



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of January 28, 2015

Please see directions for completing this document on the next page.

DATE: January 15, 2015

FROM: George Kolb, County Engineer Road 541-322-7113

TITLE OF AGENDA ITEM:

Consideration of Signature of Document No. 2015-052, A Funds Transfer Agreement between Deschutes County and the Federal Highway Administration for the Payment of Deschutes County's Share of the Project Costs for the Fall Creek Bridge Replacement project.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County is working with the Federal Highway Administration, Western Federal Lands Highway Division (FHWA) on the replacement of the Fall Creek Bridge located on Cascade Lakes Highway. On August 28, 2013, the County signed a Federal Lands Access Program Match Agreement for the Fall Creek Bridge Replacement project with a subsequent modification to the agreement signed on January 13, 2015. As part of this agreement, the County was obligated to provide a 10.27% match of the project costs. The County's share of the project cost is \$224,480. The Funds Transfer Agreement provides the necessary information for the fund transfer to proceed and has to be signed before payment can be made by Deschutes County. There are two originals that will need to be signed for future distribution to the FHWA and Deschutes County

FISCAL IMPLICATIONS:

The amount of \$284,500 is budgeted in the FY 14 - 15 FY

RECOMMENDATION & ACTION REQUESTED:

After review of the information with the BOCC, move Board signature of Document No. 2015-052, Funds Transfer Agreement between Deschutes County and the Federal Highway Administration for the Payment of Deschutes County's Share of the Project Costs for the Fall Creek Bridge Replacement project.

ATTENDANCE: George Kolb, County Engineer

DISTRIBUTION OF DOCUMENTS:

Return both signed originals to Sheila Odle (ext. 7148) at the Road Department for further distribution to the FHWA .

DESCHUTES COUNTY DOCUMENT SUMMARY

(NOTE: This form is required to be submitted with ALL contracts and other agreements, regardless of whether the document is to be on a Board agenda or can be signed by the County Administrator or Department Director. If the document is to be on a Board agenda, the Agenda Request Form is also required. If this form is not included with the document, the document will be returned to the Department. Please submit documents to the Board Secretary for tracking purposes, and not directly to Legal Counsel, the County Administrator or the Commissioners. In addition to submitting this form with your documents, please submit this form electronically to the Board Secretary.)

Please complete all sections above the Official Review line.

Date: January 15, 2015

Department: Road

Contractor/Supplier/Consultant Name: Federal Highway Administration

Contractor Contact: Nancie Pruitt

Contractor Phone #: 360-619-

7672

Type of Document: Funds Transfer Agreement

Goods and/or Services: Outlines responsibilities of the Federal Highway Administration and Deschutes County concerning the transfer of funds for the Fall Creek Bridge Replacement project.

Background & History: Deschutes County is working with the Federal Highway Administration, Western Federal Lands Highway Division (FHWA) on the replacement of the Fall Creek Bridge located on Cascade Lakes Highway. On August 28, 2013, the County signed a Federal Lands Access Program Match Agreement for the Fall Creek Bridge Replacement project with a subsequent modification to the agreement signed on January 13, 2015. As part of this agreement, the County was obligated to provide a 10.27% match of the project costs. The County's share of the project cost is \$224,480. The Funds Transfer Agreement provides the necessary information for the fund transfer to proceed and has to be signed before payment can be made by Deschutes County. There are two originals that will need to be signed for future distribution to the FHWA and Deschutes County

Agreement Starting Date: upon signature

Ending Date: 12/31/2016

Annual Value or Total Payment: \$224,480

☐ Insurance Certificate Received (check box)

Insurance Expiration Date: _____

Check all that apply:

☐ RFP, Solicitation or Bid Process

☐ Informal quotes (<\$150K)

☐ Exempt from RFP, Solicitation or Bid Process (specify – see DCC §2.37)

Funding Source: (Included in current budget? ☒ Yes ☐ No

If **No**, has budget amendment been submitted? ☐ Yes ☐ No

Is this a Grant Agreement providing revenue to the County? ☐ Yes ☒ No

Special conditions attached to this grant:

Deadlines for reporting to the grantor:

If a new FTE will be hired with grant funds, confirm that Personnel has been notified that it is a grant-funded position so that this will be noted in the offer letter: ☐ Yes ☐ No

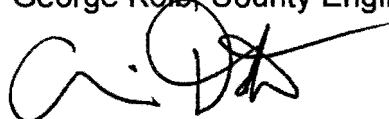
Contact information for the person responsible for grant compliance: Name:

Phone #:

Departmental Contact and Title: George Kolb, County Engineer

Phone #: 541-322-7113

Department Director Approval:


Signature

01/15/15
Date

Distribution of Document: Who gets the original document and/or copies after it has been signed? Include complete information if the document is to be mailed.

