



Deschutes County Board of Commissioners
1300 NW Wall St., Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

MINUTES OF WORK SESSION

DESCHUTES COUNTY BOARD OF COMMISSIONERS

WEDNESDAY, JULY 22, 2015

Present were Commissioners Anthony DeBone, Tammy Baney and Alan Unger. Also present were Erik Kropp, Deputy County Administrator; David Doyle and Laurie Craghead, County Counsel; Judith Ure, Administration; Steve Reinke, 911; Jane Smilie, Lori Hill and Nancy Tyler, Health Department; and five other citizens.

Chair DeBone opened the meeting at 1:30 p.m.

1. Presentation of BSNP Services.

Megan Wellinghoff provided a PowerPoint presentation of the services offered by Bend Spay & Neuter Project. (A copy of the presentation is attached for reference.)

She showed a graph that demonstrated the number of dogs taken in at the Bend shelter going down, as the number of BSNP spays and neuters goes up. Commissioner Unger queried how scientific this correlation is.

She said that what is missing is a targeted free spay and neuter program. The 10% lowest income people are the ones contributing the most animals to the shelters.

She said a spay/neuter grant could potentially fund a targeted free program, with 250 surgeries at about \$50 per animal. They would contact these people through the HOPE pet food bank, rabies clinics and other nonprofits.

They now have a partnership developed for the Central Oregon Cat Alliance and for SNAP vouchers at HSCO. They are meeting with various shelter directors in the region as well.

Commissioner Baney noted that the work being done is incredible with limited resources. Commissioner Unger stated there is now \$12,500 in the program, through contributions from the public and the County. The question is how to find more money for more work.

Ms. Wellinghoff said that they could use more money strategically, with targeted spay and neuter. This grant money is now being split with other groups, and she thinks would have a more dramatic impact in this way just for public spay and neuter through BSNP. It will not happen otherwise. Other groups will figure out a way to find the funds to do what they do no matter what, without these grants funds. Commissioner Unger stated that there needs to be a way to bring in more funding so all can benefit.

Commissioner Baney asked how the BSNP is funded. Ms. Wellinghoff stated that about 40% is through grants, 40% is donations and the rest are program fees through their spay/neuter and veterinarian services. Chair DeBone asked if local veterinarians help. Ms. Wellinghoff said they have their own veterinarian and that the BSNP fees are about a third to a fourth of regular vet fees. She believes that everyone is entitled to have a pet, and these people will have one anyway. Someone needs to make sure the animal gets appropriate care.

Citizen Janice Sershen asked if they return animals to low income people when the people indicate they cannot afford to care for them or do not want them back. Ms. Wellinghoff replied that the BSNP mission does not allow them to do anything except return the animals, as otherwise it would increase their costs.

Judith Parker of the Dog Board said that more funding is needed for all spay/neuter efforts. She wondered how BSNP proposes to recognize other groups that need this funding as well, such as Furry Friends and CRAFT.

Ms. Wellinghoff stated that in her view, these funds are specifically for public spay/neuter, but the County can decide on how it is spent.

Commissioner Unger said that he appreciates what they all do, and encouraged them to research how to bring in more funds.

Judith Ure noted that it will be a while until the grant cycle comes around. The Dog Board reviews the applications and makes recommendations. She and they can discuss funding criteria, goals, etc. with the Board if the Board wants to do so. The program is classified as simply spay/neuter to help reduce the population and educate the public. Donations from the public are simply stated as being for spay/neuter purposes.

Commissioner Baney said these funds have been used in the past even by Equine Outreach. Maybe they could ask if the City of Bend would be willing to contribute.

2. Other Items.

Laurie Craghead said that Tetherow Resort Phase V is again being sold, and they need to complete a new agreement to add the additional party. They also want an improvement agreement put into escrow so all signatures and the bond are in one place. This will simplify the transaction. The new owners are Olympus Northwest. The timelines and obligations are not changing, just the names of the parties. The Board agreed these documents could be on the consent agenda of the next business meeting.

The Board went into executive session under ORS 192.660(2)(d), labor negotiations, at 2:00 p.m.

CONVENED AS THE GOVERNING BODY OF THE 911 COUNTY SERVICE DISTRICT

BANEY: Move approval of Document No. 2015-521, as discussed in executive session.

UNGER: Second.

VOTE: BANEY: Yes.

UNGER: Yes.

DEBONE: Chair votes yes.

RECONVENED AS DESCHUTES COUNTY

Erik Kropp said that Health Department staff wished to discuss the potential of on-site pharmacy services for behavior health clients.

Lori Hill stated there are a number of reasons for this, but primarily the increase in medication management support is a big issue. There are between 70 and 80 clients at this time who need management help. More on-site pharmacies are now a part of public clinics. Handling medications takes a lot of Health Department staff time due to pharmacies being located elsewhere.

They spoke with representatives of Walgreens and they are not interested in participating because this is a specialty service necessitating specific packaging and other requirements. One pharmacy does this for behavioral health clients. Costs should be fairly minimal. The pharmacy provides the on-site staff and will cover the cost of requirement remodeling of the facility. The RFP process needs to take into account how much business this would generate. Staff would like to start the RFP process to see how much interest there is.

They would have to store medications, but already do this for certain clients, typically those who cannot manage their medications themselves. The pharmacy would handle this liability by contract. Costs would be paid through insurance, as it is now.

Commissioner Baney asked if this is urgent. Ms. Tyler said they have been discussing this for about a year and have researched how it is handled elsewhere. The level of business is now at a point where it makes sense. Commissioner Baney asked about prescription drug abuse and how this might be addressed. Some clients might have more than one issue. She wondered if Mosaic Medical could be involved and if this could perhaps be addressed before they remodel a building. She would like to see a cap put on the amount of remodeling that is done.

Ms. Tyler said that some clients focus on certain drugs, and this would need to be part of a larger discussion. Oregon Health Plan funds support this type of program. She does not think that Mosaic would want to take this on. Jane Smilie added that this is a very specialized program and she does not see this as a fit at this point.

The Commissioners agreed staff should move forward to gauge the interest.

Mr. Kropp asked about a response to the Foster Fell letter relating to Telecare housing. It is an offensive and inaccurate letter. Ms. Hill stated Deschutes County was involved in siting but has no jurisdiction over this State program. The State sets the criteria.

