



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT
For Board Business Meeting of June 3, 2015

Please see directions for completing this document on the next page.

DATE: May 14, 2015

FROM: Timm Schimke Solid Waste Phone # x3177

TITLE OF AGENDA ITEM:

Consideration of Board Signature of Document No. 2015-306, a Notice of Intent to Award Contract Letter for Yard Debris and Urban Wood Waste Management Program.

PUBLIC HEARING ON THIS DATE? No

BACKGROUND AND POLICY IMPLICATIONS:

In April 2015, the Solid Waste Department solicited bids for services to manage yard debris and urban wood waste collected by the Solid Waste Department. The services include grinding of yard debris collected at the County's rural transfer stations and transporting the ground material to Knott Landfill for use as cover material for landfill operations. The contract also provides for the grinding and transportation of yard debris collected through the annual Fire Free collection event. Additionally, urban wood waste (lumber, plywood, etc.) collected at the Negus Transfer Station in Redmond is chipped by the contractor and transported to biomass power plants for energy production.

Bids were received from two firms and T2, Incorporated was determined to be the lowest responsible bidder for the project at \$237,127.27. A summary of the bids received is attached.

FISCAL IMPLICATIONS:

Funds have been budgeted in the Solid Waste Department budget for this project.

RECOMMENDATION & ACTION REQUESTED:

We have worked with T2 extensively in the past. Staff recommends that the Board of County Commissioners issue a Notice of Intent to award the Yard Debris and Urban Wood Waste Management Program to T2, Incorporated in the amount of \$237,127.27.00.

ATTENDANCE: Timm Schimke

DISTRIBUTION OF DOCUMENTS:

Fax and first class mail documents to the bidders listed on the attachment.

Mulch Grinding Bid Summary, May 2015

Item	Unit	Est Qty/Yr	T2		Bar-7-A	
Mobilization						
● To NWTS	LS	2	\$600.00	\$1,200.00	\$450.00	\$900.00
● To SWTS	LS	3	\$600.00	\$1,800.00	\$600.00	\$1,800.00
● To Negus TS	LS	4	\$500.00	\$2,000.00	\$200.00	\$800.00
● To Knott LF	LS	1	\$500.00	\$500.00	\$450.00	\$450.00
● To Demo LF	LS	1	\$500.00	\$500.00	\$450.00	\$450.00
Grinding at Rural TS and Demo LF	/ton	8200	\$15.00	\$123,000.00	\$16.00	\$131,200.00
Transportation (assume 27.5 tons/load)						
● From NWTS (1,500 tons)	/load	55	\$250.00	\$13,636.36	\$250.00	\$13,636.36
● From SWTS (2,600 tons)		95	\$250.00	\$23,636.36	\$250.00	\$23,636.36
● From Negus TS (3,800 tons)		138	\$225.00	\$31,090.91	\$275.00	\$38,000.00
● From Demo LF (300 tons)		11	\$175.00	\$1,909.09	\$200.00	\$2,181.82
Grinding at Knott LF	/hour	40	\$585.00	\$23,400.00	\$425.00	\$17,000.00
Urban Wood Waste (820 tons)	/ton	820			\$10.00	\$8,200.00
	/load	30	\$250.00	\$7,454.55		
ESTIMATED TOTAL COST/YEAR				\$230,127.27		\$238,254.55



Board of County Commissioners

P.O. Box 6005 • Bend, OR 97708-6005
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board@deschutes.org
Tammy Baney
Anthony DeBone
Alan Unger

June 3, 2015

Sent via facsimile (541) - 367-1016 & First Class Mail

T2, Incorporated
Jeremy Tottman
44501 Wiley Creek Drive
Sweet Home, OR 97386

RE: Yard Debris and Urban Wood Waste Management

NOTICE OF INTENT TO AWARD CONTRACT

On Wednesday, June 3, 2015, the Board of County Commissioners of Deschutes County, Oregon, considered proposals for the above-referenced project. The Board of County Commissioners determined that the successful bidder for the project was T2, Incorporated with a bid of Two Hundred and Forty-Five Thousand and 00/100 Dollars (\$245,000.00)

This Notice of Intent to Award Contract is issued pursuant to Oregon Administrative Rule (OAR) 137-047-0610. A copy of this Notice is being provided to each firm or person that submitted a bid or proposal for the project. Any firm or person which believes that they are adversely affected or aggrieved by the intended award of contract set forth in this Notice may submit a written protest within seven (7) calendar days after the issuance of this Notice of Intent to Award Contract to the Board of County Commissioners of Deschutes County, Oregon, at Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97701. **The seven (7) calendar day protest period will expire at 5:00 PM on Wednesday, June 10, 2015.**

Any protest must be in writing and specify any grounds upon which the protest is based. If a protest is filed, a hearing will be held at 10:00 a.m. on June 24, 2015 before the Board of County Commissioners of Deschutes County Oregon, acting as the Contract Review Board, in the Deschutes Services Building, 1300 NW Wall Street, Bend, Oregon 97701.

