



For Recording Stamp Only

Deschutes County Board of Commissioners
1300 NW Wall St., Bend, OR 97703
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

MINUTES OF BUSINESS MEETING
DESCHUTES COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, FEBRUARY 3, 2016

Commissioners' Hearing Room - Administration Building - 1300 NW Wall St., Bend

Present were Commissioners Alan Unger, Tammy Baney and Anthony DeBone. Also present were Tom Anderson, County Administrator; Erik Kropp, Deputy County Administrator; Dave Doyle, County Counsel; Susan Ross, Property & Facilities; and John Hummel and Jason Kropf, District Attorney's Office. No other citizens or representatives of the media were in attendance.

1. CALL TO ORDER

Chair Alan Unger called the meeting to order at 10:00 a.m.

2. PLEDGE OF ALLEGIANCE

3. CITIZEN INPUT

None was offered

CONSENT AGENDA

Before the Board was Consideration of Approval of the Consent Agenda.

BANEY: Move approval of the Consent Agenda minus the Board Retreat minutes of January 22, 2016.

DEBONE: Second.

VOTE: BANEY: Yes.

DEBONE: Yes.

UNGER: Chair votes yes.

4. Board Signature of a Letter Reappointing Ron Pugh to the Lazy River Special Road District Board, through December 31, 2018
5. Board Signature of a Letter Appointing Gary Weaver to the Forest View Special Road District Board, through December 31, 2018
6. Board Signature of Document No. 2016-065, a Lease with Quicksilver Contracting Company regarding La Pine Industrial Park Property
7. Board Signature of Document No. 2016-066, a Lease and Purchase Option with Quicksilver Contracting Company for La Pine Industrial Park Property
8. Board Approval of Discretionary Grant Applications:
 - Latino Community Association – Fundraising Events - \$1,500
 - OSU Extension – Living on a Few Acres Program – \$1,500
 - United Way – Trauma Informed Communities Project - \$1,500
 - Opera Bend, Original Work – Events - \$2,500
 - Sisters School District – Community Radio Operations - \$2,000
 - Younity – Challenge Days - \$1,500
9. Board Signature of Minutes:
 - Work Sessions: January 25 and 27, 2016
 - Business Meetings: January 27, 2016
 - Board Retreat: January 22, 2016

ACTION ITEMS

10. **Before the Board was Consideration of Board Signature of Document No. 2016-098, an Intergovernmental/Lease Agreement with the Oregon Department of Human Services for Space in the 1300 Wall Street Building.**

Susan Ross, Property & Facilities' Director, reported this agreement has been in process for the past six months. The Department of Justice had vacated 8,000 square feet of space on the first floor of this building.

Negotiations with the Department of Human Services began, and a ten-year lease commencing February 1, 2016 was agreed upon at \$1.54 per foot with a 2% escalation and two additional three-year lease renewal options. This lease agreement will assist in covering the debt service for the bonds issued to originally construct this building. The terms of the lease provides revenue up to the 28th year.

BANEY: Move approval of Board signature.

DEBONE: Second.

VOTE: BANEY: Yes.

DEBONE: Yes.

UNGER: Chair votes yes.

11. Before the Board was Consideration of Board Signature of Document No. 2016-094, the Collective Bargaining Agreement between Deschutes County and the District Attorneys' Association

Erik Kropp, Deputy County Administrator, along with Steve Gunnels and Jason Kropf, District Attorney Office, presented for consideration the five-year labor contract retroactive to July 1, 2015. The contract is status quo and calls for cost of living adjustments based on the Consumer Price Index, with minimum of 1.5% and a maximum of 3.5% anticipating changes in the Affordable Health Care Act. The Commissioners expressed their gratitude for the partnership and of the District Attorneys' Association support of the County.

DEBONE: Move approval of Board signature.

BANEY: Second

VOTE: DEBONE: Yes.

BANEY: Yes.

UNGER: Chair votes yes.

**CONVENED AS THE GOVERNING BODY OF THE SUNRIVER
SERVICE DISTRICT**

- 12. Before the Board was Consideration of Board Signature of a Letter
Recognizing Debra Baker's Transition from the Sunriver Service District
Managing Board to Serving as Board Administrator**

BANEY: Move Board signature.

