



For Recording Stamp Only

Deschutes County Board of Commissioners  
1300 NW Wall St., Bend, OR 97701-1960  
(541) 388-6570 - Fax (541) 385-3202 - [www.deschutes.org](http://www.deschutes.org)

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## **MINUTES OF WORK SESSION**

### **DESCHUTES COUNTY BOARD OF COMMISSIONERS**

**WEDNESDAY, JUNE 8, 2016**

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*Present were Commissioners Alan Unger, Tammy Baney and Anthony DeBone. Also present were Tom Anderson, County Administrator; Erik Kropp, Deputy County Administrator; and Dave Doyle, County Counsel. Attending for a portion of the meeting were Steve Reinke, 911; Capt. Paul Garrison and Sgt. Troy Gotchy, Sheriff's Office; Judith Ure, Administration; Will Groves, Community Development; and four other citizens, including Ted Shorack of The Bulletin.*

*Chair Unger opened the meeting at 1:30 p.m.*

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#### **1. Grant Application – JAG Program.**

Capt. Paul Garrison and Sgt. Troy Gotchy presented the grant application, which will assist them in purchasing new rifles for the Patrol Division. They split funding with Bend Police Department. Many of the rifles are 30 years old or older. They can get trade-in value on the old rifles. Sharing patrol cars meaning the officers have to share rifles, but each rifle needs to be sighted for the person using it. They have a grant opportunity every year, and this year they want to use the funding for this purpose.

Chair Unger said it makes sense to have one rifle for each officer, and they all need to be prepared for the next emergency action. Commissioner Baney asked if there is a life span for rifles. Capt. Garrison said there is, and that they regularly replace side arms, but the rifle system needs to be brought up to date.

BANEY: Move approval of the application as presented

DEBONE: Second.

VOTE: BANEY: Yes.

DEBONE: Yes.

UNGER: Chair votes yes.

## **2. Discussion of Affordable Housing Tax Exemption Request.**

John Gilbert and Rema Wilson stated they are with Pacific Crest Affordable Housing. They have two projects in the pipeline now. One is in Northwest Crossing and another in northeast Bend. (*He distributed some prints showing the development.*) A landmark would be Trinity Lutheran School; and Empire Avenue eventually will cut a nearby field in half. The City owns this land and wants to provide more opportunities for affordable housing. They are seeking a tax exemption on this along with SDC reductions.

Commissioner DeBone asked for more details on the exemption. Mr. Gilbert said there are various entities affected by property tax exemptions. If they are able to get 50% agreement of the affected agencies, it automatically becomes 100% for twenty years.

Commissioner DeBone asked if this would requested just from the County. Ms. Wilson said that it would also be the law enforcement districts. Tom Anderson stated that the Commissioners are the governing body of all the County districts, so the Board needs to act for the County and the districts as well.

Mr. Gilbert said if the School District agrees with this, the County districts' cooperation probably will not be necessary. The School District has approved this type of development three times already. They have always enjoyed unanimous approval. Commissioner Baney prefers doing this just for the County since the districts have not been advised yet. She asked how much this would impact the County financially.

Mr. Gilbert stated that there are ways through the State to reduce the exemption if they cannot get approval from the County or the School District. The capitalization rate would have to be adjusted for this process. The impact to the County would be about \$5,000 per year in tax collections.

The property went out to bid based on approval of the exemption. It would be difficult to do otherwise, but they would try. There are two different rent levels and those would be affected. Ms. Wilson said that the idea is to have affordable housing available, which is badly needed.

Commissioner Baney said they are at a crossroads to meet the needs of citizens, and housing is a big part of this. Mr. Gilbert stated that their buildings are highly sustainable through the Energy Trust of Oregon and there has been a lot of brainstorming about energy efficiency. There will also be a health piece for DHS patients, the CCO and other providers. Neighbor Impact is also signing up.

Chair Unger is supportive, and asked about next steps. Ms. Wilson said that the City has to draft a resolution but did not think the County would have to do more than a letter. David Doyle will look into this and can draft the appropriate document. Chair Unger would like it to be more formalized, and asked that it be on the Board's June 22 consent agenda.

DEBONE: Move approval of the request for a tax exemption from Deschutes County for projects called Canal Commons and Azimuth 315.

BANEY: Second.

VOTE: DEBONE: Yes.

BANEY: Yes.

UNGER: Chair votes yes.

### **3. Discussion of a 9-1-1 Memorandum of Understanding.**

Erik Kropp said this is straightforward. Steve Reinke explained that it is a minor change in the agreement on how call-backs are handled within the department. They have already included this language in the upcoming labor contract, but they would like to begin the process sooner. Everyone from all sides is supportive.

BANEY: Move approval of the amendment.

DEBONE: Second.

VOTE: BANEY: Yes.

DEBONE: Yes.

UNGER: Chair votes yes.

#### **4. Update on the Widgi Creek (Fairway/Pool) Case.**

Will Groves gave an overview of the issue. The record is closed. The applicant had wanted to pursue medication and asked for additional time; unfortunately, because the record is closed, there cannot be a lot of discussion.