Commissioner Baney asked if the County can just give feedback but not at an official level. Ms. Hill stated that the County did provide information on access to transportation, services and other factors, but does not select specific properties. This was part of the statewide RFP process to find suitable sites.

The letter seems to focus on the basketball hoop, which could be an issue in any neighborhood. Telecare put up a wall that was meant to mitigate noise. Commissioner Baney said it comes down to discrimination. Ms. Hill stated that they are more successful in getting people out of this kind of housing now, but the need remains. There is more of an emphasis on independent living in the community.

There was a discussion on about the potential opt out of allowing marijuana businesses. This would have to be through a Board Ordinance, but can be referred to the voters. This ultimately affects funding. The entire County would vote but it would only apply to the areas outside the County. With the majority of citizens living inside Bend, the outcome would be uncertain.

There are various factors, such a grow operations and sales. HB 3400 limits this and it could not then be regulated through land use or zoning. The County is either in or out, and if it is out, it is not able to get local taxes from this type of business, or related State funding. The State is taking the revenue and part will go back to the counties who do not opt out.

Mr. Doyle stated that Nick Lelack feels a work session might be a good idea, but they might need to anticipate a lot of citizens. Chair DeBone stated he has not heard a lot about this. Commissioner Baney said that her biggest concern is the growers, and she is hearing from people in Terrebonne and Alfalfa about this. Some product is already grown for medical purposes. They have no influence over what is happening in the cities, but she would like to put some sidebars on what happens in the County, especially if it appears to be potentially large-scale.

Mr. Kropp said he could have staff do a report, and then work with the Commissioners on an individual basis. Mr. Doyle stated there is a limited amount of time available to make this decision. The OLCC probably will not issue any licenses until after this year. Douglas County already opted out, but the issue will end up on a ballot.

Commissioner Unger asked about the result of the bargaining of the State with AFSCME and what their COLA is. Mr. Kropp will find out.

Being no other items discussed, the meeting was adjourned at 3:10 p.m.

DATED this 27th Day of July 2015 for the
Deschutes County Board of Commissioners.

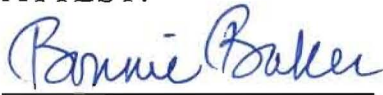


Anthony DeBone, Chair



Alan Unger, Vice Chair

ATTEST:



Recording Secretary



Tammy Baney, Commissioner



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

WORK SESSION AGENDA

DESCHUTES COUNTY BOARD OF COMMISSIONERS

1:30 P.M., WEDNESDAY, JULY 22, 2015

1. Presentation of BSNP Services – *Judith Ure; Megan Wellinghoff of BSNP*

2. Other Items

Executive Session, under ORS 192.660(2)(d), labor negotiations – *Steve Reinke, 911*

PLEASE NOTE: At any time during this meeting, an executive session could be called to address issues relating to ORS 192.660(2) (e), real property negotiations; ORS 192.660(2) (h), litigation; ORS 192.660(2)(d), labor negotiations; or ORS 192.660(2) (b), personnel issues; or other issues under ORS 192.660(2), executive session.

Meeting dates, times and discussion items are subject to change. All meetings are conducted in the Board of Commissioners' meeting rooms at 1300 NW Wall St., Bend, unless otherwise indicated. If you have questions regarding a meeting, please call 388-6572.

Deschutes County encourages persons with disabilities to participate in all programs and activities. This event/location is accessible to people with disabilities. If you need accommodations to make participation possible, please call (541) 388-6571, or send an e-mail to bonnie.baker@deschutes.org.

Work Session

(Please Print)

5/22/5

NameAgency

Mailing Address

CityZipPhone #e-mail address

Shadell Wre

Admin

Sam Davis

Dog Board

Judith Parker

Dog Board

Carolyn Urness, D. Board

Day Bond

We can't do it without you.

Our mission is to prevent animals from ever ending up in local shelters by providing affordable, preventative care to dogs and cats at risk. Our clinic is able to provide these services to the community due in large part to the kindness and generosity of the people of Central Oregon. Please help us continue our mission by making a donation.



Donate

For families in need, **\$45** provides a **free** Cat Spay/Neuter and **\$70** provides a **free** Dog Spay/Neuter. Please contact our Executive Director at 541-617-1010 or info@bendsnip.org for more information about giving to Bend Spay+Neuter Project. And visit us online at www.bendsnip.org to see what's on our wishlist.

Volunteer

We can't do what we do without our volunteers, who help out in the clinic, at outreach events, with fundraising, and more. Please contact our Volunteer Coordinator at volunteer@bendsnip.org to learn more about volunteer opportunities and how you can help.



Bend Spay+Neuter Project
www.bendsnip.org
541-617-1010
910 SE Wilson, Suite B-1
Bend, Oregon 97702



Keeping Pets+People Together

Bend Spay+Neuter Project is registered with the IRS as a 501(c)(3) corporation and all donations are tax-deductible.



Keeping
Pets+People
Together

40,072

and counting*

That's the number of dogs and cats who have been *fixed* by the Bend Spay+Neuter Project since 2005, resulting in a **monumentously positive** impact on our community. (Can you imagine what our community would look like if this many animals were reproducing?)

And that's just part of the story.

*visit www.bendsnp.org for the latest totals

Our tools of change are surgical instruments, a welcoming approach, and programs for the *whole* community.

Bend Spay+Neuter Project provides affordable sterilization services to our community in order to address the problem of pet overpopulation at its root cause, and end the unnecessary euthanasia of companion animals.

By offering affordable and accessible spay/neuter services to everyone in the community, we reach more than just cats and dogs. We reach people who, without our help, might not be able to keep their companion animal.

Through anticipating the causes of pets at risk of suffering or being separated from their owners, we've developed popular programs for low-income residents that address those issues, including:

The HOPE Food Bank: pet food assistance

Weekly Pet Wellness Clinic: basic veterinary services

Dog Coat Drive: cold-weather program for pets of the homeless

Community Cats: humane approach to feral cat populations through Trap-Neuter-Return



By respecting the all-important human-animal bond, we help save a vital relationship that can greatly affect the quality of life of both the person and their pet.

Veterans, seniors, single parent families, and the homeless are just some of those who are grateful for the services we provide.

