



For Recording Stamp Only

Deschutes County Board of Commissioners
1300 NW Wall St., Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

MINUTES OF BUSINESS MEETING
DESCHUTES COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, JUNE 29, 2016

Commissioners' Hearing Room - Administration Building - 1300 NW Wall St., Bend

Present were Commissioners Alan Unger and Anthony DeBone; Commissioner Tammy Baney was out of the office. Also present were County Administrator Tom Anderson; Dave Doyle and Cole Sahleen, County Counsel; and Loni Burk, Finance. No representatives of the media or other citizens were present.

1. CALL TO ORDER

Chair Unger called the meeting to order at 10:00 a.m.

2. PLEDGE OF ALLEGIANCE

3. CITIZEN INPUT

None was offered.

Before the Board was Consideration of Approval of the Consent Agenda.

DEBONE: Move approval of the Consent Agenda, except the minutes, which have not yet been reviewed.

UNGER: Second.

VOTE: DEBONE: Yes.

UNGER: Chair votes yes.

Consent Agenda Items

4. Board Signature of Order No. 2016-032, Surrendering Portions of SW Canal Boulevard and SW 39th Street to the City of Redmond
5. Board Approval of Deschutes County Spay/Neuter Grant Fund Awards
6. Chair Signature of Document No. 2016-411, an Intergovernmental Agreement for Job Placement Services – DHS Vocational Rehabilitation Participants
7. Board Signature of a Letter Reappointing Michael Hinton to the Board of Central Oregon Regional Housing Authority (dba Housing Works), through June 30, 2020
8. Board Signature of a Letter Appointing Josh Newton to the Board of EDCO (Economic Development for Central Oregon), through June 30, 2018
9. Board Signature of Document No. 2016-450, a Bargain and Sale Deed to the City of Redmond
10. Board Signature of a Letter Accepting the Resignation of Chris Earnest from the Deschutes County Audit Committee, and Thanking him for his Service
11. Board Signature of Letters relating to the Four Rivers Vector Control District: Accepting the Resignation of, and Thanking, Andy Smith and Holly Martins; Appointing Kelley Delauter (through June 30, 2018) and Rodney Dieckhoff (through June 30, 2020); and Reappointing Cindy Van Patten (June 30, 2020)
12. Board Signature of a Letter Accepting the Resignation of Kathy Walsh from the Deschutes County Behavioral Health Advisory Board, and Thanking her for her Service
13. Board Signature of Minutes:
 - Work Sessions: June 20 and 22, 2016
 - Business Meetings: June 20 and 22, 2016

- Budget Meetings: May 31 – June 2, 2016: Sheriff's Office; Community Development; General Fund; Health Benefits Trust Fund; Economic Development Fund; Video Lottery Fund; County Service Districts: Black Butte Ranch, Sunriver and Extension/4-H; Internal Support Services; Natural Resources and Road Department

CONVENED AS THE GOVERNING BODY OF THE 9-1-1 COUNTY SERVICE DISTRICT

14. Before the Board was a Public Hearing and Consideration of Adoption of the 9-1-1 County Service District FY 2016-17 Budget, Levying Ad Valorem Taxes and Making Appropriations, through Board Signature of Resolution No. 2016-042.

Chair Unger opened the hearing at this time. David Doyle explained that the original Resolution had an error regarding line items. This has been corrected and the current Resolution is correct regarding the tax rate. This was re-noticed as required.

Chair Unger stated that this retains the serial levy rate as promised to the public, for a period of time. Tom Anderson stated that it will remain at 36 cents for the first two years, under the new permanent rate levy.

DEBONE: Move approval.

UNGER: Second.

VOTE: DEBONE: Yes.

UNGER: Chair votes yes.

15. Before the Board was Consideration of Approval of Weekly Accounts Payable Vouchers for the 9-1-1 County Service District in the Amount of \$571,758.04.

Mr. Anderson said this amount includes next generation radio equipment purchases.

DEBONE: Move approval, subject to review.

