



OFFICE OF
INTERNAL AUDIT

To: Deschutes County Audit Committee

From: Elizabeth Pape, County Internal Auditor

Date: November 4, 2025

Re: Errata—Internal audit retracts reported percentage of completed Public Health annual employee evaluations

We are retracting important contextual information in our audit report “Public Health Integrated Audit” originally issued on December 17, 2024. The findings and conclusions in our report are not affected by this revision.

We are retracting data related to the percentage of scheduled annual employee evaluations that were completed. This includes a figure illustrating a comparison of the Public Health percentage to the Countywide percentage.

When preparing to update auditors at the nine-month mark, Public Health staff requested updated information system reports from Human Resources staff to compare to data reported in the audit. At this time, Health Department staff learned that during the audit period, a Human Resources temporary employee did not properly enter hard copy employee evaluations into the information system. Public Health then discovered that it had hard copy records for some, though not all, of the employee evaluations that the initial audit identified as not completed.

We are retracting the data in the report to adhere to Government Auditing Standards. However, even without the exact percentage available, the evidence supports the same conclusion that the employee evaluation completion rate at Public Health was lower than the Countywide average.

Accuracy is critical to our work. We have layers of quality assurance processes in place, and we are evaluating to identify lessons learned. When conducting

integrated audits, we rely on past familiarity with information system controls for data reliability to increase audit efficiency. In this case, an unforeseen risk, a temporary employee, made the report unreliable despite consistent reliability during past integrated and transition audits. We will evaluate our future approach to integrated audits to determine whether information system data about employee evaluations can be relied upon in the future.

We will replace the originally published audit on our website as soon as possible and notify parties who received the original audit, including the public distribution list, of corrections. Please let me know if you would like to discuss further.