Official Review:

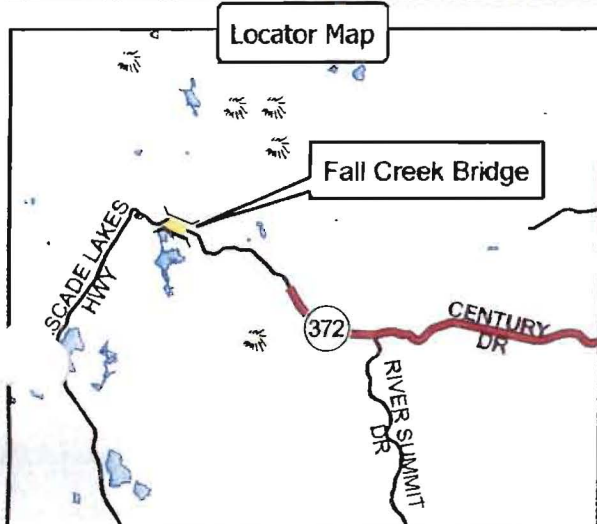
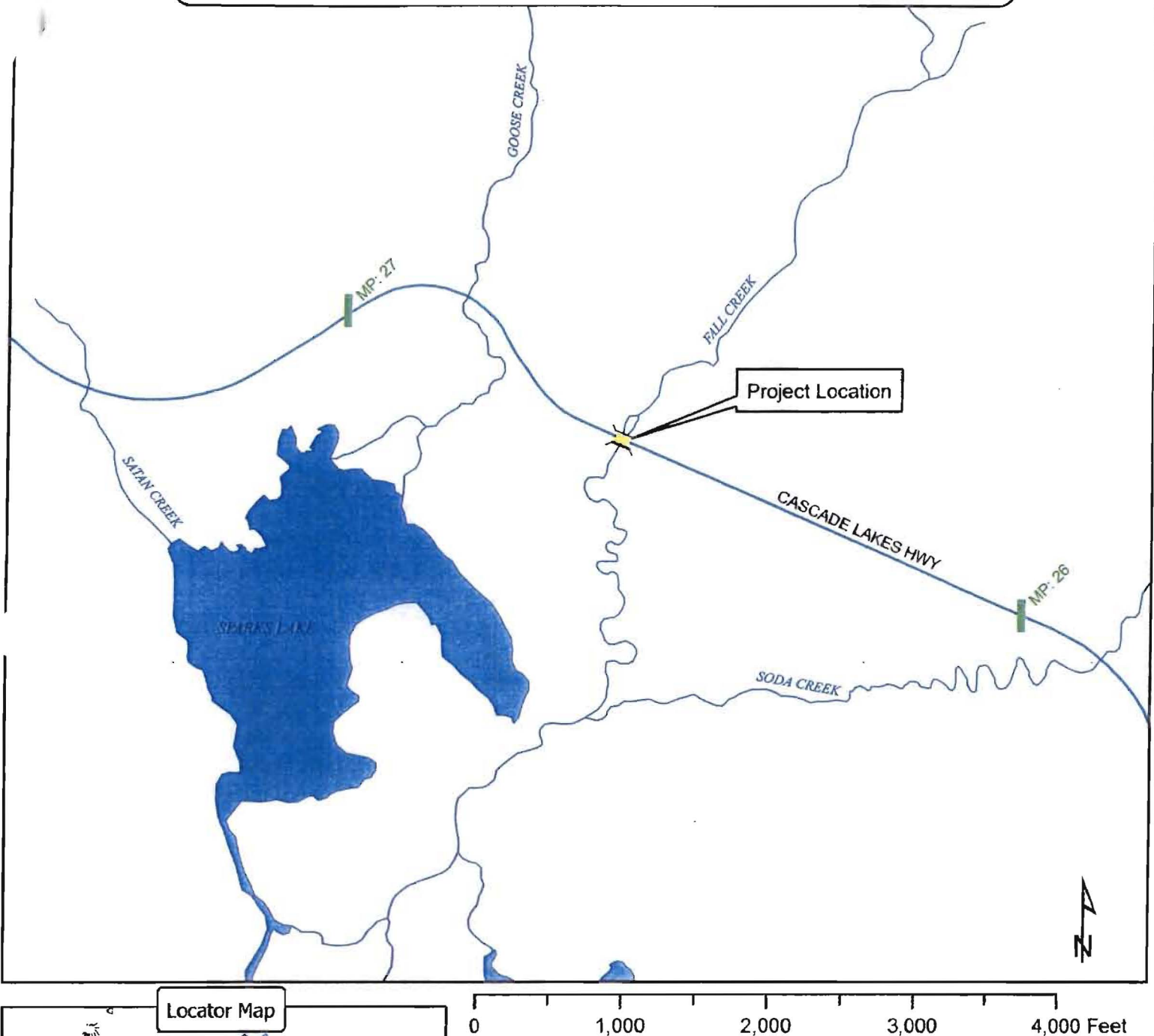
County Signature Required (check one): ☐ BOCC ☐ Department Director (if <\$25K)