UNGER: Second.

VOTE: DEBONE: Yes.

UNGER: Chair votes yes.

**CONVENED AS THE GOVERNING BODY OF THE EXTENSION/4-H
COUNTY SERVICE DISTRICT**

**16. Before the Board was Consideration of Approval of Weekly Accounts
Payable Vouchers for the Extension/4-H County Service District.**

There were no expenditures this week for this District.

**RECONVENED AS THE DESCHUTES COUNTY BOARD OF
COMMISSIONERS**

**17. Before the Board was Consideration of Approval of Weekly Accounts
Payable Vouchers for Deschutes County in the Amount of \$623,639.11.**

Mr. Anderson said that notable expenses included a payment to COCC who provides training for employees. Other governmental agencies utilize these services.

DEBONE: Move approval, subject to review.

UNGER: Second.

VOTE: DEBONE: Yes.

UNGER: Chair votes yes.

18. OTHER ITEMS

No other items were presented.

19. ADJOURN

*Being no further discussion or action taken, the meeting adjourned at 10:08
a.m.*

DATED this 6th Day of July 2016 for the
Deschutes County Board of Commissioners.

Alan Unger
Alan Unger, Chair

-absent-
Tammy Baney, Vice Chair

ATTEST:

Bonnie Baker
Recording Secretary

Anthony DeBone
Anthony DeBone, Commissioner



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AGENDA REQUEST & STAFF REPORT
For Board Business Meeting of June 29, 2016

DATE: June 28, 2016

FROM: Judith Ure Administrative Services 541-330-4627

TITLE OF AGENDA ITEM:

Approval of 2016 Deschutes County Spay and Neuter Grant awards.

PUBLIC HEARING ON THIS DATE? No.

BACKGROUND AND POLICY IMPLICATIONS:

The Deschutes County Dog Licensing Program offers an opportunity for applicants to make contributions in support of projects designed to reduce the population of feral, unwanted, abandoned, or surrendered pets. These funds are supplemented by other County resources and distributed in the form of grants to local non-profit organizations that provide spay and neuter services in Deschutes County. On June 22, 2016, the Board of Commissioners approved awards for the 2016 program as described in the attached documentation.

FISCAL IMPLICATIONS:

A total of \$12,500 is included in the FY 2015-16 budget for the Spay and Neuter Grant Program.

RECOMMENDATION & ACTION REQUESTED:

Approve 2016 Deschutes County Spay and Neuter Grant awards.

ATTENDANCE: Place on consent agenda.

DISTRIBUTION OF DOCUMENTS:

N/A



To: Deschutes County Board of Commissioners

From: Judith Ure, Department of Administrative Services

Date: June 22, 2016

Subject: Spay and Neuter Grant Recommendations

Background

The Deschutes County Dog Licensing Program offers an opportunity for applicants to make contributions in support of projects designed to reduce the population of feral, unwanted, abandoned, or surrendered pets. These funds are distributed in the form of grants to local non-profit organizations that provide spay and neuter services in Deschutes County. In the past five years, the Board of Commissioners has supplemented the dog license contributions with other resources to result in the following amounts available for grant awards:

Funding Source	2011-12	2012-13	2013-14	2014-15	2015-16
Dog License Program Contributions	\$ 2,952	\$ 2,490	\$ 3,134	\$3,206	\$4,222
Supplemental Funds	9,448	10,510	9,366	\$9,294	\$8,278
Total	\$12,400	\$13,000	\$12,500	\$12,500	\$12,500

The Deschutes County Spay and Neuter Grant Program was created to apply these funds toward three primary objectives:

1. Expand spay and neuter services in Deschutes County in an effort to reduce the number of unwanted dogs and cats.
2. Provide promotion or education associated with spay and neuter services.
3. Conduct outreach and assist those who are unable to access spay and neuter services due to financial constraints or physical limitations.