Whether it's to stop him from humping,
avoid having eight kittens to deal with,
or just to do the right thing...
we're here to help.



Spay/Neuter Services

Our affordable, professional team of licensed veterinarians and technicians specialize in spay/neuter procedures for cats and dogs. Make an appointment to drop your pet off in the morning and pick them up the same day!

**Spay/Neuter available on Wednesdays,
Thursdays, and Fridays**

Wellness Clinic

For the basics, like vaccinations, microchipping, and nail trims, come to our Saturday Wellness Clinic. No appointment necessary.

Saturdays 10:00am-2:00pm

HOPE Community Pet Food Bank

If you're struggling to feed your pet and are on some form of government assistance or work with a local nonprofit to help you make ends meet, you may qualify for free pet food from HOPE. Call Bend Spay+Neuter Project for more information at 541-617-1010.

**First Saturday of every month 10:00am-12:00pm
Bend Pet Express Westside
133 SW Century Dr., Bend, OR 97701**

Community Cats

If you see cats in your neighborhood, on your property, or at work, please call Bend Spay+Neuter Project so that we can help. We provide humane trapping services, spay/neuter, and vaccination for feral cats. Cats are fixed, vaccinated, and returned to their original location. This process is called Trap, Neuter, Return (TNR) and is a proven humane and effective way to control stray cat populations. We rent traps, provide all the information you need, and perform the surgery for just \$10 per cat.



Bend Spay+Neuter Project
www.bendsnip.org
541-617-1010
910 SE Wilson, Suite B-1
Bend, Oregon 97702

price list



Spay/Neuter Surgery*

Female Dog	\$80
Male Dog	\$70
Female Cat	\$45
Male Cat	\$40
Feral Cat	\$10

*There may be an additional charge of \$10-\$40 for animals in heat, pregnant, obese, or with retained testicles. Hernia repairs and dew claw removals are done on a case-by-case basis. Please inquire for more information.

Vaccines

Administrative Fee: \$5 (for wellness patients only)

For Dogs

Rabies	\$15
DHPP	\$15
Bordatella	\$16

For Cats

Rabies	\$15
FVRCP	\$15
Leukemia	\$16

Other Services

Microchip	\$25
Identification Tag (lifetime warranty)	\$12
Nail Trim (surgery/wellness)	\$8/\$12
E-collar (\$5 refund if returned)	\$10
De-Worming	\$5-\$10
Pre-Operative Bloodwork	\$35
Cat Combo Test (FIV&Leukemia test only)	\$25

To schedule your pet's spay or neuter surgery, please email us at info@bendsnip.org or call 541-617-1010. We're located in the East Bend Plaza, just east of the 4-way stop sign at 9th and Wilson in SE Bend.

By spaying or neutering your pet, you are helping to lower the number of animals who are euthanized in shelters. It's one of the greatest gifts you can give to your pet, your family, and your community.

Our mission is to prevent animals from ever ending up in local shelters by providing affordable, preventative care to dogs and cats at risk. Our clinic is able to provide these services to the community due in large part to the kindness and generosity of the people of Central Oregon. Please help us continue our mission by making a donation.



Bend Spay+Neuter Project
www.bendsnip.org
541-617-1010
910 SE Wilson, Suite B-1
Bend, Oregon 97702



Keeping People+Pets Together

Bend Spay+Neuter Project provides affordable, preventative veterinary care to cats and dogs at risk of suffering in Central Oregon in order to create a more humane community for us all.

44,568 Spay/Neuter Surgeries
performed since 2005...

BSNP Staff has the ability to safely and
efficiently perform 40-60 surgeries per
day.



Photo by Jessi Princiotto



Current Programs Include:

- 1) Affordable and free (limited and funded by BSNP) spay/neuter
- 2) HOPE Pet Food Bank
- 3) Community Cat Program
- 4) Wellness Program



In 2015 BSNP Has Provided:

- A total of 1,905 spay/neuter surgeries to date.
- 425 community cat spay/neuters
- 188 free spay/neuters
- 65 discounted spay/neuters
- 184 free rabies vaccinations
- Approximately 17,000 pounds of free pet food for low income Central Oregonians

ALL programs work to address the root causes of pet homelessness & keep animals out of local shelters & rescues.

