



For Recording Stamp Only

Deschutes County Board of Commissioners  
1300 NW Wall St., Bend, OR 97703-1960  
(541) 388-6570 - Fax (541) 385-3202 - [www.deschutes.org](http://www.deschutes.org)

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## MINUTES OF WORK SESSION

### DESCHUTES COUNTY BOARD OF COMMISSIONERS

**MONDAY, SEPTEMBER 26, 2016**

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*Present were Commissioners Alan Unger, Tammy Baney and Anthony DeBone. Also present were Tom Anderson, County Administrator; and Dave Doyle, County Counsel. Attending for a portion of the meeting were Nick Lelack and Will Groves, Community Development; David Givans, Internal Auditor; Whiney Hale, Communications; Wayne Lowry, Finance; James Lewis, Properties; Kathleen Hinman, Human Resources; Hillary Saraceno, David Inbody and Molly McCown, Health Services; and five other citizens.*

*Chair Unger opened the meeting at 1:30 p.m.*

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#### **1. Finance Update.**

*This item was addressed late in the meeting, after the discussions with Community Development.*

Wayne Lowry indicated that this is early in the fiscal year. The pool rate has increased to 103 from 92. He fears the pool is buying consumer credit as part of the investment, since it is short-term. Corporate notes were over the 25% limit but that is typical this time of the year.

The projection is the budget at this point. Vacancies are with the typical departments: 911, Sheriff and Health. Commissioner DeBone asked if there are any user fees that were removed by departments or other agencies.

Mr. Anderson said the mechanism to charge the cities for 911 services remains in place but they are not being charged since the levy passed. Some of this is still shown in the cities' budgets.

Some of the Sheriff's funds have been consolidated, and some of those have significant revenue other than property taxes.

Community Development revenue through August is about the same as it was this time last year. It is very solid overall.

The Fair & Expo Center and the County Fair are shown separately at first. They cleared nearly \$400,000 from the Fair.

Room tax is up 33% in collections, through August. It is collected in arrears.

There is an FTE increase requested for the project manager for the new Finance system, from .8 FTE to one FTE.

Regarding PERS rates, there is potential for some legislation. The PERS board meets this week to come up with a rate for the next two years. It may be 4.5% of payroll. This is why the County has been putting more into the reserves and have been ramping up departments in anticipation of this increase.

## **2. WEBCO Update.**

Chad Chadwick, Director of WEBCO since January, explained his background, and what he hopes to achieve with WEBCO. Commissioner Baney noted that Mr. Chadwick is a great fit for the position.

Mr. Chadwick gave an overview of the organization, for the benefit of those in the audience. He has been meeting with all the other partners as well.

He provided a PowerPoint presentation detailing WEBCO's mission, vision and goals. It was originally the Central Oregon Health Board, and became a different organization after the CCO's came into play – Wellness & Education Board of Central Oregon. Management includes the Early Learning Hub and High Desert ESD, and it is a regional organization. This work was originally coordinated through the Commission on Children & Families.

Commissioner Baney noted that for Behavioral Health funding, there has to be a majority vote. Hillary Saraceno transitioned from the CCF and other staffing has been added. Mr. Chadwick said they have put an emphasis on equity among communities. Some work is being done with the Young Adult Transition Hub and Older Adult Behavioral Health. They do benchmarking and provide technical assistance through behavioral health analytics. The most advanced work is being done in Deschutes County, and the other counties are learning from this. The population is mostly on the Oregon Health Plan, but not all for a variety of reasons.

Medicare does not offer much in the way of mental health services, and this can result in more emergency room visits. Many have chronic disease that lead to mental issues, and this is an area of work WEBCO hopes to cover. They work with public health, schools, Mosaic, St. Charles and other medical providers.

Mr. Chadwick referred to a chart showing delivery of services to the various groups. Pacific Source is very involved as well.

He has committed to the group coming to agreement about the future of WEBCO. They could be identify funding sources, train people as appropriate, expand and develop partnerships, fill gaps in service, and identify resources. He would like to see silo reduction between government and private sector, education and health, etc. There are few groups around that work with both education and wellness, but those things are closely related.

The health world is difficult and complicated. It is hard for citizens to figure out what to do next. The roadmap needs to lead to better public education and overall wellness.

Commissioner Baney stated that the State landscape is a little more certain, so it is up to the group to figure out where they need to go at this point.

### **3. Public Health Annual Review and Modernization Proposal.**

Hillary Saraceno indicated that public health modernization has been a huge effort. Regarding accreditation, the results were the best they have ever received. She referred to the report. The minor items listed for WIC have been resolved. On October 25, the department will celebrate its success.

They are charged with protecting and improving the health of citizens. It ties into public safety and education efforts. Across the State and country, the public health system differs widely. Public health modernization is meant to have all areas do the same work. There is a framework that each community and citizen should be able to access.

There also needs to be a skillset and activities to support this work. The cost of doing this is very hard to determine. In Oregon, the ranking is 37<sup>th</sup> in the country for investing in public health. Commissioner Baney noted that counties are putting more money into this than the State is. Chair Unger asked about federal funding.

Ms. Saraceno stated that the Affordable Care Act has shifted the need for public health. Some services will continue to be offered by public health. There are emerging diseases and natural disasters that require preparation. Public health may not be provided all the services now, but needs to track this. The prevalence of chronic disease means skyrocketing costs. The investment in this has not been enough.

Ms. Saraceno said that public health provides certain services, including not only those that are required, but optional programs such as WIC and the needle exchange program. They need to bring new or existing resources to cover some of these gaps.

Deschutes County is one of the few counties in Oregon that is accredited. They have demonstrated that they perform, with quality improvements and goals. The State determined by examining what is required to be covered; the need is \$200 million, about twice what is allocated. The State is going to phase in the top foundational programs, and will ask for \$15 million a year to bring this up. \$15 million is not nearly enough to do what they need to do. Commissioner Baney noted that the Oregon Health Authority has asked for \$1 billion while public health is getting \$15 million.

Ms. Saraceno has asked for what the priority in this area is, and what the State priorities are. They align with most of these. However, there is no guarantee they will get any of this additional funding. They are competing with OHA, the schools and others. She hopes to be proactive and demonstrate where they need help, and request funding. Their entire staff will be part of this effort. They will continue to seek out other sources of funding as well.

The State is coming here on November 1 through a grant, to bring forth public health modernization efforts. It is important for the Board to participate. They also hope to meet individually with the local State delegates to make sure they know what public health modernization is, what the needs are in this area, and how important it is for them to speak up for their citizens. She wants to be sure the Board supports the message and request.

Commissioner DeBone stressed that it is very confusing overall. Ms. Saraceno said that environmental health, disaster preparedness and communicable disease are a big issue. An example is, they do not have the resources to go into senior citizen and assisted living facilities where communicable diseases are a big problem. It would take policy change to cover this. It is preventative and educational, and this is a very vulnerable population. They are not licensed and inspected by public health.

The assessment of public health is based on standards, but some things are not included. Others are unfunded mandates that are difficult to address, even though there is a need. They want to celebrate their successes but cannot forget about the remaining needs that are not being addressed.

Tom Anderson stated that things like clean air and climate change are on the list. DEQ is pushing for more funding for its part of this. Ms. Saraceno is also supposed to make sure this happens. There are current and future impacts. There is just one person dealing with emergency services and the potential Cascade subduction issue.

Commissioner Baney supports Ms. Saraceno's efforts to meet with the legislature. Ms. Saraceno said that 72% of the amount would go to local agencies, with the rest to the State. They are watching other states' public health work to see if they are succeeding or failing.

#### **4. Discussion of Widgi Creek Decision Documents.**

*This part of the meeting was audio recorded.*

Will Groves provided an overview of the decision. The prevailing party drafted the decision, which was reviewed and amended by County staff. He asked if the Board had any questions.

On page two, underlined, there are statements regarding the maximum number of units. He showed a map from the time Mile Post One and Points West were mapped. No whole unit fell into Widgi Creek, but parts of some were. The question is whether to count these against Widgi Creek. They are not functionally part of Widgi Creek due to utilities.

This change would require a master plan amendment. The question is whether they are functionally part of one or another, but this information is not in the record. To answer this question would require reopening the record, but there are a variety of issues that should eventually be resolved in either case. It could be resolved at a later date.

Commissioner Baney would like to offer some clarity now. It is going to come back anyway. She wanted to know what the most economical way to go is. Mr. Groves said that there is a multi-faceted denial already and this is just part of it. It might affect other subdivisions in the future. There really is no problem setting precedence in this situation. Staff prefers this be addressed later through master plan process. Open space is the primary concern. There are other areas not identified as open space that might be requested for development in the future, so this is an important issue.

He was trying to make clear that these developments have not been operating as part of Widgi Creek. Commissioner Baney said she feels that this needs clarity for not only this application but for potential future development requests. Commissioner DeBone agreed. Mr. Groves said the Board can sign an Order to allow the written record to be open for a specific reason and for a certain period of time. He could then brief the Board on the items that are not now part of the record. This can be discussed further on Wednesday.

Chair Unger asked how this was discussed when resort communities were being allowed. Mr. Groves replied that this is unclear to him as well. He will try to get the Order drafted by Wednesday.

## **5. Other Items.**

Commissioner DeBone went to the Interim Marijuana Advisory Committee meeting last Friday in Salem, and there was discussion about Deschutes County's regulations regarding noise and other factors. There was no discussion of this so local control is likely felt to be reasonable. Commissioner Baney indicated that most of the members are tired of the subject, and there probably will not be a lot of support to pursue it further.

Regarding the Farm Bureau and right to farm, Commissioner DeBone tried to clarify what is really happening, especially concerning lighting ordinances. There are many current local ballot measures dealing with this issue.

Nick Lelack stated that the Planning Commission previously talked about the lighting ordinance and noted that this applies to all greenhouses. It does not apply to tractor lighting during harvesting. It is a balancing act with the dark skies ordinance. A few other counties indicate they wish they had done what Deschutes County did.

The Department received its first retail application, for Sunriver, near the mall.

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Will Groves said that Mr. Shepherd has local approval, even though his case is on appeal at LUBA. Mr. Shepherd and the opponents both indicate they will appeal as necessary. He hopes to book weddings and have his church group meet, but is not sure how code enforcement will work. He has good faith, final local approval as long as he is appealing any denials. Code enforcement can sit in abeyance during the appeal process. The bookings would stop if or when the Court of Appeals says there is no church and no future bookings can be made. He is working on the conditions of approval previously noted. Mr. Groves will meet with Mr. Shepherd to clarify the process.

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David Inbody and Holly McCown came before the Board to talk about potential employees who have been involved in law enforcement issues.

Kathleen Hinman said the positions are peer support specialist. Ms. McCown added that these individuals provide support to those with certain issues, and can do great work because they usually have experienced the same difficulties.

Kathleen Hinman said H.R. sometimes comes across conflicts with policies. Two of these individuals have background issues. One was a misdemeanor petty theft six years ago and the individual was up front about it. The other issue was in regard to bullying in the schools.

Another applicant had a felony on file; theft in the second degree. This person was altering bottle deposit receipts at stores, totally about \$1400, eleven years ago.

Both positions involved incarceration, but these people may be a good fit for peer support positions. They have life experience that makes their interaction with clients more beneficial. Commissioner Baney said that they have done this in the past when it is appropriate, and it has not appeared to present any problems. They need to remain relevant about the work they do and why.

BANEY: Move approval.

DEBONE: Second.

VOTE: BANEY: Yes.

DEBONE: Yes.

UNGER: Chair votes yes.

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*The Board then went into Executive Session under ORS 192.660(2)(e), real estate negotiations; and (2)(h), pending or threatened litigation.*

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After executive session:

DEBONE: Move Legal staff moving forward with addressing the issues discussed in executive session.

BANEY: Second.

VOTE: DEBONE: Yes.

BANEY: Yes.

UNGER: Chair votes yes.

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Regarding the regional AOC meeting in Lakeview, Commissioners Unger and DeBone plan to attend; Commissioner Baney is not sure yet. She said that AOC should be more involved in helping the smaller eastern counties with their important issues. Historically, representation at the State level has not been strong for these less populated and more remote counties.

## 6. Adjourn.

*Being no further discussion, the meeting adjourned at 4:05 p.m.*

APPROVED this 28<sup>th</sup> Day of Sept. 2016 for the  
Deschutes County Board of Commissioners.

Alan Unger  
Alan Unger, Chair

Tammy Baney  
Tammy Baney, Vice Chair

ATTEST:

Bonnie Baker  
Recording Secretary

Anthony DeBone  
Anthony DeBone, Commissioner



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## WORK SESSION AGENDA

### DESCHUTES COUNTY BOARD OF COMMISSIONERS

**1:30 P.M., MONDAY, SEPTEMBER 26, 2016**

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*Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be addressed at the meeting. This notice does not limit the ability of the Board to address additional subjects. Meetings are subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend.*

*Work Sessions allow the Board to discuss items in a less formal setting. Citizen comment is not allowed, although it may be permitted at the Board's discretion. If allowed, citizen comments regarding matters that are or have been the subject of a public hearing process will NOT be included in the official record of that hearing. Work Sessions are not normally video or audio recorded, but written minutes are taken for the record.*

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1. Finance Update – *Wayne Lowry, Finance*
  
  2. WEBCO Update – *Lionel 'Chad' Chadwick and/or Colette Smith, WEBCO*
  
  3. Public Health Annual Review and Modernization Proposal – *Hillary Saraceno, Health Services*
  
  4. Discussion of Widgi Creek Decision Documents – *Will Groves, Community Development*
  
  5. Other Items
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*Meeting dates, times and discussion items are subject to change. All meetings are conducted in the Board of Commissioners' meeting rooms at 1300 NW Wall St., Bend, unless otherwise indicated. If you have questions regarding a meeting, please call 388-6572.*

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Deschutes County encourages persons with disabilities to participate in all programs and activities. To request this information in an alternate format, please call (541) 617-4747, or email [ken.harms@deschutes.org](mailto:ken.harms@deschutes.org).