To be eligible for funds through the Deschutes County Spay and Neuter Grant Program, organizations must meet the following requirements:

- Be recognized as a 501(c)3 tax-exempt agency.
- Be located in Deschutes County.
- Use grant funds in support of Deschutes County residents.
- Use grant funds for expenses directly associated with spay and neuter services or for spay and neuter education and promotion projects.

During the history of the Deschutes County Spay and Neuter Grant Program, funds have been awarded to the following organizations:

Bend Spay and Neuter Project (SNIP)
Cat Rescue, Adoption, and Foster Team (CRAFT)
BrightSide Animal Center/Redmond Humane Society
Humane Society of Central Oregon (HSCO)
Equine Outreach
Furry Friends
Central Oregon Cat Alliance (COCA)

FY 2015-16 Recommendations

The FY 2015-16 solicitation for the Deschutes County Spay and Neuter Grant Program closed on May 23, 2016. Five eligible organizations submitted applications for the \$12,500 allocation approved by the Board of Commissioners. Applications were evaluated by members of the Deschutes County Dog Board, using criteria related to:

- Organizational Stability and Solvency
- Connection to Grant Program Objectives
- Ability to Leverage Grant Funds

Raters scored each application against the criteria, determined if the applicant should receive a grant based on their proposal, and suggested an award amount. The final recommendation to the Board of Commissioners is based on a formula that factors both the rankings and suggested award amounts and applies those results to the total amount available for grants.

If the Board accepts the recommendations, staff will prepare an agreement for each grant recipient that specifies the requirements of the award and, upon execution of the agreement, will make payment from FY 2015-16 budgeted funds in the amounts indicated on the attached chart.

**Deschutes County Spay and Neuter Grant Program
2015-16 Awards**

Organization	Project Description	Recommendation
Central Oregon Cat Alliance	Free and Affordable Spay/Neuter Services: Perform spay and neuter procedures on approximately 800 cats (up to 300 potentially supported by spay & neuter grant funds), reducing the number being brought to local shelters and humanely controlling the population of community cats living in Deschutes County.	\$4,000
Furry Friends	Prevent a Litter, Fix Your Critter Program: Sponsor spay and neuter procedures performed by the Bend Spay & Neuter Project for dogs and cats of families in financial hardship, allowing pets to remain in their homes.	\$2,850
Brightside Animal Center	Spay and Neuter Procedures: Perform low-cost spay and neuter procedures for pets of Deschutes County residents and for strays received from animal-control authorities and the public in preparation for adoption. Raise awareness of spay and neuter services through media campaign. Operate trap-neuter-release program for feral cats.	\$2,650
Humane Society of Central Oregon	Spay and Neuter Assistance Program (SNAP): Provide 28-30 low-cost vouchers to community members, allowing them to pay only a portion of the spay or neuter costs for their pets when procedure is performed by a participating local veterinarian.	\$2,500
Cascade Canine Rescue East & West	Spay and Neuter Procedures: Perform spay and neuter procedures on dogs rescued from high-kill shelters in preparation for adoption and perform community outreach to promote services.	\$500
Total		\$12,500



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BUSINESS MEETING AGENDA
DESCHUTES COUNTY BOARD OF COMMISSIONERS

10:00 A.M., WEDNESDAY, JUNE 29, 2016

Commissioners' Hearing Room - Administration Building - 1300 NW Wall St., Bend

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered or discussed at the meeting. This notice does not limit the ability of the Board to address additional subjects. Meetings are subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. Business Meetings are usually recorded on video and audio, and can be viewed by the public live or at a later date; and written minutes are taken for the record.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CITIZEN INPUT

This is the time provided for individuals wishing to address the Board, at the Board's discretion, regarding issues that are not already on the agenda. Please complete a sign-up card (provided), and give the card to the Recording Secretary. Use the microphone and clearly state your name when the Board Chair calls on you to speak. PLEASE NOTE: Citizen input regarding matters that are or have been the subject of a public hearing not being conducted as a part of this meeting will NOT be included in the official record of that hearing.

