

JOINT WORKSHOP MINUTES
SISTERS CITY COUNCIL/DESCHUTES COUNTY COMMISSION
520 E. CASCADE AVENUE
APRIL 09, 2015

MEMBERS PRESENT:

Chris Frye	Mayor
David Asson	Councilor
Wendy Holzman	Councilor
Nancy Connolly	Councilor

ABSENT:

McKibben Womack	Council President
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DESCHUTES COUNTY:

Alan Unger	Commissioner
Tony DeBone	Commissioner
Tammy Baney	Commissioner
Tom Anderson	County Administrator
Anna Johnson	Public Communication Coordinator

STAFF PRESENT:

Andrew Gorayeb	City Manager
Patrick Davenport	CDD Director
Lynne Fujita-Conrads	Finance Officer
Paul Bertagna	PW Director
Kathy Nelson	City Recorder

GUESTS:

Roger Lee	EDCO Exec. Director
Capi Foote-Lewis	Sisters Econ Dev Mgr

1. Quarterly Meeting with Deschutes County Commissioners

A. Welcome and Introduction

The joint meeting of the Sisters City Council and Deschutes County Commissioners was called to order at 6:06 p.m. by Mayor Frye and Commissioner Unger. Introductions were made and Mayor Frye welcomed County staff and visitors.

B. Sisters Economic Development Manager Sustainability Plan and Funding

Economic Development of Central Oregon (EDCO) Executive Director Roger Lee began with a Powerpoint presentation to provide an overview of the economic development program in Sisters as well as in the region. He explained the program in Sisters was based on the same concept used in Redmond, Prineville and Madras with efforts focused on traded-sector business development. **Sisters Economic Development Manager Caprielle Foote-Lewis** provided a summary of the expectation for the program in Sisters and provided a progress report on those expectation.

Commissioner Unger noted Sisters was a partner of the Greater Redmond Enterprise Zone and questioned if any business had taken advantage of those incentives yet. **Ms. Foote-Lewis** replied five companies had taken advantage of the enterprise zone incentives and she was expecting another three to participate within the next year.

Mayor Frye stated the City had recently taken steps to promote economic development in Sisters by expanding Ms. Foote-Lewis' position to full time, introducing a forgivable loan program and would soon be investing additional funds in the Chamber of Commerce by raising the transient room tax percentage paid to the Chamber to 50% for marketing and tourism needs. He added transient room occupancy was also on the rise so there was more revenue.

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Commissioner Unger noted in most communities EDCO only handled traded-sector and noted allowing Ms. Foote-Lewis to participate with commercial businesses was of great benefit. **Mayor Frye** voiced thanks to Deschutes County for its continued financial support of the economic development program in Sisters and stated he hoped the City would continue to receive that support. **Deschutes County Administrator Tom Anderson** stated funding for the program came from the lottery allocations Deschutes County received from the state and he was not expecting any additional funds and might even receive less than in previous years. He reported EDCO had not submitted a funding request to Deschutes County yet and the Commissioner would be presented with options during its budget session which should be completed by the end of May. **Commissioner Baney** advised the County was only able to commit funding for the program on a year to year basis.

C. Sisters Economic Vitality Summit

Ms. Foote-Lewis distributed a handout on the upcoming May 9th economic vitality summit which would focus on building community. She invited everyone to attend.

D. Deschutes County Centennial Celebration

Commissioner DeBone stated November 2016 would be the centennial for Deschutes County. **Deschutes County Public Information Officer Anna Johnson** announced a committee had been created with members representing the entire county. She stated events being considered included historical presentations at McMenamins Pub, a progressive historical theatrical production at Deschutes County Historical Museum, a photo/essay contest for youth and some type of participation at a Bend Elks ballgame. **Commissioner DeBone** stated he hoped to bring people together to learn the history of Deschutes County.

E. Schedule Future Meetings

The **Council** and **Commission** members discussed future meetings and determined both evening and morning meetings were acceptable and should be scheduled according to the availability of participants.