He coordinated with Legal Counsel, and was told there is no need to delay deliberations, so he recommends this take place in mid or late July. The Board supports this. Mr. Groves stated that the Board is not in deliberations yet and the parties can ask that more to be submitted into the record. A date for deliberations will be set for mid or late July.

#### **5. Other Items.**

Ed Keith said that the Oregon Department of Forestry does a regular survey of customer service. Commissioner Baney stated that the Board does not interact with the ODF often unless there is an incident to resolve. Mr. Keith presented his responses to the Board.

Regarding timeliness, the ODF is behind, in part because of staffing issues. The land classifications process as handled by the committee has been determined, but there will be boundary adjustments. The County has benefited from restoration funding. The Two Bulls Fire was the biggest incident that they had to handle together.

Commissioner DeBone supports the comments made. He does not think there is a culture problem. Commissioner Baney agreed, and they want to be supportive. Chair Unger feels that the new administration is doing a good job, but would like to learn more about how they interact with FEMA.

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Judith Ure said she has been reviewing references for the lobbyist candidates. There are four: State Street Solutions; Pac West (Paul Phillips); Northwest Grassroots and Communications (Doug Riggs), and Erik Kancler Consulting.

Regarding Mr. Kancler, Scott Cooper feels he is somewhat limited with interaction with the delegation. He does some pro-bono work. He has limited policy experience and a small office.

State Street had good references and is well-known. They hired an additional person to handle their workload. They are felt to be helpful will interim issues. Chair Unger stated that they would likely champion projects if asked.

Pac West supposedly assigns different people to different issues if there is a possible conflict of interest. Washington County has employed them since 2010, and they also do campaign work. They also employ their own lobbyists for some things. They are said to have strong access and are evenly represented on different issues. She is still waiting to hear back from some people.

Commissioner Baney said she received some feedback that some companies did not apply because the RFP was too broad. She heard good thing about Mr. Kancler, but that he was more local. She heard that State Street was a “no” from two people. When considering Northwest and Pac West, some said they would be better off going with Mr. Kancler. Pac West is not viewed favorably in the medical arena.

Commissioner DeBone sees Northwest or Pac West as the options. Pac West might have more political clout with the majority party. Commissioner Baney asked if there was interest from any of them showing a better understanding of what the County needs.

Commissioner DeBone wants a relationship available when they need it during the session. Judith Ure stated this is a fundamental issue. If it is between Pac West and Northwest, the Board needs to decide if they want someone with more capacity.

Commissioner DeBone said there are some issues that are always out there, but others that might need promotion at a given time. It is an awkward time. Chair Unger likes Northwest and Pac West, rather than State Street or Mr. Kancler. COCOA worked with Northwest and they found they were proactive. They ran some legislation through because of this. Northwest can bring more of Central Oregon together to focus a larger voice. However, what the County needs is to be on defense and ready when bills are moving through the legislature. He is not sure the AOC or department associations are doing this.

The other issue is having a bigger vision with how to have a voice in Salem. Judith Ure stated that having a person in Salem who can keep them informed would be more efficient. It is hard to get that information quickly from departments. State Street is more expensive than the County probably needs.

Chair Unger wanted to reflect more on what they really need. He wants someone timely who can complement the AOC and other groups, but also give some kind of voice to the majority party. Ms. Ure said that Mr. Kancler might be a good fit. All of them can do it, but it is a matter of cost.

Mr. Unger said that some say that they have a stable of experts to deal with a majority of issues; costing up to \$3,000 per month. Erik Kancler was more. Commissioner Unger stated that he is hesitant regarding Mr. Kancler because of the way Bend works. Ms. Ure stated that some feel that it is a better option for them not to represent other counties since there could be differing opinions. This would be a new, single voice. Northwest Grassroots would charge \$2,750 per month.

Commissioner Baney stated she is hesitant regarding Northwest. She prefers Mr. Kancler if they are going small. Commissioner DeBone realizes that things will not change overnight and there will a period of adjustment.

Commissioner Baney has not heard good things about Paul Philips of Pac West. Chair Unger said this has a lot to do with the nature of the business.

Ms. Ure stated that if the Board wants to influence and not just follow or weigh in on an issue, they can get this out of someone who is connected through a bigger role. Commissioner Baney said that some of this is not new to the County, like land use and health care. Ms. Ure noted that if they want someone whose work is more robust, that is different from Erik Kancler can offer. It does make a difference.

Commissioner Unger said that if the issue is a specific bill, the Board can do that itself. There are others involved, and that is where things happen. Commissioner DeBone wants to figure in low carbon fuels and climate change.

Mr. Kropp stated that this should be on a future agenda for the sake of the media, who is following it. Commissioner Unger said the Board needs another discussion. There should be no negative feelings expressed when the decision ultimately is made.

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Ms. Ure referred to a letter from EDCO regarding the business loan fund, reiterated key points. Commissioner Baney said she does not want to encourage applications for loans larger than \$50,000. That should be the maximum. Mr. Anderson stated that the Board needs to impose some direction. It would help to have this in writing.

Chair Unger said that sometimes there is a good opportunity, especially if they are trying to keep a company here. Commissioner DeBone added that they want it to be \$50,000 generally, and above that, EDCO knows they can approach the Board. Commissioner Baney stated that she does not want to open the door too wide.

