas: Exercises; Plans; Training; and Public Education. Some of the activities required of the Emergency Services Manager include either creating or updating the county-wide Emergency Operations Plan (EOP), the Threats and Hazards Identification and Risk Assessment, and a Natural Hazard Mitigation Plan. Additionally, the Emergency Services Manager must participate in certain training requirements, such as participating in an annual EMPG workshop and in a state level multi-year training and exercise plan workshop.

Funding Agency: Oregon Office of Emergency Management, Emergency Management Performance Program. On May 6, 2015, OEM issued a state-wide notice that the application period is open until June 12, 2015.

Due Date: Application: June 12, 2015

Amount: No greater than \$110,023

Matching Funds: No greater than \$110,023

Duration: July 1, 2015 through June 30, 2016

Background: If the County is awarded the funds, OEM will issue a formal grant document which will be presented to the Board/County Administrator for signature.

Reporting: Sgt. Garibay, the Deschutes County Emergency Manager, will be responsible for submitting quarterly reports to the Office of Emergency Management.

Please contact Sgt. Garibay at 541-617-3303 if you have questions concerning this request.