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*These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.*

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*At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories.*

*Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.*

## 6. Adjourn

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*Meeting dates, times and discussion items are subject to change. All meetings are conducted in the Board of Commissioners' meeting rooms at 1300 NW Wall St., Bend, unless otherwise indicated. If you have questions regarding a meeting, please call 388-6572.*

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**Monthly Meeting with Board of Commissioners**  
Finance Director/Treasurer

**AGENDA**

September 26, 2016

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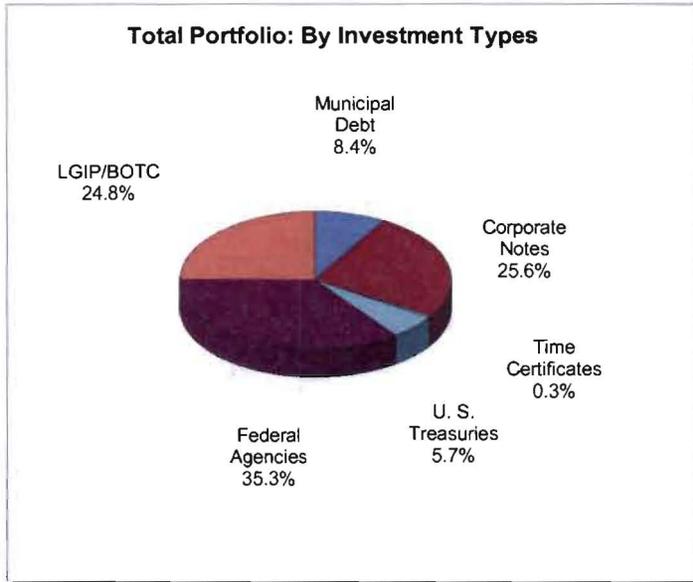
- (1) Monthly Investment Reports – August 2016
- (2) August Financials

# Deschutes County

Total Investment Portfolio As Of 8/31/2016

Portfolio Breakdown: Par Value by Investment Type		
Municipal Debt	\$ 11,815,000	8.40%
Corporate Notes	35,972,000	25.56%
Time Certificates	440,000	0.31%
U. S. Treasuries	8,000,000	5.69%
Federal Agencies	49,639,000	35.28%
LGIP/BOTC	34,842,935	24.76%
<b>Total Investments</b>	<b>\$ 140,708,935</b>	<b>100.00%</b>

Investments By County Function		Investment Income	
		Fiscal Year 2016-17	
		Aug-16	Y-T-D
General	\$ 140,708,935	\$ 147,110	\$ 281,516
		-	-
<b>Total Investments</b>	<b>\$ 140,708,935</b>		
<b>Total Investment Income</b>		147,110	281,516
Less Fee: 5% of Invest. Income		(7,356)	(14,076)
<b>Investment Income - Net</b>		<b>\$ 139,755</b>	<b>\$ 267,440</b>
<b>Prior Year Comparison</b>	<b>Aug-16</b>	<b>\$ 88,959</b>	<b>\$ 176,877</b>



Yield Percentages		
	Current Month	Prior Month
BOTC / LGIP Investments Average	0.92%	0.92%
	1.10%	1.09%
	1.07%	1.06%

Category Maximums:	
U.S. Treasuries	100%
LGIP (\$47,012,858)	100%
Federal Agencies	75%
Banker's Acceptances	25%
Time Certificates	50%
Municipal Debt	25%
Corporate Debt	25%

Term Minimums	
0 - 30 days	10%
Under 1 Year	25%
Under 5 Years	100%

Comparators	
24 Month Treas.	0.78%
LGIP Rate	0.92%
36 Month Treasu	0.89%

Months to Maturity	
0 to 30 Days	29.20%
Under 1 Year	61.29%
Under 5 Years	100.00%

Weighted Average Maturity	
Max 2 Years	.93 years

Deschutes County Investments														
Portfolio Management														
Portfolio Details - Investments														
August 31, 2016														
CUSIP	Security	Broker	Purchase Date	Maturity Date	Days To Maturity	Ratings S&P	Moody's	Coupon Rate	YTM 365	Par Value	Market Value	Book Value	Call Date	
313370TW8	Federal Home Loan Bank	CASTLE	12/11/2015	9/9/2016	8	AA+	Aaa	2.000	0.743	2,000,000	2,000,700	2,000,556	-	
31359YL54	Federal National Mtg Assn	PJ	3/5/2014	9/15/2016	14	AA+	Aaa	0.778	0.812	672,000	671,966	671,797	-	
90521APH5	MUFG Union Bank	MBS	3/11/2015	9/26/2016	25	A+	A2	1.500	1.113	1,800,000	1,800,522	1,800,000	-	
90521APH5	MUFG Union Bank	CASTLE	3/17/2015	9/26/2016	25	A+	A2	1.500	1.085	775,000	775,225	775,221	-	
072031AC1	Bay Area Water Supply	CASTLE	6/22/2015	10/1/2016	30	AA	Aa2	0.854	0.800	1,000,000	1,000,250	1,000,044	-	
3133XHK68	Federal Home Loan Bank	VINISP	12/18/2015	10/19/2016	48	AA+	Aaa	5.125	0.800	1,000,000	1,006,480	1,005,734	-	
91159HHB9	US Bancorp	CASTLE	12/15/2015	11/15/2016	75	A+	A1	2.200	1.125	1,000,000	1,001,620	1,002,191	10/14/2016	
494751DG2	King County Washington FPD	PJ	12/15/2015	12/1/2016	91	AA+		0.880	0.860	200,000	200,008	200,000	-	
54465AEY4	Los Angeles County Redev	CASTLE	8/24/2016	12/1/2016	91	AA		1.000	0.775	3,050,000	3,050,397	3,051,698	-	
064159DA1	Bank of Nova Scotia	CASTLE	6/9/2014	12/13/2016	103	A+	Aa2	1.100	0.910	1,800,000	1,801,008	1,800,955	-	
06406HCA5	Bank of New York Mellon Corp	CASTLE	4/23/2014	1/17/2017	138	A+	A1	2.400	1.067	2,000,000	2,008,340	2,009,896	12/18/2016	
3130A7BY0	Federal Home Loan Bank	PJ	2/7/2016	2/7/2017	169	AA	Aaa	0.720	0.720	2,000,000	2,000,940	2,000,000	11/17/2016	
984135AB9	Berkshire Hathaway Inc	CASTLE	4/10/2015	4/1/2017	212	AA	Aa2	5.150	1.060	370,000	379,091	378,712	-	
984135AB9	Berkshire Hathaway Inc	CASTLE	6/26/2015	4/1/2017	212	AA	Aa2	5.150	1.201	1,000,000	1,024,570	1,022,720	-	
984135AB9	Berkshire Hathaway Inc	CASTLE	8/7/2015	4/1/2017	212	AA	Aa2	5.150	1.100	1,875,000	1,921,069	1,918,763	-	
91282SS0	U.S. Treasury	WF	1/17/2014	4/30/2017	241	AAA	Aaa	0.875	0.950	2,000,000	2,003,980	1,999,026	-	
91159HHD5	US Bancorp	CASTLE	4/23/2015	5/15/2017	256	A+	A1	1.650	0.882	1,000,000	1,003,790	1,004,924	4/15/2017	
961214CH4	Westpac	CASTLE	4/7/2015	5/19/2017	260	AA-	Aa2	1.200	1.061	2,000,000	2,001,280	2,001,964	-	
WASH FED CD	Washington Federal CD		5/20/2015	5/22/2017	263			0.900	0.913	200,000	200,000	200,000	-	
3136FPYB7	Federal National Mtg Assn	VINISP	2/7/2014	5/23/2017	264	AA+	Aaa	2.050	0.885	1,460,000	1,475,272	1,472,169	-	
3134G6ZW60	Federal Home Loan Mtg Corp	CASTLE	10/13/2015	5/26/2017	267	AA+	Aaa	0.720	0.700	6,000,000	6,002,340	6,000,873	-	
31359MEL3	Federal National Mtg Assn	CASTLE	12/23/2013	6/1/2017	273	AA+	Aaa	1.061	1.115	1,000,000	995,180	991,951	-	
31359MEL37	Federal National Mtg Assn	CASTLE	1/24/2014	6/1/2017	273	AA-	Aaa	1.081	1.136	1,050,000	1,044,939	1,041,391	-	
31359MEL3	Federal National Mtg Assn	CASTLE	3/7/2016	6/1/2017	273	AA+	Aaa	0.831	0.861	1,950,000	1,940,601	1,937,712	-	
31771CS97	FICO Strip	CASTLE	12/9/2014	6/6/2017	278	AA	Aaa	1.019	1.065	1,028,000	1,021,647	1,019,910	-	
48125LRD6	JPMorgan Chase - Corporate N	CASTLE	6/10/2016	6/14/2017	286	A+	Aa3	1.056	1.070	1,000,000	999,440	1,000,000	-	
929903DT6	Wells Fargo Corporate Note	CASTLE	11/23/2015	6/15/2017	287	A+	A2	5.750	1.320	2,000,000	2,070,320	2,068,938	-	
064058AA8	Bank of New York Mellon Corp	CASTLE	6/6/2016	6/20/2017	292	A	A1	1.969	1.141	1,000,000	1,007,890	1,006,584	-	
2927OCYZ2	Bonneville Power Administratio	CASTLE	4/24/2014	7/1/2017	303	AA-	Aa1	1.197	1.171	670,000	671,675	670,145	-	
84247PHS3	Southern CA Public Power Autho	CASTLE	6/17/2014	7/1/2017	303	AA-		1.145	1.180	1,000,000	1,001,980	999,712	-	
3137EADV8	Federal Home Loan Mtg Corp	MBS	5/29/2015	7/14/2017	316		Aaa	0.750	0.787	1,000,000	1,000,490	999,681	-	
98385XAL0	XTO Energy Inc	CASTLE	6/17/2015	8/1/2017	334	AAA	Aaa	6.250	1.180	2,000,000	2,095,580	2,091,510	-	
005158VE7	Ada County SD	PJ	6/1/2015	8/15/2017	348	AA+	Aa1	3.000	0.930	1,000,000	1,022,640	1,019,527	-	
675371AT5	Oceanside California Pension	PJ	5/20/2016	8/15/2017	348	AA		1.806	1.000	500,000	503,625	503,815	-	
3130A62S5	Federal Home Loan Bank	CASTLE	7/24/2015	8/28/2017	361		Aaa	0.750	0.858	1,000,000	1,000,580	998,939	-	
912828TM2	U.S. Treasury	CASTLE	9/10/2014	8/31/2017	364	AAA	Aaa	0.625	1.061	1,000,000	999,380	995,732	-	
912828TM2	U.S. Treasury	CASTLE	2/19/2015	8/31/2017	364	AAA	Aaa	0.625	0.920	1,000,000	999,380	997,107	-	
94974BG80	Wells Fargo Corporate Note	DA DAV	3/8/2016	9/8/2017	372	A	A2	1.400	1.450	461,000	461,420	460,768	-	
313383JB8	Federal Home Loan Bank	VINISP	12/26/2013	9/27/2017	391	AA+	Aaa	1.000	1.250	1,000,000	1,002,750	997,389	-	
912828PA2	U.S. Treasury	CASTLE	9/10/2015	9/30/2017	394	AAA	Aaa	1.875	0.803	2,000,000	2,025,160	2,022,871	-	
31771JMR8	FICO Strip	CASTLE	10/22/2015	10/6/2017	400			0.751	0.781	2,000,000	1,977,800	1,983,306	-	
31771KAD90	FICO Strip	DA DAV	12/10/2014	11/30/2017	455			1.205	1.267	2,000,000	1,975,560	1,969,533	-	
494751DH0	King County Washington FPD	PJ	12/15/2015	12/1/2017	458	AA+		1.220	1.218	230,000	231,014	230,000	-	
SYS10520	Lewis & Clark Bank		6/8/2016	12/8/2017	463			1.000	1.000	240,000	240,000	240,000	-	
88059FAZ4	Tennessee Valley Authority	CASTLE	11/21/2014	12/15/2017	470	AA+		1.205	1.268	1,059,000	1,045,921	1,042,335	-	
961214B25	Westpac	CASTLE	3/5/2015	1/12/2018	498	AA-	Aa2	1.600	1.490	2,000,000	2,006,760	2,002,920	-	
94988J5A1	Wells Fargo Corporate Note	CASTLE	1/29/2016	1/22/2018	508		Aa2	1.650	1.580	1,000,000	1,005,950	1,000,956	-	
92976WBH8	Wachovia Corp	CASTLE	2/26/2016	2/1/2018	518	A	A2	5.750	1.690	1,000,000	1,062,120	1,056,342	-	
31771EAL5	FICO Strip	CASTLE	2/24/2015	2/8/2018	525			1.252	1.318	1,260,000	1,244,792	1,236,986	-	
31771EAL5	FICO Strip	CASTLE	2/25/2015	2/8/2018	525			1.257	1.323	740,000	731,068	726,430	-	
3130A77L3	Federal Home Loan Bank	CASTLE	2/16/2016	2/16/2018	533	AA+	Aaa	1.000	1.000	3,000,000	2,996,850	3,000,000	11/16/2016	
3134G8M71	Federal Home Loan Mtg Corp	CASTLE	2/26/2016	2/26/2018	543	AA+		1.050	1.050	3,000,000	3,001,410	3,000,000	11/26/2016	
06050TLY6	Bank of America - Corporate	CASTLE	5/14/2015	3/26/2018	571	A	A1	1.650	1.570	2,000,000	2,009,660	2,002,453	-	
06050TLY6	Bank of America - Corporate	CASTLE	5/21/2015	3/26/2018	571	A	A1	1.650	1.540	1,000,000	1,004,830	1,001,679	-	
06050TLY6	Bank of America - Corporate	CASTLE	5/27/2016	3/26/2018	571	A	A1	1.650	1.620	1,000,000	1,004,830	1,000,454	-	
68607VG66	Oregon State Lottery	DA DAV	6/12/2015	4/1/2018	577	AAA	AA2	5.000	1.120	610,000	651,858	646,782	-	
68607VA96	Oregon State Lottery	DA DAV	6/13/2016	4/1/2018	577	AAA	AA2	1.353	0.970	200,000	201,400	201,198	-	
89236TCX1	Toyota Mtr Cred - Corp N	CASTLE	4/8/2016	4/6/2018	582	AA-	Aa3	1.200	1.212	2,000,000	2,003,660	1,999,616	-	
084664BE0	Berkshire Hathaway Inc	CASTLE	9/4/2015	5/15/2018	621	AA+	Aa2	5.400	1.590	1,107,000	1,185,630	1,177,119	-	
98385XAP1	XTO Energy Inc	CASTLE	8/4/2015	6/15/2018	652	AAA	Aaa	5.500	1.500	1,000,000	1,076,410	1,069,772	-	
904121NCO	Umatilla School District	FJ	5/7/2015	6/15/2018	652	AA+		1.430	1.430	750,000	754,733	750,000	-	
166764AE0	Chevron Corp	CASTLE	4/15/2016	6/24/2018	661	AA-	Aa2	1.718	1.191	2,000,000	2,021,240	2,018,804	5/24/2018	
939307HF4	Hillsboro SD Pension Bonds	PJ	3/30/2015	6/30/2018	667		Aa3	1.732	1.650	985,000	996,692	986,426	-	
88059EMT8	Tennessee Valley Authority	DA DAV	2/22/2016	7/15/2018	682			1.021	1.065	500,000	490,325	490,327	-	
3133EGNU5	Federal Farm Credit Bank	CASTLE	8/1/2016	7/27/2018	694	AA+	Aaa	0.960	0.960	1,000,000	999,250	1,000,000	7/27/2018	
3134G9Q67	Federal Home Loan Mtg Corp	CASTLE	7/27/2016	7/27/2018	694			1.050	1.050	3,000,000	2,993,910	3,000,000	10/27/2016	
3134G8UN7	Federal Home Loan Mtg Corp	CASTLE	3/30/2016	9/28/2018	757	AA+		1.200	1.200	2,000,000	2,000,080	2,000,000	9/28/2016	
3134G9YA9	Federal Home Loan Mtg Corp	CASTLE	6/28/2016	9/28/2018	757			1.010	1.000	2,520,000	2,513,851	2,520,369	12/28/2016	
89236TAY1	Toyota Mtr Cred - Corp N	CASTLE	1/5/2016	10/24/2018	783	AA-	Aa3	2.000	1.770	784,000	796,709	787,754	-	
912828WD8	U.S. Treasury	CASTLE	12/1/2015	10/31/2018	790	AAA	Aaa	1.250	1.223	1,000,000	1,008,790	1,000,580	-	
912828A75	U.S. Treasury	CASTLE	6/8/2015	12/31/2018	851	AAA	Aaa	1.500	1.324	1,000,000	1,014,880	1,003,983	-	
3135GOK44	Federal National Mtg Assn	CASTLE	5/17/2016	5/16/2019	987	AA+	Aaa	1.250	1.221	2,000,000	2,000,920	2,001,536	11/16/2016	
250351FJ7	Deschutes County Ore Sch Dist	FJ	8/16/2016	6/15/2019	1017			1.360	1.360	245,000	244,799	245,000	-	
3137EAB1	Federal Home Loan Mtg Corp	CASTLE	7/20/2016	7/19/2019	1051			0.875	0.957	1,000,000	995,060	997,672	-	

# Memorandum

Date: September 19, 2016

To: Board of County Commissioners  
Tom Anderson, County Administrator

From: Wayne Lowry, Finance Director 

RE: Monthly Financial Reports

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Attached please find August 2016 financial reports for the following funds: **General (001), Community Justice – Juvenile (230), Sheriff's (255, 701, 702), Health Services (274), Community Development (295), Road (325), Community Justice – Adult (355), Solid Waste (610), Insurance Fund (670), 9-1-1 (705), Health Benefits Trust (675), Fair & Expo Center (618), and Justice Court (123), Transient Room Tax (160, 170).**

The projected information has been reviewed and updated, where appropriate, by the respective departments.