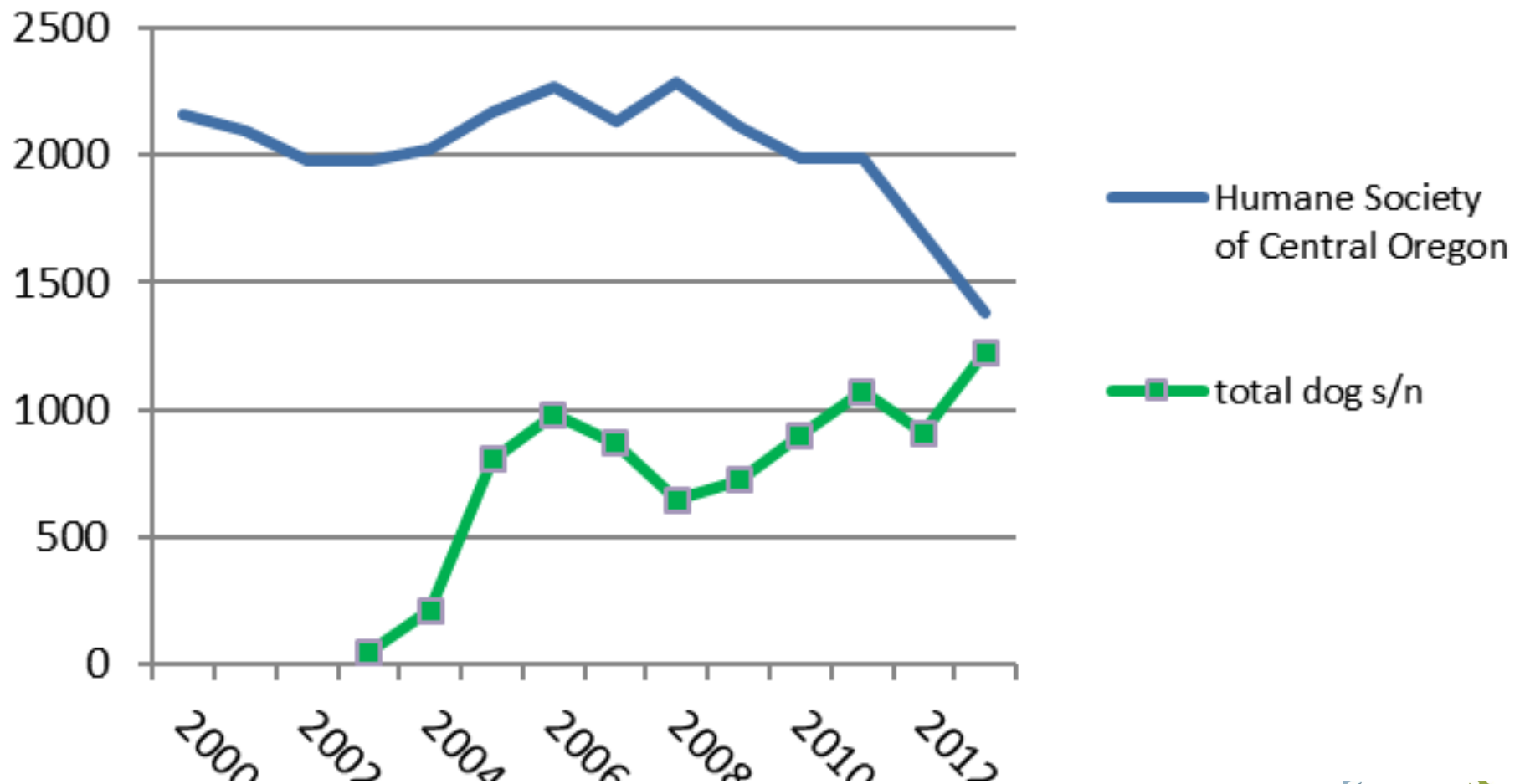


Photo by Megan Wellinghoff



And It's Working....

HSCO and BSNP Dogs



What's Missing?



Photo by Dan Gilmour Photography



A FREE Spay/Neuter Program targeted at those most likely to contribute to overpopulation. Without targeting, spay/neuter is not nearly as effective!



Photo by Megan Wellinghoff



The Deschutes County Spay/Neuter Grant Could Fully Fund a FREE Program & PREVENT the need for more funding to local shelters and rescues.

- Funding in the amount of \$12,000 would enable Bend Spay and Neuter Project to perform 250 free spay/neuter surgeries for pets belonging to the poorest people in Deschutes County in 2016.
- By targeting through our HOPE Pet Food Bank, Free Rabies Outreach clinics and through work with other local non-profits, this program would have a dramatic effect on the number of dogs and cats entering local shelters and rescues in 2016 and beyond.

Partnerships Work.

- In Austin, TX two shelters and one high volume spay and neuter clinic decided to form a coalition in 2008.
- At the time, the city shelter was euthanizing 70% of the animals coming in to their facility.
- By 2013, Austin had officially become a No Kill city, with a live release rate of over 90%.
- Without this partnership and funding from the city for free spay/neuter, this would've been impossible.

Current Partnerships in Deschutes Co.

1) SNAP Voucher Program: HSCO & BSNP

1) Central Oregon Cat Alliance Partnership:
HSCO, BSNP & Brightside

1) Quarterly Director's Meetings: HSCO,
Brightside, BSNP, Three Rivers & HSO –
working towards forming a formal coalition

For more information on BSNP's programs & services visit our website at www.bendsnip.org.
or email meganw@bendsnip.org.

*Thank you for all you do for animals in
Deschutes County!*





Deschutes County Board of Commissioners
PO Box 6005, Bend, OR 97701-6005
1300 NW Wall Street, Suite 200, Bend, OR
Telephone: 541-388-6571 Fax: 541-385-3202
Website: www.deschutes.org

Deschutes County Spay and Neuter Grant Program Fiscal Year 2014-15

Deschutes County is currently soliciting applications for grants to local non-profit organizations which promote and/or provide spay and neuter services. A total of \$12,500 is available for multiple grant awards. Applications must be received in the Deschutes County Department of Administrative Services by **5:00 p.m. on January 30, 2015.**

In November 2007, Deschutes County Dog License and Pet ID Applications were revised to allow a voluntary donation to support spay and neuter services. Each year, these donations, periodically supplemented by additional funds authorized by the Board of County Commissioners, are offered to non-profit organizations which provide spay and neuter services in Deschutes County, for pets whose owners are unable to access or afford the procedure. Grant funds may also be used for educational or promotional programs focused on encouraging or expanding spay and neuter procedures in Deschutes County.

To be eligible for the program, applicants must be designated by the Internal Revenue Service as a 501(c)(3) tax-exempt organization, located in Deschutes County, and able to certify that grant proceeds will be used in support of Deschutes County residents.

Applications will be evaluated based on several criteria, including organizational stability, connection to grant funding objectives, and ability to leverage the grant funds to access other financial support.

The deadline to submit an application is 5:00 p.m. on January 30, 2015 and grants are expected to be awarded by the end of February 2015. **Completed applications must be received in the Deschutes County Department of Administrative Services by the stated deadline. Late or incomplete applications will not be considered. Completed applications may be sent electronically to judithu@deschutes.org.**

Deschutes County Spay and Neuter Grant Application Fiscal Year 2014-15

A complete application will consist of the following:

1. This cover sheet, signed and dated.
2. Narrative responses to the questions which appear at the end of this document submitted on no more than three separate, single-sided, single-spaced pages.
3. Attachments as follows:
 - a. Proof of the organization's 501(c)(3) tax-exempt status in the form of a letter from the Internal Revenue Service (IRS).
 - b. An operating budget specific to the proposed program, project, or activity.
 - c. A financial statement that shows actual total revenue and expenditures for the most recently completed 12-month period.
 - d. A roster of the organization's current Board of Directors.

Submit the completed application electronically to judithu@deschutes.org no later than 5:00 p.m. on January 30, 2015. Late or incomplete applications will not be considered. Information or materials submitted in addition to those specifically requested in this application form will not be reviewed.

