



Deschutes County 9-1-1 Service District User Board Meeting Minutes

Date & Time: May 19, 2015 at 1000 hours

Location: Deschutes County 9-1-1, 20355 Poe Sholes Drive #300, Bend

Attendees:

Tom Anderson, Steve Reinke, Chief Tim Moor, Chief Dave Tarbet, Chief Marc Mills, Chief Roger Johnson, Chief Denney Kelley, Chief Larry Langston, Tom Fay, Sheriff Larry Blanton, Shane Nelson, Darryl Nakahira, Larry Fulkerson, Ken Vaughan, Joe Blashka, Dave Doyle, Julie Lovrien, Paul Kansky, Erik Utter, Jeff Blake, Sara Crosswhite, Rick Silbaugh, Tim Beuschlein, Megan Craig, Beth Casper, Chris Perry, Bill Nash, Ruben Rokosh, Evan Clark, Adam Mitchell, Barry Allen, Tanner Wark, Kathleen DeForrest.

1. Call to order and introductions – Steve Reinke, Director

2. Approval of the April 21, 2015 User Board meeting minutes

Chief Roger Johnson moved to approve the April 21, 2015 meeting minutes; Sheriff Larry Blanton seconded; motion carried.

3. Public comment – None

4. Staff reports

Steve Reinke reported the Board of County Commissioners approved the new Operating Agreement recommended to them by the User Board last month. The Agreement will now go out to each of the entities for ratification by their legislative bodies. The Agreement becomes effective when two thirds of the Users' legislative bodies execute the Agreement.

The 2016 Budget Committee Meeting for 9-1-1 will take place at 3:30 p.m. on May 27 should agency heads wish to attend. Steve will make a short presentation and answer questions. If the Committee recommends adoption of the budget, the Board of County Commissioners will consider adopting it in June.

Steve announced the May 29th retirement of Barry Allen and acknowledged his many years of service with 9-1-1 as a Public Safety Systems Specialist.

Steve also reported our professional organization, the Oregon Chapter of the Association of Public Safety Communications Officials (APCO) and the National Emergency Number Association (NENA) accepts nominations for awards each year from the state's 9-1-1 centers. This year two

members of our staff were selected. Megan Craig was selected for the Chapter's Commitment to Excellence award and Chris Perry was selected as the Chapter's Supervisor of the Year. Megan and Chris will be formally recognized on October 15th at the Chapter's annual awards banquet in Sunriver.

Another member of our staff, Chad Hicks, was nominated for Dispatcher of the Year for the National Academy of Emergency Dispatch and although another person was selected, Steve expressed appreciation for Chad's commitment to doing his best every day.

Rick Silbaugh reported implementation of Pulse Point is underway including beta testing for the company's new crowd sourced product which allows the public to take a picture of an Automatic External Defibrillator (AED) not already known and submit it to Pulse Point. The company then has a local agency verify the AED's location. Once beta testing is underway, we will determine which agencies wish to monitor/update AEDs within their service areas. Rick hopes the process will be fully deployed soon and public education by the participating agencies will begin. Steve said fire service leaders may wish to consider adding this topic to their board agendas due to the policy implications.

Tim Beuschlein suggested the technical services division is in the final stages of integrating three elements of mapping: Mobile, Computer Aided Dispatch (CAD) and Automatic Vehicle Location (AVL). After the pilot program is running, operational policies and procedures will be developed in cooperation with user agencies.

Rick introduced new technical services division employees, Adam Mitchell, Ruben Rokosh and Bill Nash.

Sara reminded the group of June's Law Enforcement Relations Committee (LERC) meeting. The focus will be on how the dispatchers will utilize the mapping/AVL project. Rick emphasized even though dispatchers will be able to see the location of all units, dispatching the closest physical unit will not happen in the immediate future.

Megan reported training is progressing well despite losing one trainee. She also noted high performance CPR training is ongoing and several agencies were taking advantage of pooled resources and networking opportunities.

5. Radio project update

Steve commented we are still on track with the July 1 cutover date for having 9-1-1 take over the responsibility of the radio systems for the Sheriff's Office and the City of Redmond. The agreements have been written and are in the review process.

Steve introduced Joe Blaschka Jr. from ADCOMM Engineering Company who presented "Deschutes County 9-1-1 Radio System Upgrade" using several Power Point slides (attached).

6. Strategic plan deployment progress

As Steve continues to make the rounds with the Letter of Support, he will add the Operating Agreement to those discussions.

Steve announced the formation of standing meetings of the Records Management System (RMS) User Group for the next few months. They will meet in the Metolius Room an hour prior to User Board meetings each month. Joe Sadony from County Information Technology (IT) will lead the process of moving forward with a New World Systems successor agreement. An interagency agreement for governance is being considered by the group.

The primary goal for 9-1-1 will be to have a mechanism which allows dispatchers to remain in the Hitech CAD when interfacing with the RMS and for running queries so they can provide timely and accurate information to field personnel. A robust interface may accomplish the strategic goal of full CAD/RMS integration. Rick added when the interface is in place, officers will have the same access to RMS records as dispatchers through the Hitech Mobile Client which should help eliminate the need for them to open multiple applications.

7. Other items or good of the order - None

8. Adjournment

With no further business before the Board, the meeting was adjourned at 1036 hours.

The next scheduled User Board Meeting is **Tuesday, June 16, 2015 at 1000 hours** at Deschutes County 9-1-1.

Minutes respectfully submitted by Steve Reinke and Kathleen DeForrest.