Cc: All Department Heads

**GENERAL FUND**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			FY 2017		
	FY 2016 Actual	Actual	% of Budget	Budget	Projected	Variance
<b>Revenues</b>						
Property Taxes - Current	24,561,964	-	0% a)	25,746,191	25,746,191	-
Property Taxes - Prior	486,113	117,557	24%	500,000	500,000	-
Other General Revenues	2,443,495	573,244	23% b)	2,454,222	2,454,222	-
Assessor	875,075	215,494	25% c)	849,349	849,349	-
County Clerk	1,721,618	319,117	18%	1,810,837	1,810,837	-
BOPTA	12,413	3,312	27% c)	12,350	12,350	-
District Attorney	194,675	28,751	15%	188,400	188,400	-
Tax Office	212,618	48,939	24% c)	204,730	204,730	-
Veterans	98,161	-	0%	97,400	97,400	-
Property Management	75,000	2,500	3%	94,500	94,500	-
<b>Total Revenues</b>	<b>30,681,131</b>	<b>1,308,915</b>	<b>4%</b>	<b>31,957,979</b>	<b>31,957,979</b>	<b>-</b>
<b>Expenditures</b>						
Assessor	3,857,613	655,452	16%	4,187,123	4,187,123	-
County Clerk	1,447,322	197,421	10%	2,043,672	2,043,672	-
BOPTA	61,911	14,205	21%	68,890	68,890	-
District Attorney	5,830,655	954,377	15%	6,413,365	6,413,365	-
Tax Office	751,319	143,606	18%	812,314	812,314	-
Veterans	333,745	69,227	16%	422,673	422,673	-
Property Management	288,776	52,978	17%	303,213	303,213	-
Non-Departmental	1,161,328	150,586	37%	410,096	410,096	-
<b>Total Expenditures</b>	<b>13,732,670</b>	<b>2,237,852</b>	<b>15%</b>	<b>14,661,346</b>	<b>14,661,346</b>	<b>-</b>
Transfers Out	15,520,033	4,515,464	25%	17,865,429	17,865,429	-
<b>Total Exp &amp; Transfers</b>	<b>29,252,703</b>	<b>6,753,316</b>	<b>21%</b>	<b>32,526,775</b>	<b>32,526,775</b>	<b>-</b>
Change in Fund Balance	1,428,428	(5,444,401)		(568,796)	(568,796)	-
Beginning Fund Balance	9,788,945	11,217,374	108%	10,411,770	11,217,374	805,604
<b>Ending Fund Balance</b>	<b>\$ 11,217,374</b>	<b>\$ 5,772,973</b>		<b>\$ 9,842,974</b>	<b>\$ 10,648,578</b>	<b>\$ 805,604</b>

- a) Current year taxes received beginning in October  
b) Includes annual PILT Grant - \$500,000.  
c) Includes A & T Grant. Received quarterly - YTD includes 1st quarter.

**COMM JUSTICE-JUVENILE**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			FY 2017		
	FY 2016		% of			
	Actual	Actual	Budget	Budget	Projected	Variance
<b>Revenues</b>						
OYA Basic & Diversion	413,233	-	0%	a)	386,725	360,217 (26,508)
ODE Juvenile Crime Prev	88,030	-	0%	a)	91,379	94,728 3,349
Leases	33,759	12,180	25%	b)	48,840	83,750 34,910
Inmate/Prisoner Housing	59,100	3,000	5%		55,000	55,000 -
DOC Unif Crime Fee/HB2712	36,090	-	0%		36,658	36,658 -
Food Subsidy	23,811	2,211	11%		20,000	20,000 -
Gen Fund-Crime Prevention	20,000	-	0%		20,000	20,000 -
Interest on Investments	13,147	2,800	35%		8,000	15,000 7,000
OJD Court Fac/Sec SB 1065	22,661	3,903	23%		17,000	17,000 -
Contract Payments	8,870	1,141	16%		7,000	7,000 -
Case Supervision Fee	6,347	1,229	20%		6,000	6,000 -
Miscellaneous	42,490	499	53%		950	950 -
<b>Total Revenues</b>	<b>767,538</b>	<b>26,962</b>	<b>4%</b>		<b>697,552</b>	<b>716,303 18,751</b>
<b>Expenditures</b>						
Personnel Services	4,947,639	830,023	16%		5,186,945	5,186,945 -
Materials and Services	1,172,705	158,552	12%		1,273,154	1,273,154 -
Transfers Out-Veh Reserve	3,660	-	0%		44,000	44,000 -
<b>Total Expenditures</b>	<b>6,124,004</b>	<b>988,574</b>	<b>15%</b>		<b>6,504,099</b>	<b>6,504,099 -</b>
<b>Revenues less Expenditures</b>	<b>(5,356,466)</b>	<b>(961,612)</b>			<b>(5,806,547)</b>	<b>(5,787,796) 18,751</b>
Transfers In-General Fund	5,464,591	910,766	17%		5,464,591	5,464,591
Change in Fund Balance	108,125	(50,846)			(341,956)	(323,205) 18,751
Beginning Fund Balance	1,307,249	1,415,374	118%		1,200,000	1,415,374 215,374
<b>Ending Fund Balance</b>	<b>\$ 1,415,374</b>	<b>\$ 1,364,528</b>			<b>\$ 858,044</b>	<b>\$ 1,092,169 \$ 234,125</b>

a) Biennial allocation; reimbursements received quarterly. Projections changing due to FY 16 expenditures of the biennial award

b) Additional detention space leased (beginning 9/26/16) after budget was approved

Deschutes County  
 Sheriff's Office - Operating Expenditures, Departmental Revenues and LED #1 and LED #2 Taxes Transferred to Sheriff's Office  
 July 1, 2016 through August 31, 2016  
 FY 2017

Department	Expenditures			Departmental Revenues			Net (1)		Projection	% of Taxes
	Appropriations	Year to Date Actual	% of Budget	Estimated	Year to Date Actual	% of Budget	Budgeted	Year to Date Actual		
Sheriff's Services	3,104,162	487,784	15.71%	2,400	-	0.00%	(3,101,762)	(487,784)	(3,008,042)	
Civil/Special Units	1,175,801	176,331	15.00%	253,100	27,749	10.96%	(922,701)	(148,582)	(913,860)	
Automotive/Communications	2,053,696	141,426	6.89%	31,977	-	0.00%	(2,021,719)	(141,426)	(1,785,429)	
Detective	1,793,361	344,690	19.22%	3,000	-	0.00%	(1,790,361)	(344,690)	(1,793,039)	
Patrol	8,999,325	1,416,156	15.74%	4,193,717	656,552	15.66%	(4,805,608)	(759,603)	(4,741,560)	
Records	819,239	112,891	13.78%	2,200	1,551	70.50%	(817,039)	(111,340)	(754,235)	
Adult Jail	17,184,151	2,479,681	14.43%	2,371,698	512,665	21.62%	(14,812,453)	(1,967,016)	(14,812,221)	
Court Security	387,878	42,721	11.01%	212,818	7,690	3.61%	(175,060)	(35,031)	(175,060)	
Emergency Services	283,141	30,522	10.78%	110,023	-	0.00%	(173,118)	(30,522)	(184,374)	
Special Services	1,577,367	262,637	16.65%	265,858	-	0.00%	(1,311,509)	(262,637)	(1,340,760)	
Training	604,033	82,501	13.66%	2,500	1,025	41.00%	(601,533)	(81,476)	(637,864)	
Other Law Enforcement Services	859,514	149,747	17.42%	185,100	41,340	22.33%	(674,414)	(108,407)	(767,198)	
Non-Departmental	112,846	18,808	16.67%	-	-	N/A	(112,846)	(18,808)	(112,846)	
<b>Total</b>	<b>\$ 38,954,514</b>	<b>\$ 5,745,894</b>	<b>14.75%</b>	<b>\$ 7,634,391</b>	<b>\$ 1,248,572</b>	<b>16.35%</b>	<b>\$ (31,320,123)</b>	<b>\$ (4,497,322)</b>	<b>\$ (31,026,488)</b>	

Taxes required to be transferred from Law Enforcement Districts:

Countywide #1	22,371,368	3,085,902	13.79%
Rural #2	8,948,755	1,411,421	15.77%
<b>Total Taxes transferred to Sheriff's Office</b>	<b>31,320,123</b>	<b>4,497,322</b>	

1. The amount of Property Taxes from LED #1 and LED #2 required for Department operations.

Deschutes County - Sheriff's Office  
Appropriations and Expenditures by Department and Category

Appropriations/Expenditures by Category	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			Category %	
	Budget	Year to Date Actual	% of Budget	Budget	Actual
<b>Total Appropriations/Expenditures</b>	<b>38,954,514</b>	<b>5,745,894</b>	<b>14.75%</b>	100.00%	100.00%
				Projection	Variance
<b>Sheriff's Services</b>					
Personnel	1,553,533	218,038	14.03%	1,409,290	144,243
Materials & Services	1,474,099	269,746	18.30%	1,529,549	(55,450)
Capital Outlay	76,530	-	0.00%	71,603	4,927
<b>Total Sheriff's Services</b>	<b>3,104,162</b>	<b>487,784</b>	<b>15.71%</b>	<b>3,010,442</b>	<b>93,720</b>
<b>Civil/Special Units</b>					
Personnel	1,053,721	169,444	16.08%	1,044,880	8,841
Materials & Services	122,080	6,887	5.64%	122,080	-
<b>Total Civil/Special Units</b>	<b>1,175,801</b>	<b>176,331</b>	<b>15.00%</b>	<b>1,166,960</b>	<b>8,841</b>
<b>Automotive/Communications</b>					
Personnel	497,557	80,896	16.26%	498,220	(663)
Materials & Services	1,505,187	60,530	4.02%	1,231,357	273,830
Capital Outlay	50,952	-	0.00%	87,829	(36,877)
<b>Total Automotive/Communications</b>	<b>2,053,696</b>	<b>141,426</b>	<b>6.89%</b>	<b>1,817,406</b>	<b>236,290</b>
<b>Detective</b>					
Personnel	1,568,895	268,059	17.09%	1,572,895	(4,000)
Materials & Services	180,966	48,274	26.68%	184,787	(3,821)
Capital Outlay	43,500	28,357	65.19%	38,357	5,143
<b>Total Detective</b>	<b>1,793,361</b>	<b>344,690</b>	<b>19.22%</b>	<b>1,796,039</b>	<b>(2,678)</b>
<b>Patrol</b>					
Personnel	7,967,602	1,265,996	15.89%	7,968,652	(1,050)
Materials & Services	589,723	66,151	11.22%	601,559	(11,836)
Capital Outlay	442,000	84,009	19.01%	365,066	76,934
<b>Total Patrol</b>	<b>8,999,325</b>	<b>1,416,156</b>	<b>15.74%</b>	<b>8,935,277</b>	<b>64,048</b>
<b>Records</b>					
Personnel	687,006	107,722	15.68%	624,390	62,616
Materials & Services	132,233	5,169	3.91%	132,045	188
<b>Total Records</b>	<b>819,239</b>	<b>112,891</b>	<b>13.78%</b>	<b>756,435</b>	<b>62,804</b>
<b>Adult Jail</b>					
Personnel	14,131,867	2,183,728	15.45%	14,102,502	29,365
Materials & Services	2,242,683	295,952	13.20%	2,249,553	(6,870)
Capital Outlay	536,310	-	0.00%	558,573	(22,263)
Transfer Out	273,291	-	0.00%	273,291	-
<b>Total Adult Jail</b>	<b>17,184,151</b>	<b>2,479,681</b>	<b>14.43%</b>	<b>17,183,919</b>	<b>232</b>
<b>Court Security</b>					
Personnel	366,398	39,433	10.76%	366,398	-
Materials & Services	21,480	3,288	15.31%	21,480	-
<b>Total Court Security</b>	<b>387,878</b>	<b>42,721</b>	<b>11.01%</b>	<b>387,878</b>	<b>-</b>
<b>Emergency Services</b>					
Personnel	256,878	28,752	11.19%	252,212	4,666
Materials & Services	26,263	1,770	6.74%	42,185	(15,922)
<b>Total Emergency Services</b>	<b>283,141</b>	<b>30,522</b>	<b>10.78%</b>	<b>294,397</b>	<b>(11,256)</b>
<b>Special Services</b>					
Personnel	1,252,628	235,401	18.79%	1,252,628	-
Materials & Services	195,739	16,549	8.45%	199,036	(3,297)
Capital Outlay	129,000	10,687	8.28%	154,954	(25,954)
<b>Total Special Services</b>	<b>1,577,367</b>	<b>262,637</b>	<b>16.65%</b>	<b>1,606,618</b>	<b>(29,251)</b>
<b>Training</b>					
Personnel	455,746	76,859	16.86%	456,799	(1,053)
Materials & Services	148,287	5,642	3.81%	183,565	(35,278)
<b>Total Training</b>	<b>604,033</b>	<b>82,501</b>	<b>13.66%</b>	<b>640,364</b>	<b>(36,331)</b>
<b>Other Law Enforcement Services</b>					
Personnel	758,866	131,727	17.36%	851,479	(92,613)
Materials & Services	100,648	18,020	17.90%	100,819	(171)
<b>Total Other Law Enforcement</b>	<b>859,514</b>	<b>149,747</b>	<b>17.42%</b>	<b>952,298</b>	<b>(92,784)</b>
<b>Non-Departmental</b>					
Materials & Services	112,846	18,808	16.67%	112,846	-
<b>Total Non-Departmental</b>	<b>112,846</b>	<b>18,808</b>	<b>16.67%</b>	<b>112,846</b>	<b>-</b>

Law Enforcement District #1 and #2  
Statement of Activity  
FY 2017  
July 1, 2016 through August 31, 2016

	LED #1					LED #2				
	Budget	Year to Date Actual	% of Budget	Projection	Variance	Budget	Year to Date Actual	% of Budget	Projection	Variance
Property Taxes										
Current Year	21,033,596	-	0.00%	21,033,596	-	9,258,083		0.00%	9,258,083	-
Prior Year	400,000	90,951	22.74%	400,000	-	185,000	41,460	22.41%	185,000	-
Interest	-	9,133	N/A	60,000	60,000	-	8,997	N/A	45,000	45,000
Total Revenues	21,433,596	100,084	0.47%	21,493,596	60,000	9,443,083	50,457	0.53%	9,488,083	45,000
To Sheriff's Office	22,371,368	3,096,632	13.84%	22,310,956	60,412	8,948,755	1,400,690	15.65%	8,715,532	233,223
Change in Fund Balance	(937,772)	(2,996,548)		(817,360)	120,412	494,328	(1,350,234)		1,496,437	1,002,109
Beginning Fund Balance	4,816,720	5,780,690	120.01%	5,780,690	963,970	5,078,217	5,445,002	107.22%	5,445,002	366,785
Ending Fund Balance (1)	3,878,948	2,784,142		4,963,330	1,084,382	5,572,545	4,094,768		6,941,439	1,368,894

NOTE 1		
Sheriff's Office Contingency	3,253,830	4,103,603
Reserve for Capital Outlay	625,118	1,468,942
Total Ending Fund Balance	3,878,948	5,572,545