Contact Information

Organization Name _____

Address _____

City _____ **Zip Code** _____

Phone Number _____ **Alternate Phone Number** _____

Fax Number _____ **E-Mail Address** _____

Website _____

By signing below, I certify the following:

1. All information provided to Deschutes County in this application is correct.
2. I am authorized by the governing board of the stated organization to submit this grant application.
3. This organization is in good standing with the IRS and retains its official 501(c)(3) tax-exempt status.
4. This organization is located in Deschutes County.
5. Any proceeds from a grant award will be used in support of Deschutes County residents.

Print Name _____

Signature _____

Title _____

Date _____

On a separate sheet(s), please briefly answer the following questions:

1. Describe the history of your organization.
2. State the mission of your organization.
3. Describe the leadership and structure of your organization.
4. Describe the primary activities conducted by your organization.
5. Describe the specific program, project, or activity that a Spay and Neuter grant would support, if awarded.
6. Describe how this program, project, or activity would positively impact the goal of promoting or expanding spay and neuter procedures.
7. Explain the anticipated outcomes of this program, project, or activity and describe how success will be measured.

Attach:

1. Proof of the organization's 501(c)(3) tax-exempt status in the form of a letter from the Internal Revenue Service (IRS).
2. An operating budget specific to the proposed program, project, or activity.
3. A financial statement that shows actual total revenue and expenditures for the most recently completed 12-month period.
4. A roster of the organization's current Board of Directors.



To: Deschutes County Board of Commissioners

From: Judith Ure, Department of Administrative Services

Date: April 15, 2015

Subject: Spay and Neuter Grant Recommendations

Background

The Deschutes County Dog Licensing Program offers an opportunity for applicants to contribute additional funds to support projects designed to reduce the population of feral, unwanted, abandoned or surrendered pets. These funds are distributed in the form of grants to local non-profit organizations that provide spay and neuter services in Deschutes County. In the past five years, the Board of Commissioners has supplemented the dog license contributions with other resources to result in the following amounts available for grant awards:

Funding Source	2010	2011	2012	2013	2014
Dog License Program Contributions	\$2,398	\$ 2,952	\$ 2,490	\$ 3,134	\$3,206
Supplemental Funds	2,602	9,448	10,510	9,366	\$9,294
Total	\$5,000	\$12,400	\$13,000	\$12,500	\$12,500

The Deschutes County Spay and Neuter Grant Program was created to apply these funds toward three primary objectives:

1. Expand spay and neuter services in Deschutes County in an effort to reduce the number of unwanted dogs and cats.
2. Provide promotion or education associated with spay and neuter services.
3. Conduct outreach and assist those who are unable to access spay and neuter services due to financial constraints or physical limitations.

To be eligible for funds through the Deschutes County Spay and Neuter Grant Program, organizations must meet the following requirements:

- Be recognized as a 501(c)3 tax-exempt agency.
- Be located in Deschutes County.
- Propose to use grant funds in support of Deschutes County residents.

- Propose to use grant funds for expenses directly associated with spay and neuter services or for spay and neuter education and promotion projects.

During the history of the Deschutes County Spay and Neuter Grant Program, funds have been awarded to the following eligible organizations:

Bend Spay and Neuter Project (SNIP)
Cat Rescue, Adoption, and Foster Team (CRAFT)
BrightSide Animal Center/Redmond Humane Society
Humane Society of Central Oregon (HSCO)
Equine Outreach

FY 2014-15 Recommendations

The FY 2014-15 solicitation for the Deschutes County Spay and Neuter Grant Program closed on December 31, 2014. Three eligible organizations submitted applications for the \$12,500 allocation approved by the Board of Commissioners. Applications were evaluated by members of the Deschutes County Dog Board, using criteria related to:

- Organizational Stability and Solvency
- Connection to Grant Program Objectives
- Ability to Leverage Grant Funds

Raters scored each application against the criteria, determined if the applicant should receive a grant based on their proposal, and suggested an award amount. To adjust for variations in individual ratings, the final recommendation to the Board of Commissioners, which will be presented during the April 22, 2015 work session, is based on both averaging and weighting the individual scores and applying those factors to the total amount available for grants.

If the Board accepts the recommendations, staff will prepare an agreement for each grant recipient that specifies the requirements of the award and, upon execution of the agreement, will make payment from FY 2014-15 budgeted funds in the amounts indicated.

2015 Deschutes County Spay and Neuter Grant Program

Instructions for Rating Applications

Background:

Deschutes County's Dog License and Pet Identification Application forms provide an opportunity for residents to make a voluntary donation to support spay and neuter services. These donations, which are periodically supplemented by additional funds authorized by the Board of County Commissioners, are offered to local non-profit organizations that provide spay and neuter services in Deschutes County for both feral animals and pets whose owners are unable or unlikely to access or afford the procedure. Grant funds may also be used for educational or promotional programs focused on encouraging or expanding spay and neuter procedures in Deschutes County.

To be eligible for the program, applicants must be designated by the Internal Revenue Service as a 501(c) (3) tax-exempt organization, located in Deschutes County, and able to certify that grant proceeds will be used to support services benefitting Deschutes County residents.

Applications:

A total of \$12,500 is available to distribute among eligible applicants. In response to the 2015 Spay and Neuter Grant Program solicitation, the County received three (3) qualifying applications from the Furry Friends Foundation, Cat Rescue, Adoption, & Foster Team (CRAFT), and the Central Oregon Cat Alliance (COCA).

Rating Instructions:

Thank you for serving as a rater for the Deschutes County Spay and Neuter Grant Program. Please review each of the applications and complete the accompanying rating sheet as follows:

1. Read the criteria provided in the rating table. On each line and for each column labeled with an applicant's name, enter a number using a scale of 1 to 5 where 5=excellent, 4=very good, 3=good, 2=fair, and 1=poor. If completing the rating form using Microsoft Excel, the sum of all of the points assigned will calculate automatically. If completing the rating form manually, please add the individual ratings for each applicant and write the result in the total line.
3. In the subsequent boxes, indicate whether you do or do not recommend grant funding for each applicant and the amount you recommend for each. The total of all amounts recommended must be \$12,500 or less.
4. Provide any comments you may have regarding the applications and/or the considerations you used to form your recommendations in the boxes labeled with each applicant's name. If completing the rating form using Microsoft Excel, you may expand the boxes if necessary. If

completing the rating form manually, either hand-write your comments in the boxes or attach additional sheets if you require more space.

