AGENDA REQUEST & STAFF REPORT
For Board Business Meeting of April 29, 2015

Please see directions for completing this document on the next page.

DATE: April 16, 2015
FROM: Wayne Lowry / Finance (541) 388-6559

TITLE OF AGENDA ITEM:
Consideration and signature of Resolution #2015-033, transfer of appropriation in the Risk Management Fund.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:
Consideration of Resolution #2015-033. Expenditures for Liability Losses and Workers’ Compensation claims are higher than anticipated in the FY 2015 original budget. Additional appropriation is required in the Materials & Services category.

FISCAL IMPLICATIONS:
A transfer of appropriation from Contingency to Materials & Services for $775,000 is necessary.

RECOMMENDATION & ACTION REQUESTED:
Approval and signature of Resolution #2015-033.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:
Wayne Lowry, Finance Department 388-6559
Erik Kropp, Risk Management 388-6584
BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Transferring Appropriations
Within the Various Funds of the 2014-2015 Deschutes County Budget and Directing Entries

WHEREAS, attached is an e-mail from the Deputy County Administrator requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following transfers of appropriations be made:

FROM: 670-7100-501.97-01 Deschutes County Risk Management, Contingency $ 775,000
TO: 670-7100-415.52-11 Deschutes County Risk Management, Liability Losses $ 300,000
TO: 670-7100-415.52-45 Deschutes County Risk Management, Workers' Comp Losses $ 475,000

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this __________ th day of April, 2015.

BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

ANTHOY DEBONE, Chair

ATTEST: ALAN UNGER, Vice-Chair

Recording Secretary TAMMY BANEY, Commissioner
Wayne:

Due to higher than budgeted expenditures in workers comp and general liability claims, attached is a budget adjustment request. Please prepare a resolution to increase the Materials & Services category.

Thanks,
Erik

Risk Mgt Fund 670
budget adjust...
### Deschutes County Appropriation Transfer Request

<table>
<thead>
<tr>
<th>Line Number</th>
<th>Category</th>
<th>Description</th>
<th>Current Budgeted Amount</th>
<th>To (From)</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>670-7100-415.52.11</td>
<td>Materials &amp; Services</td>
<td>400,000</td>
<td>300,000</td>
<td>700,000</td>
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<tr>
<td>2</td>
<td>670-7100-415.52-45</td>
<td>Materials &amp; Services</td>
<td>600,000</td>
<td>475,000</td>
<td>1,075,000</td>
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<tr>
<td>3</td>
<td>670-7100-501.97-01</td>
<td>Contingency</td>
<td>3,864,322</td>
<td>(775,000)</td>
<td>3,089,322</td>
</tr>
</tbody>
</table>

**TOTAL** 4,864,322 - 4,864,322

A transfer of appropriation is required for the following reason and will be used for the following purpose:

Expenditures for Liability and Workers' Compensation claims have been higher than anticipated. Additional appropriation is required.

<table>
<thead>
<tr>
<th>Fund:</th>
<th>Insurance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept:</td>
<td>Risk Management</td>
</tr>
<tr>
<td>Requested by:</td>
<td>Erik Kropp</td>
</tr>
<tr>
<td>Date:</td>
<td>April 13, 2015</td>
</tr>
</tbody>
</table>