**Health Services**  
**Statement of Financial Operating Data**

	FY 2016	2016 through August 31, 2016 (16.7% of the year)		FY 2017			
		Actual	Actual	% of Budget	Budget	Projected	Variance
<b>Revenues</b>							
State Grants	11,940,592	1,595,079	14%	a)	11,114,170	11,233,374	119,204
OHP Capitation	11,756,788	1,734,304	15%		11,941,755	11,941,755	-
Administrative Fee	920,156	-	0%		1,143,411	1,143,411	-
Environmental Health Fees	878,929	30,944	3%		915,350	915,350	-
State - OMAP	1,116,399	175,391	19%		945,650	945,650	-
Federal Grants	676,462	-	0%		683,417	683,417	-
Patient Fees	350,727	60,790	15%		397,225	397,225	-
Local Grants	605,656	100,000	25%	b)	396,178	757,370	361,192
Title 19	129,514	5,406	2%		253,461	253,461	-
State Shared-Family Planning	226,258	-	0%		200,000	200,000	-
State Miscellaneous	211,627	1,300	1%		172,000	172,000	-
Liquor Revenue	151,973	-	0%		151,000	151,000	-
Divorce Filing Fees	131,689	157,603	120%	c)	131,689	157,603	25,914
Interfund Contract-Gen Fund	-	-	0%		127,000	127,000	-
Vital Records	194,785	23,800	14%		175,000	175,000	-
Interest on Investments	61,273	15,787	29%		55,000	95,000	40,000
Other	365,510	362,989	99%		367,888	367,888	-
<b>Total Revenues</b>	<b>29,718,339</b>	<b>4,263,394</b>	<b>15%</b>		<b>29,170,194</b>	<b>29,716,504</b>	<b>546,310</b>
<b>Expenditures</b>							
Personnel Services	22,769,593	3,919,507	16%	b)	24,660,429	25,021,621	(361,192)
Materials and Services	9,402,751	1,134,161	10%		10,865,453	10,865,453	-
Capital Outlay	213,459	-	N/A		-	-	-
Transfers Out	445,740	-	0%		445,740	445,740	-
<b>Total Expenditures</b>	<b>32,831,544</b>	<b>5,053,667</b>	<b>14%</b>		<b>35,971,622</b>	<b>36,332,814</b>	<b>(361,192)</b>
<b>Revenues less Expenditures</b>	<b>(3,113,205)</b>	<b>(790,273)</b>			<b>(6,801,428)</b>	<b>(6,616,310)</b>	<b>185,118</b>
Transfers In-General Fund	4,408,227	780,700	17%		4,684,193	4,684,193	-
Transfers In-Other	227,587	-	N/A		-	-	-
<b>Total Transfers In</b>	<b>4,635,814</b>	<b>780,700</b>	<b>17%</b>		<b>4,684,193</b>	<b>4,684,193</b>	<b>-</b>
Change in Fund Balance	1,522,609	(9,573)			(2,117,235)	(1,932,117)	185,118
Beginning Fund Balance	6,165,600	7,688,209	132%		5,827,329	7,688,209	1,860,880
<b>Ending Fund Balance</b>	<b>\$ 7,688,209</b>	<b>\$ 7,678,637</b>			<b>\$ 3,710,094</b>	<b>5,756,092</b>	<b>\$ 2,045,998</b>

**Information on new FY 2017 resources not available during budget preparation:**

- a) PREP Grant from Oregon Health Authority
- b) COHC Perinatal Central Oregon Continuum Initiative for \$361,192

**COMMUNITY DEVELOPMENT**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			FY 2017		
	FY 2016					
	Actual	Actual	% of Budget	Budget	Projected	Variance
<b>Revenues</b>						
Admin-Operations	86,401	15,846	19%	81,551	81,551	-
Admin-GIS	877	55	6%	1,000	1,000	-
Admin-Code Enforcement	349,648	74,100	17%	436,000	436,000	-
Building Safety	2,435,823	488,272	19%	2,600,000	2,756,838	156,838
Electrical	572,160	123,526	20%	622,500	661,710	39,210
Contract Services	536,646	-	0% a)	502,500	-	(502,500)
Env Health-On Site Prog	671,414	133,148	22%	598,750	598,750	-
Planning-Current	1,325,662	241,246	18%	1,343,350	1,343,350	-
Planning-Long Range	686,012	107,704	16%	656,500	657,664	1,164
<b>Total Revenues</b>	<b>6,664,642</b>	<b>1,183,898</b>	<b>17%</b>	<b>6,842,151</b>	<b>6,536,863</b>	<b>(305,288)</b>
<b>Expenditures</b>						
Admin-Operations	1,621,971	301,236	17%	1,753,895	1,753,895	-
Admin-GIS	134,450	21,158	15%	143,702	143,702	-
Admin-Code Enforcement	306,588	57,939	14%	427,837	427,837	-
Building Safety	836,425	185,346	13%	1,453,625	1,453,625	-
Electrical	295,001	47,386	15%	313,684	313,684	-
Contract Services	328,534	-	N/A a)	-	-	-
Env Health-On Site Pgm	346,978	57,599	14%	409,104	409,104	-
Planning-Current	998,174	162,340	14%	1,175,469	1,175,469	-
Planning-Long Range	506,993	63,659	14%	452,653	452,653	-
Transfers Out (D/S Fund)	163,940	-	N/A	-	-	-
<b>Total Expenditures</b>	<b>5,539,054</b>	<b>896,663</b>	<b>15%</b>	<b>6,129,969</b>	<b>6,129,969</b>	<b>-</b>
<b>Revenues less Expenditures</b>	<b>1,125,588</b>	<b>287,234</b>		<b>712,182</b>	<b>406,894</b>	<b>(305,288)</b>
<b>Transfers In/Out</b>						
In: General Fund - L/R Planning	90,783	-	N/A	-	-	-
Out: A & T Reserve	-	-	N/A	-	-	-
Out: CDD Reserve Funds	(1,037,652)	-	0%	(1,381,600)	(1,381,600)	-
<b>Net Transfers In/Out</b>	<b>(946,869)</b>	<b>-</b>	<b>0%</b>	<b>(1,381,600)</b>	<b>(1,381,600)</b>	<b>-</b>
Change in Fund Balance	178,719	287,234		(669,418)	(974,706)	(305,288)
Beginning Fund Balance	2,151,773	2,330,492	148%	1,578,206	2,330,492	752,286
<b>Ending Fund Balance</b>	<b>\$ 2,330,492</b>	<b>\$ 2,617,727</b>		<b>\$ 908,788</b>	<b>\$ 1,355,786</b>	<b>\$ 446,998</b>

a) City of Redmond contract cancelled and services in City of Sisters are reported in the County's Building Safety and Electrical Divisions

**ROAD**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			FY 2017		
	FY 2016 Actual	Actual	% of Budget	Budget	Projected	Variance
<b>Revenues</b>						
Motor Vehicle Revenue	12,487,163	2,101,401	17%	12,470,647	12,470,647	-
Federal - PILT Payment	1,203,216	1,323,365	106% a)	1,250,000	1,323,365	73,365
Other Inter-fund Services	1,132,400	16,724	2%	977,400	977,400	-
Cities-Bend/Red/Sis/La Pine	728,980	-	0%	847,000	847,000	-
State Miscellaneous	603,572	-	0%	593,969	593,969	-
Forest Receipts	1,067,643	-	0%	400,000	400,000	-
Sale of Equip & Material	345,190	3,974	1%	316,200	316,200	-
Mineral Lease Royalties	135,663	8,852	5%	175,000	175,000	-
Assessment Payments (P&I)	109,142	16,211	16%	100,000	100,000	-
Interest on Investments	123,836	18,720	47%	40,000	110,000	70,000
Miscellaneous	402,358	6,607	16%	42,070	42,070	-
<b>Total Revenues</b>	<b>18,339,163</b>	<b>3,495,854</b>	<b>20%</b>	<b>17,212,286</b>	<b>17,355,651</b>	<b>143,365</b>
<b>Expenditures</b>						
Personnel Services	5,668,320	980,896	16%	6,106,592	6,106,592	-
Materials and Services	8,658,040	1,589,595	13%	12,582,412	12,582,412	-
Debt Service	-	-	N/A	-	-	-
Capital Outlay	1,605,077	10,570	4%	273,000	273,000	-
Transfers Out	600,000	8,067,643	89%	9,067,643	9,067,643	-
<b>Total Expenditures</b>	<b>16,531,437</b>	<b>10,648,703</b>	<b>38%</b>	<b>28,029,647</b>	<b>28,029,647</b>	<b>-</b>
<b>Revenues less Expenditures</b>	<b>1,807,727</b>	<b>(7,152,849)</b>		<b>(10,817,361)</b>	<b>(10,673,996)</b>	<b>143,365</b>
Payment from Solid Waste	326,539	-	0%	362,453	362,453	-
Trans In - Transp SDC	1,000,000	-	N/A	-	-	-
Trans Out	-	-	N/A	-	-	-
<b>Total Transfers In</b>	<b>1,326,539</b>	<b>-</b>	<b>0%</b>	<b>362,453</b>	<b>362,453</b>	<b>-</b>
Change in Fund Balance	3,134,266	(7,152,849)		(10,454,908)	(10,311,543)	143,365
Beginning Fund Balance	11,706,673	14,840,939	118%	12,549,601	14,840,939	2,291,338
<b>Ending Fund Balance</b>	<b>\$ 14,840,939</b>	<b>\$ 7,688,089</b>		<b>\$ 2,094,693</b>	<b>\$ 4,529,396</b>	<b>\$ 2,434,703</b>

**ADULT PAROLE & PROBATION**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			FY 2017		
	FY 2016 Actual	Actual	% of Budget	Budget	Projected	Variance
<b>Revenues</b>						
DOC Grant in Aid SB 1145	3,650,200	912,542	25% a)	3,650,168	3,650,168	-
CJC Justice Reinvestment	845,836	845,836	100% c)	845,836	845,836	-
DOC Measure 57	234,316	240,315	103% b)	234,316	240,315	5,999
Electronic Monitoring Fee	175,399	27,250	14%	200,000	200,000	-
Probation Superv. Fees	216,170	35,211	17%	210,000	210,000	-
DOC-Family Sentence Alt	110,797	-	0% c)	110,796	110,796	-
Interfund - Sheriff	50,000	8,334	17%	50,000	50,000	-
Gen Fund/Crime Prevention	50,000	-	0% d)	50,000	50,000	-
DOJ/Arrest Grant	46,736	-	0% d)	46,736	46,736	-
Alternate Incarceration	19,492	7,859	39% e)	20,035	20,035	-
State Subsidy	16,317	4,092	26% e)	15,610	15,610	-
Interest on Investments	15,022	4,497	64%	7,000	25,000	18,000
Probation Work Crew Fees	9,531	1,159	19%	6,000	6,000	-
State Miscellaneous	11,623	-	0%	4,300	4,300	-
Miscellaneous	842	100	20%	500	500	-
<b>Total Revenues</b>	<b>5,452,282</b>	<b>2,087,194</b>	<b>38%</b>	<b>5,451,297</b>	<b>5,475,296</b>	<b>23,999</b>
<b>Expenditures</b>						
Personnel Services	3,770,605	696,007	16%	4,407,793	4,407,793	-
Materials and Services	1,489,673	163,966	10%	1,721,927	1,721,927	-
Transfer to Veh Maint	41,472	-	0%	22,000	22,000	-
Capital Outlay	-	-	0%	10,000	10,000	-
<b>Total Expenditures</b>	<b>5,301,750</b>	<b>859,973</b>	<b>14%</b>	<b>6,161,720</b>	<b>6,161,720</b>	<b>-</b>
<b>Revenues less Expenditures</b>	<b>150,532</b>	<b>1,227,221</b>		<b>(710,423)</b>	<b>(686,424)</b>	<b>23,999</b>
Transfers In-General Fund	451,189	75,198	17%	451,189	451,189	-
Change in Fund Balance	601,721	1,302,419		(259,234)	(235,235)	23,999
Beginning Fund Balance	863,649	1,465,370	126%	1,162,000	1,465,370	303,370
<b>Ending Fund Balance</b>	<b>\$ 1,465,370</b>	<b>\$ 2,767,789</b>		<b>\$ 902,766</b>	<b>\$ 1,230,135</b>	<b>\$ 327,369</b>

- a) Quarterly payments based on biennial allocation
- b) Received a small grant in addition to biennial allocation
- c) Annual payment based on biennial allocation
- d) Quarterly reimbursement
- e) Reimbursed based on actual offender expenses. Projection will be updated as necessary

**SOLID WASTE**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			FY 2017		
	FY 2016		% of Budget	Budget	Projected	Variance
	Actual	Actual				
<b>Operating Revenues</b>						
Franchise Disposal Fees	4,964,159	465,980	9% a)	5,195,799	5,195,799	-
Private Disposal Fees	1,869,094	389,518	22%	1,787,980	1,787,980	-
Commercial Disp. Fees	1,446,733	240,252	16%	1,473,817	1,473,817	-
Franchise 3% Fees	238,665	7,434	3% b)	230,000	230,000	-
Yard Debris	178,658	28,568	20%	145,000	145,000	-
Recyclables	18,238	3,044	20%	15,000	15,000	-
Equip & Material	16,490	6,267	N/A	-	-	-
Special Waste	21,806	4,797	19%	25,000	25,000	-
Interest	24,335	4,345	24%	18,000	25,000	7,000
Leases	10,801	1,800	17%	10,801	10,801	-
Miscellaneous	42,543	7,567	23%	32,500	32,500	-
<b>Total Operating Revenues</b>	<b>8,831,521</b>	<b>1,159,572</b>	<b>13%</b>	<b>8,933,897</b>	<b>8,940,897</b>	<b>7,000</b>
<b>Operating Expenditures</b>						
Personnel Services	1,967,190	354,482	17%	2,120,146	2,120,146	-
Materials and Services	3,832,421	425,056	10%	4,395,018	4,395,018	-
Debt Service	911,224	-	0% c)	930,944	930,944	-
Capital Outlay	74,313	-	0%	158,000	158,000	-
<b>Total Operating Expenditures</b>	<b>6,785,148</b>	<b>779,538</b>	<b>10%</b>	<b>7,604,108</b>	<b>7,604,108</b>	<b>-</b>
<b>Operating Rev less Exp</b>	<b>2,046,372</b>	<b>380,034</b>		<b>1,329,789</b>	<b>1,336,789</b>	<b>7,000</b>
<b>Transfers Out</b>						
SW Capital & Equipment Reserve	1,400,000	-	0%	1,375,000	1,375,000	-
<b>Total Transfers Out</b>	<b>1,400,000</b>	<b>-</b>	<b>0%</b>	<b>1,375,000</b>	<b>1,375,000</b>	<b>-</b>
Change in Fund Balance	646,372	380,034		(45,211)	(38,211)	7,000
Beginning Fund Balance	1,163,893	1,810,265	302%	600,000	1,810,265	1,210,265
<b>Ending Fund Balance</b>	<b>\$ 1,810,265</b>	<b>\$ 2,190,299</b>		<b>\$ 554,789</b>	<b>\$ 1,772,054</b>	<b>\$ 1,217,265</b>

a) Franchise and Commercial fees not yet received for July & August due to billing software conversion

b) Fee due in April 2017

c) Semi-annual payments (November and May)

**RISK MANAGEMENT**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			FY 2017		
	FY 2016		% of Budget	Budget	Projected	Variance
	Actual	Actual				
<b>Revenues</b>						
Inter-fund Charges:						
General Liability	859,198	155,226	17%	931,319	931,319	-
Property Damage	394,092	64,852	17%	389,101	389,101	-
Vehicle	179,850	32,866	17%	197,155	197,155	-
Workers' Compensation	1,140,241	202,826	17%	1,216,966	1,216,966	-
Unemployment	335,660	45,694	17%	273,824	273,824	-
Claims Reimb-Gen Liab/Property	71,559	5,088	25%	20,000	20,000	-
Process Fee-Events/Parades	1,595	-	N/A	-	-	-
Miscellaneous	0	315	17%	1,905	1,905	-
Skid Car Training	30,240	1,260	4%	32,000	32,000	-
Transfer In-Fund 340	95,000	-	N/A	-	-	-
Interest on Investments	39,075	8,806	22%	40,000	50,000	10,000
<b>TOTAL REVENUES</b>	<b>3,146,510</b>	<b>516,932</b>	<b>17%</b>	<b>3,102,270</b>	<b>3,112,270</b>	<b>10,000</b>
<b>Direct Insurance Costs:</b>						
<b>GENERAL LIABILITY</b>						
Settlement / Benefit	205,873	2,496				
Defense	36,380	466				
Professional Service	6,304	-				
Insurance	198,516	330,646				
Loss Prevention	5,049	-				
Miscellaneous	98	-				
Repair / Replacement	29,876	112				
<b>Total General Liability</b>	<b>482,096</b>	<b>333,720</b>	<b>43%</b>	<b>780,000</b>	<b>780,000</b>	<b>-</b>
<b>PROPERTY DAMAGE</b>						
Settlement / Benefit	48,500	-				
Insurance	166,978	-				
Repair / Replacement	23,145	14,102				
<b>Total Property Damage</b>	<b>190,123</b>	<b>14,102</b>	<b>7%</b>	<b>215,000</b>	<b>205,000</b>	<b>10,000</b>
<b>VEHICLE</b>						
Professional Service	-	-				
Insurance	-	-				
Loss Prevention	21,097	117				
Repair / Replacement	141,853	1,527				
<b>Total Vehicle</b>	<b>162,949</b>	<b>1,643</b>	<b>2%</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
<b>WORKERS' COMPENSATION</b>						
Settlement / Benefit	381,919	43,139				
Professional Service	7,450	-				
Insurance	139,185	120,740				
Loss Prevention	45,289	11,395				
Miscellaneous	41,895	-				
<b>Total Workers' Compensation</b>	<b>615,738</b>	<b>175,273</b>	<b>19%</b>	<b>900,000</b>	<b>875,000</b>	<b>25,000</b>
<b>UNEMPLOYMENT - Settlement/Benefits</b>	<b>81,487</b>	<b>-</b>	<b>0%</b>	<b>150,000</b>	<b>145,000</b>	<b>5,000</b>
<b>Total Direct Insurance Costs</b>	<b>1,580,894</b>	<b>524,738</b>	<b>24%</b>	<b>2,145,000</b>	<b>2,105,000</b>	<b>40,000</b>
<b>Insurance Administration:</b>						
Personnel Services	308,591	54,015	16%	337,106	337,106	-
Materials & Srv, Capital Out. & Transf.	198,474	21,232	10%	212,799	212,799	-
<b>Total Expenditures</b>	<b>2,087,958</b>	<b>599,986</b>	<b>22%</b>	<b>2,694,905</b>	<b>2,654,905</b>	<b>40,000</b>
Change in Fund Balance	1,058,552	(83,053)		407,365	457,365	50,000
Beginning Fund Balance	3,869,719	4,928,271	123%	4,000,000	4,928,271	928,271
<b>Ending Fund Balance</b>	<b>\$ 4,928,271</b>	<b>\$ 4,845,217</b>	<b>*</b>	<b>\$ 4,407,365</b>	<b>\$ 5,385,636</b>	<b>\$ 978,271</b>