Commissioner DeBone said that he does not want to encourage multiple loans from the same company. Ms. Ure said this has happened a couple of times, but one of those was a company that was bought out. Commissioner Baney supports the idea of less language in a letter, and she prefers to fund companies once only.

BANEY: Move approval and signature of the letter as amended.

DEBONE: Second.

VOTE: BANEY: Yes.

DEBONE: Yes.

UNGER: Chair votes yes.

## 6. Adjourn.

*Being no further discussion, the meeting adjourned at 3:35 p.m.*

APPROVED this 22nd Day of June 2016 for the  
Deschutes County Board of Commissioners.

Alan Unger  
Alan Unger, Chair

Tammy Baney  
Tammy Baney, Vice Chair

ATTEST:

Bonnie Baker  
Recording Secretary

Anthony DeBone  
Anthony DeBone, Commissioner

<u>Work Session</u>									
(Please Print)									6-8-16
Name	Agency	Mailing Address	City	Zip	Phone #	e-mail address			
Michael McGeen	Francis Hansen & Martin LLP	1957 Chiquin Dr.	Bend	97703		mike@francis-hansen.com			
Barbara Munster	Widgi Creek HOA	6068 Gage Village Loop	Bend	97702		barbara@barbaramunster.com			
Carl Stromquist	Elkai Woods HOA	60576 Elkai Woods Dr.	Bend	97702		stromquist@hotmail.com			
Troy Gotchey	DESCRUTES CO. SO B.	63333 W. Hwy 20	Bend	97702		Troy.Gotchey@descartes.org			
Tia Lewis	SWW					tlewis@schwab.com			
Jon Gilbert	Pacific Crest Aff. Housing	5 NW Minnesota Ave	Bend	97703		jon.gilbert@pacificcrest.org			
Rima Wilson	Pacific Crest Affordable Hwy	" "	"	"		rimawilson@pacificcrest.org			
Ted Shoreale	The Bulletin	1777 SW Chandler	Bend						
Page #	of	Pages							



# PACIFIC CREST AFFORDABLE HOUSING

The Firehall  
5 NW Minnesota Avenue  
Suite 210  
Bend, Oregon 97701  
T (541) 383-2505  
F (541) 383-3618

May 23, 2016

Deschutes County Board of Commissioners  
1300 NW Wall Street  
Bend, Oregon 97703

**RE: Request for 20-year property tax exemption for 2 upcoming affordable housing projects in Bend, Oregon**

Dear Board of Commissioners,

The purpose of this letter is to formally request that Deschutes County exempt its portion of property taxes for a period of 20 years for two affordable housing projects to be developed in Bend by Pacific Crest Affordable Housing (PCAH). This request is contingent upon the projects being awarded funding from the State of Oregon Housing and Community Services department (OHCS).

## **History**

In November 2003 the City of Bend adopted a tax exemption program, as allowed under Oregon Revised Statutes 307.515 to 307.537, permitting local taxing authorities to exempt property taxes for qualifying affordable multifamily rental projects for a period of 20 years. To qualify for exemption, projects must serve households earning equal to or less than 60% of the Area Median Income (AMI) for Deschutes County (as determined by the US Department of Housing and Urban Development). Under the statute, qualifying projects can receive an exemption on 100% of their property tax bill if taxing districts accounting for 51% or more of the total tax rate agree to the exemption. A summary of ORS 307.515 to 307.537 is attached (see *Attachment A*).

Our projects will qualify for tax exemption under the City's program. Approval of our tax exemption request by Deschutes County will help us reach the 51% threshold needed to receive a 100% exemption. We will also be approaching the Bend-LaPine School District to request exemption in the near future.

PCAH has developed 5 affordable housing projects (4 of them within Deschutes County) (see *Attachment B*). We have received 20-year tax exemptions for all of these projects. The local community's support for these projects in the form of tax exemption was invaluable to our efforts to obtain funding for these projects and to offer the lowest rents possible to our residents.

### **Need**

Housing affordability for lower income populations has been a challenging issue in Bend for some time, and increasingly so now that the rental vacancy rate is less than 1% and rental rates and sales prices are skyrocketing. The few market rate rental units that are available are too expensive for most lower income households, and the lower-priced market rate rentals tend to be in very poor condition. The affordable (i.e., income-restricted) housing that is available has long waiting lists, and the demand for housing vouchers far outpaces their availability. Homeownership is out of reach for the majority of lower income households. The result is that too many lower income households are doubling up in small units, living in substandard housing, living with the constant threat of homelessness, or experiencing homelessness.

### **The Projects**

The two projects for which we are seeking tax exemption, called "*Azimuth 325*" and "*Canal Commons*", will address this need by providing a total of **114 new units** of high quality, permanent, affordable housing for Bend (see *Attachment C*).

Azimuth 325, which will contain 50 one- and two-bedroom units, will be located on Northwest Crossing Drive, near NW Lemhi Pass Drive, in Northwest Crossing. Canal Commons will be composed of 64 one-, two- and three-bedroom units and will be located on Butler Market Road and 27th Street.