5. Fill in your name and the date of review at the bottom of the form.

6. Return the completed form to Deschutes County by April 15, 2015. You may scan and send the form by email to Judith Ure at judithu@deschutes.org or mail the completed form to:

Judith Ure
Department of Administrative Services
Deschutes County
PO Box 6005
Bend, OR 97708-6005

Awards:

The results of the rating process will be presented to the Board of County Commissioners which will determine the final grant awards. Awards may be based on acceptance of the ratings as submitted, an average of all of the ratings, or another formula depending upon variances among individual rater's recommendations.

**Deschutes County Spay and Neuter Grant Program
2014-15 Funding Recommendations**

Organization	2014-15 Request	Description	2014-15 Review Panel Recommendation
Central Oregon Cat Alliance	\$10,000	<p>Application submitted by a collaboration of the Humane Society of Central Oregon, Brightside Animal Center, and the Bend Spay and Neuter Project.</p> <p>Proposed project consists of conducting 10 community clinics with a goal of altering 1,650 cats.</p> <p>Total expense of \$57,075 includes a part-time coordinator, medical staff, printing, supplies, and equipment. Proposed budget includes an expected grant of \$34,000 from PetSmart.</p>	\$6,395
Cat Rescue, Adoption and Foster Team (CRAFT)	\$6,250	<p>Organization conducts outreach, rescues, provides shelter, fosters, adopts out, and provides hospice and veterinary services, including spay and neuter services for every cat in its care, to help reduce the population of unwanted cats and kittens and prevent needless feline euthanasia.</p> <p>Funds would be used to support spay and neuter services for un-owned cats and those belonging to people who could or would not otherwise pay for the procedure. During 2014, the organization altered 821 cats.</p>	\$5,105
Furry Friends	\$1,000	<p>Organization provides support for spay and neuter services, food, and emergency medical care for pets belonging to families in financial hardship in the Sisters community.</p> <p>Proposed project consists of a spay/neuter drive to be held in Spring of 2015 called "Prevent a Litter, Fix Your Critter" with a goal of sponsoring 35 procedures.</p> <p>Total estimated cost of the project is \$1,650 with \$650 to be contributed by Furry Friends.</p>	\$1,000
Total	\$17,250		\$12,500

2015 Deschutes County Spay and Neuter Grant Program
Please review the grant applications and rate each on the criteria shown in the table below.

Ratings Scale
 Excellent - 5 points
 Very Good - 4 points
 Good - 3 points
 Fair - 2 points
 Poor - 1 point

Criteria	Furry Friends Foundation	Cat Rescue, Adoption & Foster Team	Central Oregon Cat Alliance
Demonstrates organizational stability, capacity, and solvency.			
Supports grant funding objectives: 1) Provide spay and neuter services in Deschutes County; 2) Promote use of spay and neuter services; 3) Make spay and neuter services available to individuals with low-income, geographic, or other barriers.			
Describes outcomes (# of procedures, educational events, outreach efforts, etc.) appropriate to the scale and objectives of the proposed program/project/activity.			
Offers performance measurements appropriate and sufficient to determine and communicate results at conclusion of grant period.			
Leverages Deschutes County grant funds to secure additional resources.			
TOTAL (Maximum 25 points)	0	0	0

Do you recommend grant funding for this applicant? (Yes/No)

--	--	--

A total of \$12,500 is available for 2015 Spay and Neuter Program grants. If you recommend grants for more than one application, please indicate the amount of funding you recommend for each.

--	--	--

Please provide comments in the space below indicating the determining factors in making your recommendation. Expand the boxes or attach additional sheets if necessary.

Furry Friends Foundation:

--

Cat Rescue, Adoption & Foster Team:

--

Central Oregon Cat Alliance:

--

Name:

--

Date:

--

**Deschutes County Spay and Neuter Grant Program
2014-15 Funding Recommendations**

Organization	2014-15 Request	Description	2014-15 Review Panel Recommendation
Central Oregon Cat Alliance	\$10,000	<p>Application submitted by a collaboration of the Humane Society of Central Oregon, Brightside Animal Center, and the Bend Spay and Neuter Project.</p> <p>Proposed project consists of conducting 10 community clinics with a goal of altering 1,650 cats.</p> <p>Total expense of \$57,075 includes a part-time coordinator, medical staff, printing, supplies, and equipment. Proposed budget includes an expected grant of \$34,000 from PetSmart.</p>	\$6,395
Cat Rescue, Adoption and Foster Team (CRAFT)	\$6,250	<p>Organization conducts outreach, rescues, provides shelter, fosters, adopts out, and provides hospice and veterinary services, including spay and neuter services for every cat in its care, to help reduce the population of unwanted cats and kittens and prevent needless feline euthanasia.</p> <p>Funds would be used to support spay and neuter services for un-owned cats and those belonging to people who could or would not otherwise pay for the procedure. During 2014, the organization altered 821 cats.</p>	\$5,105
Furry Friends	\$1,000	<p>Organization provides support for spay and neuter services, food, and emergency medical care for pets belonging to families in financial hardship in the Sisters community.</p> <p>Proposed project consists of a spay/neuter drive to be held in Spring of 2015 called "Prevent a Litter, Fix Your Critter" with a goal of sponsoring 35 procedures.</p> <p>Total estimated cost of the project is \$1,650 with \$650 to be contributed by Furry Friends.</p>	\$1,000
Total	\$17,250		\$12,500

EXHIBIT B
DESCHUTES COUNTY
SPAY AND NEUTER GRANT PROGRAM
PROJECT COMPLETION REPORT

Date of Report: July 6, 2015

Grant Recipient: Cat Rescue, Adoption & Foster Team (CRAFT)

Grant Award: \$5,105.

Questions:

1. How many total spay/neuter procedures were provided by your organization from January 1, 2015 to December 31, 2015?

We are reporting sooner than year-end because our goal was reached much sooner than that. In six months, 229 procedures were performed. 93 of those were on tame abandoned/stray cats or kittens; 108 on stray or owned semi-feral or feral cats; and 28 on owned cats.

2. What was the average cost per procedure?

Tame cats, whether abandoned/stray or owned, averaged \$33 each. (121)

Semi-feral or feral cats averaged \$14 each. (108)

(Please see the attached spreadsheet for further details.)