\* Ending Fund Balance includes \$2,900,000 restricted for Workers' Comp Loss Reserve

**DC 9-1-1 (Funds 705 and 707)**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)			FY 2017		
	FY 2016		% of			
	Actual	Actual	Budget	Budget	Projected	Variance
<b>Revenues</b>						
Property Taxes - Current	7,091,838	-	0% a)	7,430,701	7,430,701	-
Property Taxes - Prior	139,516	32,287	23%	140,000	140,000	-
State Reimbursement	52,851	4,165	1%	640,000	640,000	-
State Grant		-	0%	278,500	278,500	-
Telephone User Tax	825,758	-	0% b)	780,000	780,000	-
Data Network Reimb.	51,399	252	0%	53,000	53,000	-
Jefferson County	31,743	162	0%	33,000	33,000	-
User Fee	56,776	-	0%	55,000	55,000	-
Police RMS User Fees	314,631	5,994	2% b)	280,000	280,000	-
Contract Payments	486,783	1,790	0% b)	547,653	547,653	-
Miscellaneous	333,046	-	N/A	-	-	-
Interest	76,500	18,155	42%	43,000	100,000	57,000
<b>Total Revenues</b>	<b>9,460,840</b>	<b>62,805</b>	<b>1%</b>	<b>10,280,854</b>	<b>10,337,854</b>	<b>57,000</b>
<b>Expenditures</b>						
Personnel Services	5,066,537	913,013	14%	6,658,661	6,658,661	-
Materials and Services	2,727,787	399,109	13%	2,968,767	2,968,767	-
Capital Outlay	1,821,228	869,760	20%	4,450,000	4,450,000	-
<b>Total Expenditures</b>	<b>9,615,552</b>	<b>2,181,881</b>	<b>15%</b>	<b>14,077,428</b>	<b>14,077,428</b>	<b>-</b>
<b>Transfer In - Fund 710</b>	<b>5,723,091</b>			<b>400,000</b>		
<b>Revenues less Expenditures</b>	<b>5,568,379</b>	<b>(2,119,076)</b>		<b>(3,396,574)</b>	<b>(3,739,574)</b>	<b>57,000</b>
Beginning Fund Balance	4,995,106	10,563,485	114%	9,290,627	10,563,485	1,272,858
<b>Ending Fund Balance</b>	<b>\$ 10,563,485</b>	<b>\$ 8,444,408</b>		<b>\$ 5,894,053</b>	<b>\$ 6,823,911</b>	<b>\$ 1,329,858</b>

a) Current year taxes received beginning in October

b) Quarterly payments or not yet invoiced

**Health Benefits Fund  
Statement of Financial Operating Data**

	FY 2016		FY 2017				
	Actual	July 1, 2016 through August 31, 2016 (16.7% of Fiscal Year)	% of Budget		Approved Budget	FY 2017 Projection	\$ Variance
<b>Revenues:</b>							
Internal Premium Charges	\$ 15,745,144	\$ 2,803,083	16.8%	a)	16,670,000	16,818,499	148,499
Part-Time Employee Premium	8,000	969	N/A		-	5,815	5,815
Employee Monthly Co-Pay	900,225	159,030	17.1%	a)	928,800	954,180	25,380
COIC	2,103,195	373,619	18.2%	a)	2,050,000	2,241,715	191,715
Retiree / COBRA Co-Pay	1,147,682	201,416	16.7%		1,208,893	1,208,893	-
Prescription Rebates	66,573	-	0.0%		130,000	130,000	-
Claims Reimbursements & Misc	314,287	85,443	57.0%		150,000	150,000	-
Interest	119,284	25,466	22.1%	a)	115,000	152,793	37,793
<b>Total Revenues</b>	<b>20,404,390</b>	<b>3,649,026</b>	<b>17%</b>		<b>21,252,693</b>	<b>21,661,895</b>	<b>409,202</b>
<b>Expenditures:</b>							
<i>Personnel Services (all depts)</i>	107,299	21,010	16.9%		124,499	124,499	-
<b>Materials &amp; Services</b>							
<b>Admin &amp; Wellness</b>							
Claims Paid-Medical	12,745,706	2,268,148	16.8%	b)	13,463,599	13,905,615	(442,016)
Claims Paid-Prescription	914,949	139,872	14.3%	b)	977,251	945,349	31,901
Claims Paid-Dental/Vision	1,927,875	276,666	13.4%	b)	2,059,150	2,021,058	38,092
Stop Loss Insurance Premium	358,991	61,350	14.6%		420,000	420,000	-
State Assessments	119,231	-	0.0%		225,000	225,000	-
Administration Fee (EMBS)	487,091	77,799	16.2%		481,500	481,500	-
Preferred Provider Fee	155,634	21,262	12.4%		171,800	171,800	-
Other - Administration	93,867	25,946	21.8%		119,055	119,055	-
Other - Wellness	152,033	32,899	21.0%		156,350	156,350	-
<b>Admin &amp; Wellness</b>	<b>16,955,377</b>	<b>2,903,941</b>	<b>16.1%</b>		<b>18,073,705</b>	<b>18,445,728</b>	<b>(372,023)</b>
<b>Deschutes On-site Clinic</b>							
Contracted Services	905,222	110,934	12.3%		905,000	905,000	-
Medical Supplies	68,477	-	0.0%		85,000	85,000	-
Other	31,690	2,919	7.2%		40,319	40,319	-
<b>Total DOC</b>	<b>1,005,389</b>	<b>113,853</b>	<b>11.1%</b>		<b>1,030,319</b>	<b>1,030,319</b>	<b>-</b>
<b>Deschutes On-site Pharmacy</b>							
Contracted Services	350,144	38,805	11.4%		339,200	339,200	-
Prescriptions	1,670,080	121,346	7.4%		1,650,000	1,650,000	-
Other	21,002	3,520	15.2%		23,168	23,168	-
<b>Total Pharmacy</b>	<b>2,041,226</b>	<b>163,671</b>	<b>8.1%</b>		<b>2,012,368</b>	<b>2,012,368</b>	<b>-</b>
<b>Total Expenditures</b>	<b>20,109,291</b>	<b>3,202,476</b>	<b>15.1%</b>		<b>21,240,891</b>	<b>21,612,914</b>	<b>(372,023)</b>
Change in Fund Balance	295,100	446,550			11,802	48,981	37,179
Beginning Fund Balance	14,207,523	14,502,622	101.2%		14,327,000	14,949,173	622,173
<b>Ending Fund Balance</b>	<b>\$ 14,502,622</b>	<b>\$ 14,949,173</b>			<b>\$ 14,338,802</b>	<b>\$ 14,998,154</b>	<b>\$ 659,352</b>
<b>% of Exp covered by Revenues</b>	<b>101.5%</b>	<b>113.9%</b>			<b>100.1%</b>	<b>100.2%</b>	

a) Year to date annualized

b) Nine weeks of actual plus prior forty-three weeks with 6.5% increase.

**FAIR AND EXPO CENTER**  
Statement of Financial Operating Data  
July 1, 2016 through August 31, 2016

	FY 2016		Year to Date (16.7% of the year)		FY 2017		
	Actual		Actual	% of Budget	Budget	Projection	\$ Variance
<b>Operating Revenues</b>							
Events Revenues	\$ 539,591		\$ 33,405	6.1%	\$ 545,000	\$ 545,000	\$ -
Storage	59,700		-	0.0%	60,000	60,000	-
Camping at F & E	19,475		-	0.0%	22,000	22,000	-
Horse Stall Rental	51,449		780	1.5%	52,000	52,000	-
Food & Beverage Activities, net	92,159		(14,922)	-14.1% a)	106,015	106,015	-
Annual County Fair (net)	283,000		-	0.0% b)	302,814	302,814	-
Interfund Contract	43,605		5,000	16.7% c)	30,000	30,000	-
Miscellaneous	7,384		632	7.1%	8,900	8,900	-
<b>Total Operating Revenues</b>	<b>1,096,364</b>		<b>24,895</b>	<b>2.2%</b>	<b>1,126,729</b>	<b>1,126,729</b>	<b>-</b>
<b>Operating Expenditures, net of TRT:</b>							
<b>General F &amp; E Activities</b>							
Personnel Services	899,882		144,929	14.6%	995,217	995,217	-
TRT Grant	(124,842)		(20,760)	11.1%	(186,672)	(186,672)	-
Materials and Services	714,323		121,189	15.1%	800,712	800,712	-
TRT Grant	(95,265)		(38,153)	16.8%	(226,594)	(226,594)	-
Capital Outlay	-		-	0.0%	255,000	255,000	-
TRT Grant	-		-	0.0%	(255,000)	(255,000)	-
<b>Total Operating Exp, net of TRT</b>	<b>1,394,098</b>		<b>207,205</b>	<b>15.0%</b>	<b>1,382,663</b>	<b>1,382,663</b>	<b>-</b>
<b>Other:</b>							
Park Acq/Dev (Fund 130)	30,000		-	0.0%	30,000	30,000	-
Rights & Signage	101,630		4,000	3.6%	110,000	110,000	-
Interest	1,587		106	13.3%	800	800	-
<b>Total Other</b>	<b>133,217</b>		<b>4,106</b>	<b>2.9%</b>	<b>140,800</b>	<b>140,800</b>	<b>-</b>
<b>Results of Operations</b>	<b>(164,516)</b>		<b>(178,205)</b>		<b>(115,134)</b>	<b>(115,134)</b>	<b>-</b>
<b>Transfers In / Out</b>							
Transfer In-General Fund	300,000		41,666	16.7%	250,000	250,000	-
Transfer In-Room Tax - (Fund 160)	25,744		4,290	16.7%	25,744	25,744	-
Trans In(Out)-Fair & Expo Reserve	(62,740)		-	0.0%	(55,000)	(55,000)	-
<b>Total Transfers In</b>	<b>263,004</b>		<b>45,956</b>	<b>20.8%</b>	<b>220,744</b>	<b>220,744</b>	<b>-</b>
<b>Non-Operating Rev &amp; Exp</b>							
Debt Service	109,927		-	0.0%	108,488	108,488	-
<b>Total Non-Operating Expenditures</b>	<b>109,927</b>		<b>-</b>	<b>0.0%</b>	<b>108,488</b>	<b>108,488</b>	<b>-</b>
Change in Fund Balance	(11,440)		(132,249)		(2,878)	(2,878)	-
Beginning Fund Balance	58,723		47,283	120.4%	39,277	47,283	8,006
<b>Ending Fund Balance</b>	<b>\$ 47,283</b>		<b>\$ (84,965)</b>		<b>\$ 36,399</b>	<b>\$ 44,405</b>	<b>\$ 8,006</b>

a) See "Food & Beverage Activities Schedule"

b) Revenues and Expenses for the annual County Fair are recorded in a separate fund and the available net income is transferred to the Fair & Expo Center Fund

c) Reimbursement from RV Park for personnel expenditures recorded in F&E

Deschutes County  
Fair and Expo Center  
Food and Beverage Activity  
July 1, 2016 through August 31, 2016

	July	August	Year to Date
<b>Revenues</b>	<b>\$ 10,302</b>	<b>\$ 3,569</b>	<b>\$ 13,871</b>
<b>Direct Costs</b>			
Beginning Inventory	24,921	25,417	24,921
Purchases	860	3,617	4,476
Ending Inventory	<u>(25,417)</u>	<u>(27,773)</u>	<u>(27,773)</u>
Cost of Food & Beverage	363	1,261	1,624
Event Expenses	200	864	1,064
Labor	<u>2,205</u>	<u>1,603</u>	<u>3,808</u>
Total Direct Costs	<u>2,768</u>	<u>3,728</u>	<u>6,497</u>
<b>Gross Profit</b>	<b><u>7,534</u></b>	<b><u>(159)</u></b>	<b><u>7,374</u></b>
Gross Profit Percentage	73.1%	-4.5%	53.2%
<b>Other Revenues</b>			
Catering/3rd Party	691	350	1,041
Concessions/3rd Party	655	-	655
Rentals (Kitchen/Flatware)	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Other Revenues</b>	<b><u>1,346</u></b>	<b><u>350</u></b>	<b><u>1,696</u></b>
<b>Expenses</b>			
Personnel	9,789	9,789	19,578
Other Materials & Services	<u>2,456</u>	<u>1,959</u>	<u>4,415</u>
<b>Total Expenses</b>	<b><u>12,245</u></b>	<b><u>11,748</u></b>	<b><u>23,993</u></b>
<b>Income-Food &amp; Beverage Activity</b>	<b><u>\$ (3,366)</u></b>	<b><u>\$ (11,557)</u></b>	<b><u>\$ (14,922)</u></b>

**JUSTICE COURT**  
**Statement of Financial Operating Data**

	Year to Date July 1, 2016 through August 31, 2016 (16.7% of the year)		FY 2017			
	FY 2016 Actual	Actual	% of Budget	Budget	Projected	Variance
<b>Revenues</b>						
Court Fines & Fees	530,437	47,579	9% a)	520,000	560,394	40,394
Interest on Investments	803	252	N/A	-	1,500	1,500
<b>Total Revenues</b>	<b>531,240</b>	<b>47,830</b>	<b>9%</b>	<b>520,000</b>	<b>561,894</b>	<b>41,894</b>
<b>Expenditures</b>						
Personnel Services	435,314	75,912	17%	458,984	458,984	-
Materials and Services	158,695	31,628	18%	175,007	175,007	-
<b>Total Expenditures</b>	<b>594,008</b>	<b>107,540</b>	<b>17%</b>	<b>633,991</b>	<b>633,991</b>	<b>-</b>
<b>Revenues less Expenditures</b>	<b>(62,768)</b>	<b>(59,709)</b>		<b>(113,991)</b>	<b>(72,097)</b>	<b>41,894</b>
Transfers In-General Fund	145,747	4,166	17%	25,000	25,000	-
Change in Fund Balance	82,979	(55,543)		(88,991)	(47,097)	41,894
Beginning Fund Balance	78,723	161,702	111%	145,608	161,702	16,094
<b>End Fund Bal (Contingency)</b>	<b>\$ 161,702</b>	<b>\$ 106,158</b>		<b>\$ 56,617</b>	<b>\$ 114,605</b>	<b>\$ 57,988</b>

a) Monthly revenue recorded in arrears - (August \$45,820 revenue not shown). Projection is annualized

