



## Deschutes County Cannabis Advisory Panel

Meeting #1: Monday, October 18, 2021, 6:00-8:00 pm  
Deschutes Services Building, Barnes and Sawyer Rooms, 1300 NW Wall Street, Bend

### MEETING FORMAT

The Cannabis Advisory Panel will conduct this meeting in person, electronically, and by phone.

Members of the public may view the Cannabis Advisory Panel in real time via the Public Meeting Portal at [www.deschutes.org/meetings](http://www.deschutes.org/meetings).

Members of the public may listen, view, and/or participate in this meeting using Zoom. Using Zoom is free of charge. To login to the electronic meeting online using your computer, copy this link:

<https://us02web.zoom.us/j/82975956290?pwd=MkppUXBJQStjUXVET2hTa2lOaWNTQT09>

**Passcode:** 067268

Using this option may require you to download the Zoom app to your device.

Members of the public can access the meeting via telephone, dial: 1-346-248-7799. When prompted, enter the following Webinar ID: 829 7595 6290 and Passcode: 067268.

TIME	TOPIC	DESIRED OUTCOME
6:00 (:15)	<b>1. Welcome from Deschutes County: Tony DeBone, Phil Chang, and Patti Adair</b> <i>See Packet: Charter</i> <ul style="list-style-type: none"><li>Purpose and desired outcomes of the Cannabis Advisory Panel (CAP)</li></ul>	Welcome attendees, establish the purpose of the CAP
6:15 (:15)	<b>2. Welcome from Oregon State Representatives Jason Kropf and Jack Zika</b> <ul style="list-style-type: none"><li>Discuss legislative intent for HB 3295</li></ul>	Overview of HB 3295
6:30 (:05)	<b>3. Overview of agenda: Peter Gutowsky, CDD Director</b>	Clarity on the agenda and housekeeping items.
6:35 (:25)	<b>4. Check-in from Advisory Panel</b> <i>See Packet: Charter</i> Two minutes each: <ul style="list-style-type: none"><li>Name, where you live, why you chose to serve on the CAP</li><li>Opportunity to suggest additional issues to be discussed</li><li>What do you want to accomplish?</li></ul>	List of best hopes for the group.

TIME	TOPIC	DESIRED OUTCOME
7:00 (:20)	<b>5. Elect Chair</b> <i>See Packet: Charter</i> <ul style="list-style-type: none"> <li>▪ Discuss, nominate and select a chair</li> </ul>	Select a chair.
7:20 (:05)	<b>Break</b>	
7:25 (:15)	<b>6. Public meeting laws and conflicts of interest: Adam Smith, County Legal Counsel</b> <i>See Packet: Reference Guide</i> <ul style="list-style-type: none"> <li>▪ Summarize public meeting law and conflicts of interest</li> </ul>	Common understanding of the law with regard to public meetings and conflict of interest.
7:40 (:10)	<b>7. Public Comments</b> Members of the public are welcome at every CAP meeting. There will be a short time at each meeting set aside for verbal public comment. Each person's time will be limited to allow time for everyone who wishes to speak. In addition, written comments will be accepted at any time, and will be posted to the County's website, where all CAP members will be expected to read them.	Opportunity to hear from members of the public who are present.
7:50 (:10)	<b>8. Next steps</b> <ul style="list-style-type: none"> <li>▪ Next meeting: January 2022. Date and time TBD.</li> <li>▪ Agenda topics: discuss marijuana tax revenue, public safety, and issues presented by marijuana industry in the unincorporated county</li> </ul>	Overview of the January agenda
8:00	<b>Wrap up and Adjourn</b>	