CRAFT is all volunteer so has little overhead; and negotiated the best possible price through local veterinary clinics. They support what CRAFT does and in turn CRAFT supports them by having them handle other procedures at normal cost less 10-20%, and by referring clients/adopters to them when appropriate.

3. What percentage of these procedures was provided to low-income residents at a discounted rate?

57 cats, or about 25%. The balance were cats that no one claimed as theirs (although some were providing basic care), or were abandoned at vacant properties, or were at properties where they were not welcome and had to be removed.

4. Did you fund spay and neuter procedures performed by other organizations? If so, please identify each organization and the number of procedures provided by each.

All procedures were funded by CRAFT. Procedures were contracted out to partnering veterinarian clinics: Companion Pet Clinic, 111; and Crooked Tails Vet Clinic, 118.

5. Describe any educational and promotional activities your organization conducted regarding spay and neuter services between January 1, 2015 and December 31, 2015.

Our efforts are advertised via paid advertisements in The Bulletin; advertisements through craigslist, notifications through our website and Facebook page; through outreach efforts at PetSmart, and at local events at our booth; plus a local horse lovers' e-magazine, retail and feed store postings, and word of mouth through adopters, visitors, senior centers, property management firms, and a network of hay growers, farmers and ranchers.

Cat Rescue, Adoption & Foster Team

Use of Grant Funds

Spay/Neuter Program 2015

Information on the spay/neuter of cats and kittens, many of them from colonies or from locations where abandoned or unwanted and at risk, is detailed on the attached spreadsheet.

A \$5,408 grant from PetSmart Charities helped with the purchase of traps, equipment, operations and out of the ordinary veterinary care. (Note: extraordinary veterinary care would include leg amputation, eye removal, dental care/extractions, other types of surgery, pre-surgery blood work, overnight stays at the vet clinic, specialized medications, etc.) This enabled CRAFT to spend County grant funds on basic spay/neuter of stray and feral cats, and the cats whose owners would not/could not pay for it.

Note: CRAFT always pays for critical vaccinations and deworming (cost per cat \$18) and other necessary medical care (cost varies) for feral cats as well as tame/adoptable cats, so that healthy feral cat colonies can be maintained. It is irresponsible to return or place cats that are not vaccinated or that need additional vet care.

Feral/semi-feral cats were or will be placed where wanted as barn/shop cats if they could not be returned to their old locations, and any TNR cats (trap/neuter/return) went back to their previous locations as long as there was a caregiver.

Please note: The above figures were for spay/neuter activities from January through June 2015. As is typical each year, at least another 600 spays/neuters of cats and kittens will have been handled through CRAFT by the end of calendar year 2015.

Invoices from participating veterinarians are available upon request.

Total cost of spay/neuter outreach program	\$5,505
Grant amount from Deschutes County	<u>\$5,105</u>
<hr/>	
Balance of spay/neuter costs matched by CRAFT	\$ 400
Match funds for this project for vaccinations, deworming, extraordinary medical care	\$4,122
Total Match	<u>\$4,522</u>

Deschutes County 2015 Spay/Neuter Grant Report

<u>Timeline: January-June 2015</u>	<u>Bend</u>	<u>La Pine</u>	<u>Redmond</u>	<u>Terrebonne</u>	<u>Sisters</u>	<u>TOTALS</u>	<u>Cost Per Cat</u>	<u>TOTAL</u>
							<u>S-N ONLY</u>	<u>S-N Cost</u>
tame - abandoned/stray	16	8	43	22	4	93	33.00	3,069
semi-feral or feral/stray or owned	16	26	39	17	10	108 **	14.00	1,512
owned - needed s/n	6	6	4	11	1	28 *	33.00	924
total spay/neuter	38	40	86	50	15	229		5,505
Special conditions:								
(needed eye removal, dental or other out of the ordinary surgery or care)	1	2	8	1	1	13		
Of special note: includes								
Obsidian rescue (Sheriff request)			37					
Kiowa Rd. rescue (Sheriff request)			26					
<p>* Note: Owned cats/kittens needing s/n would not have gotten it done any other way. CRAFT arranged for s/n at one of two clinics for pets of people who would not/could not pay even a discounted rate, including at BSNP. (Some cats were even transported to/from their homes by CRAFT volunteers so it would get done.) CRAFT considers this a reasonable investment in prevention. As has been the case for the past six years, a much higher percentage of cats come from the greater Redmond area than any other community.</p>								
<p>** Note: Almost all stray/semi-feral or feral cats that were s/n would not have been taken to a clinic by the contact person. CRAFT had to trap or pick up nearly all, as the callers were unable/unwilling to do so, or the property was vacant. This includes 63 cats at the request of the Sheriff's Office, none of which could be TNR (37 came from one vacant rural property after the occupant died). TNR was the humane alternative for only 16 of the feral/semi-feral cats that CRAFT took in during this timeframe. Tame cats have or will be adopted out as pets. The semi-feral or feral cats were or will be placed in barn/shop homes where they are wanted, and where they will receive adequate care.</p>								
<p>The above numbers include only cats that needed to be spayed/neutered, not tame/feral/semi-feral cats CRAFT trapped/rescued/accepted during the same timeframe that were already altered.</p>								

On-Site Pharmacy Services at Deschutes County Downtown Clinic (DCDC)

Project Description:

DCHS would like to obtain on-site pharmacy services at DCDC to serve the needs of Behavioral Health clients. The preferred service would be for an on-site closed pharmacy (i.e. not open to the general public) to provide needed medication management services. As an alternative proposal, DCHS would also consider an on-site pharmacy staff to assist in the management of medications if a full on-site pharmacy could not be obtained at this time.

Background:

DCHS Behavioral Health provides extensive medication management assistance for clients who are unable to manage medications effectively on their own. The need for this service has grown with the expansion of integrated health care and physical health services on-site at DCDC. Behavioral Health currently works with a local community pharmacy that dispenses medication in specialized adherence packaging. However, because pharmacy services are off-site, this system takes a significant amount of Behavioral Health RN time to assist with medication packaging for clients and pharmacy coordination.