Deschutes County  
Room Taxes (Funds 160 and 170)  
Budget and Actual - FY 2017  
YTD 08-31-2016

	Fund 160		Fund 170		Combined		% of Budget
	Budget	Actual	Budget	Actual	Budget	Actual	
<b>REVENUES</b>							
Room Taxes	\$ 5,425,000	\$ 1,913,013	\$ 775,000	\$ 273,288	\$ 6,200,000	2,186,300.08	35.3%
Interest	3,000	867	-	738	3,000	1,605.47	53.5%
<b>Total Revenues</b>	<u>5,428,000</u>	<u>1,913,880</u>	<u>775,000</u>	<u>274,026</u>	<u>6,203,000</u>	<u>2,187,906</u>	35.3%
<b>EXPENDITURES</b>							
<i>Administrative</i>							
Auditing Services	11,000	-	1,500	-	12,500	-	
Interfund Contract	68,951	11,492	11,324	1,888	80,275	13,380	
ISF	37,291	6,216	11,932	1,990	49,223	8,206	
Public Notices	2,650	245	400	35	3,050	280	
Printing	1,800	-	350	-	2,150	-	
Office Supplies	900	-	125	-	1,025	-	
Postage	2,625	-	400	-	3,025	-	
<b>Total Administrative</b>	<u>125,217</u>	<u>17,953</u>	<u>26,031</u>	<u>3,913</u>	<u>151,248</u>	<u>21,866</u>	
<i>Current Distributions</i>							
LED #2	3,151,787	525,298	-	-	3,151,787	525,298	
Sunriver Chamber (1)	34,500	17,250	-	-	34,500	17,250	
Sunriver Chamber (2)	10,000	-	-	-	10,000	-	
Sunriver Service Dist (3)	200,000	-	-	-	200,000	-	
COVA - 6%	868,696	111,196	-	-	868,696	111,196	
COVA - 1%	758,007	93,168	-	-	758,007	93,168	
RV Park	-	-	40,000	17,954	40,000	17,954	
Annual Fair	-	-	61,000	33,382	61,000	33,382	
F&E - 6%	25,744	4,290	-	-	25,744	4,290	
F&E Reserve Fund	-	-	224,703	-	224,703	-	
F&E - 1%	-	-	668,266	48,145	668,266	48,145	
<b>Total Distributions</b>	<u>5,048,734</u>	<u>751,202</u>	<u>993,969</u>	<u>99,480</u>	<u>6,042,703</u>	<u>850,682</u>	
<b>Total Expenditures</b>	<u>5,173,951</u>	<u>769,155</u>	<u>1,020,000</u>	<u>103,393</u>	<u>6,193,951</u>	<u>872,548</u>	
<b>Balance</b>	254,049	1,144,725	(245,000)	170,633	9,049	1,315,358	
<b>Transfer to Gen Cap Reserve</b>	<u>489,049</u>	<u>489,049</u>	<u>-</u>	<u>-</u>	<u>489,049</u>	<u>489,049</u>	
<b>Change in Balance</b>	(235,000)	655,676	(245,000)	170,633	9,049	826,309	
<b>Beginning Balance</b>	235,000	313,406	245,000	405,292	480,000	718,698	
<b>Ending Balance</b>	<u>\$ -</u>	<u>\$ 969,082</u>	<u>\$ -</u>	<u>\$ 575,924</u>	<u>\$ 489,049</u>	<u>\$ 1,545,006</u>	

- 1) \$30,000 base plus 15% increase to match COVA's increase
- 2) \$10,000 To Sunriver Chamber for consultant
- 3) \$200,000 to Sunriver Service District for Training Facility



PUBLIC HEALTH DIVISION  
Office of the Public Health Director  
Kate Brown, Governor

Oregon  
**Health**  
Authority

800 NE Oregon Street, Suite 930  
Portland, OR 97232  
971-673-1222 Voice  
971-673-1299 FAX

September 2, 2016

The Honorable Anthony DeBone, Chair  
Deschutes County Board of Commissioners  
1300 NW Wall Street Suite 200  
Bend, OR 97701

Dear Commissioner DeBone:

The triennial onsite agency review was conducted for the Deschutes County Health Services (DCHS) from May 2-31, 2016. The Oregon Public Health Authority Public Health Division evaluated county public health programs for compliance with state and federal public health laws and compliance with the Financial Assistance Agreement.

The review included the appraisal of items in 21 program areas, listed below. Program areas with compliance findings are indicated with an asterisk.

Administration	HIV Care and Treatment
Babies First	HIV Prevention
Civil Rights	Immunizations
Communicable Disease	Nurse Family Partnership
Drinking Water	Reproductive Health
Emergency Preparedness	Sexually Transmitted Disease
Fiscal	Tobacco Outreach and Prevention
Food, Pool and Lodging	Tuberculosis
Health Officer	Vital Records
Healthy Communities	*WIC and WIC Farm Direct Food Program

An overall report is enclosed which includes a list of specific compliance findings and areas of strength identified throughout the review. We urge you to review this document as it contains important information about your public health programs and their requirements.

Please note that the results of this triennial review are excellent overall, with very few findings. There is only one program with findings that continue to need attention. Our team will work closely with Deschutes County Health Services to resolve the findings and notify you by letter upon resolution.

A full report has been sent to Hillary Saraceno, Deputy Director of Deschutes County Health Services and select members of her staff. We think the report will be of assistance to DCHS staff and their continuing efforts to provide quality public health services to your community.

Our office will contact Hillary Saraceno to inquire if you would like to meet with us to go over the findings and answer any questions. We leave it to the local Board of Commissioners to decide if this meeting of the Local Public Health Authority occurs with one or more of the commissioners present.

Overall, agency reviewers found Deschutes County Health Services public health team to be composed of committed professionals who deliver quality public health services to your community. The citizens of Deschutes County are very fortunate to have this agency providing comprehensive public health services.

We thank you for assuring that the compliance findings are corrected and for the strong public health work you do for the community.

Sincerely,



Danna Drum, Manager  
Public Health Systems Innovation and Partnerships



Marti Baird, Public Health Nurse Consultant  
Public Health System Innovation and Partnerships

CC: Hillary Saraceno, Deputy Director DCCHS  
Alan Unger, Commissioner  
Tammy Baney, Commissioner  
Channa Lindsay, Quality Improvement Specialist  
Kathe Hirschman, Administrator Secretary  
David Inbody, Operations Manager  
Thomas Kuhn, Community Health Programs Manager  
Pamela Ferguson, MCH Program Manager



## **DESCHUTES COUNTY HEALTH SERVICES Triennial Review Report: May 2016**

August 26, 2016

This is an overview report of the May 2016 triennial review of the Deschutes County Health Services Department. This report is a summary of individual reports from participating programs put together by the Oregon Health Authority (OHA) Public Health Systems and Innovation and Partnerships Unit (PHSIP). Detailed individual reports will be sent to Hillary Sarceno, Deputy Director of Deschutes County Health Services. We urge you to review this document as it contains important information about your public health programs and their requirements.

Report Prepared by: Marti Baird, Public Health Systems, Innovation, and Partnerships

### **COMPLIANCE FINDING SUMMARY**

#### **Administration**

DCHS is in compliance with all program requirements.

#### **Babies First!**

DCHS is in compliance with all program requirements

#### **Civil Rights**

DCHS is in compliance with all program requirements

#### **Communicable Disease**

DCHS is in compliance with all program requirements

#### **Drinking Water**

DCHS is in compliance with all program requirements

#### **Health Security, Preparedness and Response**

DCHS is in compliance with all program requirements

#### **Food, Pool and Lodging, Health & Safety**

DCHS is in compliance with all program requirements.

#### **Fiscal**

DCHS is in compliance with all program requirements

### Health Officer

DCHS is in compliance with all program requirements

### Healthy Communities

DCHS is in compliance with all program requirements

### HIV Care and Treatment

DCHS is in compliance with all program requirements

### HIV Prevention

DCHS is in compliance with all program requirements

### Immunizations

DCHS is in compliance with all program requirements

### Nurse Family Partner

DCHS is in compliance with all program requirements

### Reproductive Health

DCHS is in compliance with all program requirements

### Sexually Transmitted Infection

DCHS is in compliance with all program requirements

### Tobacco Outreach and Prevention

DCHS is in compliance with all program requirements

### Tuberculosis

DCHS is in compliance with all program requirements

### Vital Records

DCHS is in compliance with all program requirements

### Women, Infants and Children (WIC)

DCHS must do the following requirements to be in compliance:

1. Assure staff who provide WIC services complete all required training modules and completed modules are documented in TWIST. (Policy 440)  
**Due date for compliance: July 1, 2016 Resolved 7-16**
2. Assure all selected risks are documented correctly. (Policy 625)  
**Due date for compliance: September 1, 2016**
3. CPA shall change the risk level from medium to high when required. (Policy 661)  
**Due date for compliance: September 1, 2016**
4. Oregon WIC Employee Signature Form must be signed by a new employee within 30 days of hire. (Policy 596)  
**Due date for compliance: July 1, 2016 Resolved 7-16**
5. Documentation on WIC Personnel Summary must reflect the information on the quarterly time study. (Policy 316)  
**Due date for compliance: July 1, 2016 Resolved 7-16**

### WIC Farm Direct Nutrition Program

DCHS is in compliance with all program requirements

# **Program Descriptions and Strengths**

## **ADMINISTRATION and CIVIL RIGHTS**

Deschutes County Health Services has a staff of dedicated individuals providing health care and services to a diverse community. They attempt to streamline services whenever they can, and have an excellent internal and external referral system in place. They often collaborate with community partners to bring comprehensive services to the entire county. They have an active advisory board and health offices that provide guidance for public health activities and issues. The Health Officer is attentive and active in providing medical guidance to DCHS, and attends pertinent public health events. Civil rights are protected by ongoing education to the staff, appropriate signage, and policies. All in all, a very well-run department providing important services to the citizens of Deschutes County.

## **COMMUNICABLE DISEASE**

The Deschutes County Health Services Communicable Disease Program promptly identifies, investigates, prevents, and controls communicable diseases and outbreaks that pose a threat to the health of the public. The CD team receives reports and works with providers to ensure proper follow-up and contact investigation necessary to prevent additional illnesses. They also often provide statistics and other disease information to health care providers, hospitals, first responders, schools, the public and news media.

The CD staff are quickly available to respond to communicable disease needs of the county. They are always a pleasure to work with and respond quickly when necessary.

## **DRINKING WATER**

The drinking water program provides services to public water systems that result in reduced health risk and increased compliance with drinking water monitoring and maximum contaminant level requirements. The drinking water program reduces the incidence and risk of waterborne disease and exposure of the public to hazardous substances potentially present in drinking water supplies. Services provided through the drinking water program include investigation of occurrences of waterborne illness, drinking water contamination events, response to spills, emergencies, and inspection of water system facilities. Drinking water program reports data to OHA, Drinking Water Services (DWS) necessary for program management and to meet federal Environmental Protection Agency (EPA) Safe Drinking Water Act program requirements.

The drinking water system files were reviewed and found to demonstrate superb documentation of work performed. Deschutes County's Drinking Water Program is in the hands of a team of very competent and professional environmental health specialists. It is well organized and operated, and works cooperatively with state Drinking Water Program staff to help assure safe drinking water for the 170 water systems it supervises.

## **HEALTH SECURITY PREPAREDNESS AND RESPONSE**

Deschutes County Health Services maintains a quality Public Health Emergency Preparedness (PHEP) program operated by Mary Goodwin, Preparedness Coordinator and overseen by Thomas Kuhn, Community Health Program Manager.

Deschutes County Health Services is to be commended for continued fiscal support of the program through its ongoing use of PHEP funds to support a dedicated PHEP program coordinator at .8 FTE, which helps to strengthen and maintain a robust program.

Program strengths include integration of public health preparedness activities with broader community and regional preparedness efforts and integration of preparedness activities into the overall agency mission. In addition to meeting and exceeding the minimum requirements under the PE-12 contract, the PHEP program coordinator also provides support services to maintain the county's Public Health Reserve Corps.

### **FOOD, POOL, AND LODGING**

Environmental Health Licensing Programs consisting of Food, Pool and Lodging facilities. The inspection rates for licensed facilities are in compliance for all program areas. The field review staff met all of the required elements of a thorough inspection.

Deschutes County Environmental Health is doing an excellent job of providing Environmental Health services to the community. The inspection rates for licensed facilities are in compliance for all program areas. The licensed facility inspection reports have good documentation, proper follow-up as required, and are well organized.

During the field review staff met all of the required elements of a thorough inspection. Staff exhibited good communication skills with operators and employees of the food service facilities during the field review. Staff is focusing on critical risk factors that are most associated with foodborne illness. Staff should be commended for the level of services they are providing to the citizens of Deschutes County.

### **FISCAL**

Deschutes County Health Services (DCHS) has a primary responsibility to help address the basic health and wellness of Deschutes County residents. Public Health assesses, preserves, promotes, and protects the public's health. The DCHS services include immunizations, birth control, women's annual exams, STD/STI testing, prenatal care, School Based Health Centers as well as nutrition and health services to young children and their mothers. Other services include disease control, disaster preparedness, tobacco prevention, health education, and monitoring of community health

Deschutes County Health Services has sufficient internal controls to adequately safeguard assets, and to detect and prevent errors in a timely manner. The review indicated a well-run fiscal operation with satisfactory accounting controls, which is in compliant with federal rules on payroll, purchasing/procurement procedures, billing, cash / banking, costs analysis as well as accounting system and financial reporting requirements. The operation is well organized and efficient with a commitment to quality, fairness and accuracy.

### **HEALTHY COMMUNITIES**

Deschutes County has continued to implement its Healthy Communities program through a comprehensive approach that includes facilitating community partnerships, promoting healthy food and physical activity, countering unhealthy food and tobacco influences, facilitating the development of chronic disease self-management networks and systems, and integrating tobacco use reduction into all Healthy Communities interventions.

Deschutes County Healthy Communities has done excellent work promoting the importance of adopting and implementing chronic disease prevention initiatives, such as integrating public health prevention into the clinical care setting. Program staff have provided extensive outreach to health system partners such as Acumentra Health, St. Charles, Mosaic Medical and PacifiSource regarding the importance of funding and creating referral systems for evidence-based self-management programs. This outreach has led to secured funding for a tri-county Chronic Pain Self-Management Program pilot.

DCHS staff demonstrate strong dedication to Healthy Communities-related initiatives, and demonstrate commitment to improving the program's efforts to further social norm changes around tobacco prevention and chronic disease self-management. The Healthy Communities coordinator, through numerous strong community partnerships, promotes strategies and resources to address tobacco-related diseases and support prevention and self-management of chronic conditions.

Staff performance on program work demonstrates an ongoing commitment to advancing program efforts toward social norm changes around support of worksite wellness and chronic disease self-management

### **HIV CARE AND TREATMENT**

The nurse and case manager provide medical and psychosocial case management services to forty five (45) HIV clients. Forty one of these clients are enrolled in Oregon State's AIDS Drug Assistance Program called CAREAssist, and six clients are considered high acuity at the time of this report.

The medical case manager is doing a great job of engaging clients, evaluating, documenting and addressing the individual needs of each client as the need arises, and ensuring annual nurse assessments are completed on time. The nurse and case manager collaborate and communicate frequently so that each client receives the services in accordance with the key principles of chronic disease management and client self-management.

### **HIV PREVENTION**

An HIV Prevention Program Triennial Review was conducted for the Deschutes County Health Services HIV Prevention Program on May 20, 2016. All paperwork was in place, the CLIA waiver was current, confidentiality policies and procedures were signed and accurate, and staff were cordial and forthcoming.

All aspects of the triennial review reporting document were covered, highlighted by the integration of services between the HIV, STD and Family Planning programs; newly developed partnerships with prioritized populations including Men who have Sex with Men and Persons Who Inject Drugs were discussed; and there was great hope and anticipation for engagement of younger MSM populations with the soon to be opened downtown clinic location which would be used for HIV/STD screening purposes

### **IMMUNIZATIONS**

Deschutes County is running a high-quality immunization program. At their last Vaccines for Children Program compliance visit in December 2015, there were a couple of small compliance issues that were quickly resolved. They are currently in full compliance with all VFC requirements.