Both projects will be reserved entirely for households earning equal to or less than 60% of AMI. Rents will be set to be affordable to households earning equal to or less than 50% of AMI (based on income and rental figures published annually by HUD). This translates to maximum qualifying incomes of approximately **\$25,080 to \$38,700** (depending on household size), and rents that will be set upon opening at roughly **\$560 to \$776** (depending on unit size), *all utilities included*. These figures may be slightly more or less at the time of opening, depending on HUD's published figures at the time. These rents will be roughly **30% below market rate rents**.

Both projects will be rent- and income-restricted for **60 years**.

The projects will be designed and built to be indistinguishable from higher end market rate housing and will include amenities such as community rooms, fitness rooms, reading rooms, internet stations, community gardens, and pedestrian oriented grounds. Both projects will also include a suite of resident services designed to ensure that our residents have access to the social services, job training programs and healthcare services that they need to thrive, as well as recreational and social opportunities to enhance their quality of life. We pride ourselves on building beautiful, high quality permanent housing that our low-income residents are proud to call home, and these two projects will be no exception.

### **Timing**

PCAH will apply to OHCS for a variety of public funds for the development of Azimuth 325 and Canal Commons in August 2016. If awarded the funds we will begin construction in the spring of 2017 and occupy the building in the spring of 2018. Tax exemption would begin on July 1, 2018 and continue for 20 years.

### **The Developer**

PCAH is an award-winning, Bend-based developer of affordable housing, which has been serving Central Oregon since 2005. PCAH has built five high quality affordable housing projects in Central Oregon (see *Attachment B*). PCAH is guided by a mission "*to provide high quality, comfortable, and stable housing which our low-income residents are proud to call home, and to contribute to the advancement of sustainable building in affordable housing development*".

PCAH has found a niche in creating successful public-private partnerships, utilizing multiple public and private funding sources, building high quality housing which is indistinguishable from higher end market rate housing, and pushing the envelope in sustainable building, all while maintaining some of the lowest rents in the region.

## Frequently Asked Questions

Below we have addressed a number of questions that frequently arise when we are requesting tax exemption for our projects.

### How does tax exemption help?

Property tax exemption benefits our projects, and enhances our funding applications, in two important ways:

1. It demonstrates the support of the local community for the projects.
2. It enables us to offer even lower rents than we would be able to without tax exemption.

Like our previous projects, our two upcoming projects are dependent upon the award of federal Low Income Housing Tax Credits and other public funds. These funds are awarded on a competitive basis by OHCS and *the competition is fierce*. Projects that demonstrate local support, particularly in the form of financial assistance, and that provide the lowest rents possible stand a greater chance of being selected for funding. Plus, the more we can lower our rents, the better we are able to achieve our ultimate goal of assisting the community's low-income households to the greatest degree possible.

### What is the financial impact on Deschutes County?

Without tax exemption, we would apply for a Specially Assessed Value (SAV) valuation which lowers the assessed value for multi-family rent-restricted housing. Based on our analysis (using the 2015-2016 Exception Value Ratio for multi-family projects and the SAV valuation), we estimate that the property taxes for the first year of operation would be approximately \$36,838 for Canal Commons, and \$25,141 for Azimuth 325. The County's portion of this would be approximately **\$3,058 for Canal Commons** and **\$2,087 for Azimuth 325**. Therefore, full exemption on our property tax bills would result in Deschutes County forgoing roughly \$5,145 in tax revenue in the first year for both projects combined.

### Who benefits from the savings if there is a full tax exemption?

The residents. As required by the Oregon Revised Statutes, the full value of the tax exemption will be directly passed through to the residents of the buildings in the form of reduced rent. For Canal Commons, exemption on an estimated tax bill of \$36,838 would translate to a savings of **\$48 per month per household** (on average), or \$576 per year per household. For Azimuth 325, exemption on the estimated tax bill of \$25,141 would translate to a savings of **\$42 per month per household** (on average), or \$503 per year per household. For low-income households, these savings would be significant and meaningful and could make a huge difference in their ability to make ends meet from month to month. So for a cost of \$5,145 to the County (for the first year of exemption), the savings to the low-income residents would be substantial.

### Who will ensure that the rents really do stay affordable?

As noted above, these projects will remain rent- and income-restricted for 60 years. These restrictions are written into our grant and loan agreements and recorded against the properties

for the entirety of the affordability periods. The extensive and ongoing oversight and monitoring that comes with the combination of federal and state funds in the project will ensure that the rent and income restrictions are adhered to for the full 60 years, that the buildings are maintained in top physical condition, and that the resident services are appropriate and meaningful to the residents. OHCS, our equity partner, and our permanent lender have compliance divisions that regularly monitor our performance in these areas. If any deficiencies are noted, we are required to remedy them within a specific period of time or face penalties. We have an impeccable record of compliance with the affordability, income eligibility, fair housing, and maintenance requirements imposed by our funders and partners.

**Do all affordable housing projects apply for tax exemption?**

No. Approximately 75% - 90% of the affordable housing units developed each year are developed by non-profit organizations and public agencies. Non-profit organizations have a separate process for obtaining tax exemption, and projects developed by public agencies (such as housing authorities) are already exempt from property taxes.

