



**ORIGINAL**

## **Deschutes County 9-1-1 Service District User Board Meeting Minutes**

**Date & Time:** September 8, 2015 at 1000 hours

**Location:** Deschutes County 9-1-1, 20355 Poe Sholes Drive #300, Bend

**Attendees:** Rick Silbaugh, Steve Reinke, Adam Mitchell, Tim Beuschlein, Sara Crosswhite, Megan Craig, Roger Johnson, Shane Nelson, Dave Tarbet, Marc Mills, Bill Boos, Jim Porter, Jeff Blake, Tom Anderson, Paul Kansky, Erik Utter, Mike Supkis, Wayne Lowry, Andrew Zaiser, Beth Casper, Dave Doyle, Denney Kelley, and Kim Morse.

**1. Call to order and introductions** – Steve Reinke, Director

**2. Approval of the July 21, 2015 User Board meeting minutes**

Roger Johnson moved to approve the July 21, 2015 meeting minutes; Marc Mills seconded; motion carried.

**3. Public comment** – None

**4. Staff reports**

Steve Reinke reported the resignations of two more trainees. Another trainee started in August. A nationwide recruitment is still in progress. Our goal is to have four hired to begin the academy in November 2015 and the remaining four in January 2016.

Megan Craig reported emergency medical dispatch call reviews are being conducted by "National Q" from Priority Dispatch after the District's former provider, Sharon McCool, left the business for another position.

Rick Silbaugh reported he is deciding between four qualified applicants to hire two Public Safety Systems Specialists by mid-October.

Steve reported support for mapping and Automatic Vehicle Location (AVL) be improved after Hitech completes training for technicians in mid-October. The technical services division is working with Bend Fire on radio system and station alerting challenges. PulsePoint is nearly ready for deployment with live testing scheduled for the week of September 14<sup>th</sup>.

The operating agreement has been ratified by ten customer agencies. The letters of support for the radio project have been acted on by all agencies except La Pine Fire, whose Board wanted more information.

## **5. Radio project update**

Steve proposed having the 9-1-1 User Board be the governing board for the radio system and to have the Law Enforcement Relations Committee (LERC) and the Central Oregon Fire Operations Group (COFOG) serve as operational committees. The Board agreed with the proposal. Steve will develop a draft policy for the Board's consideration at a future meeting.

Tim Beuschlein reported he is working with Chris at the Redmond Police Department finalizing radio templates for a move to the county-wide system. He will program Redmond first and then move to other agencies for interoperability with a goal to complete the transition by the end of October. Rick Silbaugh said the change will eliminate the need for a dispatcher to listen to two simultaneous law enforcement channels and that deputies and Redmond officers will be able to scan each other's channels.

The State has offered Deschutes County 9-1-1 several days of trunked radio maintenance training in October in Salem at no cost except for travel.

Deschutes County 9-1-1 is applying for a grant of approximately \$250,000 through the State Interoperability Executive Committee (SIEC) for radio interoperability.

Steve presented maps of projected mobile radio coverage and has requested additional maps from Harris to show what additional in-building coverage will be with the new radio system.

Staff is exploring an option to have the District construct a radio site at Hoodoo because the state is out of funds for capital projects. If the offset for the estimated cost of construction of \$800,000 decreases the cost of radio maintenance from the state sufficiently, it may be a viable option. Linn County is expected to be interested in the site and it could also be appealing to cellular companies, creating a revenue stream.

Steve reviewed a draft of the radio project's estimated capital cost totaling \$5.4 million.

## **6. Levy request discussion**

Steve reviewed the attached slides with the Board and after considerable discussion, the Board asked to have the forecast spreadsheet extended out several more years to evaluate the total cost of the ask and to meet again to make a decision. A special meeting was proposed for September 22 at 1300 hours.

## **7. Strategic plan deployment progress**

A better CAD - RMS interface between Hitech and New World Systems in progressing.

## **8. Other items or good of the order - None**

## **9. Adjournment**

With a special meeting scheduled for September 22, 2015 at 1300 to be held at Deschutes County 9-1-1, the meeting adjourned at 1145 hours.

Minutes respectfully submitted by Steve Reinke, and Kim Morse