☐ Administrator (if >\$25K but <\$150K; if >\$150K, BOCC Order No. _____)

Legal Review _____ Date _____

Document Number _____


Fall Creek Bridge Replacement 2013 Oregon Federal Lands Access Program



Print: November 14, 2012

Legend

-  Bridge
-  Milepost
-  County Road
-  Stream
-  Lake



John Anderson, GIS Analyst
 Phone: (541) 322-7102
 Email: john.anderson@deschutes.org
 Address: 61150 SE 27th St
 Bend, OR 97702

Road Department

The information on this map was derived from digital databases on Deschutes County's G.I.S. Care was taken in the creation of this map, but it is provided "as is". Deschutes County cannot accept any responsibility for errors, omissions, or positional accuracy in the digital data or the underlying records. There are no warranties, express or implied, including the warranty of merchantability or fitness for a particular purpose, accompanying this product. However, notification of any errors will be appreciated.

REVIEWED

LEGAL COUNSEL

US Department of Transportation
Federal Highway Administration

Western Federal Lands Highway Division
610 E. Fifth Street
Vancouver, WA 98661

Funds Transfer Agreement

Wednesday, January 14, 2015

Deschutes County

Providing Funding of \$224,480

Western Federal Lands Highway Division, FHWA Agreement # DTFH70-15-E-00008

Project Number/Name: OR PFH 46(13), Fall Creek Bridge Replacement

This letter is to confirm that Deschutes County has committed to provide through either electronic funds' transfer or by check, \$224,480 to the Western Federal Lands Highway Division, FHWA for project work and/or a construction contract to eliminate load limits and debris accumulation on the Fall Creek Bridge on the Cascade Lakes Highway at MP 26.52.

Fund Transfer Summary:

Phase	Form	Amount	Received	FTA Number	Amend #	Comment
CN	Cash	\$224,480		DTFH7015E00008		Match for CN, CE, CM
Total:		\$224,480				

The following is the Deschutes County's Finance Billing Information:

DUNS# 030-805-147
Tax ID # 93-6002292
Finance Contact Wayne Lowry
Finance Phone (541) 617-4721
Finance Fax
Finance E-mail finance@deschutes.org
Street Address 61150 SE 27th Street (Road
1300 NW Wall Street, 2nd Floor
City, State, Zip Bend, OR 97702
Project Contact George Kolb
Project Contact Phone (541) 322-7113
Project Contact Fax
Project Contact E-mail finance@deschutes.org

The following is Western Federal Lands Highway Division, FHWA Finance Billing Information:

DUNS# 139-768-597
Tax ID # 22-3934584
Finance Contact Genise L. Dance
Finance Phone (360) 619-7534
Finance Fax (360) 619-7945
Finance E-mail genise.dance@dot.gov
Project Contact Pete Field
Project Contact Phone (360) 619-7619
Project Contact Fax (360) 619-7945
Project Contact E-mail peter.field@dot.gov

Expiration Date: This Funds Transfer Agreement will expire on December 31, 2016.

The current authorized funding is \$224,480.00. In no case shall the Deschutes County or FHWA exceed this amount or extend the end date of the agreement without a mutually agreed upon written modification of this Agreement.

Anthony DeBone, Deschutes County Commissioner Date

Deschutes County, Oregon

Marlene M. Marcellay, Contracting Officer Date

Western Federal Lands Highway Division, FHWA

DC 2015-052