**Will approval of this tax exemption open the floodgates to other requests?**

No. Such exemptions are only allowed for rental projects that meet the strict qualifying criteria of the ORS and the additional restrictions imposed by the City of Bend. Furthermore, for the small number of projects that do qualify for this exemption, Deschutes County has the right to judge each of these projects on their merits and decide whether to grant a request for tax exemption accordingly.

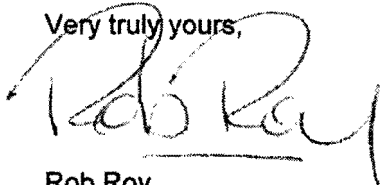
**What is the benefits for Deschutes County?**

The benefit to Deschutes County is that these projects will primarily, if not exclusively, serve low-income residents of Deschutes County that are suffering from the affordable housing crisis - i.e., households that are experiencing housing instability, facing or experiencing homelessness, living in substandard conditions, and/or living in housing that is too expensive for their budgets. Supporting these projects demonstrates the County's commitment to serving the needs and protecting the well-being of the residents within the County.

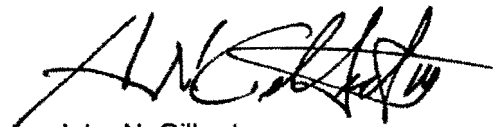
We are very excited about the prospect of developing Azimuth 325 and Canal Commons. We know first-hand the depth of the need for affordable housing within our community and we look forward to contributing to a long-term solution with help from Deschutes County and other taxing authorities with a vested interest in addressing this critical issue facing our community.

Thank you very much for your consideration of our request. Should you have any further questions, please do not hesitate to contact us at 541-383-2505.

Very truly yours,



Rob Roy  
Co-Operating Manager



John N. Gilbert  
Co-Operating Manager

# **CANAL COMMONS** PACIFIC CREST AFFORDABLE HOUSING CONCEPTUAL SITE PLAN

BLRB architects

0 20 40 80



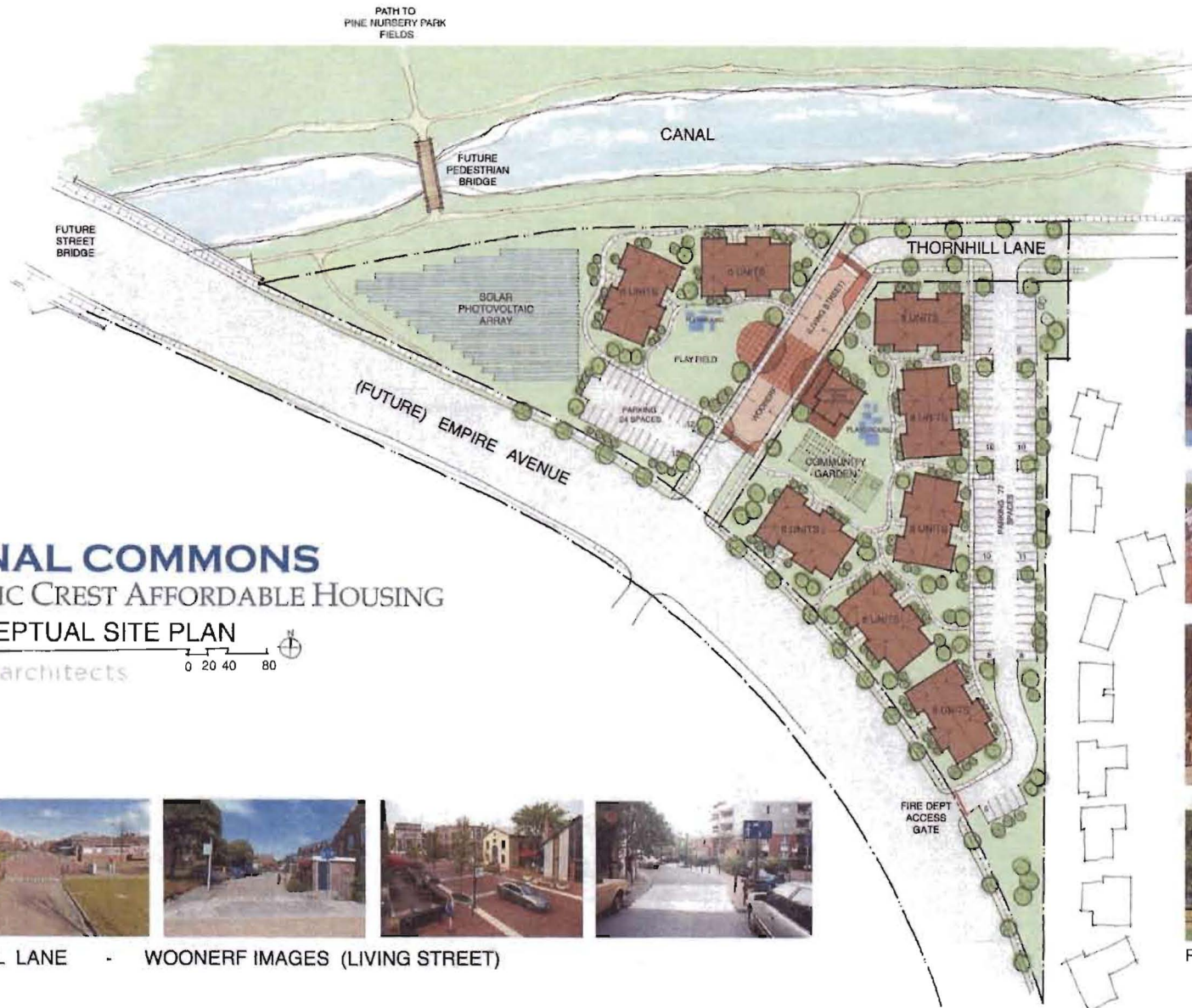
THORNHILL LANE



WOONERF IMAGES (LIVING STREET)