DEBONE: Second.

VOTE: BANEY: Yes.

DEBONE: Yes.

UNGER: Chair votes yes.

**CONVENED AS THE GOVERNING BODY OF THE 9-1-1 COUNTY
SERVICE DISTRICT**

- 13. Before the Board was Consideration of Approval of Weekly Accounts
Payable Vouchers for the 9-1-1 County Service District, in the Amount of
\$82,919.22**

DEBONE: Move approval, subject to review.

BANEY: Second.

VOTE: DEBONE: Yes

BANEY: Yes

UNGER: Chair votes yes.

**CONVENED AS THE GOVERNING BODY OF THE EXTENSION/4-H
COUNTY SERVICE DISTRICT**

- 14. Before the Board was Consideration of Approval of Weekly Accounts
Payable Vouchers for the Extension/4-H County Service District, in the
Amount of \$5,700.98**

DEBONE: Move approval, subject to review.

BANEY: Second.

VOTE: DEBONE: Yes.

BANEY: Yes.

UNGER: Chair votes yes.

RECONVENED AS THE DESCHUTES COUNTY BOARD OF COMMISSIONERS

15. Before the Board was Consideration of Approval of Weekly Accounts Payable Vouchers for Deschutes County, in the Amount of \$650,447.52

DEBONE: Move approval, subject to review.

BANEY: Second.

VOTE: DEBONE: Yes.

BANEY: Yes.

UNGER: Chair votes yes.

16. OTHER ITEMS

- **Consideration of Board Signature of Resolution No. 2016 –005 Expressing Support for Updating the Skiing Activities Statute –ORS 30.970 to 30.990.**

Tom Anderson, County Administrator, presented for consideration the adoption a Resolution as requested by Mt. Bachelor Ski Resort. This would be in regard to supporting House Bill 4077, relating to updates to State statute that governs the ski industry. A similar resolution has been adopted by the Bend Chamber of Commerce, two other major counties with ski resorts, and will be considered by the City of Bend as well. Commissioner DeBone read the resolution into the record.

BANEY: Move Board signature of Resolution No. 2016-005

DEBONE: Second.

VOTE: BANEY: Yes.

DEBONE: Yes.

UNGER: Chair votes yes.

17. ADJOURNMENT

Being no further discussion, the meeting was adjourned at 10:17 a.m.

DATED this 17th Day of February 2016 for the
Deschutes County Board of Commissioners.

Alan Unger
Alan Unger, Chair

Tammy Baney
Tammy Baney, Vice Chair

ATTEST: signatures
Bonnie Baker
Recording Secretary

Anthony DeBone
Anthony DeBone, Commissioner



Deschutes County Board of Commissioners
1300 NW Wall St., Bend, OR 97703-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

BUSINESS MEETING AGENDA

DESCHUTES COUNTY BOARD OF COMMISSIONERS

10:00 A.M., WEDNESDAY, FEBRUARY 3, 2016

Commissioners' Hearing Room - Administration Building - 1300 NW Wall St., Bend

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered or discussed at the meeting. This notice does not limit the ability of the Board to address additional subjects. Meetings are subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. Business Meetings are usually recorded on video and audio, and can be viewed by the public live or at a later date; and written minutes are taken for the record.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CITIZEN INPUT

This is the time provided for individuals wishing to address the Board, at the Board's discretion, regarding issues that are not already on the agenda. Please complete a sign-up card (provided), and give the card to the Recording Secretary. Use the microphone and clearly state your name when the Board Chair calls on you to speak. PLEASE NOTE: Citizen input regarding matters that are or have been the subject of a public hearing not being conducted as a part of this meeting will NOT be included in the official record of that hearing.

If you offer or display to the Board any written documents, photographs or other printed matter as part of your testimony during a public hearing, please be advised that staff is required to retain those documents as part of the permanent record of that hearing.