Deschutes County is building a good relationship with their local CCO which has led to a project doing AFIX assessments for local clinics with a feedback session for all participating clinics. The LPHA has met all three tiers of billing standards. Deschutes County staff have been focusing on community outreach by visiting all SBHCs prior to the exclusion day this year and by presentations at local venues like medical assistant classes at Central Oregon Community College. Hepatitis B screening and newborn immunization has been identified as an issue locally. Deschutes County deserves commendation for jumping in and creating an action plan to work with the hospitals in their area, leading to a significant increase in reporting maternal HBsAG screening at St. Charles in Redmond.

### **MATERNAL CHILD HEALTH**

Deschutes County Health Services (DCHS) continues to be a well-organized Maternal Child Health Home Visiting Program model. A skilled nurse staff and field team, several of whom have been in their current positions for several years, support the MCH programs. A model Oregon Mothers Care (OMC) program has operated under the excellent direction of Erin Hoar, OMC Coordinator since 2000. Strong, insightful leadership is provided by Pamela Ferguson, RN, BSN, MHA, MCH Program Manager and Sarah Holloway, RN, BSN, Nurse Home Visiting Supervisor. These MCH Team members are new to their respective roles since the 2013 Triennial Review process.

Strengths include development and publication of the Central Oregon Regional Health Improvement Plan (2016-2019). This publication, created with input from multiple community partners, lists one of its primary goals and benefits as "Improved organizational and community coordination and collaboration." The Nurse Home Visiting programs develop new partnerships and collaborate with current community partners to solicit referrals for the nurse home visiting program. This program assesses client needs and uses motivational interviewing to encourage healthy behaviors with home visits that provide family specific education.

**Commendation:** An electronic client record system was implemented starting in December 2015 for the MCH Nurse Home Visiting programs. Using EPIC, OCHIN system software, all four Nurse Home Visiting programs, (NFP, MCM, Babies First! and CaCoon) have been transitioned into the electronic record keeping system.

**Commendation:** With a goal of reaching prenatal women in need and providing Nurse Home Visiting (NHV) service provision to all eligible pregnant women in the community, Erin Hoar, longtime Oregon Mothers Care, (OMC) Coordinator, now provides weekly OMC intakes at multiple OB provider offices in the community. This is an excellent example of developing and maintaining collaborative partnerships for local prenatal care and services with a goal of assuring a woman's health is maintained during her pregnancy and her infant is born at term.

**Note:** This activity is an excellent example of achieving the Reproductive and Maternal Child Health goals noted in the 2016-2019 Central Oregon Regional Health Improvement Plan.

### **NURSE FAMILY PARTNERSHIP**

Nurse-Family Partnership ® (NFP) is an evidence-based, community health program that serves low-income women pregnant with their first child. Each vulnerable new mom is partnered with a registered nurse early in her pregnancy and receives ongoing nurse home visits. It is a life-transforming partnership, for the mom and her child. Nurse-Family Partnership helps families —and the communities they live in — become stronger while saving money for state, local and federal governments.

Strengths include electronic medical records that are integrated with Behavioral Health

Deschutes County Health Service is working to adopt the newly created Oregon Home Visiting Competencies into their employee development processes.

A Maternal Child Health Mental Health Specialist is available to MCH team to accept referrals with warm hand-offs as well as provide consolation for nurse home visitors.

They have a highly productive team with history of meeting or exceeding caseload targets. This agency is working toward becoming a Trauma Informed Service Provider.

### **REPRODUCTIVE HEALTH**

Deschutes County Health Department is and has been actively participating in community outreach that includes youth (10–17 years of age). An indicator of effectiveness may be the 56% decrease in teen pregnancy rates between the years 2004–2014. In 2004 the 10–17 year olds pregnancy rate was 9.0 per 1000 in this service area and in 2014 the rate decreased to 4.0 per 1000.

Deschutes County reproductive health program serves 22.9% of the counties sexually active 15-17 year old females. Provide quality family planning optimizes individuals health and to leads to healthy lives and assists in plans for if/ when they are ready for changes in the future. This provides a more seamless transition for their clients.

Medical services are provided according to national standards of care, ensuring quality family planning services, appropriate education and anticipatory guidance for the encouragement of preventative healthcare. The DCHS staff continues to provide reproductive health education in the community as well as seek out to provide access points for underserved populations.

### **SEXUALLY TRANSMITTED INFECTION (STI)**

Deschutes County provides STD screening, treatment, and partner services out of its primary location in Bend and additional locations in Redmond and La Pine. The county's rate of chlamydia has trended slightly downward with 497 cases reported in 2015 and a rate of 291.69 per 100,000, the lowest levels seen in the county since 2010 and much lower than the statewide rate of 411.91/100,000. However, consistent with trends being seen statewide, the county has seen a significant increase in gonorrhea, climbing from 12 cases in 2013, to 29 in 2014, and 50 in 2015 for a case rate that year of 29.73/100,000. While this is still much lower than the overall rate for Oregon (81.73/100,000), it is cause for concern. Cases of infectious syphilis have remained relatively stable with 3 cases in 2014 and 4 cases in 2015. However, the county also had an additional 6 cases of late syphilis in 2015. The amount of work undertaken by staff to follow-up in each of these cases is significant and time consuming, particularly for early infectious cases.

Program staff demonstrate a strong commitment to reducing the spread of STDs in Deschutes County through the availability of screening services in a variety of locations, timely and effective STD case work, provision of partner services, and promotion of prevention strategies such as condom distribution. Particularly noteworthy are the efforts of program staff to provide testing and treatment for partners of new STD cases, the timeliness, attention to detail and overall high-quality of their case reporting in the Oregon Public Health Epi User System (Orpheus) system, and their attention to the STD prevention and care needs of teenagers and young adults. Overall, Deschutes County's STD program can serve as a model for other counties across the state

### **TOBACCO OUTREACH AND PREVENTION**

Deschutes County has continued to implement its TPEP program through a comprehensive approach that includes facilitating community partnerships, creating tobacco-free environments, countering pro-tobacco influences, promoting quitting of tobacco among adults and youth, and reducing the burden of tobacco. Deschutes County has fulfilled all responsibilities related to local enforcement of the Oregon Indoor Clean Air Act, including responding to complaints of violation and conducting annual inspections of certified smoke shops in the county

Deschutes County TPEP has successfully promoted policy change for healthy, tobacco-free environments in a variety of settings, including the Deschutes Public Library, Central Oregon Intergovernmental Council, and Mt. Bachelor. Extensive outreach to community leaders regarding the hazards of tobacco (as the leading cause of preventable death in the state) and inhalant delivery systems helped lead to the adoption of these policies as being comprehensive and restricting smoke, tobacco and vapor on properties.

Program staff continue to establish and maintain strong relationships with a broad range of policy makers and stakeholders in health system, school, and community settings to help advance program objectives. These include systematic promotion of the Oregon Tobacco Quit Line and other tobacco cessation efforts with coordinated care organizations and other partners. During this review period, the TPEP program conducted a tobacco retail assessment to provide the groundwork for exploring policy options to address availability and promotion of tobacco in the retail setting. TPEP was recently awarded the Strategies for Policy and Environmental Change Tobacco-Free (SPArC) grant to accelerate their work in the tobacco retail environment.

### **TUBERCULOSIS**

Deschutes County Health Services is prepared for a case and nursing staff are trained about TB. There are strong relationships with the local hospital and institutions.

### **VITAL RECORDS**

Deschutes County was the county of birth for more than 2,247 infants last year\* and approximately 1,636 deaths occurred in the county last year\*\*. The county vital records office serves their community by offering a local office where certified copies of birth and death records are available to order by authorized individuals. The county is limited to providing this service for the first six months after the event, whether birth or death. Orders placed in this office are typically completed within one day.

At the beginning of this year, a new fee increase went into effect. All of the county materials were updated in advance, then promptly and efficiently communicated to partners and customers in the community.

The Deschutes County Vital Records Office consistently provides excellent customer service to their customers and partners throughout the community. While the registrar issues most of the certified copies of vital records, two deputy registrars provide backup for the times the registrar is out of the office. The Deschutes County Office of Vital Records provides a positive linkage between the community and the state vital records office. Records and reports are handled with careful attention to maintaining security and confidentiality. Partners within the community, the three local hospitals and all seven of the larger volume funeral homes visited during this trip report great relationships and excellent service from this office. State staff that have contact with the county report a similar high regard for the work of this office

### **WIC**

WIC's mission is to safeguard the health of low-income women, infants and children up to age 5 who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating and referrals to health care. Delivering high quality nutrition services is essential in not only carrying out this mission, but also ensuring that WIC continues to be the premiere national public health nutrition program.

Deschutes County WIC has partnered with the health care community to enroll pregnant women on WIC during their prenatal clinic visits at St. Charles Family Care in Redmond and visits with Oregon Mothers Care in Bend. Deschutes County WIC has developed many community partnerships and includes a range of partners during the "Taste of WIC" nutrition fairs. This helps introduce WIC participants to a variety of local social, health and nutrition resources. Deschutes County WIC uses a continuous improvement approach to their work

#### **WIC FARM DIRECT NUTRITION PROGRAM**

The Oregon Farm Direct Nutrition Program (Farm Direct) provides WIC families with FDNP checks once a year to purchase fresh, locally-grown fruits, vegetables and cut herbs directly from local farmers.

WIC staff are commended for doing a quality improvement project to adapt the FDNP check register to assure the register is correctly filled out and data entry in TWIST is accurate.

**Regional Public Health Modernization Meetings (2016)**  
**DRAFT Agenda for Planning Purposes**  
**November, 1, 2016**

**Meeting Objectives**

1. Educate partners (with an emphasis on CCOs/Early Learning Hubs/Hospital partners/RHECs) about Public Health Modernization
  - a. Objective– Partners will understand the basic tenants of Public Health Modernization and how a modernized public health system compares and contrasts with the current model
  - b. Objective– Partners and LPHAs will identify benefits of:
    - i. Modernization/new model
    - ii. Working together to realize Modernization
2. Initiate Modernization partnerships framework discussions
  - a. Objective– Partners and LPHA's will:
    - i. Identify efficiencies and added value that could be realized through partnerships among and between LPHAs and partners
    - ii. Identify ways to align efforts to advance Public Health Modernization
    - iii. Identify opportunities for integration between public health, health care and early learning and education
    - iv. Identify barriers to implementing Public Health Modernization (community, system, other)
    - v. Identify ways to overcome barriers (first steps)
  - b. Objectives– Partners and LPHAs will discuss 3-5 ways that they might work together to implement Public Health Modernization
  - c. Objective– Partners will begin to discuss 2 basic tenants of a partnership framework: expectations, role clarity
3. Discuss next steps for planning for implementation planning and grant work

<b>Time</b>	<b>Topic</b>	<b>Facilitator/</b>
<b>All Partners</b>		
9:30—9:45	Welcome & introductions	Host Site
9:45—10:05	What is a modernized public health system? ( <i>Meeting Objective 1.a.</i> )	TBD/presentation developed by Rede
10:05—10:20	Modernization Goals	PHAB/CLHO
10:20—10:45	<ul style="list-style-type: none"> <li>• What are the benefits of Public Health Modernization (<i>Meeting Objective 1.b.</i>)</li> </ul>	Panel (CHDAs, OPHD, PHAB)
11:45—11:25	<ul style="list-style-type: none"> <li>• Introduce Cross Jurisdictional Sharing</li> <li>• High level assessment findings – (regional if possible)</li> <li>• Examples of modernization progress, including CJS (high-level)</li> </ul>	Panel (CHDAs, OPHD, PHAB)
11:25—11:30	Brief conclusion, All Partners Meeting	Rede
11:30—12:15	Lunch	
<b>Key Planning Partners (CHDs and Commissioners)</b>		
12:15—1:15	Efficiencies and value of cross-jurisdictional	Rede/Facilitated

	sharing and other types of partnerships: Specific examples from each region, retrospective and prospective ( <i>Meeting Objective 2.a.i.</i> )	Activity
1:15—1:45	Challenges to implementing Public Health Modernization framework: Community, system, other ( <i>Meeting Objective 2.a.iv</i> )	Rede/Group Discussion
1:45—2:15	Addressing challenges ( <i>Meeting Objective 2.a.v</i> )	Rede/Facilitated Activity
2:15—3:00	Future collaborative efforts and partnerships ( <i>Meeting Objective 2. b.+c.</i> )	Rede
3:00—3:25	Next steps in planning and implementation process ( <i>Meeting Objective 3</i> )	Rede
3:25—3:30	Close	

# PUBLIC HEALTH MODERNIZATION

## A New Model For Public Health



 = Present @ every Health Department

Source: HB 2348 Task Force Report: Modernizing Oregon's Public Health System, September 2014

Public Health Modernization, Accreditation and the 10  
Essential Services: CROSSWALK SNAPSHOT



*This crosswalk shows how public health priorities are aligned across state and national public health initiatives.*

<p><b>Modernization of Public Health</b></p> <p>Creates a public health system for the future through: adoption of the foundational capabilities and programs in all public health authorities, sustained state funding for the public health system, and adoption of population health metrics.</p>	<p><b>Public Health Accreditation Domains (v 1.5)</b></p> <p>Improves and protects the health of every community by advancing the quality and performance of public health departments</p>	<p><b>10 Essential Public Health Services</b></p> <p>Describe the public health activities that all communities should undertake and serve as the framework for the NPHPS instruments.</p>
<p>Assessment and Epidemiology</p>	<p>1: Conduct and Disseminate Assessments Focused on Population Health Status And Public Health Issues Facing the Community</p>	<p>Monitor health status to identify and solve community health problems</p>
<p>Emergency Preparedness and Response</p>	<p>2: Investigate Health Problems and Environmental Public Health Hazards to Protect the Community; 5: Develop Public Health Policies and Plans</p>	<p>Diagnose and investigate health problems and health hazards in the community; mobilize community partnerships and action to identify and solve health problems</p>
<p>Communications</p>	<p>2: Investigate Health Problems and Environmental Public Health Hazards to Protect the Community; 3: Inform and Educate about Public Health Issues and Functions</p>	<p>Inform, educate, and empower people about health issues</p>
<p>Policy and Planning</p>	<p>5: Develop Public Health Policies and Plans; 6: Enforce Public Health Laws</p>	<p>Develop policies and plans that support individual and community health efforts; enforce laws and regulations that protect health and ensure safety</p>
<p>Leadership and Organizational Competencies</p>	<p>8: Maintain a Competent Public Health Workforce; 9: Evaluate and Continuously Improve Processes, Programs, and Interventions; 11: Maintain Administrative and Management Capacity; 12: Maintain Capacity to Engage the Public Health Governing Entity</p>	<p>Assure competent public and personal health care workforce</p>
<p>Health Equity and Cultural Responsiveness</p>	<p>4: Engage with the Community to Identify and Address Health Problems; 11: Maintain Administrative and Management Capacity</p>	<p>Assure competent public and personal health care workforce</p>
<p>Community Partnership Development</p>	<p>4: Engage with the Community to Identify and Address Health Problems</p>	<p>Mobilize community partnerships and action to identify and solve health problems</p>
<p>Communicable Disease Control</p>	<p>2: Investigate Health Problems and Environmental Public Health Hazards to Protect the Community; 10: Contribute to and Apply the Evidence Base of Public Health</p>	<p>Diagnose and investigate health problems and health hazards in the community; research for new insights and innovative solutions to health problems</p>
<p>Environmental Health</p>	<p>2: Investigate Health Problems and Environmental Public Health Hazards to Protect the Community; 3: Inform and Educate about Public Health Issues and Functions; 10: Contribute to and Apply the Evidence Base of Public Health</p>	<p>Diagnose and investigate health problems and health hazards in the community; research for new insights and innovative solutions to health problems</p>
<p>Prevention and Health Promotion</p>	<p>3: Inform and Educate about Public Health Issues and Functions; 10: Contribute to and Apply the Evidence Base of Public Health</p>	<p>Diagnose and investigate health problems and health hazards in the community; research for new insights and innovative solutions to health problems</p>
<p>Access to Clinical Preventive Services</p>	<p>7: Promote Strategies to Improve Access to Health Care</p>	<p>Link people to needed personal health services and assure the provision of health care when otherwise unavailable; evaluate effectiveness, accessibility, and quality of personal and population-based health services</p>

For more information, visit [healthoregon.org/modernization](http://healthoregon.org/modernization).

