



Deschutes County Board of Commissioners  
1300 NW Wall St., Suite 200, Bend, OR 97701-1960  
(541) 388-6570 - Fax (541) 385-3202 - [www.deschutes.org](http://www.deschutes.org)

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
## **AGENDA REQUEST & STAFF REPORT**

**For Board Business Meeting of January 28, 2015**

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*Please see directions for completing this document on the next page.*

**DATE:** January 13, 2015

**FROM:** Wayne Lowry  Finance Phone # (541) 388-6559

**TITLE OF AGENDA ITEM:**

Consideration and signature of Resolution #2015-008, transfer of appropriation in the Deschutes County Public Health Fund.

**PUBLIC HEARING ON THIS DATE?** NO

**BACKGROUND AND POLICY IMPLICATIONS:**

Consideration of Resolution #2015-008. The Public Health Department will remove one unfilled Behavioral Health Specialist II (1.00 FTE) position. This position was added as an appropriation of the School Based Health Care Expansion Grant. Instead, the County will contract with St. Charles to provide these services.

**FISCAL IMPLICATIONS:**

A transfer of appropriation from the Personnel category to the Materials & Services Category of \$71,475 is required.

**RECOMMENDATION & ACTION REQUESTED:**

Approval and signature of Resolution #2015-008.

**ATTENDANCE:** Wayne Lowry

**DISTRIBUTION OF DOCUMENTS:**

Wayne Lowry, Finance Department 388-6559  
Jane Smilie, Public Health 322-7502  
Sherri Pinner, Public Health 322-7509

REVIEWED

LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON

A Resolution Transferring Appropriations \*  
Within the Various Funds of the 2014-2015 \* RESOLUTION NO. 2015-008  
Deschutes County Budget and Directing Entries \*

WHEREAS, attached is a request from the Public Health Department requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, as follows:

Section 1. That the following transfers of appropriations be made:

FROM:	259-2000-441.16-65	Deschutes County Public Health Department, Behavioral Health Specialist II (-1.00 FTE)	\$ 51,090
FROM:	259-2000-441.21-10	Deschutes County Public Health Department, Life/Long Term Disability	\$ 183
FROM:	259-2000-441.21-50	Deschutes County Public Health Department, Health/Dental Insurance	\$ 8,875
FROM:	259-2000-441.22-01	Deschutes County Public Health Department, FICA/Medicare	\$ 3,909
FROM:	259-2000-441.23-01	Deschutes County Public Health Department, PERS – Employee/Employer	\$ 7,418
TO:	259-2000-441.33-99	Deschutes County Public Health Department, Contract	\$ 71,475

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this \_\_\_\_\_th day of January, 2015.

BOARD OF COUNTY COMMISSIONERS OF  
DESCHUTES COUNTY, OREGON

\_\_\_\_\_  
ANTHONY DEBONE, Chair

ATTEST:

\_\_\_\_\_  
ALAN UNGER, Vice-Chair

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
TAMMY BANEY, Commissioner

## Lacy Nichols

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**From:** Sherri Pinner  
**Sent:** Monday, December 29, 2014 3:22 PM  
**To:** Wayne Lowry  
**Cc:** Lacy Nichols; Jeanine Faria; Teri Maerki; Pamela Ferguson; Jane Smilie; Linda Webb  
**Subject:** PH appropriation transfer request - BHS II fte removal  
**Attachments:** PH remove 1.0 BHS II Exp grant pass through to St. Charles.xls

Health Services currently has limited duration 1.0 BHS II budgeted in Fund 259 - Public Health Operations. This position was added as a result of the School Based Health Center Expansion Grant. Effective January 1, 2015, we are requesting the removal of this fte as the intent is to let St. Charles hire the position and invoice us for the expenses incurred on a quarterly basis.

This BHS II authorization numbers is #6 in Fund 259, HSBEG.

Jane Smilie has received permission to process transactions of this type without needing specific permission from Tom Anderon or Erik Kropp.

Please let me know if you have any questions or need additional information.

Thank you,

Sherri Pinner  
Business Manager  
Deschutes County Health Services  
541-322-7509  
541-322-7565 fax

Our mission: To promote and protect the health and safety of our community.

# REQUIREMENTS

	Line Number		Category	Description			
Item	(HTE 14 digit code)	Project Code	(Pers, M&S, Cap Out, Contingency)	(Element-Object, e.g. Time Mgmt, Temp Help, Computer Hardware)	Current Budgeted Amount	To (From)	Revised Budget
1	259-2000-441.16-65		Personnel Services	Behavioral Health Specialist II (-1.0 fte)	235,108	(51,090)	184,018
2	259-2000-441.21-10		Personnel Services	Life/Long Term Disability	21,297	(183)	21,115
3	259-2000-441.21-50		Personnel Services	Health Benefits Trust	1,284,894	(8,875)	1,276,019
4	259-2000-441.20-01		Personnel Services	FICA/Medicare	329,965	(3,909)	326,056
5	259-2000-441.23-01		Personnel Services	PERS - Employee/Employer	669,752	(7,418)	662,334
6	259-2000-501.97-01		Contingency	Contingency	1,598,839	71,475	1,670,314
7							
8							-
9							
TOTAL					4,139,855	-	4,139,856

This appropriation transfer is requested for the following reason:

Health Services currently has limited duration 1.0 BHS II budgeted in Fund 259 - Public Health Operations. This position was added as a result of the School Based Health Center Expansion Grant. Effective January 1, 2015, we are requesting the removal of this fte as the intent is to let St. Charles hire the position and invoice us for the expenses incurred on a quarterly basis.

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Fund:

Dept:

Requested by:

Date:

259
Health Services - Public Health
Sherri Pinner
12.29.14