CONSENT AGENDA

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5. **Board Signature** of a Letter Appointing Gary Weaver to the Forest View Special Road District Board, through December 31, 2018
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9. **Board Signature** of Minutes:
 - Work Sessions: January 25 and 27, 2016
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 - Board Retreat: January 22, 2016

ACTION ITEMS

10. **CONSIDERATION of Board Signature** of Document No. 2016-098, an Intergovernmental/Lease Agreement with the Oregon Department of Human Services for Space in the 1600 Wall Street Building – *Susan Ross, Property & Facilities*

Suggested Action: Move Board signature of the Agreement.

11. **CONSIDERATION of Board Signature** of Document No. 2016-094, the Collective Bargaining Agreement between Deschutes County and the District Attorneys' Association – *Erik Kropp, Deputy County Administrator*

Suggested Action: Move approval of the Agreement.

CONVENE AS THE GOVERNING BODY OF THE SUNRIVER SERVICE DISTRICT

12. **CONSIDERATION of Board Signature** of a Letter Recognizing Debra Baker's Transition from the Sunriver Service District Managing Board to Serving as Board Administrator

CONVENE AS THE GOVERNING BODY OF THE 9-1-1 COUNTY SERVICE DISTRICT

13. **CONSIDERATION of Approval** of Weekly Accounts Payable Vouchers for the 9-1-1 County Service District

CONVENE AS THE GOVERNING BODY OF THE EXTENSION/4-H COUNTY SERVICE DISTRICT

14. **CONSIDERATION of Approval** of Weekly Accounts Payable Vouchers for the Extension/4-H County Service District

RECONVENE AS THE DESCHUTES COUNTY BOARD OF COMMISSIONERS

15. **CONSIDERATION of Approval** of Weekly Accounts Payable Vouchers for Deschutes County

16. **OTHER ITEMS**

These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640.

At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.

17. **ADJOURN**

To watch this meeting on line, go to:
<http://www.deschutes.org/bcc/page/board-meeting-videos>

Please note that the video will not show up until recording begins.
You can also view past meetings on video by selecting the date shown on the website calendar.



Deschutes County encourages persons with disabilities to participate in all programs and activities. To request this information in an alternate format please call (541) 617-4747, or email ken.harms@deschutes.org.

FUTURE MEETINGS:

(Please note: Meeting dates and times are subject to change. All meetings take place in the Board of Commissioners' meeting rooms at 1300 NW Wall St., Bend, unless otherwise indicated. If you have questions regarding a meeting, please call 388-6572.)

Tuesday, February 2

- 11:00 a.m. County Forester Update
- 3:30 p.m. Regular Meeting of Public Safety Coordinating Council

Wednesday, February 3

- 10:00 a.m. Board of Commissioners' Business Meeting
- 1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, February 10

- 10:00 a.m. Board of Commissioners' Business Meeting
- 1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, February 15

Most County offices will be closed to observe Presidents' Day

Tuesday, January 16

- 10:00 a.m. 911 User Board Meeting, at 911
- 3:00 p.m. Adult Corrections/Parole & Probation Department Update – **Unger Building, Redmond**

Monday, February 22

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, February 23

- 6:00 p.m. Joint Meeting with Redmond City Council, **Redmond City Hall**
6:30 p.m. Joint Public Hearing with Redmond City Council on Cell Tower Provisions in the UH-10 Zone, **Redmond City Hall**

Wednesday, February 24

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, February 29

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, March 1

- 3:30 p.m. Regular Meeting of Public Safety Coordinating Council

Wednesday, March 2

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, March 7

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, March 9

- 10:00 a.m. Board of Commissioners' Business Meeting
1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, March 21

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, March 23

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, March 28

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, March 30

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, April 4

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, April 5

3:30 p.m. Regular Meeting of Public Safety Coordinating Council

Wednesday, April 6

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Thursday, April 7

8:00 a.m. Joint Meeting with the Sisters City Council, **at Sisters City Hall**

Wednesday, April 13

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, April 18

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, April 25

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, April 27

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Monday, May 2

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Tuesday, May 3

3:30 p.m. Regular Meeting of Public Safety Coordinating Council

Wednesday, May 4

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)

Wednesday, May 11

10:00 a.m. Board of Commissioners' Business Meeting

1:30 p.m. Administrative Work Session – could include executive session(s)