Benefits:

There would be several key benefits obtained from on-site pharmacy services including:

- Increased time for direct client care by RN staff (On-site pharmacy services would free an estimated 30% of current RN time to provide other needed RN services = 1-1.5 fte)
- Significantly improved coordination between pharmacy services, behavioral health, and primary care staff. (The improved coordination between BH and Mosaic staff and improved client outcomes has been tremendous with Mosaic Medical staff on-site)
- Improved timeliness of medication access for clients, especially for medication changes which occur frequently as medications are adjusted to stabilize physical and behavioral health symptoms
- Improved pharmacy accessibility for clients in obtaining needed medications.
- It is expected that services would be provided at little to no cost (based on Proposals) to Health Services Department. The Pharmacy will bill insurance company for medications. It would be expected that the level of business would support pharmacy costs for staffing and any significant space modification. DCHS would be willing to consider proposals with nominal costs (less than \$15,000) related to minimal changes to space or cost for a requested specialty pharmacy service (i.e. Management of a patient assistance medication program)

Research to Date:

- Discussion with Walgreens/DOC pharmacy. They are not interested in this project, do not have experience providing the specialized service level needed, and would also charge us for any service.
- Phone contact with on-site pharmacies at other CMHP programs in Oregon.
- Discussion with 2 potential vendors who would be interested in submitting proposals
 - Genoa Healthcare Company which provides this service on-site at other Mental Health programs. Genoa covers cost of needed renovations. Provides options of full on-site pharmacy or on-site pharmacy staff with off- site packaging based on volume. A Genoa representative has reviewed our current space.
 - Pillbox Pharmacy in Bend. Provides current off-site services and delivery to DCBH. Would consider possible on-site staff though not full pharmacy.

Proposed Next Steps:

- Issue an RFP for pharmacy services.
- Choice would be made based on applicant that could provide the highest level of service for no to nominal cost as outlined under "*Benefits*" section.

DRAFT

July 10, 2015

Dear Ms. Campbell:

This will acknowledge receipt of your email dated July 9th which reads: "Still have not gotten any response." Included with your email is a string of emails between you, Foster Fell and Telecare.

To the extent that your complaint(s) concerns the location of the basketball court, that appears to be either a noise /nuisance matter (possibly within the jurisdiction of city code enforcement), or a private civil matter between you and the adjacent property. In either case, Deschutes County has no legal jurisdiction over the basketball court dispute.

To the extent that your complaint(s) concerns the operation of a transitional home by Telecare, please understand that siting decisions are based on state guidelines and involve coordination between the State of Oregon and Telecare. Deschutes County has no jurisdiction (or veto power) regarding siting decisions. As you know, state and federal laws do not permit housing discrimination specific to any particular population (protected class or otherwise).

Your statement that *"... she now lives next door to a facility in which there may be a customer who chopped his/her mother into very small bits"* is factually incorrect, offensive and not at all productive of good. In point of fact, no persons under the jurisdiction of PSBR have been placed at the transitional home adjacent to your property.

We all hope that you are able to resolve your dispute with Telecare sooner rather than later.

Signed: Commissioners

Cc: Tom Anderson; Nick Lelack

Subject: Re: Opt Out

Is this just for sales, or would it apply to growing/processing?

Sent from my iPhone

On Jul 6, 2015, at 3:40 PM, "David Doyle" <David.Doyle@deschutes.org> wrote:

Tom –

After reading and re-reading the Opt Out language in HB 3400, I have concluded that IF the BOCC were to enact an ordinance prohibiting MJ businesses in the unincorporated county, that enactment, while subject to a vote of the entire county in November 2016, would impose a temporary moratorium on the establishment of any such businesses. This occurs because once the BOCC enacts the ordinance, OHA and OLCC are served with a copy of the ordinance and under the terms of HB 3400, those agencies are prohibited from issuing licenses to MJ businesses.

To be safe, I double-checked my conclusion with Rob Bovett of AOC and he agreed completely.

DAVID DOYLE
Deschutes County Legal Counsel
1300 NW Wall Street, Suite 205
Bend, OR 97701
Telephone: (541) 388-6625
Facsimile: (541) 617-4748
Email: David.Doyle@deschutes.org

The information in this email, including any attachment, is for the sole use of the intended recipient and contains information belonging to Deschutes County, which is confidential and/or legally privileged. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking of any action in reliance on the contents of this email information is strictly prohibited. If you have received this email in error, please immediately notify the sender by reply email and destroy all copies of the original message.

Bonnie Baker

From: Tom Anderson
Sent: Monday, July 06, 2015 5:55 PM
To: David Doyle; Nick Lelack; Erik Kropp
Cc: Bonnie Baker
Subject: RE: Opt Out

Nick,

To answer your earlier e-mail, subject to Board confirmation, yes, we will have a work session to discuss this further. I've already talked to Tony and will touch base with Tammy and Alan in the next day or two (I'm also bcc'ing them on this note). Unfortunately, the next work session isn't until 7/20. Dave has agreed to provide an overview of our options under 3400, and he said he will coordinate with you on it. I'm out that week, so Erik can help coordinate.

More to come.

Tom

From: David Doyle
Sent: Monday, July 06, 2015 4:13 PM
To: Tom Anderson
Cc: Nick Lelack
Subject: RE: Opt Out

According to the HB, the following:

- (a) Marijuana processing sites registered under section 85 of HB3400A (2015);
- (b) Medical marijuana dispensaries registered under ORS 475.314;
- (c) Marijuana producers licensed under section 19, chapter 1, Oregon Laws 2015;
- (d) Marijuana processors licensed under section 20, chapter 1, Oregon Laws 2015;
- (e) Marijuana wholesalers licensed under section 21, chapter 1, Oregon Laws 2015;
- (f) Marijuana retailers licensed under section 22, chapter 1, Oregon Laws 2015; or
- (g) Any combination of the entities described in (a) to (f) herein.

DAVID DOYLE
Deschutes County Legal Counsel
1300 NW Wall Street, Suite 205
Bend, OR 97701
Telephone: (541) 388-6625
Facsimile: (541) 617-4748
Email: David.Doyle@deschutes.org

The information in this email, including any attachment, is for the sole use of the intended recipient and contains information belonging to Deschutes County, which is confidential and/or legally privileged. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking of any action in reliance on the contents of this email information is strictly prohibited. If you have received this email in error, please immediately notify the sender by reply email and destroy all copies of the original message.

From: Tom Anderson
Sent: Monday, July 06, 2015 4:09 PM
To: David Doyle