If no protest is filed within the protest period, this Notice of Intent to Award Contract becomes an Award of Contract without further action by the County unless the Board of County Commissioners for good cause, rescinds this Notice before the expiration of the protest period. The successful bidder on a Deschutes County project is required to execute **three (3)** copies of the Contract, which will be provided when the bids are finally determined. In addition to the execution of Contract, the contractor will be required to provide a performance bond, payment bond, and certificate(s) of insurance with endorsements naming Deschutes County as an additional insured.

All contract copies will need to be returned to the County for execution. After all parties have signed the contract, a copy of the contract will be forwarded to the Contractor along with a notice to proceed.

If you have any questions regarding this Notice of Intent to Award Contract, or the procedures under which the County is proceeding, please contact Deschutes County Legal Counsel Bend, OR 97701, telephone (541) 388-6625 or FAX (541) 383-0496.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
DESCHUTES COUNTY, OREGON

Anthony DeBone, Chair

Enclosures: OAR 137-047-610

cc w/enc: Transmitted by First Class Mail, Facsimile and E-Mail on June 3, 2015 to
See attached List

The Oregon Administrative Rules

DEPARTMENT OF JUSTICE

DIVISION 47

Public Procurement for Goods or Services

137-047-0610

Notice of Intent to Award

(1) Notice of Intent to Award. The Contracting Agency shall provide Written notice of its intent to Award to all Bidders and Proposers pursuant to ORS 279B.135 at least seven (7) Days before the Award of a Contract, unless the Contracting Agency determines that circumstances require prompt execution of the Contract, in which case the Contracting Agency may provide a shorter notice period. The Contracting Agency shall document the specific reasons for the shorter notice period in the Procurement file.

(2) Finality. The Contracting Agency's Award shall not be final until the later of the following:

(a) The expiration of the protest period provided pursuant to OAR 137-047-0740; or

(b) The Contracting Agency provides Written responses to all timely-filed protests denying the protests and affirming the Award.

Stat. Auth.: ORS 279A.065 & ORS 279B.135

Stats. Implemented: ORS 279B.135

Hist.: DOJ 11-2004, f. 9-1-04, cert. ef. 3-1-05

137-047-0740

Protests and Judicial Review of Contract Award

(1) Purpose. An Offeror may protest the Award of a Contract, or the intent to Award of a Contract, whichever occurs first, if the conditions set forth in ORS 279B.410(1) are satisfied. An Offeror must file a Written protest with the Contracting Agency and exhaust all administrative remedies before seeking judicial review of the Contracting Agency's Contract Award decision.

(2) Delivery. Unless otherwise specified in the Solicitation Document, an Offeror must deliver a Written protest to the Contracting Agency within seven (7) Days after issuance of the notice of intent to Award the Contract.

(3) Content of Protest. An Offeror's Written protest shall specify the grounds for the protest to be considered by the Contracting Agency pursuant to ORS 279B.410(2).

(4) Contracting Agency Response. The Contracting Agency shall not consider an Offeror's Contract Award protest submitted after the timeline established for submitting such protest under this rule, or such different time period as may be provided in the Solicitation Document. The Contracting Agency shall issue a Written disposition of the protest in a timely manner as set forth in ORS 279B.410(4). If the Contracting Agency upholds the protest, in whole or in part, the Contracting Agency may in its sole discretion either Award the Contract to the successful protestor or cancel the Procurement or solicitation.

(5) Judicial Review. Judicial review of the Contracting Agency's decision relating to a Contract Award protest shall be in accordance with ORS 279B.415.

Stat. Auth.: ORS 279A.065 & ORS 279B.410

Stats. Implemented: ORS 279B.410 & ORS 279B.415

Hist.: DOJ 11-2004, f. 9-1-04, cert. ef. 3-1-05

Bidders' List
Yard Debris and Urban Wood Waste Management

T2, Incorporated
Jeremy Tottman
44501 Wiley Creek Drive
Sweet Home, OR 97386
(541) 367-5180
FAX: (541) 367-1016
e-mail Address: Jeremy@T2incorporated.com

Bar-7-A Companies
Chris Tolke
PO Box 890
Redmond, OR 97756
(541) 420-4626
FAX: (541) 548-0460
e-mail address: ctolke@yahoo.com