For more information, visit [phaboard.org](http://phaboard.org).

For more information, visit [cdc.gov/nphpsp/essentialservices.html](http://cdc.gov/nphpsp/essentialservices.html).

# Public Health Modernization Priorities



## Priorities for a modern public health system

Based on findings from the public health modernization assessment, the Public Health Advisory Board recommends the following priorities for the next three biennia:

2017-2023 public health modernization priorities	
Biennium	Foundational capabilities and programs
2017-2019	<ul style="list-style-type: none"> <li>• Communicable disease control</li> <li>• Environmental health</li> <li>• Emergency preparedness</li> <li>• Health equity and cultural responsiveness</li> <li>• Assessment and epidemiology</li> <li>• Leadership and organizational competencies</li> </ul>
2019-2021	<ul style="list-style-type: none"> <li>• Prevention and health promotion</li> <li>• Communications</li> <li>• Community partnership development</li> <li>• <i>Continue and expand on work on the foundational capabilities and programs implemented in 2017-2019</i></li> </ul>
2021-2023	<ul style="list-style-type: none"> <li>• Access to clinical preventive services</li> <li>• Policy and planning</li> <li>• <i>Continue and expand on work on the foundational capabilities and programs implemented in 2017-2021</i></li> </ul>

### 2017-2019

- The first phase of public health modernization advances essential public health infrastructure including health equity, leadership and collection, analysis and reporting of population health data in order to inform decision making.
- Investment in essential public health infrastructure will ensure that state and local public health authorities are accountable for achieving improved health outcomes for everyone in Oregon.
- Environmental public health, emergency preparedness, and communicable disease control programs will fill critical gaps in public health programs across the state.

### 2019-2023

- The second phase of modernization will focus on prevention and health promotion priorities that have sustainable, long-lasting results for the health of all people in Oregon.
- Continuous quality improvement and development of the foundational capabilities and programs will help clarify the distinct systemic needs for access to clinical preventative services and policy and planning in phase three.

This has been a tremendous collaborative effort across the 34 local health authorities, the public health division, and the Public Health Advisory Board. By committing to building a modern public health system, we demonstrate our commitment to ensuring that a healthy life is within reach for everyone in Oregon.



# Wellness & Education Board of Central Oregon (WEBCO) Program Update



Lionel “Chad” Chadwick, PhD, FACHE  
Director



## History – Chapter 1

2011- 2013

ORS Chapter 190 Intergovernmental Entity established as Central Oregon Health Board (COHB) with Commissioners from each county as founding the Board of Directors.

Mission:

1. Behavioral health services capitation management for 3 counties
2. Coordination and collaboration
3. Regional grant funding vehicle



## History – Chapter 2

2013 - 2016

COHB officially changed to the Wellness & Education Board of Central Oregon (WEBCO) to recognize WEBCO's designation as Early Learning Hub of Central Oregon. A fourth board member was added from High Desert ESD.

Additional New Mission:

1. Regional grant funding vehicle for Early Learning Hub program to support regional early learning endeavors

## Where are we?



2659 SW 4<sup>th</sup> St.  
Redmond, OR  
97756



## Updated Mission, Vision, and Values

### Mission:

- To promote the wellness of all Central Oregonians. We strive to improve health through collaboration and identification of financial and educational resources using approaches that increase access and satisfaction for persons of all ages, cultures, and socio economic conditions. We encourage regional data-based approaches for service efficiency and/or coordination improvements; and foster programs which further these objectives.

### Vision:

- Our vision is for an integrated, vibrant, healthy, and educated Central Oregon. We believe all citizens can be well and maximize Central Oregon living, while enjoying an economically strong and socially compassionate community.

### Values:

- We value diverse, innovative, and collaborative services and relationships that further unique partnerships which enhance efficiency, eliminate barriers, and create solutions to assure a healthy, educated, and inclusive population.

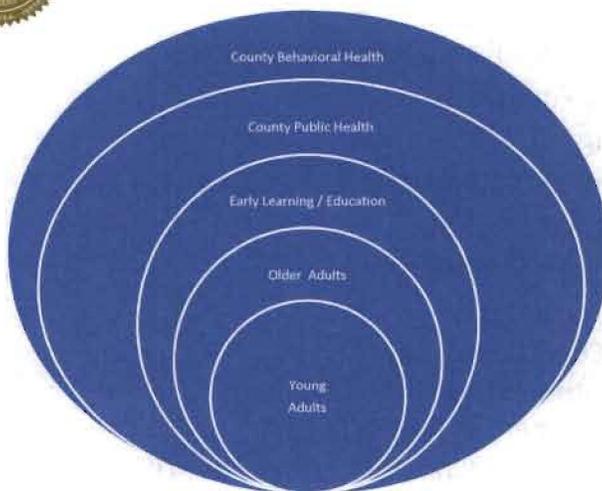


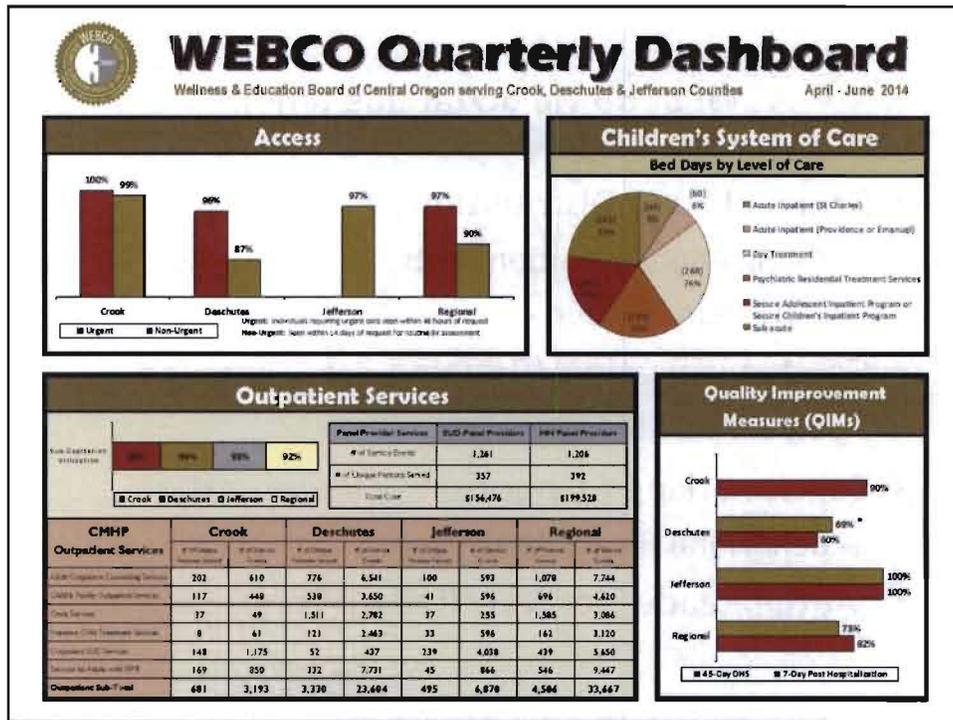
### What do we do (at this time):

- Regional Fund Distribution / Reporting
  - Young Adult Transitions Hub
  - Early Learning Hub
- Gap Identification / Training
  - Older Adult Behavioral Health
- Benchmarking / Opportunity Identification
  - Behavioral Health Analytics
- “At the Ready” for New Roles / Programs



### Who do we serve?





**WEBCO**

## What will Chapter 3 be?

(To Be Determined - Strategic Planning Process)

- Identify Additional Funding Vehicles
- Existing Analytics
- Training
- Collaboration/Partnerships (i.e. COHC)
- Resource Matching
- Gap Filling Strategies
- "Silo" reduction
  - i.e. Education vs Health
  - Counties vs Health Care Delivery
  - Government vs Private Sector
- End User Assistance (Resource Identification)

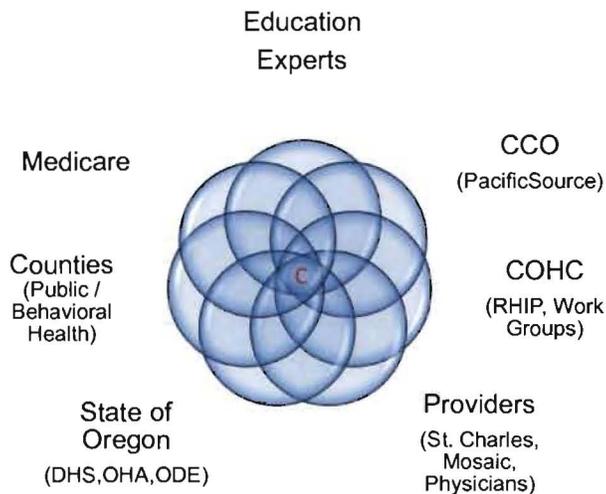
AND IN CASE YOU ARE CONFUSED.....



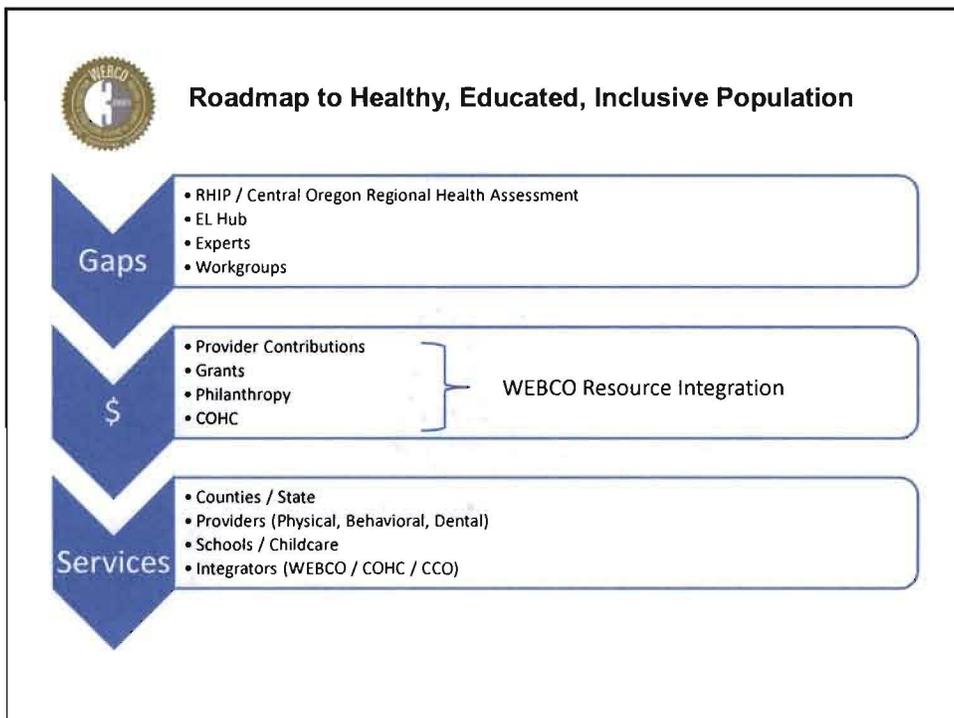
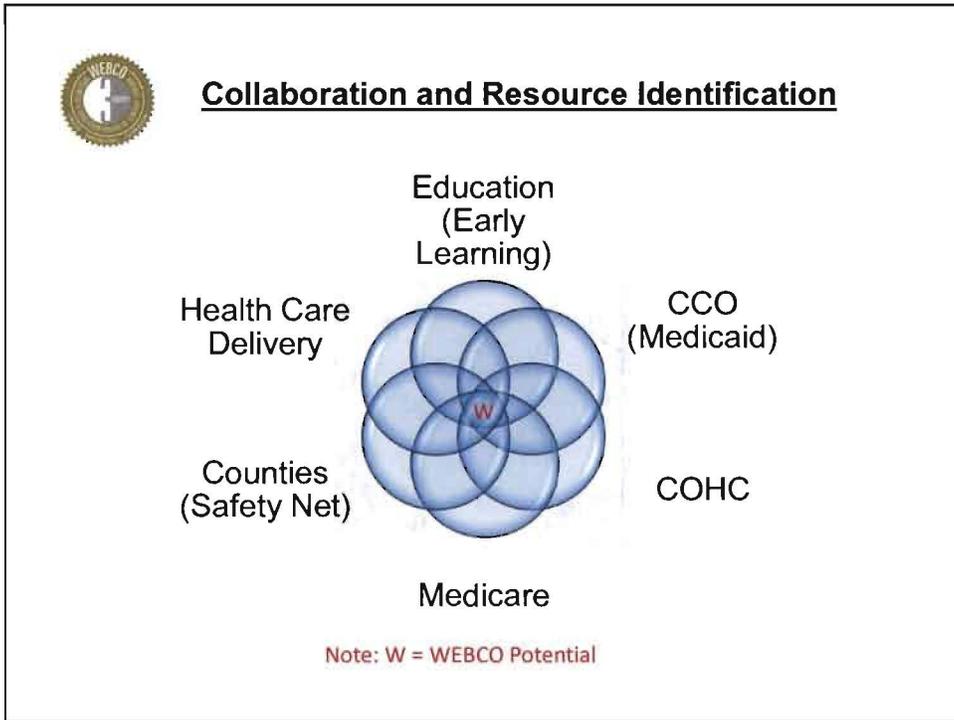
YOU ARE NOT ALONE!



**Gaps and Needs Identification**



Note: C = Central Oregon Citizen





## Wellness & Education Board of Central Oregon

Thank you!

Visit us online  
[www.webcohub.org](http://www.webcohub.org)  
(541) 923-9698



Deschutes County Board of Commissioners  
1300 NW Wall St., Suite 200, Bend, OR 97701-1960  
(541) 388-6570 - Fax (541) 385-3202 - [www.deschutes.org](http://www.deschutes.org)

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**AGENDA REQUEST & STAFF REPORT**  
**For Board WORK SESSION of Sept. 26, 2016**

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**DATE:** September 12, 2016

**FROM:** Will Groves                      CDD                      (541) 388-6518

**TITLE OF AGENDA ITEM:**

Preview of Draft Board decisions and consideration of a request to reopen the record in two matters: Kine & Kine Properties appeal of a Hearings Officer's decision (File Nos. 247-14-000395-TP, 396-SP, 397-LM and 247-15-000206-A) to establish a nine-lot, zero-lot-line subdivision as well as site plan and Landscape Management (LM) review for dwellings on the proposed subdivision lots on property in Widgi Creek zoned Resort Community (RC).

Kine & Kine Properties appeal of a Hearings Officer's decision. (File Nos. 247-14-000391-TP, 392-SP, 393-LM, and 207-A) to establish an eight-lot, zero-lot-line subdivision consisting of a partial replat of Elkai Woods Townhomes Phase III, as well as site plan and non-visible Landscape Management (LM) review for dwellings on the proposed subdivision lots.

**PUBLIC HEARING ON THIS DATE?** No.

**BACKGROUND AND POLICY IMPLICATIONS:**

The Board of County Commissioners (BOCC) has heard appeals filed by Kine & Kine Properties. The appeals were submitted in response to a Deschutes County Hearings Officer's decision that proposed subdivisions do not comply with all applicable regulations. The BOCC agreed to hear these matters under Order 2015-029. De novo public hearings were conducted on January 27 and February 29, 2016. The post-hearing written record periods have ended.

The Board completed deliberations for these applications and directed Staff to prepare draft decisions. Staff has prepared draft decisions for the Board's review and is prepared to discuss a request to reopen the record, for the Board's consideration.

**FISCAL IMPLICATIONS:**

None.

**RECOMMENDATION & ACTION REQUESTED:**

Review decisions and give direction to Staff.

**ATTENDANCE:** Will Groves, Legal

**DISTRIBUTION OF DOCUMENTS:**

Will Groves, Legal