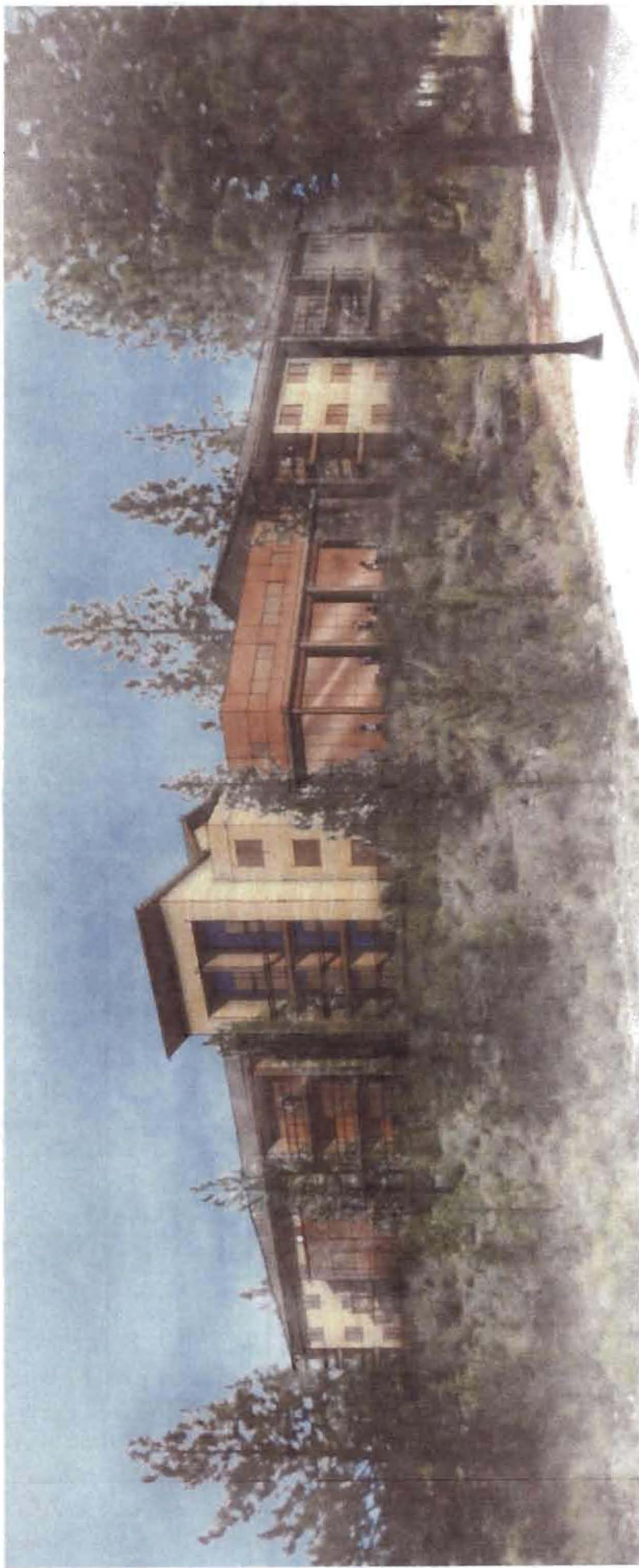


PLAYGROUND IMAGES





Azimuth 325



CONCEPTUAL VIEW FROM NW CROSSING DRIVE  
SUBJECT TO CHANGE

PACIFIC CREST AFFORDABLE HOUSING

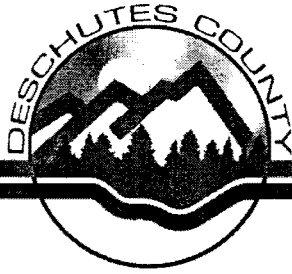
**BLRB** architects

Azimuth 325



CONCEPTUAL VIEW FROM PARKING LOT  
SUBJECT TO CHANGE

PACIFIC CREST AFFORDABLE HOUSING  
**BLRB** architects



**Date:** June 1, 2016  
**To:** Board of County Commissioners  
**From:** Erik Kropp, Deputy County Administrator *Ek*  
**Re:** June 8, 2016 Work Session Item – MOU with 9-1-1 Employees Association

The collective bargaining agreement (CBA) between the 9-1-1 County Service District and 9-1-1 Employees Association includes a provision outlining how mandatory overtime is assigned. Article 16, Section E(5) of the CBA details the system for mandatory overtime assignment as follows:

- "a. Call-taking overtime shifts shall be assigned to available Telecommunications Call Takers (call takers), in chronological order, from the Call Taker assignment list. Shifts for which there is no available call taker shall be skipped.*
- b. Remaining call-taking overtime shifts shall be combined with any fire overtime shifts, and shall be assigned in chronological order to Telecommunications Fire/EMS Specialists (fire dispatchers). Shifts of either type, for which there is no available fire dispatcher, shall be skipped.*
- c. Remaining shifts of any type shall be assigned, in chronological order, to Telecommunications Specialists (police dispatchers)."*

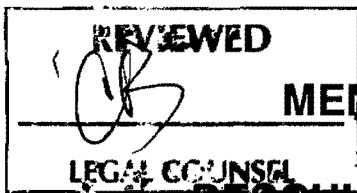
The attached MOU changes the assignment for mandatory overtime as follows:

- "a. Call-taking overtime shifts shall be assigned to available 9-1-1 Telecommunicator I (Call Taker) employees, in chronological order, from the Telecommunicator I (Call Taker) assignment list. Shifts for which there is no available call taker shall be skipped.*
- b. Remaining shifts of any type shall be assigned, in chronological order, to Telecommunicator II and III employees."*

The 9-1-1 Employees Association supports the proposed change and staff recommends Board approval for the 9-1-1 Director to sign the MOU on the Assignment of Mandatory Overtime, Document #2016-349.

**Attachment:** Document #2016-349, MOU Between the Deschutes 9-1-1 Employees Association and Deschutes County 9-1-1 Service District





**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
DESCHUTES 9-1-1 EMPLOYEES ASSOCIATION  
AND  
DESCHUTES COUNTY 9-1-1 SERVICE DISTRICT**

**Assignment of Mandatory Overtime**

The Deschutes 9-1-1 Service District ("Employer") and the Deschutes 9-1-1 Employees Association, a labor organization ("Association") agree that upon execution by representatives of both parties, this Memorandum of Understanding ("MOU") shall modify Section 16. E. 5. of the current CBA as detailed herein.

WHEREAS, Employer and Association are parties to a Collective Bargaining Agreement (CBA) entered into for the period July 1, 2012 through June 30, 2016; and,

WHEREAS, Section 16 of the CBA governs overtime for Association employees; and,

NOW THEREFORE, for the mutual benefit of Employer and Association, the parties agree Section 16. E. 5. a. b. and c. of the current CBA is hereby deleted and replaced to read:

5. Generally, mandatory overtime assignments shall be conducted in the following order:
  - a. Call-taking overtime shifts shall be assigned to available 9-1-1 Telecommunicator I (Call Taker) employees, in chronological order, from the Telecommunicator I (Call Taker) assignment list. Shifts for which there is no available call taker shall be skipped.
  - b. Remaining shifts of any type shall be assigned, in chronological order, to Telecommunicator II and III employees.

Any dispute concerning this agreement will be resolved under the terms of Article 28, Grievance Procedure of the parties' CBA.

Except as specifically modified by this MOU, all terms and conditions of the CBA shall remain in full force and effect.

For the Employer

For the Association

\_\_\_\_\_  
Steve Reinke, Director  
As authorized by the Deschutes  
County Commissioners serving as the  
Governing Board of the Deschutes  
County 9-1-1 County Service District

\_\_\_\_\_  
Cari Elliston, Association President

Date: May 24, 2016

DC 2016-349



# Oregon

Kate Brown, Governor

## Department of Forestry

Central Oregon District

Prineville Unit

PO Box 670

3501 NE 3<sup>rd</sup> St.

Prineville, OR 97754

541-447-5658

FAX 541-447-1469

[www.ODFcentraloregon.com](http://www.ODFcentraloregon.com)

May 23, 2016

Deschutes County Commission  
1300 NW Wall Street  
Bend, OR 97701



STEWARDSHIP IN FORESTRY

RE: Oregon Department of Forestry 2015 Customer Satisfaction Survey

Dear Commissioners:

The Oregon Department of Forestry is conducting its annual customer survey of the boards and commissions of Oregon's forested counties. The purpose of this survey is to solicit your feedback on the services provided by the Department of Forestry to Deschutes County and its citizens during 2015. This survey is one of 14 performance measures the department uses to evaluate the efficiency and effectiveness of our programs and our employees.

This information will be summarized and reported, along with other performance measure results, to the department's Executive Team and Audit Committee, the Oregon Board of Forestry, and the Oregon Legislature.

I am requesting that the commission take a few minutes at an upcoming business meeting to consider and collectively respond to the enclosed five-question survey and to also provide any additional comments that you would desire.

The department views this process as an important opportunity to foster improved communication and collaboration with county governments and the citizens of Oregon. To that end, I would be happy to be present at the commission meeting when this matter is discussed. I am available to meet in advance with commissioners, either as a group or individually, at your convenience to answer any questions you may have about the Department of Forestry's programs, our recent accomplishments in improving the stewardship of forest resources in Deschutes County, and our interactions with public and private forest landowners in the county. This same offer extends to your staff. I would encourage you to solicit feedback from your staff prior to submitting your response to our survey.

I would appreciate receiving your survey response no later than June 17, 2016.

Please contact me at 541-447-5658 or at [kristin.dodd@oregon.gov](mailto:kristin.dodd@oregon.gov) if you have any immediate questions or desire more information.