F. Other Business

Mayor Frye stated it was his understanding the County was receiving some additional public safety funding from the state and requested help to offset the cost of some additional traffic feedback signs for Sisters. The **Commissioners** suggested sending in a formal request as an official decision had not been made the designation of the funds.

Commissioner Unger stated he wanted to update the Council on the status of the Black Butte Ranch to Sisters trail. He stated there had been local discussions and he had met with Oregon Solutions. He stated the goal was to bring the three communities of Black Butte Ranch, Tollgate and Sisters together to find a solution.

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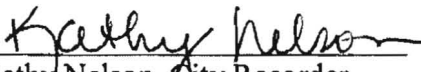
G. Adjourn Joint Meeting

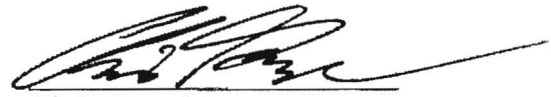
The joint meeting was adjourned at 7:01

2. Other Business

Due to lack of time, there was no Other Business.

The meeting was adjourned at 7:01p.m.

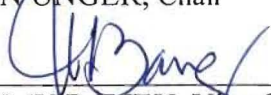

Kathy Nelson, City Recorder


Chris Frye, Mayor

DATED this 24th Day of June 2016.

BOARD OF COUNTY COMMISSIONERS
OF DESCHUTES COUNTY, OREGON


ALAN UNGER, Chair


TAMMY BANEY, Vice Chair


ANTHONY DEBONE, Commissioner

ATTEST:

Recording Secretary

AGENDA



CITY OF SISTERS SISTERS CITY COUNCIL

SISTERS CITY COUNCIL
520 E. Cascade Avenue
Sisters, OR 97759

APRIL 09, 2015

6:00 P.M. JOINT CITY COUNCIL/COUNTY COMMISSION WORKSHOP

1. Quarterly Joint Meeting with Deschutes County Commissioners – *Council/Commission*
 - A. Welcome and Introductions
 - B. Sisters Economic Development Manager Sustainability Plan and Funding – *EDCO*
 - C. Sisters Economic Vitality Summit - *EDCO*
 - D. Deschutes County Centennial Celebration – *Commissioner DeBone*
 - E. Schedule Future Meetings – *City/County*
 - F. Other Business
 - G. Adjourn
2. Other Business – *A. Gorayeb/Council*

7:00 P.M. CITY COUNCIL REGULAR MEETING

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- II. PROCLAMATION** – Week of the Young Child
- III. VISITOR COMMUNICATION**
- IV. CONSENT AGENDA**
 - A. Minutes
 1. March 26, 2016 – Regular Meeting
 - B. Bills to Approve
 1. March Accounts Payable
- V. STAFF REPORTS**
 - A. March Staff/Council Work Plan
 - B. New Business License Report for March 2015

This agenda is also available via the Internet at www.ci.sisters.or.us

*The meeting location is accessible to persons with disabilities. Requests for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling Kathy Nelson, City Recorder, at the number below.
520 E. Cascade Ave. – P.O. Box 39, Sisters, OR 97759 – 541-323-5213*

VI. COUNCIL BUSINESS

- A. Discussion and Consideration of a Motion** to Approve an Amendment to the McKenzie Meadow Village Annexation Agreement – *P. Davenport*

This item has been pulled.

VII. OTHER BUSINESS

- A. Planning Commission Appointment
- B. City Parks Advisory Board Appointment
- C. Budget Committee Appointment
- D. Business Owner Survey – *P. Davenport*

VIII. MAYOR/COUNCILOR BUSINESS

- A. Committee Reports

IX. ADJOURN

7:30 P.M. (approximate) URBAN RENEWAL AGENCY REGULAR MEETING

I. CALL TO ORDER

II. AGENCY BUSINESS

- A. Discussion and Consideration of a Motion** to Award Façade Improvement Grants – *D. Reed*

III. ADJOURN