If you offer or display to the Board any written documents, photographs or other printed matter as part of your testimony during a public hearing, please be advised that staff is required to retain those documents as part of the permanent record of that hearing.

CONSENT AGENDA

4. **Board Signature** of Order No. 2016-032, Surrendering Portions of SW Canal Boulevard and SW 39th Street to the City of Redmond
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6. **Chair Signature** of Document No. 2016-411, an Intergovernmental Agreement for Job Placement Services – DHS Vocational Rehabilitation Participants
7. **Board Signature** of a Letter Reappointing Michael Hinton to the Board of Central Oregon Regional Housing Authority (dba Housing Works), through June 30, 2020
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CONVENE AS THE GOVERNING BODY OF THE 9-1-1 COUNTY SERVICE DISTRICT

14. **PUBLIC HEARING** and Adoption of the 9-1-1 County Service District FY 2016-17 Budget, Levying Ad Valorem Taxes and Making Appropriations, through Board Signature of Resolution No. 2016-042 – *Loni Burk, Finance*
15. **CONSIDERATION of Approval** of Weekly Accounts Payable Vouchers for the 9-1-1 County Service District

CONVENE AS THE GOVERNING BODY OF THE EXTENSION/4-H COUNTY SERVICE DISTRICT

16. **CONSIDERATION of Approval** of Weekly Accounts Payable Vouchers for the Extension/4-H County Service District

RECONVENE AS THE DESCHUTES COUNTY BOARD OF COMMISSIONERS

17. **CONSIDERATION of Approval** of Weekly Accounts Payable Vouchers for Deschutes County

18. OTHER ITEMS

These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.

At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.

19. ADJOURN

To watch this meeting on line, go to:
<http://www.deschutes.org/bcc/page/board-meeting-videos>

Please note that the video will not show up until recording begins.
You can also view past meetings on video by selecting the date shown on the website calendar.



Deschutes County encourages persons with disabilities to participate in all programs and activities. To request this information in an alternate format please call (541) 617-4747, or email ken.harms@deschutes.org.

FUTURE MEETINGS:

(Please note: Meeting dates and times are subject to change. All meetings take place in the Board of Commissioners' meeting rooms at 1300 NW Wall St., Bend, unless otherwise indicated. If you have questions regarding a meeting, please call 388-6572.)

Wednesday, June 29

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Thursday, June 30

- 11:30 a.m. Annual Meeting with Black Butte Ranch County Service District Board, **at Black Butte Ranch**

Monday, July 4

Most County offices will be closed to observe Independence Day.

Tuesday, July 5

- 3:30 p.m. Regular Meeting of Public Safety Coordinating Council

Wednesday, July 6

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, July 13

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, July 18

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, July 19

- 10:00 a.m. 9-1-1 Board Meeting, **at 9-1-1**

Monday, July 25

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, July 27

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, August 1

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, August 2

- 3:30 p.m. Regular Meeting of Public Safety Coordinating Council

Wednesday, August 3

Opening Day at the Deschutes County Fair

August 9, 2016

- 6:00 p.m. Regular Joint Meeting with the Redmond City Council, **Redmond City Hall**

Wednesday, August 10

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, August 15

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, August 16

10:00 a.m. 9-1-1 Board Meeting, **at 9-1-1**

Monday, August 22

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, August 24

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

August 25, 2016

1:00 p.m. (*Tentative*) Joint Meeting with City of Bend regarding a Bend Urban Growth Boundary Expansion

Monday, August 29

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, August 30

11:30 a.m. Redmond Chamber of Commerce – State of the County – **Juniper Golf Course**

Wednesday, August 31

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, September 5

Most County offices will be closed to observe Labor Day.

Tuesday, September 6

3:30 p.m. Regular Meeting of Public Safety Coordinating Council

Wednesday, September 7

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, September 14

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, September 19

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, September 20

10:00 a.m. 9-1-1 Board Meeting, **at 9-1-1**

Monday, September 26

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, September 28

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Thursday, September 29

All Day AOC District 2 Meeting - **Lakeview**