Thank you in advance for helping the Department of Forestry to improve our service to Oregonians through this performance evaluation process.

Sincerely,

*Kristin Dodd*

Kristin Dodd  
Unit Forester

Enclosure



**Oregon Department of Forestry  
2015 Customer Service Performance Measure Survey  
Deschutes County**

Please answer the following questions regarding your rating of service provided by the Oregon Department of Forestry during calendar year 2015 and add any additional comments:

**Scale: Excellent, Good, Fair, Poor, Don't Know**

*Questions:*

**TIMELINESS** – How do you rate the timeliness of the services provided by the Oregon Department of Forestry?

Rating:  
Comments:

**ACCURACY** – How do you rate the ability of the Oregon Department of Forestry to provide services correctly the first time?

Rating:  
Comments:

**HELPFULNESS** – How do you rate the helpfulness of Oregon Department of Forestry employees?

Rating:  
Comments:

**EXPERTISE** – How do you rate the knowledge and expertise of Oregon Department of Forestry employees?

Rating:  
Comments:

**AVAILABILITY OF INFORMATION** – How do you rate the availability of information at the Oregon Department of Forestry?

Rating:  
Comments:

**OVERALL SERVICE** – How do you rate the overall quality of services provided by the Oregon Department of Forestry?

Rating:  
Comments:



*draft*

## Board of County Commissioners

PO Box 6005, Bend, OR 97708-6005  
1300 NW Wall Street, Suite 206, Bend, OR 97701-1960  
TEL (541) 388-6570 • FAX (541) 385-3202

[www.deschutes.org](http://www.deschutes.org)  
board@co.deschutes.or.us  
Alan Unger  
Tammy Baney  
Anthony DeBone

June 6, 2016

Roger Lee  
Executive Director  
Economic Development for Central Oregon  
705 SW Bonnett Way, #1000  
Bend, OR 97702

Dear Mr. Lee:

Thank you for attending the Board of Commissioners' work session on May 11, 2016 and participating in the discussion concerning the County's Economic Development Loan Program. Your input was very helpful as we seek to refine the program to meet changing needs in the local economy

During the meeting, we addressed a variety of issues that have arisen over time. However, in general, we decided to maintain flexibility in the criteria used by EDCO to market, evaluate, and recommend qualified loans while providing additional guidance on a few key issues as follows:

Family Wage Job: The definition for "family wage job" as it is currently used in the loan program, "a position with a starting salary that is equal to or greater than the average pay of all covered employment and wages for Deschutes County as reported in the Oregon Labor Market Information System (OLMIS)" will remain intact. However, the Board will consider loans for companies offering less than family wages if EDCO and the Due Diligence Committee outline mitigating factors, such as a generous benefits package and/or special training opportunities.

Multiple Loans: Although making multiple, subsequent loans to a single company will not be ruled out, the Board's preference is to fund companies that have not previously received a loan.

Loan Limits: Loans will continue to be limited to \$50,000 as a rule. However, loans for amounts above \$50,000 will be considered on an exception basis if advance planning and the ability to leverage additional funds can be demonstrated.

Leveraging: Applicants will not be required to leverage loan funds, but that information should be considered as a part of EDCO and the Due Diligence Committee's evaluation and recommendation process.

Please contact us if you have any questions regarding the outcomes of the May 11 discussion as summarized within the letter.

Sincerely,

DESCHUTES COUNTY BOARD OF COMMISSIONERS

Alan Unger  
Chair

Tammy Baney  
Vice Chair

Anthony DeBone  
Commissioner



Deschutes County Board of Commissioners  
1300 NW Wall St., Bend, OR 97703-1960  
(541) 388-6570 - Fax (541) 385-3202 - [www.deschutes.org](http://www.deschutes.org)

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## WORK SESSION AGENDA

### DESCHUTES COUNTY BOARD OF COMMISSIONERS

**1:30 P.M., WEDNESDAY, JUNE 8, 2016**

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*Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be addressed at the meeting. This notice does not limit the ability of the Board to address additional subjects. Meetings are subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend.*

*Work Sessions allow the Board to discuss items in a less formal setting. Citizen comment is not allowed, although it may be permitted at the Board's discretion. If allowed, citizen comments regarding matters that are or have been the subject of a public hearing process will NOT be included in the official record of that hearing. Work Sessions are not normally video or audio recorded, but written minutes are taken for the record.*

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1. Grant Application – JAG program – *Sgt. Troy Gotchy*
  2. Discussion of Affordable Housing Tax Exemption Request
  3. Discussion of 9-1-1 MOU – *Steve Reinke and Erik Kropp*
  4. Update on Widgi Creek (Fairway/Pool) Case – *Will Groves*
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*Meeting dates, times and discussion items are subject to change. All meetings are conducted in the Board of Commissioners' meeting rooms at 1300 NW Wall St., Bend, unless otherwise indicated. If you have questions regarding a meeting, please call 388-6572.*

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Deschutes County encourages persons with disabilities to participate in all programs and activities. To request this information in an alternate format, please call (541) 617-4747, or email [ken.harms@deschutes.org](mailto:ken.harms@deschutes.org).

## 5. Other Items

*These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.*

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*At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.*

## 6. Adjourn

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